



Education Data Division - request for change form for CBDS

RFC 1125

Attendance changes

Type of change

Code set and xml tag change

Name and team/company of RFC Originator:

Kirsty Knox, DDU

Contact: Queries.SUPPLIER@education.gov.uk

Date RFC raised

14/01/2020

Date change required

In systems from autumn 2020 – first collection of data Spring 2021

Priority

[2]

Priority ratings

1 = Top - Ministerial or legislative requirement

2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers

3 = Medium - Customer requirement, marginal net benefit

4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change

Section 1 – details of change

Data item / rule number

- 1) Absence sessions N00056
- 2) Pupil attendance codes CS066

Description of change

- 1) Change XML tag from Autumn 2020 in systems from <AbsenceSessions> to <Sessions>
- 2) Change codeset from:

CS066 / D00225	Pupil Attendance Codes
/	Present (AM) **
\	Present (PM) **
B	Approved education activity as pupil being educated off site (not dual registration) **
C	Authorised absence as pupil is absent due to other authorised circumstances
D	Dual registered (at another establishment) - not counted in possible attendances **
E	Authorised absence as pupil is excluded, with no alternative provision made
G	Unauthorised absence as pupil is on a family holiday, not agreed, or is taking days in excess of an agreed family holiday
H	Authorised absence due to agreed family holiday
I	Authorised absence due to illness (NOT medical or dental etc. appointments)
J	Approved education activity as pupil is attending interview **
L	Late (before registers closed) marked as present **
M	Authorised absence due to medical/ dental appointments
N	Unauthorised absence as pupil missed sessions for a reason that has not yet been provided
O	Unauthorised absence as pupil missed sessions for an unauthorised absence not covered by any other code/description
P	Approved education activity as pupil is attending an approved sporting activity **
R	Authorised absence due to religious observance
S	Authorised absence due to study leave
T	Authorised absence due to traveller absence
U	Unauthorised absence as pupil arrived after registers closed
V	Approved education activity as pupil is away on an educational visit or trip **
W	Approved education activity as pupil is attending work experience **
X	Non-compulsory school age absence - not counted in possible attendances **
Y	Unable to attend due to exceptional circumstances - not counted in possible attendances
Z	Pupil not yet on roll - not counted in possible attendances **
#	Planned whole or partial school closure - not counted in possible attendances **

** These are not included in School Census

To:

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Reason for change (including benefits)

To capture policy requirements for the 2020 to 2021 academic year.

Impact of not doing the change

Data quality would not be as great

Impact assessment to be undertaken by

School Census software suppliers

School Census working group

Date consulted

15/01/2020

Response requested by

22/01/2020

Section 2 – impact analysis

Software suppliers' summary of impact assessment

None received

DfE internal colleagues' summary of impact assessment

Happy to proceed

Impact Assessed by (name)

School census working group

School census software suppliers

Date

22 January 2020

Section 3 - outcome / decision

Date of review meeting

29 January 2020

Attendees

Paul Hirst and Kirsty Knox

Brief Summary of Discussion

Reviewed impact assessment and the need for additional two data items. Agreed to go ahead with changes

Accept / Reject

Accept

- 1) Absence sessions N00056 XML tag amended to <Sessions> from autumn 2020 census – resulting in new data item for <Sessions> N00682
- 2) Pupil attendance codes CS066 updated

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