



**APPLICATION FOR BIRTH CERTIFICATE INFORMATION BEFORE ADOPTION**

**Use this application form if you are currently living in the United Kingdom**

**Please use the Guidance Notes when completing this form.**

In order to apply for birth certificate information before adoption you must be 18 years or over and have been adopted in England or Wales. **Only the adopted person can apply for this information.**

If you already know your birth information you may be able to apply for a copy of your original birth certificate. Please contact this office for advice.

A record of your adoption must be held by the Registrar General in order to go through this process.

**GRO does not charge for this service.**

**However charges may be incurred by an Adoption Support Agency (ASA) / Voluntary Adoption Agency (VAA)**

**Section 1 - Your Current Details** *(This section is mandatory)*

1.1	Title	
1.2	Surname	
1.3	Forename(s)	
1.4	Full Address and Postcode	
1.5	Telephone Number	
1.6	Email Address	

**Section 2 - Adopted before 12 November 1975**

If you were adopted before 12 November 1975 you **must** attend a meeting with an approved adoption advisor. You have a choice of where this meeting can take place. Please tick one of the following options:

2.1 Local Authority       2.2 Adoption Support Agency / Voluntary Adoption Agency       2.3 GRO Southport   
*(Please see Section 7)*

**Section 3 - Adopted on or after 12 November 1975**

If you were adopted on or after 12 November 1975, but before 30 December 2005, you can choose whether to see an adoption advisor or not

3.1 Do you wish to see an adoption advisor?      YES       NO   
*(If yes, please tick your preferred option in Section 2 above)*

**Section 4 - Adopted on or after 12 November 1975**

If you were adopted on or after 12 November 1975 and have chosen **not** to see an adoption advisor, you **must** provide proof of your current address eg. utility bill, current bank statement or a letter from another government department. All documents must be original and dated within the last 3 months.

4.1 Please tick the box to confirm you have included proof of your current address

**Section 5 - Your Adoption Details** *(This section is mandatory)*

5.1	Adopted Surname	
5.2	Adopted Forename(s)	
5.3	Date of Birth	
5.4	Adoptive Mother/Parent	
5.5	Adoptive Father/Parent	
5.6	Date of Adoption <i>(if known)</i>	

**Section 6 - Your Original Birth Details** *(if known)*

6.1	Birth Surname	
6.2	Birth Forename(s)	
6.3	Birth Mother	
6.4	Birth Father	

**Section 7 - Adoption Support Agency (ASA) / Voluntary Adoption Agency (VAA) details**  
*(if ticked in section 2)*

7.1	Name	
7.2	Full Address and Postcode	
7.3	Telephone Number <i>(if known)</i>	
7.4	Email Address	

**Section 8 - Declaration**

8.1	<p>I declare that I am the adopted person to whom the above particulars relate, and the information supplied is true to the best of my knowledge and belief. The evidence enclosed is an <b>original document</b>.</p> <p><b>Signed:</b> ..... <b>Date:</b> .....</p>	
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***For the purpose of detecting and preventing crime, information relating to an application may be passed and verified with other government departments or law enforcement agencies***

*Any personal information you provide to us will be handled in accordance with data protection legislation. Further information on how we process your personal information can be found at <https://www.gov.uk/government/publications/hmpo-privacy-information-notice>*