



The Trade in Animals and Related Products Regulations 2011  
The Trade in Animals and Related Products (Scotland) Regulations 2012  
The Trade in Animals and Related Products (Wales) Regulations 2011

## Import Notification Form

All sections marked \* are mandatory

Any placeholder answers provided (such as 'N/A', 'TBC', 'not yet known' etc.) will be treated as blank answers

### Importer details

If arranged through a charity, provide their details below

Name *	<input type="text"/>
Address *	<input type="text"/>
	Postcode: <input type="text"/>
CPH Number for registered agricultural holdings (enter if provided)	<input type="text"/>
Telephone Number *	<input type="text"/>
Email *	<input type="text"/>

### Consignment details

Country of Origin *	<input type="text"/>
Transiting Countries * Indicate transit route in order of country transited	<input type="text"/>
Date of Import *	<input type="text"/>

### Place of Destination

Minimum 48 hour accommodation/holding location

Contact Name *	<input type="text"/>
Destination Address *	<input type="text"/>
	Postcode: <input type="text"/>
Telephone Number *	<input type="text"/>
Email *	<input type="text"/>

### Permanent Destination

Consignment end destination (if different from Place of Destination)

Contact Name	<input type="text"/>
Destination Address	<input type="text"/>
	Postcode: <input type="text"/>
Telephone Number	<input type="text"/>
Email	<input type="text"/>

### Premises of Origin Address

Premises of Origin Name*	<input type="text"/>
Premises of Origin Address *	<input type="text"/>
	Postcode: <input type="text"/>

### Transporter Details

Transporter Name	<input type="text"/>
Transporter Address	<input type="text"/>
	Postcode: <input type="text"/>

Country *	<input type="text"/>	Telephone Number	<input type="text"/>
		Email	<input type="text"/>
Species / Product * Common name	<input type="text"/>	Intended use of commodity *	<input type="text"/>
Quantity * Enter units in brackets	<input type="text"/> ( <input type="text"/> )	Port/Airport of entry *	<input type="text"/>
ID Any form(s) of identification provided for the consignment - separate each unique ID with a comma	<input type="text"/>		

The importer must return this completed form to Centre for International Trade (CIT) Carlisle at least 24 hours before the consignment is expected to arrive in the UK.

### APHA Contact Details

Please email this form to: [SM-Defra-GBImports@apha.gov.uk](mailto:SM-Defra-GBImports@apha.gov.uk). Additionally, contact the CIT Carlisle operational team at the above given email address should you have any queries.

If you wish to return this form by post, please send to:

#### Imports Risk Management Team - Animal and Plant Health Agency (APHA)

Centre for International Trade  
Eden Bridge House  
Lowther Street  
Carlisle  
CA3 8DX

If you should need to contact our operational team by phone, please call **03000 200 301**.

### Further Guidance and Instructions

The completion of this Import Notification Form is the legal responsibility of the Importer (who must be UK-based). CIT will not complete parts of this form on behalf of the Importer.

*As set out in the Trade in Animal Related Products (TARP) regulations, you have a legal obligation to notify APHA of consignments of live animals and genetic material you intend to import from the EU. This is done by completing and submitting this Import Notification Form (ensuring the completion of all mandatory fields) at least 24 hours prior to intended consignment arrival into the UK.*

*You can notify APHA up to 30 days in advance. To minimise the risk of delays in processing, we recommend submitting your notification at least two working days before the consignment is due to arrive in the UK.*

*Should you need to change your notification after submission, you must update our operational team by email or telephone.*

Please provide additional details below.

Clearly state the purpose of details provided. *For example, you may wish to use this section to enter additional Place of Destination Addresses or Permanent Destination Addresses, should the consignment be split and delivered to several separate addresses.*

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**DATA PROTECTION**

For information on how we handle personal data please go to [www.gov.uk](http://www.gov.uk) and search Animal and Plant Health Agency Personal Information Charter.

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APHA is an Executive Agency of the Department for Environment, Food and Rural Affairs and also works on behalf of the Scottish Government, Welsh Government and Food Standards Agency to safeguard animal and plant health for the benefit of people, the environment and the economy.