

## Guidance and Information for Revalidation of Boatmasters Licence, Issue of Discharge books and Ships Cook Certificate of Competency

The MCA has put in place contingency plans to mitigate disruption to essential delivered services as a result of the ongoing COVID-19 outbreak.

Due to protective measures adopted by MCA to prevent the spread of Covid-19, all counter services available at Marine offices will be suspended with immediate effect.

### Revalidation of Boatmaster's Licence (BML)

The MCA is providing a temporary extension for all BMLs which expire during this period affected by the COVID-19 outbreak. BMLs that expired from the 1<sup>st</sup> March 2020 will be accepted as valid up until 30<sup>th</sup> September 2020. On request, the Boatmaster should be able to demonstrate compliance with revalidation requirements as per MSN 1853.

BML holders can email [boatmaster@mcga.gov.uk](mailto:boatmaster@mcga.gov.uk) / [seafarers\\_registry@mcga.gov.uk](mailto:seafarers_registry@mcga.gov.uk) for further information.

When we can resume normal operations a full physical UK Boatmaster Licence will be issued provided the Boatmaster submits the application and the required supporting documentation for a full revalidation.

### Guidance for Ships Cooks Certificate

The MCA has put in place contingency plans to mitigate disruption to essential delivered services as a result of the ongoing COVID-19 outbreak.

The MCA recommends applicants submit all their documents via email to [seafarers\\_registry@mcga.gov.uk](mailto:seafarers_registry@mcga.gov.uk) as well as sending the full postal application. The application form can be found on [www.gov.uk](http://www.gov.uk) search for "MSF 4395" the application form.

On receipt of digital copies of certification and ancillary documentation, the MCA will, providing the documents can be verified and authenticated, issue temporary cooks CoC for a duration of up to 6 months to enable service to be rendered by the certificate holder.

When we can resume normal operations a full physical Ships Cook CoC will be issued provided the Ships Cook submits the application and the required supporting documentation for a full revalidation.

## Guidance for Discharge books

The MCA recommends applicants submit their application and documents via email [seafarers\\_registry@mcga.gov.uk](mailto:seafarers_registry@mcga.gov.uk) as well as sending the full postal application. The application form is available [www.gov.uk](http://www.gov.uk) for "MSF 4509".

On receipt of digital copies of certification and ancillary documentation, the MCA will, provided the documents can be verified and authenticated, issue Discharge book by Post.