

Ref no:

*(for official use)*

2020/21 Faith, Race and Hate Crime Grant Scheme

Application Form

*April 2020 update*

Further information on how to fill in this application form can be found in the “2020/21 Faith, Race and Hate Crime Grant Scheme: Guidance for Applicants” and “Scoring Criteria”

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| **Organisation Name:**  |
| **Eligibility** *(To be eligible for funding you must be able to answer yes to question 1.a)* |
|  **1.a** | **Is your organisation a registered charity or Community Interest Company?**  **If yes, what is your Charity Commission number?**   | **Please delete as appropriate: Yes/No****Number:**  |
| **1.b** | Has your organisation received funding directly from MHCLG at any point in the past three years?**If yes, please attach a separate document giving evidence of meeting all previous conditions of funding** | **Yes/No** |
| **1.c** | Will your application directly respond to specific issues caused directly or indirectly by the coronavirus (COVID-19) outbreak | **Yes/No** |
| **1.d** | If you answered yes to question 1.c., please outline in no more than 150 words how your proposal directly responds to specific issues caused directly or indirectly by the coronavirus (COVID-19) outbreak |  |
| **About your organisation/ consortium** |
| 2.a | **Individual contact name and role:** |  |
| 2.b | Address in the UK (including postcode):  |  |
| 2.c | Contact Telephone No:  |  |
| 2.d  | Contact Email Address: |  |
| 2.d | Organisation’s Website:  |  |
| 2.e | Organisation’s Facebook and/or Twitter username:  |  |
| 2.f | Is your organisation a branch of a larger organisation? If yes, please give details  |  |
| 2.g | When was your organisation set up?  |  |
| 2.h | How many people does your organisation employ? | Full time: part time: volunteers:  |
| 2.i | **Is this a consortium bid?**  | **Yes/No** |
| 2.j | **If yes, please give the names of the other organisations in the bid:**  | 1. 2.3. |
| **Your organisation’s capability** |
| 3 | Please state which aim(s) and outcomes (as specified in the Guidance for Applicants) your proposal will be working towards between July 2020 and March 2021. |
|  |
| In no more than 250 words, please outline any experience your organisation has had of delivering projects and working with communities to achieve the outcomes stated above. If you are applying as a consortium, please also outline the key attributes of your partners. Please do not disclose any personal information (e.g. personal identifiers such as names, gender or contact details) and/or any related protected characteristics relating to an identified or identifiable person that is not relevant to this application.Please Include:Any structures you have in place to deliver your proposal. This may include your community reach tools or how you effect change * Evidence of where your organisation has delivered on your outcomes e.g. statistical knowledge or testimonies.
* Any relevant networks and partners you work with
 |
| ***Word Count:*** |
| 4 | **In no more than 250 words, please state underlying issues you are looking to address through this proposal and evidence the need for intervention.**  |
|  | ***Word count:*** |
| 5 | **Please state the geographical location and reach of the proposal and in no more than 250 words, explain why you have targeted that geographical area. Include the Local Authority areas that your project will be working in.**  |
|  | ***Word count:*** |
| 6 | **In no more than 500 words, please outline your organisation’s capability to plan and deliver work on the scale indicated above. Include financial documentation from the last 2 years separately.**  |
|  | ***Word count:*** |
| 7 | **Please provide evidence below of the networks you will utilise to maximise impact** |
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| **Project proposal** |
| **8** | In no more than 250 words, please provide a summary of your proposed project. **Please include how your project works towards achieving the aims and outcomes you have stated above.**  |
| ***Word Count:*** |
| **9** | In no more than 750 words, please describe your project, concentrating on the following question: How can you demonstrate the viability and expected impact of your proposal? You should include: * Evidence that the proposal can be delivered within the time period for funding
* If delivered successfully, what level of social change will the proposal achieve? Please explain using the following:
	+ Clear targeting of aim(s) and outcomes;
	+ A knowledge of your understanding of contextual factors in your area of work, such as the religious context surrounding your ability to deliver certain integration work
	+ A project plan in proportion with the size of the proposal;
	+ Inputs and outputs which are driven by target outcomes;
	+ Clearly stated conditions by which success will be measured;
	+ Realism with regards to the outcomes which should be anticipated within the time period for funding;
	+ Thorough reasoning as to why positive outcomes should be expected as a result of the proposed intervention;
* Proposals should identify where sustainability beyond the period of funding will be developed, for example through the development of self-sustaining networks.
 |
| ***Word Count:*** |
| **10** | In no more than 300 words, please describe what your objectives are for the project will be and how it will meet these. Please include the following:* Alignment of your objectives with the outcomes. Please use the attached Logic Model to aid you in keeping your objectives specific, measurable, achievable, realistic and, time-bound (SMART)
* Definition of what ‘success’ will look like using the Logic Model provided in the attached annex A
* Indicate which specific groups of individuals you intend to participate in your project
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|  | ***Word Count:*** |
| **11** | **Detail below a delivery plan for your proposal, including key milestones, project end date and dependencies with other organisations,**  |
|  |  |
| **12** | **In no more than 100 words, detail how you will meet data protection obligations such as GDPR** |
|  | ***Word Count:*** |
| **Monitoring and Evaluation** |
| **13** | In no more than 500 words, state how you plan to monitor and evaluate the proposal |
|  | ***Word Count:*** |
| **14** | Have you attached a logic model? | Yes/No |
| **Finance** |
| **15.a** | How much money are you bidding for?  | £ |
| **15.b** | Is this the complete cost of the project? | Yes / No |
| **15.c** | If not, where is the rest of the money coming from? |  |
| **15.d** | If you have funding from other sources, is it confirmed?  | Yes / No / Not Applicable |
| **15.e** | How will you deliver value for money? 250 words***Word Count:*** |
| **15.f** | If intended to run beyond March 2021, how will you ensure financial sustainability for future years? 100 words***Word Count:*** |
| **15.g** | Outline in detail how you would spend the grant if successful. 250 words***Word Count:*** |
| **16.a** | Provide the cost for each item below and its use. Include costs of monitoring and evaluation and overhead costs.  |
| **ITEM** | **TOTAL COST** |
| Example: Hall hire – 8 hours, £100 per hour (£100 x 8) | £800.00 |
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| Add rows as necessary  | Add rows as necessary |
| ***Comments***: |
| **16.b** | ***Demonstrate below the risks to delivering the proposal and how these will be mitigated against.*** |
|  |  |
| **16.c** | ***Include below the benefits that will be realised as a result of this project. Preference will be given to applications that quantify the benefits given.***  |
|  |  |
| **16.d** | ***Will your organisation be seeking to make a profit on the proposal?*** | ***Yes/No*** |
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| **Declaration** |
| **17** | **Please tick this box to confirm that, if successful, you agree to** * MHCLG contacting you to discuss your application further
* Evaluate and monitor activities specified within your bid as agreed with MHCLG
* Cooperate with reasonable requests for publicity (including social media promotion)
* Return a final report at the end of the project.
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**Thank you for your application.**