

GDPR PRIVACY NOTICE



The UK Space Agency (UKSA) is an executive agency, sponsored by the Department for Business, Energy & Industrial Strategy (BEIS). BEIS is the UKSA's Data Controller.

If you give Personal Data to the UKSA, such as your e-mail address, your name or your photograph, the UKSA will only use this information for the reasons you have provided it, for example, to answer your questions or to support your application for funding.

When an organisation uses Personal Data, it is called processing. The UKSA will only process your Personal Data if it has a Lawful Basis to do so.

You can find out more about Lawful Bases on the Information Commissioner's Office (ICO) website:

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/lawful-basis-for-processing/>

Which Lawful Basis the UKSA uses will depend on what you have asked it to do, or what the UKSA has asked you to do.

- The UKSA generally relies on Legitimate Interest to deal with letters and e-mails.
- The UKSA generally relies on Public Task to be able to conduct its business.

If the UKSA asks you to provide Personal Data, it will explain which Lawful Basis applies.

The UKSA sometimes shares specific Personal Data with other organisations, and sometimes with other countries. The UKSA only does this where it is strictly necessary to conduct our business. If the UKSA needs to share your Personal Data with someone else, it will explain why and with whom.

If the UKSA asks for your Consent to process your Personal Data, it will be clear about what you are agreeing to and how you can change your mind.

The UKSA will only keep your Personal Data for as long as it is needed to do what you have asked it to do, or what the UKSA has asked you to do.

You can find out more about your rights at the Information Commissioner's website:

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

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If you have a complaint about how your Personal Data has been handled, please contact the UKSA's Data Protection Officer at the following address:

BEIS Data Protection Officer
Department for Business, Energy and Industrial Strategy
1 Victoria Street
London
SW1H 0ET

Email: dataprotection@beis.gov.uk

Or, you can report your concern to the Information Commissioner directly:

<https://ico.org.uk/concerns/>