Form NC
Application for Duplicate Citizenship Certificate

To be used by people in the Channel Islands, Isle of Man and British overseas territories, and by people who live elsewhere and want to apply by post.

The Home Office will use the personal information you provide to consider your application. We may also share your information with other public and private sector organisations in the UK and overseas. For more detail please see the Privacy Notice for the Border, Immigration and Citizenship system at [www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship](http://www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship). This also sets out your rights under the Data Protection Act 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.

April 2019
UK Visas and Immigration do not retain records of grants of citizenship prior to October 1986. Before applying for a duplicate certificate you should ensure that it was issued after that date.

Certificates of citizenship are valuable documents and should be looked after. They will not be accepted as evidence of citizenship for the issue of passports if they have been defaced in any way. This includes lamination in plastic covers.

If you have changed address since being granted citizenship, you must notify UKVI of your new address before submitting your application. Failure to do so will delay the process as we are unable to send certificates to unverified addresses.

Please use our online service to update your address: visa-address-update.service.gov.uk/

If you are British through an automatic claim to British citizenship rather than through an application for naturalisation or registration, you should apply for a British passport.

Please provide the following information and send to:

Department 102
UKVI
The Capital
New Hall Place
Liverpool
L3 9PP

together with the fee and payment slip from the fees leaflet.
Full name (including title):

Name at birth:

Town and country of birth:

Previous nationality:

Date of birth: D D M M Y Y Y Y

Date of registration or naturalisation: D D M M Y Y Y Y

Previous UK passport number:

Home Office reference number (if known):

Full current postal address:

Postcode:

Contact telephone numbers:
Mobile number
Daytime number
Email address:

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For validation purposes, please write your email address again in the box below:

|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |

Signature:

|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |