



ADMISSIONS & APPEALS APPLICATION FOR CEAS SUPPORT

PARENT DETAILS

Service No:		Rank:		Surname:		Initials:	
Service:	Army	RAF	RN	RM	Civil Service		
Current Unit address (incl postcode):							
Current home address (incl postcode):							
Email:				Expected future assignment date:			
Telephone Number:				Mobile Number:			

CHILD DETAILS (for whom this admissions case relates to)

First name(s):		Surname:					
Date of birth:		Year group:		Male	Female		
Name of current school:							
Address of current school:							
Date commenced at current school:							

ADDITIONAL SCHOOLS DETAILS - Please provide your child's school history.

Names of all previous schools attended	Dates Attended	
	From	To

**PREFERRED SCHOOL DETAILS**

Name of preferred school:			
Address of preferred school:			
Name of new Local Authority/Admissions Authority (if known):			
Date of school admission appeal (if known):			
Do any siblings attend, or have they been offered a place in the preferred school?	Yes	No	
Please provide a detailed description below of issue regarding School Admission:			
In order to have a more detailed overview of your case, please provide copies of all correspondence between yourself and the school / Local Authority (letters / emails / initial application form etc.).			

OTHER CHILDREN IN THE HOUSEHOLD

Other children in the family (if any of the other children listed below do not have a school place, a separate CEAS Support Application form will be required)

Name	Date of Birth	Year group	School attending / place confirmed

ADDITIONAL INFORMATION

Does your child have any additional needs? (i.e. Medical, SEND) <i>(If 'YES', please provide further details below)</i>	Yes	No

The more information we have regarding your situation, the better informed we are to be able to assist you further.

**CONSENT**

I understand that the information provided on this form will be confidentially held by CEAS and that information may be entered on the CEAS database for the purposes of case management.

I agree that CEAS may contact appropriate authorities in order to inform their support and this can include, for example, school admission authorities, schools, housing, health and unit staff.

I agree to CEAS sharing relevant information for the purpose of this support.

Please tick this box to confirm that you have read and agree with the above consent

SIGNATURE

You, the applicant may opt to electronically sign or provide a handwritten signature informing consent.

Option 1 – Electronic Signature

I agree that by typing my name and clicking 'Sign', I am electronically signing my application

Signature Date Sign

Option 2 – Handwritten Signature

Signature: _____ Date: _____

Please send this completed form with any supporting documentation to:

Postal address:	CEAS, Bldg 183, Trenchard Lines, Upavon, Pewsey, Wiltshire, SN9 6BE	Email:	DCYP-CEAS-Enquiries@mod.gov.uk
Tel:	Military: 94344 8244	Civilian:	01980 618244
Fax:	Military: 94344 8245	Civilian:	01980 618245