



# Summary Minutes

<b>Title of meeting:</b>	DWP / LA POG
<b>Date/timings:</b>	8 May 2019 - 10:30 – 14:00
<b>Location:</b>	Room Smith Square 1, LGA
<b>Attendees:</b>	<b>DWP:</b> Kay Bendell (Chair), Carolyn Pollard (Secretariat), Paul Selby, Amanda Sowerby, Lorraine Prentice (DWP) <b>LAs:</b> Paul Ellary (K&C), Gwyn Thomas (Westminster), David Kinnair (Bham) June Deans (Glasgow), Mark Gillmore <b>Dial in:</b> Alan Brown (DWP), Nic Vaughan (DWP), Ursula Brennan (DWP), Patrick Togher (DWP), Fiona Mcleish (DWP), Karen Dawson (DWP), Jo Wood (DWP), Lisa Fuller (Renfrewshire), Matthew Evans (Wrexham), Pamela Richardson (Gateshead), Paula Doherty (Dumfries & Galloway), Mandy Fathers (West Oxford), Adrian Mills (Anglia Revenues)
<b>Apologies</b>	Darren Baker (DWP), Sheena Parker (DWP), Marion Joass (DWP), Joanne Hawkins (DWP), Jonathan Bottomer (DWP), Adrian Shooter (DWP), Chris Boylett (LB Newham), Lisa Hayward (WLGA)

## 1. Welcome and Introductions:

Introductions were made round the table and for those dialing in.

## 2. Matters Arising (Previous Minutes/Action Points, previous LAWSG Minutes)

The previous POG and LAWSG minutes were agreed.

The action points were discussed.

## 3. LA Welfare highlight report:

Amanda Sowerby provided a walkthrough of the newly devised highlight report shared with POG members prior to the meeting.

All members were happy with the content.

## 4. CIS Automation

An overview of Universal Credit Rapid Re-claim, Council Tax Schemes and CIS Interest Automation was provided.

Different working practices across LAs, timelines and data sharing were discussed.

## 5. Move to UC

An overview of the current position regarding Move to UC and stakeholder events were provided.

- 6. Mixed Age Couples**  
Mixed Age Couple issues, guidance and processes going forward were discussed.
- 7. VEP Update**  
**Business Readiness Approach for deployment of 2a Integration in LAs**  
Karen joined the meeting to walkthrough the document shared with members prior to the meeting. She confirmed this work was currently being taken forward by the same DWP colleagues who worked with LAs in the roll-out of the VEP service.  
**VEP Discovery work**  
Karen also shared the current investigations taking place to integrate VEP into existing HB systems.
- 8. POG Terms of Reference**  
The revised terms of reference were shared with members prior to the meeting, everyone was happy with the format and content.
- 9. Self Employed Review Update**  
Self-Employed Review update was provided. 365 LAs had opted in to the review whilst 14 had opted out due to competing priorities, 75,000 cases had been listed for potential action.  
  
Early indications are that the review should deliver significant saving.  
  
POG were thanked for all their help in making the exercise a great success.
- 10. AOB & Close**

<b>Date, time and location of next LAWSG</b>	<b>The next Practitioners Operational Group is scheduled to take place on 7 July 2019, 10:30 – 14:00.</b>  <b>Room G.46, Caxton House.</b>
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