



The Windrush Scheme application (UK)

Version 06/2019

This application form can only be used if you are in the UK and:

- **you are a national of a Commonwealth country or group listed in the Windrush Scheme Policy, you either settled in the UK before 1 January 1973 and you have been continuously resident in the UK since your arrival or you have the right of abode**
- **you are a national of a Commonwealth country or group listed in the Windrush Scheme Policy, you settled in the UK before 1 January 1973 and your settlement status lapsed because you left the UK for more than 2 years and you are now lawfully in the UK and have strong ties with the UK**
- **you are the child of a national of a Commonwealth country listed in the Windrush Scheme Policy, and you were born in the UK or arrived in the UK before you were 18 years old and you have been continuously resident in the UK since your arrival and your parent was settled before 1 January 1973 or has the Right of Abode (or met these criteria but is now a British Citizen)**
- **for any nationality - you arrived in the UK before 31 December 1988 and are settled in the UK**

The Windrush Scheme sets out which documents each group can apply for. These are summarised on page 4 of this application form.

This form cannot be used to apply for a British passport.

The Windrush Scheme

The Windrush Taskforce

The Windrush Taskforce is a team that has been set up to decide applications from people who are eligible to apply under the Windrush Scheme.

We will consider your application under the Windrush Scheme Policy:

www.gov.uk/guidance/windrush-scheme

There is no fee for this application.

Each applicant must complete a separate form.

Once we have received your application we may contact you to discuss it over the phone or you may be invited to attend an appointment. However, we may be able to decide your application on the information you have already provided.

You will be sent details of how to provide your fingerprints and photograph (biometrics) at a local post office. This will be free of charge. You will need to do this before we can decide your application.

If you have any questions or need help completing this application you can contact us on freephone 0800 678 1925. The line is open Monday to Friday between 9am to 5pm and Saturday and Sunday between 10am to 3pm, or by email: commonwealthtaskforce@homeoffice.gsi.gov.uk.

The information you provide as part of this application will not be passed to Immigration Enforcement.

The Data Protection Act 2018 governs how we use personal data. For details of how we will use your personal information and who we may share it with please see our Privacy Notice for the Border, Immigration and Citizenship system at www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship. This also explains your key rights under the Act, how you can access your personal information and how to complain if you have concerns.

Documents to support your application

If you can provide documents relating to the time you have spent in the UK, that will help us to decide your application. We will consider any documents you are able to provide. We will also look at Home Office records and we may check records of other government departments to confirm when you arrived in the UK, and that you have lived here continuously since then.

You do not have to send original documents. You can send copies. We will let you know if we need to see the original document.

If you can't find your documents we can still help. We will consider your evidence in the round. We will not refuse your application without giving you the opportunity to provide more information, except where you are clearly not eligible for the Scheme, for example, if you have told us that you were not in the UK at the relevant time or that you are not a national of one of the countries or member of one of the groups covered by the Scheme.

If you are concerned about which documents to send with your application, contact the Taskforce to discuss it.

What documents may help us decide your application?

The type of documents that are most helpful are those that show your arrival in the UK and your time spent in the UK such as:

- passport or other document showing your arrival in the UK
 - photocopy of a current passport, or a driving license or other document that shows your identity
- marriage or civil partnership certificate
- your birth or adoption certificate
- birth certificate or adoption certificate of any children you have had in the UK
- letters or documents from government departments such as tax or benefits (if you do not have them we may be able to check the records for you)
- letters or documents from your employer or past employer
- letters or documents from your doctor or hospital
- letters or documents from your school or college
- certificates for qualifications obtained in the UK

You do not need to contact other government departments to ask them for your tax, school, benefits or medical records. Please only send us what you already have. If we need more, we may contact the relevant government department directly, or advise you what you need to do.

If you need to travel before you have received a decision on your application

Please contact the Taskforce if you need to travel before you have received a decision on your application.

Windrush Scheme Application

What do you want to apply for (you can tick more than one)? If you are not sure what you wish to apply for leave it blank and we will consider what you are eligible for under the Windrush Scheme Policy.

This application form can only be used if you are in the UK and:

- **you are a national of a Commonwealth country or group listed in the Windrush Scheme Policy, you either settled in the UK before 1 January 1973 and you have been continuously resident in the UK since your arrival, or you have the right of abode. You can apply for:**

- a document confirming that you are already a British citizen
- British citizenship
- a document confirming that you have the right of abode in the UK
- a document confirming you have the right to live permanently in the UK

- **you are a national of a Commonwealth country or group listed in the Windrush Scheme Policy, you settled in the UK before 1 January 1973 and your settlement status lapsed because you left the UK for more than 2 years and you are now lawfully in the UK and have strong ties with the UK - you can apply for:**

- settlement (indefinite leave to remain)
- British citizenship (if you are already settled in the UK)

- **you are the child of a national of a Commonwealth country listed in the Windrush Scheme Policy and you were born in the UK or arrived in the UK before you were 18 years old and you have been continuously resident in the UK since your arrival and your parent was settled before 1 January 1973 or has the Right of Abode (or met these criteria but is now a British Citizen). You can apply for:**

- a document confirming that you are already a British citizen
- British citizenship
- a document confirming you have the right of abode in the UK
- a document confirming you have the right to live permanently in the UK
- settlement (indefinite leave to remain)

- **for any nationality - you arrived in the UK before 31 December 1988 and you are settled in the UK. You can apply for:**

- a document confirming that you are already a British citizen
- a document confirming you have the right of abode in the UK
- a document confirming you have the right to live permanently in the UK

If you are already British we will provide confirmation of that. If you are not British and you qualify for British Citizenship that will be granted. Otherwise, we will consider whether you have the right to live permanently in the UK under the Windrush Scheme Policy and if you do we will provide the relevant document confirming that.

This form cannot be used to apply for a British passport.

Please complete as much of the application form as you can, in capital letters and using a black pen.

Please post your completed application (no stamp needed) to the address on the following page. Please write the address exactly as below or detach the page with the address and stick it on your envelope.

Freepost UKVI DEPARTMENT 220

1.7 Please list any other addresses in the UK where you have lived in the last 5 years and the dates you lived there (add an extra page if necessary):

From:

D	D	M	M	Y	Y	Y	Y
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To:

D	D	M	M	Y	Y	Y	Y
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Postcode:

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From:

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Postcode:

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From:

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To:

D	D	M	M	Y	Y	Y	Y
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Postcode:

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5. Good character

You only need to complete questions 5.1 and 5.2 if you wish to apply for British citizenship or settlement (indefinite leave to remain). You do not need to complete it if you have settled status or Right of Abode and only want documentation to confirm this.

5.1 Have you been convicted of any criminal offence in the UK or any other country (you must include spent and unspent convictions)?

Yes No

If yes, please give details below for each criminal conviction, starting with the most recent one. Please provide date, offence and sentence. Please use an additional sheet if necessary.

Serious criminal offences may mean that you are refused citizenship. Less serious offences, especially if committed a long time ago will not necessarily prevent you from being granted citizenship. We will also still consider whether you have Right of Abode or settlement.

5.2 Are you on trial or facing prosecution for any criminal offence in the UK or any other country?

Yes No

You only need to complete question 5.3 if you are applying for British citizenship.

5.3 Please give any other information which will help us decide whether you are of good character. Please use an additional sheet if necessary.

If you have committed a serious criminal offence we can balance that against evidence of good character. For example, charity work or being active in your community. Tell us about any positive evidence you want us to consider here.

6.9 If yes, explain when and where you lived outside the UK:

6.10 Please provide brief details of your life in the UK (for example, schools attended, work history and reasons for any periods of absence of more than 2 years). You do not need to provide detailed information as we will contact you if we need more information. Please read the information on the guidance page about documents you can send with your application.

7. Residence in the UK

If you are applying for British citizenship you must complete this section.

You can only apply for British citizenship on this form if:

- you are a national of a Commonwealth country listed in the Windrush Scheme Policy, you settled in the UK before 1 January 1973 and you have been continuously resident in the UK since your arrival
- you are the child of a national of a Commonwealth country listed in the Windrush Scheme Policy who was settled in the UK before 1 January 1973, you were born in the UK or arrived in the UK before you were 18 years old and you have been continuously resident in the UK since your arrival or birth
- you are a national of a Commonwealth country listed in the Windrush Scheme Policy, you settled in the UK before 1 January 1973 but your settled status lapsed because you left the UK for more than 2 years, **but** you are now back in the UK with settled status

7.1 Do you want to attend a citizenship ceremony? Yes No

If you are married to a British citizen (if not go to question 7.4):

7.2 Have you been living continuously in the UK for the last 3 years? Yes No

7.3 If yes, were you outside of the UK for more than 270 days in total during this 3year period?

Yes No Go to question 7.6

7.4 Have you been living continuously in the UK for the last 5 years? Yes No

7.5 If yes, were you outside of the UK for more than 450 days in total during this 5-year period?

Yes No

7.6 Have you been outside the UK for more than 90 days in the last year?

Yes No

7.7 If you have answered 'yes' to any of the questions above (on absences), please tell us how long you have been outside the UK and why. There is discretion to overlook periods of absence if there is good reason.

Other information

7.8 If there is anything else you want to include in your application please tell us here:

8. Declaration

I confirm that, to the best of my knowledge and belief, the information given in this application is correct.

I understand that I may be liable to prosecution if I have knowingly or recklessly provided false information.

The Data Protection Act 2018 governs how we use personal data. For details of how we will use your personal information and who we may share it with please see our Privacy Notice for the Border, Immigration and Citizenship system at www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship. This also explains your key rights under the Act, how you can access your personal information and how to complain if you have concerns.

Signature:

Date

D	D	M	M	Y	Y	Y	Y
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