



# Request by an individual for information about a vehicle

For more information go to [www.gov.uk/request-information-from-dvla](http://www.gov.uk/request-information-from-dvla)



V888

Use black ink and CAPITAL LETTERS when filling in this form.

You must choose option A or option B. Please put an 'X' in the box of the option you choose.

## Option A (see below)

If your enquiry is about you as the current  
or previous keeper fill in sections 1-4 below  
(you will be advised of the fee if needed).

☐

## Option B (see over the page)

If your enquiry is about third party details  
please fill in sections 1-4 over the page  
(you will be advised of the fee).

☐

Please note: Send this form with any additional documents and the appropriate fee to: Vehicle Record Enquiries, DVLA, Swansea, SA99 1AJ. Cheques and postal orders to be made payable to 'DVLA Swansea'. We cannot accept damaged or altered cheques. If you send us a damaged or altered cheque, your application will be rejected and returned to you.

## Option A

### 1. Your details

First name:

Surname:

House no:

Address:

Postcode:

Your phone number (in case we need to get in touch with you):

Email address:

Previous name and address details:

Name:

Address:

### 2. What information do you want as the current/previous keeper?

Please tick.

- ☐ Requesting your own information as the registered  
or previous keeper (free service). For details on  
how to request this information, please visit  
[www.gov.uk/request-information-from-dvla](http://www.gov.uk/request-information-from-dvla)

### 3. Details of the vehicle you want information about

Vehicle registration number:

Make and model:

Please state what you require, why you require this  
information and how you are going to use it.

Please continue on a separate sheet if necessary.

### 4. Declaration

**I declare** that the information given is correct to the best of  
my knowledge. I will not use the information that I am given  
for any other purpose than that stated in section 3 above and  
I will not pass the information on to any third parties without  
DVLA permission. I am aware that it is an offence to unlawfully  
obtain personal data which is contrary to data protection  
laws. The penalties for these offences are fines issued in the  
Magistrates Court or Crown Court.

I am aware that I am legally obliged to handle and dispose  
of any information provided to me by DVLA in line with the  
principles of data protection laws.

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Mx ☐

Full name:

Signature:

Date:

The information you provide will only be used to deal with your request. This information will be stored on our systems in compliance with government guidelines. We may check the details you provide, and compare them with information that we already hold.

DVLA handles your personal data in accordance with road vehicle law and data protection laws. The law allows us to release your data to the police and other enforcement bodies. We also provide data to other parties where the law allows it. For further information about how we process your data, your rights and who to contact, see our privacy notice at [www.gov.uk/dvla/privacy-policy](http://www.gov.uk/dvla/privacy-policy)

## Option B

If your enquiry is about third party details please fill in sections 1-4.

### 1. Your details

First name: \_\_\_\_\_

Surname: \_\_\_\_\_

House no:     \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Postcode:       \_\_\_\_\_

Your phone number (in case we need to get in touch with you):

Email address: \_\_\_\_\_

Previous name and address details:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

### 2. Enquiry for information about a third party

For all enquiries, you will need to supply proof of address, for example a bank statement or a utility bill – dated in the last three months.

Tick the relevant box below that relates to your enquiry:

☐ **Information following an incident – £2.50 fee per vehicle**

Please supply the following information:

- vehicle registration number of all vehicles involved
- photograph of damaged vehicle or property
- a copy of the invoice or estimate for repair
- details of the accident

Your vehicle registration number: \_\_\_\_\_

Full location of incident: \_\_\_\_\_  
\_\_\_\_\_

Date and details of the incident:

Crime reference number and police station (if applicable): \_\_\_\_\_  
\_\_\_\_\_

☐ **Information about a vehicle that has been abandoned, is trespassing or persistently parking on your property – £2.50 fee per vehicle**

Please enclose a photograph of the vehicle showing the registration number. State your connection to the property.

Location of vehicle: \_\_\_\_\_

Date last seen: \_\_\_\_\_

Have you tried to contact the driver of the vehicle? Yes ☐ No ☐

Are you the owner of the land? Yes ☐ No ☐ (if you are not the landowner, supply a signed letter of authority from the landowner that authorises you to act on their behalf).

☐ **Information as an executor of a will – £5 fee per vehicle**

Please provide the following:

- the name of the deceased
- the date of death
- a copy of the death certificate
- confirmation that you have been appointed as executor of the will or have been granted probate

☐ **Court judgement – £5 fee per vehicle**

Please provide a copy of the stamped document from the court.

☐ **Other**

### 3. Details of the vehicle you want information about

Vehicle registration number:

Make and model: \_\_\_\_\_

**Please state why you require this information and how you are going to use it:**

Please continue on a separate sheet if necessary.

### 4. Declaration

**I declare** that the information given is correct to the best of my knowledge. I will not use the information that I am given for any other purpose than that stated in section 3 on the left, and I will not pass the information on to any third parties without DVLA permission. I am aware that it is an offence to unlawfully obtain personal data which is contrary to data protection laws. The penalties for these offences are fines issued in the Magistrates Court or Crown Court.

I am aware that I am legally obliged to handle and dispose of any information provided to me by DVLA in line with the principles of data protection laws.

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Mx ☐

Full name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_