



Foreign &  
Commonwealth  
Office

**CPG/3377/2019 - PROVISION OF EVENT PRODUCTION SERVICES TO DELIVER UK IN JAPAN  
2019-20 CAMPAIGN**

**INVITATION TO TENDER**

You are invited to submit a tender to the Secretary of State for Foreign & Commonwealth Affairs as represented by the British Embassy in Tokyo the above mentioned opportunities.

This Invitation to Tender seeks provision of event production services to deliver UK in Japan 2019 – 2020 Campaign.

**Please Note:**

All quotations will be published, and all substantive communication between the Authority and bidders will be conducted via the FCO's eProcurement Portal BRAVOSolution.

Please register with the portal by using the following URL: <https://fco.bravosolution.co.uk/> then navigate to **Project \_2515 / ITT\_3040**. Registering is quick, easy and free and is the only way in which you will be able to review the tender documents.

Your Tender must be submitted electronically through the BRAVOSolution eProcurement Portal by **12:00 PM (Tokyo Time) on Monday, 24 June 2019.**

**Tenders not submitted via the BRAVO portal will not be considered.**

Sincerely,

Regional Procurement – Asia Pacific  
Foreign & Commonwealth Office