

ILR Specification 2019 to 2020 Appendix A - Data Collection Timetable

Version history: v1 published February 2019: Changes from the previous year are highlighted in yellow..

Version 2 published June 2019 : Changes from the previous version are highlighted in green.

Further information about the timetable and definitions can be found in the Individualised Learner Record 2019 to 2020 Provider Support Manual. Definitions of provider types can be found on page 3 below.

		Return Number													
		R01	R02	R03	R04	R05	R06	R07	R08	R09	R10	R11	R12	R13	R14
Funding Model (FM)	Provider type	05/09/2019	04/10/2019	06/11/2019	05/12/2019	07/01/2020	06/02/2020	05/03/2020	06/04/2020	07/05/2020 06/05/2020	04/06/2020	06/07/2020	06/08/2020	14/09/2020	22/10/2020
	Reference date				01/11/2019		01/01/2020				01/05/2020			31/07/2020	31/07/2020
All funding models	Main data use				· MI & national statistics		· MI & national statistics				· MI & national statistics			· MI & national statistics (provisional full year)	· MI & national statistics (final full year)
16-19 (excluding apprenticeships) (FM 25, 82)	Grant funded				√		√				√			√	√
	Contract funded				√		√				√			√	√
	Main data use				· In-year performance and monitoring · 2020/21 allocations · Qualification achievement rates 2018 to 2019		· In-year performance and monitoring · Finalising 2020/21 allocations				· In-year performance and monitoring · DfE 16-18 performance tables			· Year-end performance and monitoring · Baseline modelling for 2021/22 allocations	· Final 2019/20 performance and monitoring data · Informing 2021/22 allocations · Qualification achievement rates 2019 to 2020.
Adult skills (non-apprenticeships) (FM 35, 81)	Grant funded				√		√				√			√	√
	Contract funded	√	√	√	√	√	√	√	√	√	√	√	√		√
	Main data use	· Payments	· Payments	· Payments	· Payments · Qualification achievement rates 2018 to 2019	· Payments	· Payments · Allocations	· Payments	· Payments	· Payments	· Payments	· Payments	· Payments	· Year-end performance review	· Final reconciliation · Qualification achievement rates 2019 to 2020.
ESF (FM 70)	Grant funded	√	√	√	√	√	√	√	√	√	√	√	√	√	√
	Contract funded	√	√	√	√	√	√	√	√	√	√	√	√	√	√
	Main data use	· Payments · Operational MI	· Payments · Operational MI · October performance management point	· Payments · Operational MI	· Payments · Operational MI · ESF Claim for Quarter 4 2019	· Payments · January quarterly review point · Operational MI	· Payments · Operational MI	· Payments · Operational MI · ESF Claim for Quarter 1 2020	· Payments · Operational MI	· Payments · Operational MI · April performance management point	· Payments · Operational MI	· Payments · Operational MI · ESF Claim for Quarter 2 2020	· Payments · Operational MI · July quarterly review point	· Payments · Operational MI	· Operational MI · ESF Claim for Quarter 3 2020
Community learning (FM 10, FM 99 SOF 108)	Grant funded				√		√				√			√	√
	Contract funded				√		√				√			√	√
	Main data use				· Learner MI		· Learner MI				· Learner MI			· Year-end performance review	· Final reconciliation

		Return Number													
		R01	R02	R03	R04	R05	R06	R07	R08	R09	R10	R11	R12	R13	R14
Funding Model (FM)	Provider type	05/09/2019	04/10/2019	06/11/2019	05/12/2019	07/01/2020	06/02/2020	05/03/2020	06/04/2020	07/05/2020 06/05/2020	04/06/2020	06/07/2020	06/08/2020	14/09/2020	22/10/2020
16-18 Apprenticeships (FM 35, 81)	Grant funded	√	√	√	√	√	√	√	√	√	√	√	√		√
	Contract funded	√	√	√	√	√	√	√	√	√	√	√	√		√
	Main data use	· Payments	· Payments	· Payments	· Payments · Qualification achievement rates 2018 to 2019	· Payments	· Payments · Allocations	· Payments	· Payments	· Payments	· Payments	· Payments	· Payments	· Payments · Year-end performance review	
19+ Apprenticeships (FM 35, 81)	Grant funded	√	√	√	√	√	√	√	√	√	√	√	√	√	√
	Contract funded	√	√	√	√	√	√	√	√	√	√	√	√		√
	Main data use	· Payments	· Payments	· Payments	· Payments · Qualification achievement rates 2018 to 2019	· Payments	· Payments · Allocations	· Payments	· Payments	· Payments	· Payments	· Payments	· Payments	· Payments · Year-end performance review	
Apprenticeships from 1 May 2017 (FM 36)	Grant funded	√	√	√	√	√	√	√	√	√	√	√	√		√
	Contract funded	√	√	√	√	√	√	√	√	√	√	√	√		√
	Main data use	· Payments	· Payments	· Payments	· Payments · Qualification achievement rates 2018 to 2019	· Payments	· Payments · Allocations	· Payments	· Payments	· Payments	· Payments	· Payments	· Payments	· Payments · Year-end performance review	
Advanced Learner Loan (FM 99 and FAMType ADL)	Grant funded				√		√				√			√	√
	Contract funded or Loans only facility	*	*	*	√	*	√	*	*	*	√	*	*	√	√
	Main data use	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments · Qualification achievement rates 2018 to 2019	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments · Allocations	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Monitoring of loan facility · Loan bursary payments	· Year-end performance review
Non-funded (FM 99)**	Grant funded				√		√				√				√
	Main data use				· Learner MI		· Learner MI				· Learner MI				· Learner MI

\* For Contract funded or Loans only facility providers delivering Advanced Learner Loan funded provision, the following returns are mandatory for loans facility and loans bursary: R04, R06, R10 and R14. For these providers, the other returns are optional but will be required for payment of the loans bursary on actuals.

\*\* Refer to the ILR Provider support manual for further information about the return of data about non-funded learning.

**Definition of provider type:**

- |                     |  |
|---------------------|--|
| Grant funded        | This provider type includes all providers funded by a grant, including: <ul style="list-style-type: none"><li>• Colleges – a further education corporation established under the Further and Higher Education Act 1992. This covered GFEs, Tertiary, Sixth-form, Specialist Colleges, and Academies.</li><li>• Sixth Form Colleges – added to this definition following the new status of Sixth Form Colleges established under the ASCL Act 2009</li><li>• Local authorities (county, borough, district and city councils and unitary authorities in England) – included in this definition for data collection purposes</li><li>• Higher Education Institutions – included in this definition for data collection purposes</li></ul> |
| Contract funded     | This provider type includes all providers funded by a contract, including: <ul style="list-style-type: none"><li>• Training organisations – an organisation whose main area of business is education and/or training but which is not a college or local authority.</li></ul>  |
| Loans only facility | This provider type delivers only Advanced Learner Loan funded provision.   |