

Application for Examination and Certification of Consignments of Plant Products for Export



Applicant's reference/
Purchase order No.

- Please read the general conditions and notes overleaf first.

Section I : Applicant's details

Use BLOCK letters.

1. Name of Applicant/Company

2. Address

Postcode Tel. No. Fax. No.

E-mail address

3. Consignment(s) is/ are to be despatched on or about

Day Month Year

Section II : Particulars of consignment

4. Name of Consignee

5. Address

Country

6. Description of plant products

7. Country where grown

8. Conditions (see note 8 (c) overleaf)

9. Number of import permit

10. Value of consignment (see note 8 (d))

11. Distinguishing marks

12. Means of conveyance

13. Point and country of entry

14. Quantity

15. Packages: number/type

Section III : Declaration

I/We hereby request the Animal and Plant Health Agency (APHA) to arrange for the examination of the consignment(s) of plant products listed above and for the issue of such certificates as are prescribed by the plant health regulations of the importing country. I/We have read and accept the general conditions set out overleaf.

Signed by or on behalf of the applicant(s)

Name in BLOCK letters

Date

Section IV : For completion by the Fera Laboratory

The sample(s) submitted with this application may be certified as healthy, with the exception of the following (*delete if necessary*):

Date samples received Signature Date



General Conditions Relating to the Examination and Certification of Consignments of Plant Products for Export

1. APHA may on plant health grounds refuse any application for inspection or the issue of a certificate. A certificate will not be issued if APHA has reason to believe that any information supplied by the applicant is incorrect or inaccurate or if any conditions prescribed relating to the treatment or movement of material intended for export have not been complied with. APHA may also require an exporter to produce any information in connection with any plant product for export.
2. No liability shall attach to APHA or WAG, on whose behalf APHA issues certificates for exports from Wales, in respect of any loss or damage arising as a result of the issue or contents of any certificate or any delay in granting or failure to grant a certificate or non-delivery, delayed delivery or mis-delivery of any documents, whether negligent or otherwise. No guarantee is given by APHA or WAG that any certificates granted will comply with the requirements of any other country or importer.
3. APHA and its officers shall be entitled to rely upon the accuracy of all information supplied by and on behalf of an applicant for inspection or for the issue of a certificate.
4. No certificate issued shall be used in respect of any plant products except those to which it relates.
5. Fees will be charged for paper applications, inspection and certification of consignments. Details of the fees are given at <https://www.gov.uk/guidance/plant-health-controls#fees>. or from the local APHA PHSI Office. Details of all our offices can be found on the GOV.UK website at: <https://www.gov.uk/government/organisations/animal-and-plant-health-agency/about/access-and-opening#plant-and-bee-health-services> Do not send any money with this form – an invoice will be sent to you later. Prompt settlement of this invoice will help to meet the overall cost of providing these services and may, therefore, affect the level of fees. Non-payment may result in the withholding of future services.
6. In case of any dispute English law shall apply.
7. **Data Protection**
Data Protection - For information on how we handle personal data please go to "<http://www.gov.uk>" and search "Animal and Plant Health Agency Personal Information Charter"

Important notes

8. (a) Samples taken from the consignment will be examined at the Fera Laboratory.
Exporters should draw representative samples and send them together with this completed form to the following address:
Victoria Barton
Block 4, Room G11
Fera
Sand Hutton
York YO41 1LZ.
 - (b) **Sample packages must be clearly marked with the sender's name and address.**
 - (c) It is essential that APHA be informed of any special conditions of entry relating to the examination and certification of the consignment. Where an import permit has been received this should be forwarded with the application form.
 - (d) The value of consignment information requested overleaf is for statistical information only and will be regarded as confidential.
 - (e) **APHA cannot undertake to deal with applications unless they are received at least seven clear days before the proposed date of despatch of the consignment.**
10. Trade in some plants is controlled internationally to safeguard wild species by CITES (Convention on International Trade in Endangered Species). If you want to know more about CITES contact:
Defra
Wildlife Licensing & Registration Service,
1/17 Temple Quay House,
2 The Square,
Bristol BS1 6EB.
Tel: 0117 372 8691
Email: wildlife.licensing@defra.gov.uk