

## Family courts: making C100 applications - 3 April 2020

### Child Arrangements Order, Prohibited Steps and Specific Issue Order applications

We've put arrangements in place to ensure that we can continue to process applications for child arrangements during the coronavirus pandemic.

Wherever possible parents and legal representatives should use the [online child arrangements service on GOV.UK to avoid delay](#).

More [guidance on child arrangements is available on GOV.UK](#).

If you cannot use an online service, please see more information on paper applications.

### Urgent applications

If you need a hearing within the next 3 days, or if there are serious safety concerns, then **please do not** use the online service. Instead, you must contact your local court. Details are available on [Courts and Tribunals Finder](#).

### Paper applications

If you cannot use the online service, and there are no serious safety concerns or a need for an urgent hearing, please send paper C100 applications to:

#### C100 Applications

**PO BOX 4936**

**69 Buckingham Avenue**

**Slough**

**SL1 0JR**

Only 1 copy of each document is required. Please **do not** send cash or postal order payments to the above address. It is important to include telephone and email addresses for all parties where possible. Your local court will still deal with your application but this will allow HMCTS to work more remotely.