

Appeal a late filing penalty

You may appeal a late filing penalty, but you'll need to show that the reasons for filing late were exceptional.

What is exceptional?

Companies House has limited discretion not to collect a penalty. This might include a:

- personal tragedy affecting a sole director immediately before the filing deadline
- fire has destroyed the company records
- mistake by Companies House that's contributed to a late filing penalty.

For detailed information see the [late filing penalties manual](#)

We cannot consider an appeal if

- you cannot afford to pay
- you relied on your accountant
- your accountant was ill
- these are your first accounts
- you did not know about the filing requirements
- your company or limited liability partnership, or its officers have financial difficulties (including bankruptcy)
- your accounts were delayed or lost in the post
- the officers live or were travelling overseas
- your company is dormant



If we have reason to believe you've given false information, we may pass the case details to enforcement agencies or professional regulatory bodies.

Company details

Where is the company registered?

Select one.

England and Wales

Northern Ireland

Scotland

Company number

Company name

If you're appealing on the same reason for more than one company, include the additional companies in the 'Reason for appeal' section.

Your details

Full name

Email address

What is your relationship to the company?

Accountant

Director

Secretary

Relative of director

Company representative or agent

Other

Show your other relationship to the company

Your appeal

This appeal is for accounts for the periods ending:

For example, 12 11 2017

Day Month Year

Day Month Year

Day Month Year

If you're appealing on the same reason for more than one company, include the additional companies in the 'Reason for appeal' section.

Reason for appeal

Companies House Service

Disaster preventing filing

Health of a sole director

Rejected accounts

Personal circumstances

Other

Tell us what prevented you from filing the accounts by the filing deadline.

You must give all relevant dates and time periods.

Give as much detail as possible about the circumstances. You must include specific information about what prevented you from delivering your accounts by the filing deadline.

If you need more space to complete your appeal, you can continue in a different format and attach it when you submit this application.

Attachments

If you're including documentary evidence to support your appeal, you must make sure it's attached to your email. All information will be held securely.

Submit your appeal

- 1 Save this PDF and email it with any additional attachments to **enquiries@companieshouse.gov.uk**

- 2 You'll get an email to confirm that we've received your appeal

- 3 We'll reply to your appeal within **20 working days**

If you've not received a response

If you do not get a response detailing the outcome of your appeal within 20 working days, contact us immediately on **030 3123 4500** or email **enquiries@companieshouse.gov.uk**