



Companies House

PSC05

Change the details of your relevant legal entity (RLE) with significant control



Use the [online service](#) to update your information as quickly as possible.

Or visit:

www.gov.uk/file-changes-to-a-company-with-companies-house

It takes longer to process paper forms sent to us by post

PSC05

Change of details of relevant legal entity (RLE) with significant control



Companies House



Go online to file this information
www.gov.uk/companieshouse

✓ **What this form is for**
You may use this form to give notice of a change to the details of a relevant legal entity (RLE).

✗ **What this form is NOT for**
You cannot use this form if you are changing the details of an individual PSC (use PSC04); or other registrable person (ORP) (use PSC06).

For further information, please refer to our guidance at www.gov.uk/companieshouse

1 Company details

Company number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Company name in full	<input type="text"/>								
	<input type="text"/>								

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

2 RLE's current details ¹

Corporate body/firm name	<input type="text"/>
	<input type="text"/>

¹ **Current details**
This information is used to identify the details on the public record.

3 Date of change of details ²

Date of change of details	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Please complete the appropriate sections to indicate which details have changed.								

² **Please enter the date that the change occurred**
Give details of all of the changes that occurred on this date. If you need to enter more than one date, please use a separate form.

4 Change of name

	<input type="text"/>
	Please enter the new name.
Change of corporate body/firm name	<input type="text"/>
	<input type="text"/>

5 Change of registered or principal office address ³

Building name/number	<input type="text"/>						
Street	<input type="text"/>						
	<input type="text"/>						
Post town	<input type="text"/>						
County/Region	<input type="text"/>						
Postcode	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Country	<input type="text"/>						

³ **Registered or principal office address**
This is the address that will appear on the public record.

PSC05

Change of details of relevant legal entity (RLE) with significant control

6

Change of legal form and/or governing law

Please show any change of details of the legal form of the RLE and/or the law by which it is governed. If applicable, please detail any change to the register in which it is entered (including the country/state) and any new registration number in that register.

Legal form

Governing law

If applicable, Register in which RLE is entered ¹Country/State ¹Registration number ¹**¹Registration number**

Where you have provided details of the register (including country/state) where the RLE is registered, you must also provide its number in that register.

7

Change of nature of control for the RLE ²

Please indicate how the RLE has significant control over the company.

Ownership of shares

The RLE holds, directly or indirectly, the following percentage of shares in the company (tick only one):

- more than 25% but not more than 50%
- more than 50% but less than 75%
- 75% or more

Ownership of voting rights

The RLE holds, directly or indirectly, the following percentage of voting rights in the company (tick only one):

- more than 25% but not more than 50%
- more than 50% but less than 75%
- 75% or more

Ownership of right to appoint/remove directors

- The RLE holds the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company.

Significant influence or control (only tick if none of the above apply)

- The RLE has the right to exercise, or actually exercises, significant influence or control over the company.

²Tick each that apply

Tick any new conditions that apply to the RLE, as well as any which continue to apply.

Only tick the 4th statement (Significant influence or control) if none of the previous statements apply.

Change of nature of control by a firm over which the RLE has significant control ¹

The RLE has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:

the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):

- more than 25% but not more than 50%
- more than 50% but less than 75%
- 75% or more

the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):

- more than 25% but not more than 50%
- more than 50% but less than 75%
- 75% or more

the members of that firm (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company

the members of that firm (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company.

¹ Tick each that apply

Tick any new conditions that apply to the members of the firm, as well as any which continue to apply

PSC05

Change of details of relevant legal entity (RLE) with significant control

9 Change of nature of control by a trust over which the RLE has significant control ¹

The RLE has the right to exercise or actually exercises significant influence or control over the activities of a trust and:

the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):

- more than 25% but not more than 50%
- more than 50% but less than 75%
- 75% or more

the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):

- more than 25% but not more than 50%
- more than 50% but less than 75%
- 75% or more

the trustees of that trust (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company

the trustees of that trust (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company.

¹ Tick each that apply

Tick any new conditions that apply to the trustees of the trust, as well as any which continue to apply

10 Register entry date

Give the date on which you made this update to the company's PSC register.

Date

d	d	m	m	y	y	y	y
---	---	---	---	---	---	---	---

11 Signature

I am signing this form on behalf of the company.

Signature

Signature

X

X

This form may be signed by:
Director², Secretary, Person authorised³, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

² If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.

³ Person authorised

Under either section 270 or 274 of the Companies Act 2006.

You must have obtained confirmation from the individual person with significant control that their particulars are correct before sending this form to Companies House.

PSC05

Change of details of relevant legal entity (RLE) with significant control



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have completed in Section 3 the date of change of details.
- You have entered the relevant change of details.
- You have given the register entry date.
- You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.



Further information

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse