

Withdrawn

This leaflet is withdrawn.

The Child Support Agency no longer exists.

Your statement explained

child support agency

Receiving child maintenance



What is my statement for?

Your statement helps you keep track of your child maintenance payments.

What does my statement say?

This leaflet explains the different parts of your statement, and says more about some of the terms we use.

Child Maintenance Statement

1. Statement from 1 October 2008 to 31 December 2008

Your case details

2.	Parent with Care	MRS A N OTHER
3.	Children	A N OTHER 03-01-2000
4.	Non-resident parent	MR A N OTHER
5.	Payment to be made	Every Tuesday
6.	Payment frequency	Weekly
7.	Amount due	£50.00

CR and DR

These symbols show the types of transaction. You may have seen them before on a bank statement but they have different meanings when we use them.

CR means:

- you are owed money by the non-resident parent, or
- you have made a payment

DR means:

- you have received a payment, or
- you have been overpaid

1. Statement from

This shows the period of time it covers.

Your case details (items 2 – 7)

This says who is involved in your child maintenance case and the details of the **current payments** you should be receiving.

2. Parent with care

Your name is shown here. It confirms your role in this child maintenance case.

3. Children

This lists the names and birth dates of the children in this child maintenance case **at anytime during the period of this statement.**

You may be responsible for other children who are not on this list. This may be because they are part of a different child maintenance case. You can ask us to send you a separate statement for another case if you want one.

4. Non-resident parent

This is the name of the parent who has to pay child maintenance to you in this case. You may receive child maintenance from other non-resident parents who are not listed here. This is because they are part of a different child maintenance case. You can ask us to send you a separate statement for another case if you want one.

5. Payment to be made

This tells you which day we are due to receive your child maintenance from the non-resident parent unless you are paid fortnightly or four-weekly. Once received, we will send this money to you and it will arrive a few days later.

6. Payment frequency

This says how often your child maintenance should be paid to you.

7. Amount due

This is the amount of child maintenance due to be paid to you at the agreed frequency, based on the information we currently have. This may include an amount of child maintenance arrears owed to you. We pay the amounts due to you only after we get them from the non-resident parent.

Summary of this period (items 8 – 14)

This shows a summary of what has happened with your child maintenance during the period covered by the statement.

Child Maintenance Statement

Statement from 1 October 2008 to 31 December 2008

Your case details

Parent with Care	MRS A N OTHER
Children	A N OTHER 03-01-2000
Non-resident parent	MR A N OTHER
Payment to be made	Every Tuesday
Payment frequency	Weekly
Amount due	£50.00

Summary of this period

8.	Opening balance	£70.00 CR
9.	Child maintenance due	£500.00
10.	Adjustments made	£85.00 CR
11.	Amount of child maintenance you received	£349.00
12.	Amount you paid to us	£0.00
13.	Closing balance	£306.00 CR
14.	Amount you owe at 31 December 2008	£20.00

Your opening and closing balance for this period are made up of the amount of child maintenance you are owed, minus the amount you owed to the Child Support Agency. Any amounts you still owe at the end of this period are shown in the line **Amount you owe at**.

8. **Opening balance**

If the figure is followed by CR, this is the total owed to you at the start of this statement period.

If the figure is followed by DR, this is the total you owed at the start of this statement period.

This figure may include any amounts we have agreed not to collect at this time. We only do this in rare circumstances. If this applies to your case we should already have contacted you about this.

9. **Child maintenance due**

This is the total owed to you for this period. We pay the amounts due to you only after we have received them from the non-resident parent.

10. **Adjustments made**

This shows any increase or decrease we have made in the payments due or in the amount owed to you. There are several reasons we would do this, for example if either parent's circumstances have changed. If we have made a change, we should already have contacted you about it.

11. **Amount of child maintenance you received**

This shows the total amount you have received during this period.

12. **Amount you paid to us**

This line will appear if you have made any payments during this period. For example, you may have received too much child maintenance, so you have had to repay it. This line will also appear if you owe us any money (see '**Amount you owe**' below).

13. **Closing balance**

This shows your balance at the end of this statement period.

If the figure is followed by CR, this is the total owed to you at the end of this statement period.

If the figure is followed by DR, this is the total you owed at the end of this statement period.

This figure may include any amounts we have agreed not to collect at this time. We only do this in rare circumstances. If this applies to your case we should already have contacted you about this.

14. **Amount you owe**

This line will appear only if:

- you owe any money at the end of this period, or
- you owe money at some point during this period, or
- you have paid an amount to us during this period

There could be several reasons you owe money. For example, you may have received too much child maintenance and you need to repay it. If you owe money we should already have contacted you about this.

Detailed Statement

Date	Description	Amount Due (£)	Payments Made (£)	Balance (£)
01 OCT 2008	Opening Balance			70.00 CR
07 OCT 2008	Child Maintenance	35.00		105.00 CR
14 OCT 2008	Child Maintenance	35.00		140.00 CR
21 OCT 2008	Child Maintenance	35.00		175.00 CR
28 OCT 2008	Child Maintenance	35.00		210.00 CR
03 NOV 2008	Child Maintenance Paid to You		140.00 DR	70.00 CR
04 NOV 2008	Child Maintenance	35.00		105.00 CR
11 NOV 2008	Child Maintenance	35.00		140.00 CR
11 NOV 2008	Child Maintenance Paid to You		70.00 DR	70.00 CR
18 NOV 2008	Child Maintenance	35.00		105.00 CR
25 NOV 2008	Child Maintenance	35.00		140.00 CR
28 NOV 2008	Child Maintenance Paid to You		35.00 DR	105.00 CR
02 DEC 2008	Child Maintenance Paid to You		34.00 DR	71.00 CR
02 DEC 2008	Child Maintenance	35.00		106.00 CR
05 DEC 2008	Child Maintenance Paid to You		35.00 DR	71.00 CR
09 DEC 2008	Child Maintenance	35.00		106.00 CR
16 DEC 2008	Child Maintenance Paid to You		35.00 DR	71.00 CR
17 DEC 2009	Adjustment to Child Maintenance	85.00 CR		156.00 CR
17 DEC 2008	Child Maintenance	50.00		206.00 CR
24 DEC 2008	Child Maintenance	50.00		256.00 CR
31 DEC 2008	Child Maintenance	50.00		306.00 CR
31 DEC 2008	Closing Balance			306.00 CR

Detailed statement

This part of your statement goes into more detail about your child maintenance payments, so you can see exactly how much the non-resident parent was due to pay, how much you have received and when. You will also see any other transactions that have taken place during the statement period.

Many of the things shown here have already been explained in this leaflet.

For example:

- your opening and closing balances
- payments you've received
- payments you've made
- adjustments we've made

Other things that you might see on your detailed statement include:

Child Maintenance Premium paid

This line will only appear if you claimed certain benefits for a period before 27 October 2008. If you were paid Child Maintenance Premium during the period of this statement, it will show here. If so, you should have already received a letter telling you about this.

Payment from you cancelled

This line will appear only when a payment from you is unsuccessful, for example if a cheque is returned by the bank or a payment fails.

The information in CSA leaflets is also available in other languages, in large print, in Braille and on audio cassette.

You can get any of our leaflets:

- by phone on (the line is open from 8am to 8pm Monday to Friday and 9am to 5pm Saturdays)
- by textphone on , or
- from our website at .

Where textphone numbers are provided, these are for people who find it hard to speak or hear clearly. If you do not have a textphone, some libraries or citizens advice bureaux may have one. Textphones do not receive text messages from mobile phones.

