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**This document has been  
withdrawn as it is out of date**

# Adult Education Budget for 2017 to 2018



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# Purpose

- The aim of the webinar is to give an overview of the Adult Education Budget (AEB) including the legal entitlements and local flexibility
- Specifically we will run through:
  - who we fund
  - AEB policy and programmes
  - key provider requirements

**NB - we will not be covering; provider management rules, funding rates and formula, or devolution of the AEB**



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# Adult Education Budget overview



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- Published each year (normally January) in advance of next funding year
- Applies to all providers of education and training who receive AEB funding
- Eligibility for government funding, contracting / sub-contracting, and specific funding policy rules are included

# Funding rules



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## Adult education budget: funding rules

For the 2017 to 2018 funding year (1 August 2017 to 31 July 2018).

This document sets out the funding rules which will apply to all providers of education and training who receive adult education budget funding.

Version 1

June 2017

Of interest to providers and employers



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# Adult Education Budget (AEB)

- Includes all ESFA participation and support funding for eligible learners aged 19 and over
- Principle purpose to engage adults and provide them with skills and learning needed for work, an apprenticeship or further learning
- Enables adults to achieve qualifications as well as tailored programmes of learning, which do not need to include a qualification, to help those furthest from learning or employment
- Supports three legal entitlements to full funding for some learners and enables flexible tailored provision for others



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# Legal entitlements

English  
& maths

Aged 19+

First full  
Level 2

Aged 19 to 23

First full  
Level 3

Aged 19 to 23

Learners eligible for legal entitlements have access to full funding – they **must not** incur course fees



# Legal entitlement - qualifications

<b>First full Level 2 and Level 3</b>	<b>English and maths (not ESOL)</b>
16 to 23 core offer* – technical and applied qualifications in the 2018 and 2019 16 to 19 performance tables (tech levels, applied general, technical certificates), A-levels, AS-levels, Access to HE and GCSEs	English and maths core offer – GCSE English language and maths, functional skills in English language and maths at entry level to level 2
Certain qualifications in the 2017 16 to 19 performance tables	Limited number of stepping stone English language and maths qualifications from the RQF at entry level to level 1 (including Free Standing Maths)

**Legal entitlement qualifications: eligible for public funding**



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# Local flexibility

**Non-regulated learning  
and/or  
Qualifications and units at  
Entry, Level 1 and Level 2**

**Aged 19+**

Learners eligible for local flexibility are either fully or co-funded, depending on their prior attainment and circumstances





- Bespoke, locally designed learning (qualifications and non-regulated learning) to support:
  - progression to first full Level 2, or,
  - retraining/upskilling for learners already in receipt of Level 2, or above
- **Qualifications** – include ESOL - minimal changes to specified qualification list and components (units) for 2017/18 – available on [the Hub](#)
- **Non-regulated learning** - appropriate and robust quality assurance must be in place – e.g. [Recognising and Recording Progress and Achievement framework \(RARPA\)](#)



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# Local flexibility

Non-regulated learning  
and/or  
Qualifications and units at  
Entry, Level 1 and Level 2\*

Aged 19+

**\*From 1 August 2017, learners aged 19 to 23 progressing to their first full Level 2, can only undertake learning at Entry and Level 1 from local flexibility**



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# Local flexibility and legal entitlements

**Learner B**, 21 years old,  
unemployed - Level 2 Diploma  
in Bricklaying and non-regulated  
time management course

**Learner A**, 28 years old,  
employed - GCSE maths  
and Level 1 business  
studies qualification

First full  
Level 2

English &  
maths

First full  
Level 3

Local  
flexibility



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# Who we fund



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# Eligible Learners

- Three groups, those aged:
  - 19 to 23
  - 24+ who are unemployed
  - 24+ other

**NB - all of the above must meet residency requirements to be eligible for government funding**



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# Unemployed learners

- Definition, for funding purposes a learner is defined as unemployed if one or more of the following apply, they receive:
  - Jobseekers Allowance, including those receiving National Insurance credits only
  - Employment and Support Allowance
  - Universal Credit
  - Provider discretion



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# Eligibility table

Provision	19- to 23-year-olds	24+ unemployed	24+ other
English and maths (Must be delivered as part of the legal entitlement)	Fully funded* (up to and including Level 2)	Fully funded*	Fully funded*
Level 2 (First full Level 2 must be delivered as part of the legal entitlement)	Fully funded* (first and full)	Fully Funded	Co-funded
Learning to progress to Level 2	Fully funded^ (up to and including Level 1)	Fully funded	Co-funded
Level 3 (First full Level 3 must be delivered as part of the legal entitlement)	Fully funded* (first and full)	Loan-funded	Loan-funded
	Loan-funded** (previously achieved full Level 3 or above)		
Traineeship#	Fully funded (including 16- to 24-year-olds###)	N/A	N/A
English for Speakers of Other Languages (ESOL) learning up to and including Level 2	Co-funded	Fully funded	Co-funded
	Fully funded – unemployed		
Learning aims up to and including Level 2, where the learner has already achieved a first full Level 2 or above	Co-funded	Fully funded	Co-funded
	Fully funded – unemployed		

\* Must be delivered as one of English and maths, and/or first full Level 2 or first full Level 3 qualifications required in the legal entitlement

^ Must be delivered as entry or level one provision from local flexibility

# Excludes flexible element where funding depends on age and level

### 16- to 18-year-old learners must be eligible under the [ESFA's young people's residency requirements](#)

\*\* Availability of loans at Level 3 does not replace the legal entitlement to full funding for learners aged 19 to 23 undertaking their first full Level 3



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# What we do not fund – workplace learning

- We do not fund learning in the workplace, or learning that is relevant to an employee's job and/or their employer's business, unless:
  - provision is part of the legal entitlements, or
  - an agreed national concession that responds to a significant negative economic impact for specific industry
- Employer's responsibility to fund learning for their employees, or the individual





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# AEB Policies and Programmes



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# Policies and programmes

- English and maths
- ESoL
- Traineeships
- Princes Trust Team Programme
- LLDD / Learning and Learner Support
- Community Learning
- Youth Obligation



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# English and maths

- English language and maths qualifications and/or units for learners to progress towards and achieve GCSE grade A\* to C (or grade 4) qualification or Functional Skill level 2
- Full funding based on provision, not learner characteristics
- Learners must be enrolled on level above which they have been assessed
- We will fully fund non-regulated, including at pre-entry level, English and maths provision eligible for funding for learners with significant learning difficulties or disabilities



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# English for Speakers of other Languages (ESoL)

- Supporting people to learn English is a priority area
- Range of qualifications from Entry 1 up to level 2 and non-regulated provision
- ESoL provision is fully funded for unemployed individuals, co-funded for everybody else
- Retention of additional learning to individual learners
- [Adult education budget: funding rates and formula 2017 to 2018](#)



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# Traineeships

- Learners should be assessed as capable of progressing to employment, or an apprenticeship within 6 months
- No change to core and flexible elements
- 16- to 18- year olds follow ESFA [young people's funding methodology](#) as part of a Study Programme
- AEB rules contain details for differing requirements for each age group



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# Traineeship – English and maths

- Remains a mandatory element - learners must be enrolled on a level above that at which they are assessed
- For 16- to 18- year olds, providers must follow ESFA's young people's 16 to 19 funding: maths and English condition of funding
- For 19 to 23 - learners without GCSE A\*-C, Grade 4 or level 2 Functional Skills must be supported to progress to this level
- Learners not ready to enrol on a GCSE or Functional Skills can also enrol on stepping-stone qualifications which are intended to support their progress towards GCSE and Functional Skills



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# Prince's Trust Team Programme

- Team programme for 16 to 25 year olds
- 12 week programme
- Run and managed locally in partnership
- Award or certificate in 'Employment, Teamwork and Community Skills'



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# LLDD / Learning Support

- We fund adult learners with learning difficulties or disabilities (LLDD) as set out in Apprenticeships, Skills, Children and Learning Act 2009
- Learning support enables providers' to meet the cost of putting in place a reasonable adjustment as part of Equality Act 2010:
  - £150 fixed monthly rate for each learner
  - Excess learning support (above monthly rate) can be used for costs up to £19,000
  - can apply for Exceptional Learning Support where costs exceed £19,000
- [Adult education budget: funding rates and formula 2017 to 2018](#)





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# Learner Support

- Provides financial support for learners with specific financial hardship preventing them from taking part in, or completing learning
- Provides for childcare, transport, hardship and residential costs
- ‘Dispersement of funds’ to learners based on actual costs and usually means tested by providers who must have learner support policy



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# Community learning

- Remains funded as it was in 2016 to 2017
- Providers in receipt of non-formula community learning (CL) funding, able to spend up to their 2015 to 2016 CL allocation value
- Grant funded providers have flexibility to use any non-formula CL underspend for AEB formula funded activity
- Can add to non-formula CL offer, using AEB formula funding - must follow learner eligibility and AEB formula funded methodology



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# Youth obligation

- DWP Youth Obligation – unemployed 18 to 21 year-old claimants on Universal Credit
- Intensive programme by JCP to support claimants into interventions to address barriers to work, including:
  - English maths, ESOL, IT, English Language
  - Employability Skills
  - Traineeships
  - Princes Trust Programmes
- Opportunity for AEB providers to engage with JCP locally and promote their AEB offer



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# Key provider requirements



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# Requirements

- Contracting
- Subcontracting
- Eligibility
- Prior learning
- ILR
- Learner File



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# Contracting

- To stay on the Register of Training Organisations (RoTO), you must successfully complete and update your information when we request it
- If you fail the application process, or do not apply at next register opening, we will review your funding arrangements
- More information on the RoTO is available on [GOV.UK](https://www.gov.uk)



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# Subcontracting

- Reduction in level of subcontracting
- Sector-wide transparency
- Second level subcontracting not allowed from 1 August
- Key requirements:
  - secure permissions to subcontract for the first time
  - publish subcontracting fees and charges
  - declare subcontracting arrangements to us twice a year



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# Eligibility

- You must check individuals are eligible before you claim funding - residency rules remain the same for 2017 to 2018
- Age of learner on 31 August determines if individual is funded through young people's or adult funding methodology
- From 1 August, learners aged 19+, continuing a programme they started aged 16 to 18, will be funded through young people's funding methodology
- Learning must be eligible for funding before the learner starts – please check on [the Hub](#)





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# Prior learning

- You must recognise prior learning, learners may be exempt from part of their learning and you must:
  - follow awarding organisation policies for delivery and assessment of a qualification
  - reduce the amount of funding being claimed accordingly
- English and maths provision, up to Level 2, is exempt from prior learning
- Please use the [Learning Records Service](#)



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# Individualised Learner Record (ILR)

- All ILR fields must be accurately completed as set out in the [individualised learner record specification](#)
- Where data does not support funding claimed, this should be corrected - failure could result in ESFA recovering funds
- [ILR guides and templates](#) available to help you meet the requirements for ILR data returns
- Use the Funding Monitoring Reports available on [the Hub](#) to validate data prior to ILR submission



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# Learner file

- The learner file must:
  - contain evidence to support the funding providers claim, and be available to ESFA if needed
  - assure us the learner is eligible and exists, supported by ILR data
  - contain evidence of initial assessment, detailing level to which learner is assessed and if any support needs have been identified
  - contain evidence of learning, or that learning has taken place (including work placements for traineeships), records must be available, leading to and including evidence of achievement



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# Resources

- [Adult Education Budget funding rules 2017 to 2018](#)
- [ILR specification, validation rules and appendices 2017 to 2018](#)
- [Adult education budget: funding rates and formula 2017 to 2018](#)
- Please direct queries to the Servicedesk:
  - [servicedesk@sfa.bis.gov.uk](mailto:servicedesk@sfa.bis.gov.uk)
  - Telephone: 0370 2670001