

## Forest Services Board

Thursday 3 October 2019

3<sup>rd</sup> Meeting

09:00 to 12:00

The Classroom, Santon Downham, Brandon, IP27 0TJ

### Purpose

Review key management and financial information. Agree FS's strategies for bringing more woodlands into management and tackling non-financial bottlenecks for woodland creation.

### Agenda

Invitees: Sir Harry Studholme, Liz Philip, George McRobbie, Fiona Harrison (for Shirley Trundle), Ian Gambles, Richard Greenhous and Steve Meeks.

Minutes: Gemma Thomas

- 09:00 (5 mins)     **1. Welcome** – Sir Harry Studholme  
Chair welcomes members to the meeting.
- 09:05 (10 mins)     **2. Minutes of the last meeting and matters arising** – Sir Harry Studholme  
Agree minutes of the last meeting. Consider matters arising.  
*Paper:*     *2.1 Minutes of the last meeting*
- 09:15 (30 mins)     **3. Director's Update** – Richard Greenhous  
Discuss significant developments since the previous meeting.  
*Papers:*     *3.1 Director's Report*

# FS Board Paper

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- 09:45 (30 mins)    **4. Dashboard** – Richard Greenhous
- Comment on draft FS dashboard. Discuss matters arising.
- Paper:*            *4.1 Dashboard*
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- 10:15 (20 mins)    **5. Finance** – Steve Meeks
- Discuss FS’s confirmed Business Plan for 2019/20, current financial position and the Spending Review.
- Paper:*            *5.1 Finance report*
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- 10: 35 (45 mins)    **6. Woodland Management** – Ian Tubby and Joe Watts
- Agree Forest Services’ strategy for bringing more woodlands into management, including the effective delivery of woodland management plans and felling licenses.
- Paper:*            *6.1 Woodland Management*
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- 11:20 (30 mins)    **7. Woodland Creation – Non-financial Bottlenecks** – Mark Broadmeadow
- Agree Forest Services’ strategy for addressing non-financial bottlenecks for woodland creation.
- Paper:*            *7.1 Non-financial Bottlenecks*
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- 11:50 (10 mins)    **8. Future Meetings** – Richard Greenhous
- Review the meeting, agree key points for communication to staff and stakeholders, and agree the draft agenda for the next meeting.
- Paper:*            *8.1 Draft agenda for the next meeting on 11 December*
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- 12:00                **Close**

**Richard Greenhous – Director, Forest Services**  
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**12 September 2019**