



# How to apply for free disabled tax

## Who can apply for free vehicle tax

The registered keeper, who can be:

- the person with the illness or disability
- someone who uses their vehicle only for the ill or disabled person

You can apply for exemption from paying vehicle tax if you get the higher or enhanced rate mobility component of a qualifying benefit listed below.

## How to apply for free tax for the first time

Applying for the first free tax is different from renewing it every year.

**For new vehicles**, you should take the certificate of entitlement for one of the following to the dealership to claim free tax:

- Disability Living Allowance (DLA)
- Personal Independence Payment (PIP)
- Child Disability Payment (CDP)
- Adult Disability Payment (ADP)
- Scottish Adult Disability Living Allowance (SADLA)
- Armed Forces Independence Payment (AFIP)
- War Pensioners Mobility Supplement (WPMS)

Vehicles registered with a Northern Ireland (NI) address also need an insurance certificate valid on the day the tax starts.

**For used vehicles**, when you first apply for free tax you must also change the vehicle's tax class at a Post Office® branch that deals with vehicle tax. You need to take the following documents:

- a V5C registration certificate (logbook) or the green new keeper slip and a filled in 'Application for a vehicle registration certificate' (V62)
- a certificate of entitlement to DLA, PIP, CDP, ADP, SADLA, AFIP or WPMS (please write the registration number of the vehicle in the top right hand corner)
- proof of a valid MOT (electronic copies are acceptable) or a Goods Vehicle Test certificate (GVT) (the MOT or GVT certificate must be valid on the date the tax starts) – if your vehicle had an MOT test in Northern Ireland, a valid test certificate must be produced

Vehicles registered with a NI address need a certificate of insurance or cover note (downloaded or faxed copies are acceptable, photocopies are not) valid on the day the tax starts.

To find your nearest Post Office branch that deals with vehicle tax, go to

[www.postoffice.co.uk/branch-finder](http://www.postoffice.co.uk/branch-finder) or phone **0345 722 3344**.

## How to renew free tax

Once the tax class of the vehicle is shown as disabled, you can use the V11 vehicle tax reminder or the V5C in the following ways:

- online at [www.gov.uk/vehicle-tax](http://www.gov.uk/vehicle-tax) (not available for AFIP customers)
- by phone on **0300 123 4321** (not available for AFIP customers)
- at a Post Office branch that deals with vehicle tax

For further information, go to [www.gov.uk/vehicle-tax](http://www.gov.uk/vehicle-tax)

## Using the vehicle in the disabled tax class

The vehicle must either be used by the disabled person or someone who only uses their vehicle to help them, for example, to get prescriptions or go shopping for the disabled person.

## If the exemption no longer applies

If you do not use the vehicle as described above or the disabled person is no longer entitled to free disabled tax, you must tax the vehicle in the appropriate tax class.

This can be done at a Post Office branch that deals with vehicle tax.

You will need:

- the V5C or the green new keeper slip and a V62
- an MOT or GVT certificate (if applicable)
- the appropriate fee (if applicable)

Vehicles registered with a NI address also need an insurance certificate valid on the day the tax starts.

## When to get a replacement certificate of entitlement to DLA, PIP, CDP, ADP, SADLA and AFIP

A replacement certificate is needed when:

- the registered keeper or their vehicle has changed
- the certificate has been lost, stolen or damaged

To get a replacement certificate contact one of the below:

**DLA** (GB customers only)

By phone **0800 121 4600**

By text SMS **0800 121 4523** (speech or hearing difficulties)

**PIP** (GB customers only) and **AFIP** (GB and NI customers)

By phone **0800 121 4433**

By text SMS **0800 121 4493** (speech or hearing difficulties)

**CDP, ADP and SADLA**

By phone **0800 182 2222**

By text SMS **0300 244 4000** (speech or hearing difficulties, not available for SADLA customers)

**DLA** (NI customers only)

By phone **0800 587 0912**

By text SMS **028 9031 1092** (speech or hearing difficulties)

**PIP** (NI customers only)

By phone **0800 587 0932**

By text SMS **0800 587 0937**

### Important

If you do not apply for, and receive, a new certificate of entitlement to DLA, PIP, CDP, ADP, SADLA, AFIP or WPMS when you change your vehicle, you will not be able to apply for free vehicle tax.