



255 th Meeting of the Coal Authority Board	
Date:	14 March 2019
Time:	12.30pm
Location:	HUB 1, the Coal Authority offices, Mansfield
Present:	Stephen Dingle Paul Frammingham Gemma Pearce Lisa Pinney MBE Bob Spedding Lisa Stanger Steve Wilson
In attendance:	Jayne Scott Richard Bond James Lowth Clare Wasteney Susan Ford
2402	Chair's announcements <p>Stephen Dingle announced the sad news of the death of Nick Leuchars, Property Manager who had worked with the Coal Authority since 2012. The Board were informed that a letter of condolence had been sent to Nick's family. Thomas Mills was attending Nick's funeral on behalf of the Authority and, as a mark of respect, the board collectively remembered Nick with a minute's silence.</p>
2403	Apologies for absence <p>There were no apologies of absence.</p>
2404	Declaration of interests <p>There were no declarations of interest.</p>
2405	Minutes of the meeting held on 17 January 2019 <p>The minutes of the two hundred and fifty third meeting of the Board held on 17 January 2019 were signed as a true record.</p>
2406	Matters arising from the minutes of the Board Meeting held on 17 January 2019 <p>There were no matters arising.</p>

2407	<p>Safety and wellbeing moment</p> <p>The discussion focused on the Authority's work on mental health wellbeing and the benefits it was bringing to the organisation. The Board will have an opportunity to consider this work in more detail in September's meeting.</p> <p style="text-align: right;">ACTION - Lisa Stanger</p>
2408	<p>Board objectives (AP/OM/1863)</p> <p>The Board was keen to ensure that the new vision, mission, purpose and values were reflected in their objectives and in the Board behaviours document. It was agreed that these should be referenced in the first sentence of objective 1. A further minor amendment to objective 7 was agreed, and then the final version will be circulated.</p> <p style="text-align: right;">ACTION - Clare Wastenev</p>
2409	<p>Board meeting dates 2020 (AP/OM/1864)</p> <p>The May dates were confirmed as Wednesday 20 and Thursday 21 May 2020. The programme of Board meeting dates for 2020 was agreed.</p>
2410	<p>Any other business</p> <p>Stephen Dingle and the Board thanked Bob Spedding for his work as Board member and chair of the Audit committee for the past 6 years. He also relayed Jeremy Cousins' thanks to Bob for his work on behalf of BEIS.</p>
2411	<p>Communication</p> <p>The content of the Board blog was discussed and agreed.</p>
2412	<p>Date and time of next meeting</p> <p>15 May 2019 1.00pm in Manchester. Venue details to be finalised.</p>