



**LIST OF
MINISTERIAL
RESPONSIBILITIES**

**Including Executive Agencies and Non-
Ministerial Departments**

CABINET OFFICE

November 2012

LIST OF MINISTERIAL RESPONSIBILITIES INCLUDING EXECUTIVE AGENCIES AND NON MINISTERIAL DEPARTMENTS

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Information contained in this document can also be found at:

<http://www.cabinetoffice.gov.uk/content/list-government-departments-and-ministers>

Further copies of this document can be obtained from:

Cabinet Office
Room 208
70 Whitehall
London SW1A 2AS

Or send your request via email to:

Proprietyðicsteam@cabinet-office.gsi.gov.uk

I - LIST OF CABINET MINISTERS

The Rt Hon David Cameron MP	Prime Minister, First Lord of the Treasury and Minister for the Civil Service
The Rt Hon Nick Clegg MP	Deputy Prime Minister, Lord President of the Council (with special responsibility for political and constitutional reform)
The Rt Hon William Hague MP	First Secretary of State, Secretary of State for Foreign and Commonwealth Affairs
The Rt Hon George Osborne MP	Chancellor of the Exchequer
The Rt Hon Danny Alexander MP	Chief Secretary to the Treasury
The Rt Hon Theresa May MP	Secretary of State for the Home Department
The Rt Hon Philip Hammond MP	Secretary of State for Defence
The Rt Hon Dr Vincent Cable MP	Secretary of State for Business, Innovation and Skills and President of the Board of Trade
The Rt Hon Iain Duncan Smith MP	Secretary of State for Work and Pensions
The Rt Hon Chris Grayling MP	Lord Chancellor, Secretary of State for Justice
The Rt Hon Michael Gove MP	Secretary of State for Education
The Rt Hon Eric Pickles MP	Secretary of State for Communities and Local Government
The Rt Hon Jeremy Hunt MP	Secretary of State for Health
The Rt Hon Lord Strathclyde	Leader of the House of Lords, Chancellor of the Duchy of Lancaster
The Rt Hon Owen Paterson MP	Secretary of State for Environment, Food and Rural Affairs
The Rt Hon Justine Greening MP	Secretary of State for International Development
The Rt Hon Michael Moore MP	Secretary of State for Scotland
The Rt Hon Edward Davey MP	Secretary of State for Energy and Climate Change
The Rt Hon Patrick McLoughlin MP	Secretary of State for Transport
The Rt Hon Maria Miller MP	Secretary of State for Culture, Media and Sport and Minister for Women and Equalities
The Rt Hon Theresa Villiers MP	Secretary of State for Northern Ireland
The Rt Hon David Jones MP	Secretary of State for Wales

MINISTERS ATTENDING CABINET

The Rt Hon Kenneth Clarke QC MP	Minister without Portfolio
The Rt Hon Andrew Lansley MP	Leader of the House of Commons, Lord Privy Seal
The Rt Hon Sir George Young Bt MP	Chief Whip (Parliamentary Secretary to the Treasury)
The Rt Hon Francis Maude MP	Minister for the Cabinet Office, Paymaster General
The Rt Hon Oliver Letwin MP	Minister for Government Policy
The Rt Hon David Laws MP	Minister of State, Cabinet Office and the Department for Education
The Rt Hon Grant Shapps MP	Minister without Portfolio (and Co-Chairman of the Conservative Party)
The Rt Hon Baroness Warsi	Senior Minister of State (Faith and Communities), Department for Communities and Local Government and the Foreign and Commonwealth Office
The Rt Hon David Willetts MP	Minister of State (Universities and Science), Department for Business, Innovation and Skills
The Rt Hon Dominic Grieve QC MP*	Attorney General

* attends Cabinet when Ministerial responsibilities are on the agenda

II - ALPHABETICAL LIST OF MINISTERS, GOVERNMENT WHIPS AND GOVERNMENT SPOKESPERSONS IN THE HOUSE OF LORDS

Name	Department / Office	Page
A		
ALEXANDER, The Rt Hon Danny	HM Treasury	56
AHMAD OF WIMBLEDON, Lord	Lord in Waiting (Government Whip)	87,88,89
ANELAY OF ST JOHNS DBE, The Rt Hon Baroness	Chief Whip (Captain of the Honourable Corps of the Gentlemen-at-Arms)	87
ASTOR OF HEVER DL, Lord	Defence	24,88
ATLEE, Earl	Lord in Waiting (Government Whip)	87,89
B		
BAKER, Norman	Transport	54
BARKER, The Rt Hon Greg	Energy and Climate Change	27
BENYON, Richard	Environment, Food and Rural Affairs	30
BOLES, Nick	Communities and Local Government	19
BRADLEY, Karen	Assistant Government Whip	87
BRAKE, The Rt Hon Tom	Office of the Leader of the House of Commons	48
BROKESHIRE, James	Home Office	40
BROWNE, Jeremy	Home Office	39
BURNS, The Rt Hon Simon	Transport	54
BURT, Alistair	Foreign and Commonwealth Office	34
C		
CABLE, The Rt Hon Dr Vincent	Business, Innovation and Skills	10
CAMERON, The Rt Hon David	Prime Minister, First Lord of the Treasury and Minister for the Civil Service	14 50
CARMICHAEL, The Rt Hon Alistair	Comptroller of Her Majesty's Household (Deputy Chief Whip)	87
CLARK, The Rt Hon Greg	HM Treasury	57
CLARKE QC, The Rt Hon Kenneth	Minister without Portfolio	16
CLEGG, The Rt Hon Nick	Deputy Prime Minister	14
CRABB, Stephen	Wales Office Lord Commissioner of Her Majesty's Treasury (Government Whip)	59,87
D		
DAVEY, Edward The Rt Hon	Energy and Climate Change	27
DE MAULEY TD, Lord	Environment, Food and Rural Affairs	31,88
DUNCAN, The Rt Hon Alan	International Development	41
DUNCAN SMITH, The Rt Hon Iain	Work and Pensions	61
DUNNE, Philip	Defence	24
E		
EVENNETT, David	Lord Commissioner of Her Majesty's Treasury (Government Whip)	87

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FALLON, The Rt Hon Michael	Business, Innovation and Skills	11
FEATHERSTONE, Lynne	International Development	42
FOSTER, The Rt Hon Don	Communities and Local Government	19
FRANCOIS, The Rt Hon Mark	Defence	23
FREUD, Lord	Work and Pensions	62,89
G		
GARDEN OF FROGNAL, Baroness	Baroness in Waiting (Government Whip)	87,88
GARDINER OF KIMBLE, Lord	Lord in Waiting (Government Whip)	87,88
GAUKE, David	HM Treasury	57
GOODWILL, Robert	Lord Commissioner of Her Majesty's Treasury (Government Whip)	87
GOVE, The Rt Hon Michael	Education	25
GRANT, Helen	Culture, Media and Sport	21,22
	Justice	44
GRAYLING, The Rt Hon Chris	Justice	43
GREEN, The Rt Hon Damian	Home Office	39
	Justice	44
GREEN OF HURSTPIERPOINT, Lord	Business, Innovation and Skills	11,
	Foreign and Commonwealth Office	33,88
GREENING, The Rt Hon Justine	International Development	41
GRIEVE QC, The Rt Hon Dominic	Attorney General's Office	8
H		
HAGUE, The Rt Hon William	Foreign and Commonwealth Office	32
HAMMOND, The Rt Hon Philip	Defence	23
HAMMOND, Stephen	Transport	54
HANCOCK, Matthew	Business, Innovation and Skills	12
	Education	26
HANDS, Greg	Assistant Government Whip	87
HANHAM CBE, Baroness	Communities and Local Government	19,88
HARPER, Mark	Home Office	39
HAYES, John	Energy and Climate Change	28
HEATH CBE, David	Environment, Food and Rural Affairs	29
HEALD QC, Oliver	Attorney General's Office	9
HILL OF OAREFORD CBE, Lord	Education	25,88
HOBAN, Mark	Work and Pensions	61
HOWE, Earl	Health	37,88
HUNT, The Rt Hon Jeremy	Health	35
HUNTER, Mark	Assistant Government Whip	87
HURD, Nick	Cabinet Office	16
J		
JAVID, Sajid	HM Treasury	57
JOHNSON, Jo	Assistant Government Whip	87
JONES, The Rt Hon David	Wales	59
K		
KNIGHT, The Rt Hon Greg	Vice-Chamberlain of Her Majesty's Household (Deputy Chief Whip)	87

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LAMB, Norman	Health	35
LANCASTER, Mark	Lord Commissioner of Her Majesty's Treasury (Government Whip)	87
LANSLEY CBE, The Rt Hon Andrew	Office of the Leader of the House of Commons	48
LAWS, The Rt Hon David	Cabinet Office	15
	Education	25
LETWIN, The Rt Hon Oliver	Cabinet Office	15
LEWIS, Brandon	Communities and Local Government	19
LIDINGTON, The Rt Hon David	Foreign and Commonwealth Office	33
M		
MAUDE, The Rt Hon Francis	Cabinet Office	15
MARLAND, Lord	Business, Innovation and Skills	11,88
MAY, The Rt Hon Theresa	Home Office	38
MCNALLY, The Rt Hon Lord	Justice	43
	Office of the Leader of the House of Lords	49,88,89
MCLOUGHLIN, The Rt Hon Patrick	Transport	53
MCVEY, Esther	Work and Pensions	63
MILLER, The Rt Hon Maria	Culture, Media and Sport	20,22
MILTON, Anne	Lord Commissioner of Her Majesty's Treasury (Government Whip)	87
MORGAN, Nicky	Assistant Government Whip	87
MOORE, The Rt Hon Michael	Scotland	51
MUNDELL, The Rt Hon David	Scotland	52
MURRISON, Dr Andrew	Defence	24
N		
NEWBY OBE, The Lord	Deputy Chief Whip (Captain of the Queen's Bodyguard of the Yeomen of the Guard)	87,89
NORTHOVER, Baroness	Baroness in Waiting (Government Whip)	87,88,89
O		
OSBORNE, The Rt Hon George	HM Treasury	56
P		
PATERSON, The Rt Hon Owen	Environment, Food and Rural Affairs	29
PENNING, Mike	Northern Ireland	46
PICKLES, The Rt Hon Eric	Communities and Local Government	18
POULTER, Dr Daniel	Health	36
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RANDALL, The Rt Hon John	Treasurer of Her Majesty's Household (Deputy Chief Whip)	87
RANDERSON, Baroness	Wales	60,89
ROBATHAN, The Rt Hon Andrew	Defence	23
ROBERTSON, The Rt Hon Hugh	Culture, Media and Sport	20
S		
SASSOON OF ASHLEY PARK, Lord	HM Treasury	58,89
SHAPPS, The Rt Hon Grant	Minister without Portfolio	17
SIMMONDS, Mark	Foreign and Commonwealth Office	34
SMITH, Chloe	Cabinet Office	16
SOUBRY, Anna	Health	36
STOWELL OF BEESTON, Baroness	Baroness in Waiting (Government Whip)	87,88,89
SWAYNE, THE Rt Hon Desmond	Lord Commissioner of Her Majesty's Treasury (Government Whip)	87
STRATHCLYDE, The Rt Hon Lord	Office of the Leader of the House of Lords	49,88
SWINSON, Jo	Business, Innovation and Skills	12
	Culture, Media and Sport	21,22
SWIRE, The Rt Hon Hugo	Foreign and Commonwealth Office	33
SYMS, Robert	Assistant Government Whip	87
T		
TAYLOR OF HOLBEACH CBE, Lord	Home Office	40,89
TIMPSON, Edward	Education	26
TRUSS, Elizabeth	Education	26
V		
VAIZEY, The Hon Ed	Culture, Media and Sport	20
VERMA, Baroness	Energy and Climate Change	28,88
VILLIERS, The Rt Hon Theresa	Northern Ireland	46
W		
WALLACE OF SALTAIRE, Lord	Lord in Waiting (Government Whip)	87,88
WALLACE OF TANKERNESS QC, The Rt Hon Lord	Office of the Advocate General for Scotland	47,88,89
WARSI, The Rt Hon Baroness	Communities and Local Government	18
	Foreign and Commonwealth Office	32,88
WEBB, Steve	Work and Pensions	62
WILLETTS, The Rt Hon David	Business, Innovation and Skills	10
WILLOTT, Jenny	Assistant Government Whip	87
WRIGHT, Jeremy	Justice	45
Y		
YOUNG Bt, The Rt Hon Sir George	Chief Whip (Parliamentary Secretary to the Treasury)	87
YOUNGER OF LECKIE, Lord	Lord in Waiting (Government Whip)	87,88,89

III – MINISTERIAL DEPARTMENTS AND RESPONSIBILITIES

ATTORNEY GENERAL'S OFFICE

20 Victoria Street
London
SW1H 0NF

Tel: 020 7271 2492
Fax: 020 7271 2430
Website: www.attorneygeneral.gov.uk
Email:
correspondenceunit@attorneygeneral.gsi.gov.uk
Generic Email format:
firstname.surname@attorneygeneral.gsi.gov.uk

The Attorney General and the Solicitor General have three main functions: chief legal advisers to the Government; criminal justice ministers (alongside ministers in the Home Office and the Ministry of Justice); and guardians of the public interest.

The Attorney General and Solicitor General have overall responsibility for the Treasury Solicitor; superintend the Crown Prosecution Service (CPS) and the Serious Fraud Office; and have responsibility for the HM Crown Prosecution Service Inspectorate. The Attorney General also holds the separate office of Advocate General for Northern Ireland. The functions of this office include a consultative relationship with the Director of Public Prosecutions for Northern Ireland in respect of matters touching on terrorism and national security.

Parliamentary Branch:

Tel: 020 7271 2490
Fax: 020 7271 2430
Email: Michael.dawes@attorneygeneral.gsi.gov.uk

Correspondence Section:

Tel: 020 7271 2492
Fax: 020 7271 2430
Email: correspondenceunit@attorneygeneral.gsi.gov.uk

Attorney General

The Rt Hon Dominic Grieve QC MP

Leads on:

- Overall responsibility for the work of the Attorney General's Office and superintended Departments (the Treasury Solicitor's Department, the Crown Prosecution Service, the Serious Fraud Office, the Services Prosecuting Authority and HM Crown Prosecution Service Inspectorate)
- Specific statutory duty to superintend the discharge of duties by the Director of Public Prosecutions (who heads the Crown Prosecution Service) and the Director of the Serious Fraud Office
- Non-statutory oversight of the Services Prosecuting Authority and government prosecuting departments
- Government's principal legal adviser dealing (amongst others) with questions of international law, European Community/Union law, human rights and devolution issues
- Public interest functions, for example, reference of unduly lenient sentences to the Court of Appeal, bringing proceedings for contempt of court and intervention in certain proceedings to protect charities
- Questions of law arising on Bills and with issues of legal policy
- Legal aspects of all major international and domestic litigation involving the Government

Private Office to The Rt Hon Dominic Grieve QC MP

Telephone: 020 7271 2405
Fax: 020 7271 2432
Email: privateoffice@attorneygeneral.gsi.gov.uk

Solicitor General
Oliver Heald QC MP

Leads on:

- Deputising for the Attorney General and responsible for such matters as the Attorney General delegates to him from time to time
- Providing support to the Attorney General in his superintendence of the Treasury Solicitor's Department, the Crown Prosecution Service, the Service Prosecuting Authority, HM Crown Prosecution Service Inspectorate and the Serious Fraud Office
- Providing support to the Attorney General on civil litigation and advice on civil law matters and on the public interest function

Private Office to the Rt Hon Oliver Heald QC MP

Telephone: 020 7271 2405

Fax: 020 7271 2432

Email: privateoffice@attorneygeneral.gsi.gov.uk

Agencies of: Law Officers' Departments

Treasury Solicitor's Department*

*** Also a Non Ministerial Department**

DEPARTMENT FOR BUSINESS, INNOVATION AND SKILLS

1 Victoria Street
London
SW1H 0ET

Tel (Enquiries) : 020 7215 5000
Website: www.bis.gov.uk
Generic Email format:
firstname.surname@bis.gsi.gov.uk

The Department for Business, Innovation and Skills' vision is to achieve strong, sustainable and balanced growth, evenly shared across the country and between industries. We will deliver this by: creating a more educated workforce that is the most flexible in Europe; making the UK the best place in Europe to start, finance and grow a business; and encouraging investment and exports as a route to a more balanced economy.

Parliamentary Branch:

Tel: 020 7215 6630
Fax: 020 7799 1531
Email: mpst.parly@bis.gsi.gov.uk

Correspondence Section:

Tel: 020 7215 3105
Email: bis.correspondence@bis.gsi.gov.uk

Secretary of State for Business, Innovation and Skills and President of the Board of Trade

The Rt Hon Dr Vincent Cable MP

Leads on:

- Overall responsibility for the department, strategy and all policies
- Overall responsibility for BIS budget
- Particular focus on business and banking issues
- Lead Cabinet Minister for reducing regulatory burdens across Government

Private Office to The Rt Hon Dr Vincent Cable MP

Telephone: 020 7215 5422
Fax: 020 7215 5468
Email: mpst.cable@bis.gsi.gov.uk

Minister of State (Universities and Science)

The Rt Hon David Willetts MP

Leads on:

- Looking across all departmental business at strategic priorities
- Higher education (including the Higher Education Funding Council for England and Student Loans Company)
- Science and research (including Research Councils)
- Life sciences
- Innovation
- Also responsible for the Technology Strategy Board, Energy Technologies Institute, the National Measurement Office, the UK Accreditation Service, the British Standards Institution, and space policy

Private Office to The Rt Hon David Willetts MP

Telephone: 020 7215 5568
Fax: 020 7215 5560
Email: mpst.willetts@bis.gsi.gov.uk

Minister of State (Business and Enterprise)

The Rt Hon Michael Fallon MP

Leads on:

- Business sectors, including low carbon economy, low emission vehicles, electronics
- Small business, enterprise and access to finance
- Competitiveness and economic growth
- Deregulation and better regulation
- Regional and local economic development (incl. Grants for Business Investment)
- Business support
- Olympic legacy Export licensing
- Royal Mail
- General oversight of Shareholder Executive and its portfolios
- Commons spokesman on Trade and Investment

Private Office to The Rt Hon Michael Fallon MP

Telephone: 020 7215 5933

Email: mpst.fallon@bis.gsi.gov.uk

Minister of State (Trade and Investment) (Jointly with the Foreign and Commonwealth Office)

Lord Green of Hurstpierpoint

Leads on:

- Development and implementation of cross-Government strategy for trade and inward investment Responsibility for UK Trade & Investment, UK Export Finance (Export Credits Guarantee Department) and the Foreign & Commonwealth office's Prosperity Directorate
- Spokesman for the Government on trade and investment issues in the House of Lords
- Chair of Economic Affairs (Trade and Investment)
- Chair of the Council of Business Ambassadors
- Member of the Prime Minister's Business Advisory Group
- Coordination of European business
- Multilateral trade policy
- Single market and implementation

Private Office to Lord Green

Telephone: 020 7215 3867

Email: mpst.green@bis.gsi.gov.uk

Also Minister of State at the Foreign and Commonwealth Office see page 33

Parliamentary Under-Secretary of State (Business, Innovation, and Skills)

Lord Marland

Leads on:

- Covers all BIS business in the Lords (except Trade and Investment)
- Intellectual property (including the Intellectual Property Office)
- Enterprise and Regulatory Reform Bill
- Support for Minister for Trade and Investment on trade promotion
- Chair of Council of Business Ambassadors
- Undertake Trade Missions as part of the overall trade promotion strategy as agreed with Minister of State for Trade and Investment

Private Office to Lord Marland

Telephone: 020 7215 6867

Fax 020 7215 5551

Email: mpst.marland@bis.gsi.gov.uk

Parliamentary Under-Secretary of State (Employment Relations and Consumer Affairs) (jointly with the Department for Culture, Media and Sport)

Jo Swinson MP

Leads on:

- Postal affairs (Royal Mail and Post Office Limited)
- Employment relations (inc ACAS)
- Consumer policy and consumer affairs
- Competition policy
- Corporate governance
- Company law (inc Companies House)
- Social enterprise
- Insolvency service (inc company investigations)
- Enterprise and Regulatory Reform Bill

Private Office to Jo Swinson MP

Telephone: 020 7215 5229

Fax: 020 7215 5551

Email: mpst.swinson@bis.gsi.gov.uk

Also Parliamentary Under Secretary of State at the Department for Culture, Media and Sport see page 21

Parliamentary Under-Secretary of State (Skills) (Jointly with the Department for Education)

Matthew Hancock MP

Leads on:

- Further Education
- Adult Skills
- Skills Funding Agency
- Skills strategy
- Lifelong learning
- Informal Adult Learning
- Apprenticeships
- UK Commission for Employment and Skills
- Sector Skills Councils
- Workplace Training reforms
- Qualifications reform programme
- Enterprise and Regulatory Reform Bill
- Data strategy and services

Private Office to Matthew Hancock MP

Telephone: 020 7215 5917

Fax: 020 7215 1161

Email: mpst.hancock@bis.gsi.gov.uk

Also Parliamentary Under Secretary of State at the Department for Education see page 26

Agencies of Department for Business, Innovation and Skills

Companies House

Insolvency Service

HM Land Registry**

Met Office***

National Measurements Office

Ordnance Survey*

Skills Funding Agency

UK Intellectual Property Office

UK Space Agency

*Also a Non Ministerial Department.

**Also Non Ministerial Department and Trading Fund

***The Met Office is a Trading Fund, operating for Government and on a commercial basis

CABINET OFFICE

70 Whitehall
London
SW1A 2AS

Tel (Enquiries): 020 7276 3000
Website: www.cabinetoffice.gov.uk

The Cabinet Office sits at the very centre of government, with an overarching purpose of making government work better.

We support the Prime Minister and the Cabinet, helping to ensure effective development, coordination and implementation of policy and operations across all government departments.

We also lead work to ensure the Civil Service provides the most effective and efficient support to Government to help it meet its objectives.

Parliamentary Branch:

Tel: 020 7276 0415
Fax: 020 7276 0514
Email: COparliamentarybranch@cabinet-office.gsi.gov.uk

Correspondence Section:

Tel: 020 7276 0527
Fax: 020 7276 0514
Email: pscorrespondence@cabinet-office.gsi.gov.uk

Prime Minister, First Lord of the Treasury and Minister for the Civil Service ***The Rt Hon David Cameron MP***

The Prime Minister is the head of the UK Government and is ultimately responsible for the policy and decisions of Government.

As head of the UK Government the Prime Minister also oversees the operation of the civil service and Government agencies, appoints members of the Government, and is the principal Government figure in the House of Commons.

See also page 50

Deputy Prime Minister ***The Rt Hon Nick Clegg MP***

The Deputy Prime Minister, the Lord President of the Council, is the deputy head of Government. In close co-operation with the Prime Minister, he is responsible for the policy and decisions of the Government as a whole, and as co-chair of the Coalition Committee, he is jointly responsible for the functioning of the coalition and the implementation of the Programme for Government.

He also has special responsibility for political and constitutional reform. This includes:

- Overall policy responsibility for devolution, including the commission on the consequences of devolution for the House of Commons
- Individual voter registration
- Party funding reform
- Royal succession
- Introducing powers for people to recall their MP
- Access to elected office, including supporting people with disabilities to become MPs
- Electoral policy

The Deputy Prime Minister also has policy responsibility for the Electoral Commission, Boundary Commissions for England and Wales and the Independent Parliamentary Standards Authority, and joint responsibility with the Justice Secretary for the Bill of Rights Commission.

Private Office to the Rt Hon Nick Clegg MP

Telephone: 020 7276 3000 (switchboard)
Website: www.dpm.cabinetoffice.gov.uk

Minister for the Cabinet Office, Paymaster General
The Rt Hon Francis Maude MP

The Minister for the Cabinet Office has overall responsibility for Cabinet Office policy and the Department

Leads on:

- Efficiency and Reform Group: Strategy
- Civil Service Reform, including workforce reform
- Industrial relations and trade unions
- Senior commercial relationships
- Transparency – Policy and Open Government Partnership
- Public appointments
- Governance
- Cross government communications

Private Office to The Rt Hon Francis Maude MP

Telephone: 020 7276 2509

Fax: 020 7276 0841

Email: psfrancismaude@cabinet-office.gsi.gov.uk

Minister for Government Policy
The Rt Hon Oliver Letwin MP

Leads on:

- The Programme for Government
- Business Plans

Private Office to The Rt Hon Oliver Letwin MP

Telephone: 020 7276 3846

Fax: 020 7276 0514

Email: psoliverletwin@cabinet-office.gsi.gov.uk

Minister of State, Cabinet Office
The Rt Hon David Laws MP

The Minister supports effective Coalition Government working and policy development, with a particular focus on domestic policy.

He works alongside the Minister for Government Policy, leading on:

- The Programme for Government
- Business Plans

Private Office to The Rt Hon David Laws MP (in his Cabinet Office role)

Telephone: 020 7276 6124

Fax: 020 7276 0514

Email: psdavidlaws@cabinet-office.x.gsi.gov.uk

Also Minister of State at the Department for Education see page 25

Parliamentary Secretary (Minister for Civil Society)

Nick Hurd MP

Leads on:

- Big Society agenda
- National Citizen Service
- Big Society Capital
- Community First / Community Organisers
- Charities
- Volunteering
- Social Enterprise and Social Investment
- Public Bodies Reform
- Mutuals and commercial models
- ICT
- Government Digital Service
- Transparency agenda
- Fraud, Error and Debt
- UK statistics

Private Office to Nick Hurd MP

Telephone: 020 7276 2661

Fax: 020 7276 0841

Email: psnickhurd@cabinet-office.gsi.gov.uk

Parliamentary Secretary (Minister for Political and Constitutional Reform)

Chloe Smith MP

- Working with the Deputy Prime Minister and the Minister for Government Policy on political and constitutional reform
- Working with the Minister for the Cabinet Office on efficiency and reform, Civil Service reform, cyber security and civil contingencies.

Private Office to Chloe Smith MP

Telephone: 020 7276 5866

Fax: 020 7276 0514

Email: pschloesmith@cabinet-office.gsi.gov.uk

Minister without Portfolio

The Rt Hon Kenneth Clarke QC MP

Responsibilities include:

- Lead on the Justice and Security Bill.
- Developing key trade relationships on the Prime Minister's behalf, particularly with the Emerging Powers.
- Contributing to the Government's policy and decision making processes through attending Cabinet and Cabinet Committees

The Minister has no departmental responsibilities.

Private Office to The Rt Hon Kenneth Clarke QC MP

Telephone: 020 7276 3103

Email: pskennethclarke@cabinet-office.gsi.gov.uk

Minister without Portfolio
The Rt Hon Grant Shapps MP

Responsibilities include:

- Acting as an interface between the Government and the Conservative Party
- Contributing to the Government's policy and decision making processes through attending Cabinet and Cabinet Committees

The Minister has no specific departmental responsibilities, but will carry out Ministerial tasks as appropriate.

Private Office to The Rt Hon Grant Shapps MP

Telephone: 020 7276 1042

Fax: 020 7276 0514

Email: psgrantshapps@cabinet-office.gsi.gov.uk

Agencies of: Cabinet Office

Government Procurement Service

DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT

Eland House
Bressenden Place
London
SW1E 5DU

Tel (Enquiries) : 030 3444 0000
Website: www.communities.gov.uk
Generic Email format:
firstname.lastname@communities.gsi.gov.uk

The Department for Communities and Local Government sets policy on local government, housing, urban regeneration, local growth, planning and fire and rescue. We have responsibility for integration, including faith, race equality and related issues in England, and for building regulations and fire safety. We lead on cross-government work on troubled families.

Parliamentary Branch:

Tel: 030 3444 3407
Email: chris.woolf@communities.gsi.gov.uk

Correspondence Section:

Tel: 030 3444 3391
Email: paulb.smith@communities.gsi.gov.uk

Secretary of State

The Rt Hon Eric Pickles MP

Responsible for the overall strategic direction of the department.

Private Office to The Right Hon Eric Pickles MP

Telephone: 030 3444 3450
Email: eric.pickles@communities.gsi.gov.uk

Senior Minister of State (Faith and Communities) (jointly with the Foreign and Commonwealth Office)

The Rt Hon Baroness Warsi

Leads on:

- Faith and Communities

Private Office to The Rt Hon Baroness Warsi

Telephone: 030 3444 0000
Email: baroness.warsi@communities.gsi.gov.uk

Also Senior Minister of State at the Foreign and Commonwealth Office see page 32

Minister of State (Housing)

Mark Prisk MP

Leads on:

- Deputy to the Secretary of State across the Department's responsibilities
- Housing
- Local Growth, Cities and Regeneration
- High Streets, Town Centres and Markets

Private Office to Mark Prisk MP

Telephone: 030 3444 3460
Email: mark.prisk@communities.gsi.gov.uk

Parliamentary Under-Secretary of State (Planning)
Nick Boles MP

Leads on:

- Planning and Development
- Local Growth (supporting Mark Prisk)
- Deregulation

Private Office to Nick Boles MP

Telephone: 030 3444 3459

Email: nick.boles@communities.gsi.gov.uk

Parliamentary Under-Secretary of State
The Rt Hon Don Foster MP

Leads on:

- Integration and Race Equality
- Localism, Decentralisation and Community Rights
- Building Regulations
- Housing (supporting Mark Prisk)
- Climate Change and Sustainable Development

Private Office to The Rt Hon Don Foster MP

Telephone: 030 3444 3440

Email: don.foster@communities.gsi.gov.uk

Parliamentary Under-Secretary of State
Brandon Lewis MP

Leads on:

- Local Government
- Fire and Resilience
- Thames Gateway
- Travellers
- Community Pubs

Private Office to Brandon Lewis MP

Telephone: 030 3444 3430

Email: Brandon.lewis@communities.gsi.gov.uk

Parliamentary Under-Secretary of State
Baroness Hanham CBE

Leads on:

- Departmental business in the House of Lords
- Troubled Families (supporting the Secretary of State)
- Productivity, Procurement and value for money
- European Regional Development Fund
- Transparency
- QEII Conference Centre

Private Office to Baroness Hanham CBE

Telephone: 030 3444 3461

Email: baroness.hanham@communities.gsi.gov.uk

Agencies of Department for Communities and Local Government

Fire Service College

Planning Inspectorate

Queen Elizabeth II Conference Centre

DEPARTMENT FOR CULTURE, MEDIA AND SPORT

2-4 Cockspur Street
London
SW1Y 5DH

Tel: 020 7211 6200
Website: www.culture.gov.uk
Email: enquiries@culture.gov.uk
Generic Email format:
firstname.surname@culture.gsi.gov.uk

DCMS works to make sure the communications, creative, media, cultural, tourism, sport and leisure economies have the framework to grow and have real impact on people's lives and also contains the Government Equalities Office which supports the Minister for Women and Equalities in promoting equality of opportunity and equal treatment.

Through DCMS, the public funds: our cultural heritage, free access to world-class cultural institutions, art that challenges and provokes, the BBC, the sporting stars of the future, and the Government's Equality Strategy. We want everyone to be able to enjoy our national culture, play sport, have access to effective communications and have access to equal treatment and equal opportunities.

Ministerial Support Team (Private Offices, Correspondence, Parliamentary, FOI)

Telephone: 020 7211 6200
Fax: 020 7211 6309
Email: enquiries@culture.gov.uk

Secretary of State for Culture, Media and Sport and Minister for Women and Equalities

The Rt Hon Maria Miller MP

Leads on:

- Overall responsibility for all Departmental Policy
- Spending review and finance

Private Office to The Rt Hon Maria Miller MP

Telephone: 020 7211 6000
Fax: 020 7211 6249
Email: enquiries@culture.gov.uk

Minister of State (Sport and Tourism)

The Rt Hon Hugh Robertson MP

Leads on:

- Sport
- Tourism
- Gambling

Private Office to the Rt Hon Hugh Robertson MP

Telephone: 020 7211 6200 (switchboard)
Fax: 020 7211 6249
Email: enquiries@culture.gsi.gov.uk

Parliamentary Under-Secretary of State (Culture, Communications and Creative Industries)

The Hon Ed Vaizey MP

Leads on:

- Culture
- Museums and Galleries
- Heritage
- Media and Creative Industries
- Telecoms and Broadband
- Libraries

Private Office to The Hon Ed Vaizey MP

Telephone: 020 7211 6200 (switchboard)

Fax: 020 7211 6249

Email: enquiries@culture.gsi.gov.uk

Parliamentary Under-Secretary of State (jointly with the Ministry of Justice)

Helen Grant MP

Leads on:

- Equal Civil Marriage
- Equality and Human Rights Commission (EHRC)
- Equality Legislation (including litigation and cases)
- Violence Against Women and Girls

Private Office to The Hon Helen Grant MP

Telephone: 0203 334 3827

Fax: 0203 334 3692

Email: Neal.craig@justice.gsi.gov.uk

Also Parliamentary Under Secretary of State at the Ministry of Justice see page 44

Parliamentary Under-Secretary of State (jointly with the Department for Business Innovation and Skills)

Jo Swinson MP

Leads on:

- Women and growth
- Women on Boards
- LGB&T strategy
- Public Sector Equality Duty (PSED)
- Body Confidence

Private Office to Jo Swinson MP

Telephone: 0207 215 3817

Fax number: 0207 215 5551

E-mail address: mpst.swinson@bis.gsi.gov.uk

Also Parliamentary Under Secretary of State at the Department for Business, Innovation and Skills see page 12

Agencies of the Department for Culture, Media and Sport

The Royal Parks

GOVERNMENT EQUALITIES OFFICE

2 Marsham Street
London
SW1P 4DF

Tel: 020 7211 6200
Website: www.culture.gov.uk
Email: enquiries@culture.gov.uk

Parliamentary Branch/Correspondence Team:

This is provided by the Department for Media, Culture and Sport

Secretary of State for Culture, Media and Sport and Minister for Women and Equalities

The Rt Hon Maria Miller MP

Leads on:

The Minister for Women and Equality has overall responsibility for the women and equality agenda

Private Office to The Rt Hon Maria Miller MP

Telephone: 020 7211 6000

Fax: 020 7211 6249

Email: enquiries@culture.gsi.gov.uk

Minister for Women and Equalities

Helen Grant MP

Leads on:

- Equal Civil Marriage
- Equality and Human Rights Commission (EHRC)
- Equality Legislation (including litigation and cases)
- Violence Against Women and Girls
- Civic Participation

Private Office to The Hon Helen Grant MP

Telephone: 0203 334 3827

Fax: 0203 334 3692

Email: Neal.craig@justice.gsi.gov.uk

Minister for Women and Equalities

Jo Swinson MP

Leads on:

- Women and growth
- Women on Boards
- LGB&T strategy
- Public Sector Equality Duty (PSED)
- Body Confidence
- Think, Act, Report

Private Office to Jo Swinson MP

Telephone: 0207 215 3817

Fax: 0207 215 5551

E-mail: mpst.swinson@bis.gsi.gov.uk

MINISTRY OF DEFENCE

Floor 5, Main Building
Whitehall
London
SW1A 2HB

Telephone: 020 7218 9000
Website: www.mod.uk
Email: DefenceSecretary-Group@mod.uk

The aim of the Ministry of Defence and the Armed Forces is: to deliver security for the people of the United Kingdom and the Overseas Territories by defending them, including against terrorism; and to act as a force for good by strengthening international peace and stability.

Parliamentary Branch:

Fax: 020 7218 2044
Email: ParliBranch-ParliClerk@mod.uk

Correspondence Section:

Fax: 020 72187140
Email: DefenceSecretary-Group@mod.uk

Secretary of State for Defence

The Rt Hon Philip Hammond MP

Responsible for strategic direction on:

- Operations
- Personnel
- Delivery of the transformation programme
- Defence policy, planning, programme and resource allocation
- International relations
- Nuclear programme
- Acquisition
- Parliamentary business and communications

Private Office to The Rt Hon Philip Hammond MP

Telephone: 020 7218 2111
Fax: 020 7218 7140
Email: DefenceSecretary-Group@mod.uk

Minister of State (Armed Forces)

The Rt Hon Andrew Robathan MP

Leads on:

- Operations and operational policy, including operational legal issues
- Force Generation (including readiness, recuperation, key enablers, deployed operational logistic delivery, operational training exercises)

Private Office to The Rt Hon Andrew Robathan MP

Telephone: 020 7218 6385
Fax: 020 7218 7140
Email: minaf-privateoffice@mod.uk

Minister of State (Defence Personnel, Welfare and Veterans)

The Rt Hon Mark Francois MP

Leads on:

- Approach to Service personnel and civil servants
- The wider service family, including Reserves, Cadets, veterans and families
- Estates issues

Private Office to The Rt Hon Mark Francois MP

Telephone: 020 7218 2452
Fax: 020 7218 7140
Email: mindpwv-privateoffice@mod.uk

Parliamentary Under-Secretary of State (International Security Strategy)
Dr Andrew Murrison MP

Leads on:

- International defence strategy and relations, Defence Diplomacy, and international defence institutions
- Planning for the 2015 Strategic Defence and Security Review

Private Office to Dr Andrew Murrison MP

Telephone: 020 7218 2229

Fax: 020 7218 7140

Email: miniss-privateoffice@mod.uk

Parliamentary Under-Secretary of State (Defence Equipment, Support and Technology)

Philip Dunne MP

Leads on:

- The equipment cycle, including investment decisions, science and technology and industrial strategy;
- Defence Materiel Strategy;
- Defence Exports

Private Office to Philip Dunne MP

Telephone: 020 7218 6621

Fax: 020 7218 7140

Email: mindest-privateoffice@mod.uk

Parliamentary Under-Secretary of State

Lord Astor of Hever DL

Leads on:

- Lords spokesman on Defence policy, operations, personnel, equipment and legacy issues

Private Office to Lord Astor of Hever DL

Telephone: 020 7218 7377/7346

Fax: 020 7218 7140

Email: USofS-PrivateOffice@mod.uk

Agencies of the Ministry of Defence

Defence Science and Technology Laboratory*

Defence Support Group

Service Children's Education

UK Hydrographic Office *

* These agencies operate as Trading Funds

DEPARTMENT FOR EDUCATION

Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Tel (Enquiries) : 0370 000 2288
Type talk: 18001 0370 000 2288
Website: www.education.gov.uk
Generic Email format:
firstname.surname@education.gsi.gov.uk

The Department for Education is responsible for education and children's services.

Parliamentary Branch:

Tel: 020 7925 6233
Email: Helen.Heyden@education.gsi.gov.uk

Correspondence Section:

Tel: 0370 000 2288
Email: ministers@education.gsi.gov.uk

Secretary of State

The Rt Hon Michael Gove MP

The Secretary of State holds overall responsibility for the business of the Department and its policies.

Private Office to The Rt Hon Michael Gove MP

Telephone: 0370 000 2288 (switchboard)
Fax: 020 7925 6995
Email: Sec-OF-STATE.PS@education.gsi.gov.uk

Minister of State (Schools)

The Rt Hon David Laws MP

Leads on:

- Pupil Premium (including FSM), raising attainment, narrowing the gap
- Teachers pay, pensions and quality
- Accountability, including performance tables, inspection
- All funding including revenue and capital for schools, funding for children's services
- School improvement (including coasting schools)
- Admissions, school transport
- Raising the Participation Age, and financial support for young people
- Child Poverty and Social Mobility Strategy
- Ofsted, Teaching Agency, National College

Private Office to The Rt Hon David Laws MP

Telephone: 0370 000 2288 (switchboard)
Fax: 020 7925 6996
Email: Laws.PS@education.gsi.gov.uk

Also Minister of State, Cabinet Office see page 15

Parliamentary Under-Secretary of State (Schools)

Lord Hill of Oareford

Leads on:

- Academies,
- Free Schools
- UTCs
- Studio Schools
- Independent schools
- School Organisation including governance
- Faith schools
- New schools and competitions
- Efficiency Controls
- Education Funding Agency

Private Office to Lord Hill of Oareford CBE

Telephone: 0370 000 2288 (switchboard)

Fax: 020 7925 6996

Email: Hill.PS@education.gsi.gov.uk

Parliamentary Under-Secretary of State (Skills) (jointly with the Department for Business, Innovation and Skills)

Matthew Hancock MP

Leads on:

- Apprenticeships
- FE and 16-19 institutions and funding (with close links to David Laws)
- Careers

Private Office to Matthew Hancock MP

Telephone: 0370 000 2288 (switchboard)

Fax: 020 7215 2202

Email: Hancock.PS@education.gsi.gov.uk

Also Parliamentary Under Secretary of State at the Department for Business, Innovation and Skills see page 12

Parliamentary Under-Secretary of State (Children and Families)

Edward Timpson MP

Leads on:

- Adoption, fostering, and residential care home reform
- Child protection, including SCRs, Munro implementation, social work reform, Carlile Review, child sexual exploitation
- Special educational needs, Children's Commissioner and rights, family law and justice (Lead Minister for the Bill)
- Children's and young people's services (including LA intervention)
- School sport
- CAFCASS, OCC

Private Office to Edward Timpson MP

Telephone: 0370 000 2288 (switchboard)

Fax: 020 7925 5011

Email: Timpson.PS@education.gsi.gov.uk

Parliamentary Under-Secretary of State (Education and childcare)

Elizabeth Truss MP

Leads on:

- Childcare and the 2 year old offer
- Early learning and the EYFS
- Qualifications and curriculum reform, including assessment and Key Stage tests
- Behaviour, attendance
- School food review
- Reducing bureaucracy
- Ofqual, STA

Private Office to Elizabeth Truss MP

Telephone: 0370 000 2288 (switchboard)

Fax: 020 7925 5011

Email: Truss.PS@education.gsi.gov.uk

DEPARTMENT OF ENERGY AND CLIMATE CHANGE

3 Whitehall Place
London
SW1A 2HH

Tel: 0300 060 4000
Website: <http://www.decc.gov.uk>
Generic Email format:
firstname.surname@decc.gsi.gov.uk

The Department of Energy and Climate Change brings together energy policy and climate change mitigation policy.

Parliamentary Branch:

Tel: 0300 068 5991
Fax: 0300 068 6586
Email: parly.unit@decc.gsi.gov.uk

Correspondence Section:

Tel: 0300 060 4000
Email: enquiries@decc.gsi.gov.uk

Secretary of State for Energy and Climate Change

The Rt Hon Edward Davey MP

The Secretary of State holds overall responsibility for the business of the Department and its policies.

Leading on:

- DECC strategy and budgets
- Electricity market reform
- Carbon price
- Annual Energy Statement
- Energy security
- National Security Council
- DECC delivery landscape
- Devolved Administrations
- Carbon Plan
- 2050 Pathways
- Renewable energy strategy

Private Office to The Rt Hon Edward Davey MP

Telephone: 0300 068 5967
Fax: 0300 068 5100
Email: ps.decc.sos@decc.gsi.gov.uk

Minister of State

The Rt Hon Gregory Barker MP

Supports the Secretary of State on:

- The Green Deal
- CERT, CESP & ECO
- Energy Efficiency
- Energy demand reduction (including its contribution to EMR)
- Public sector energy efficiency, including greening DECC
- Green jobs and skills, SMEs and growth
- Promoting the interests of energy consumers
- Fuel Poverty, Warm Home Discount and Warm Front
- National and international climate change
- National carbon markets and EU ETS (including Energy Intensive Industries)
- Climate science
- Carbon budgets
- Carbon reduction commitment
- Green Investment Bank
- Heat, including the Renewable Heat Incentive
- Decentralised/community energy and small scale renewables (inc cooperative / local ownership and business rates)
- FITs
- Energy innovation, including marine energy (wave and tidal) and geothermal
- Planning reform and consents

Private Office to Rt Hon Gregory Barker MP

Telephone: 0300 068 5977

Fax 0300 068 6330

Email: ps.gregory.barker@decc.gsi.gov.uk

Minister of State

John Hayes MP

MoS supports the Secretary of State on:

- Energy Bill
- Supports the SoS on EMR
- Security of supply
- International energy
- CCS, gas and coal policy
- Nuclear policy
- Renewable energy deployment
- Grid policy including smart grids and network of recharging points
- Oil and Gas exploration, licensing and revenues
- Offshore environment and decommissioning
- Regulation and competition in the energy sector (incl. nuclear)
- Waste and decommissioning policy for new nuclear
- Resilience and emergency preparedness
- Energy Council
- Coal Authority
- Lean regulation

Private Office to John Hayes MP

Telephone: 0300 068 5982

Fax: 0300 068 5919

Email: ps.john.hayes@decc.gsi.gov.uk

Parliamentary Under-Secretary of State

Baroness Verma

Supports the Secretary of State on:

- Departmental performance and delivery
- Efficiency
- Managing liabilities, including coal health and the Concessionary Fuel Scheme
- Departmental business in the Lords
- Transparency
- Managing the nuclear legacy, including NDA performance and delivery (supported by the Shareholder Executive) and policy on plutonium and MOX
- URENCO
- Geological Disposal Facility (GDF)
- Civil nuclear security, including responsibility for the Civil Nuclear Constabulary
- Smart meters
- Nuclear safety and regulation
- Nuclear non-proliferation
- Supports Greg Barker on Green Deal and fuel poverty

Private Office to Baroness Verma

Telephone: 0300 068 5449

Fax: 0300 068 6330

Email: ps.baroness.verma@decc.gsi.gov.uk

DEPARTMENT FOR ENVIRONMENT, FOOD AND RURAL AFFAIRS

Nobel House
17 Smith Square
London
SW1P 3JR

Tel: 08495 33 55 77
Website: www.defra.gov.uk
Generic Email format:
firstname.surname@defra.gsi.gov.uk

Defra's priorities and responsibilities are:

- To support and develop British farming and encourage sustainable food production
- To help to enhance the environment and biodiversity to improve quality of life
- To support a strong and sustainable green economy, resilient to climate change
- To prepare for and manage environment risk from animal and plant disease outbreaks
- To prepare for and manage environmental risk from flood emergencies

Parliamentary & Cabinet Business Team:

Tel: 020 7238 5455/5568

Fax: 020 7238 6241

Email: parlybranch@defra.gsi.gov.uk

Email: cabinet.section@defra.gsi.gov.uk (Cabinet Committee correspondence)

Correspondence Section:

Email: correspondence.section@defra.gsi.gov.uk

Secretary of State for Environment, Food and Rural Affairs *The Rt Hon Owen Paterson MP*

Leads on:

- Strategy and overall responsibility for departmental policy
- Budget and finances
- Legislative programme
- Emergencies
- EU and International relations
- Environment Agency
- Natural England

Private Office to The Rt Hon Owen Paterson MP

Telephone: 020 7238 5339

Email: secretary.state@defra.gsi.gov.uk

Minister of State (Agriculture and Food) *David Heath CBE MP*

Leads on:

Farming and Food

- Common Agricultural Policy and deputising for the Secretary of State at EU Agriculture Council
- Single Payments Scheme and the Rural Payments Agency
- New Covent Garden Market Authority
- Better regulation
- Agriculture and climate change mitigation
- Agricultural Wages, gangmasters' licensing and Seasonal Agricultural Workers Scheme
- Rural Development Plan for England (joint with Richard Benyon MP)

Animal Health

- Management of endemic and exotic diseases (including bovine TB)
- Animal Health and Welfare Board for England
- Welfare of farm animals
- Animal Health and Veterinary Laboratories Agency
- Veterinary Medicines Directorate

Forestry

- Domestic forestry policy
- Response to the Independent Panel on Forestry's report
- Forestry Commission

Commons handling of Lords Portfolio

- Nanotechnology, pesticide, chemicals and industrial pollution
- Genetically Modified Organisms
- Plant and bee health
- Green economy, sustainable consumption and production
- Welfare of companion and wild animals (including circuses, dangerous dogs and zoos)

Private Office to David Heath CBE MP

Telephone: 020 7238 5423

Email: ps.david.heath@defra.gsi.gov.uk

Parliamentary Under-Secretary of State (Natural Environment, Water and Rural Affairs)

Richard Benyon MP

Leads on:

Natural environment

- Biodiversity (domestic and international, including international forestry)
- Land management and soil (including commons and contaminated land)
- Ecosystem services
- National Parks and Areas of Outstanding Natural Beauty
- Joint Nature Conservation Committee
- Wildlife management

Water and Marine

- Flooding and coastal erosion
- Inland waterways
- Water resource management and quality (including Ofwat)
- Fisheries, including Common Fisheries Policy and EU Fisheries Council
- Marine environment (including Marine and Coastal Access Act implementation and Marine Management Organisation)

Rural affairs

- Economic Development (including broadband and mobile technologies)
- Skills and apprenticeships
- Countryside and rights of way including coastal and wider access
- Rural Development Programme for England (joint with David Heath MP)

Departmental administration

Commons handling of Lords portfolio

- Air quality, noise and litter
- Climate change adaptation and mitigation (including biofuels)
- Environmental Science
- Environmental regulation
- Localism and civil society
- Waste and management

Private Office to Richard Benyon MP

Telephone: 020 7238 5379

Email: ps.richard.benyon@defra.gsi.gov.uk

Parliamentary Under-Secretary of State (Resource Management, the Local Environment and Environmental Science)

Lord de Mauley

Leads on:

Resource Management

- Climate change adaptation
- Defra's interest in mitigation (including biofuels)
- Environmental regulation (including deputising for the Secretary of State at EU Environment Council)
- Sustainable development including sustainable consumption and production
- Waste Management

Local Environment

- Air quality
- Noise and litter
- Welfare of companion and wild animals (including circuses, dangerous dogs and zoos)
- Localism and civil society

Science and research

- Environmental Science
- Nanotechnology
- Pesticides, chemicals and industrial pollution
- Genetically modified organisms
- Plant and bee health
- Royal Botanic Gardens Kew
- Food and Environment Research Agency

Private Office to Lord de Mauley

Telephone: 020 7238 5535

Email: ps.lord.demauley@defra.gsi.gov.uk

Agencies of the Department for Environment, Food and Rural Affairs

Animal Health and Veterinary Laboratories Agency

Centre for Environment, Fisheries and Aquaculture Science

Forest Research

Forest Enterprise (England)

Food and Environment Research Agency

Rural Payments Agency

Veterinary Medicines Directorate

FOREIGN AND COMMONWEALTH OFFICE

King Charles Street
London
SW1A 2AH

Telephone: 020 7008 1500
Website: www.fco.gov.uk
Generic Email format:
firstname.surname@fco.gsi.gov.uk

The Foreign and Commonwealth Office works to promote the interests of the United Kingdom and to contribute to a strong world community

Parliamentary Branch:

Tel: 020 7008 4005
Fax: 020 7008 2746
Email: PRTActioninfo@fco.gsi.gov.uk

Correspondence Section:

Tel: 020 7008 2141
Fax: 020 7008 4463
Email: msu.correspondence@fco.gsi.gov.uk

First Secretary of State and Secretary of State for Foreign and Commonwealth Affairs

The Rt Hon William Hague MP

Leads on:

- Overall responsibility for the work of the Office
- Policy Unit
- Honours
- Intelligence Policy
- Cyber Security
- Preventing Sexual Violence Initiative

Private Office to The Rt Hon William Hague MP

Telephone: 020 7008 6000
Email: private.office@fco.gsi.gov.uk

Senior Minister of State (jointly with the Department for Communities and Local Government)

The Rt Hon Baroness Warsi

Leads on:

- All FCO business in the House of Lords
- Afghanistan, Pakistan, Bangladesh
- Central Asia
- Human Rights
- UN, International Organisations and the International Criminal Court

Private Office to The Rt Hon Baroness Warsi

Telephone: 020 7008 2431
Email: psministerwarsiaction@fco.gsi.gov.uk

Also Senior Minister of State, Department of Communities and Local Government see page 18

Minister of State

The Rt Hon David Lidington MP

Leads on:

- European Union (including Gibraltar and Sovereign Bases Areas)
- Europe, including Balkans, Ukraine, Belarus and Moldova
- Russia, South Caucasus
- NATO and European Security
- OSCE and Council of Europe
- FCO relations with Parliament
- Communications
- CO Finance
- Estates and Security
- Information and Technology

Private Office to The Rt Hon David Lidington MP

Telephone: 020 7008 8252

Fax: 020 7008 3731

Email: pslidington@fco.gsi.gov.uk

Minister of State

The Rt Hon Hugo Swire MP

Leads on:

- Far East and South East Asia
- India and Nepal
- Latin America (including Dominican Republic, Haiti and Cuba)
- Falklands
- Australasia and Pacific
- Commonwealth
- Migration
- Emerging Powers Co-ordination
- Public Diplomacy, Olympics legacy and the GREAT campaign
- International Economy
- Prosperity work, including FCO's relations with British Business, in support of Lord Green
- Drugs and International Crime

Private Office to The Rt Hon Hugo Swire MP

Telephone: 020 7008 2125

Email: psministerswireaction@fco.gsi.gov.uk

Minister of State (Trade and Investment)

Lord Green of Hurstpierpoint

Leads on:

- FCO relations with British Business
- Commercial Economic Diplomacy Department
- Economics Unit
- UK Trade and Investment (joint Minister with Dept. for Business, Innovation and Skills)
- Export Credits Guarantee Department (ECGD)
- Spokesman for the Government on trade and investment issues in the House of Lords
- Business policy

Private Office to Lord Green

Telephone: 020 7215 5933

Email: mpst.green@bis.gsi.gov.uk

Also Minister of State at the Department for Business, Innovation and Skills see page 11

Parliamentary Under-Secretary of State

Mark Simmonds MP

Leads on:

- Africa (not North Africa)
- Overseas Territories (not Falklands, Sovereign Base Areas or Gibraltar)
- Conflict Issues
- Climate Change
- Protocol
- Ministerial Oversight for FCO Services
- International Energy
- Consular
- The Caribbean (not including Dominican Republic, Haiti or Cuba)

Private Office to Mark Simmonds MP

Telephone: 020 7008 3363

Email: psministersimmondsaction@fco.gsi.gov.uk

Parliamentary Under-Secretary of State

Alistair Burt MP

Leads on:

- Counter Terrorism
- Counter Proliferation
- Counter Piracy
- North America
- Middle East and North Africa
- Maldives and Sri Lanka
- Defence Policy (except NATO and European Security)
- Human Resources and Diversity
- Ministerial correspondence

Private Office to Alistair Burt MP

Telephone: 020 7008 2094

Email: psministerburtaction@fco.gsi.gov.uk

Agencies of the Foreign and Commonwealth Office

FCO Services

Wilton Park

DEPARTMENT OF HEALTH

Richmond House
79 Whitehall
London
SW1A 2NS

Tel: 020 7210 4850
Website: www.dh.gov.uk
Generic Email format:
firstname.surname@dh.gsi.gov.uk

The aim of the Department of Health (DH) is to improve the health and well-being of people in England.

Parliamentary Branch:

Tel: 020 7210 5808
Fax: 020 7210 5814
Email: tim.elms@dh.gsi.gov.uk

Correspondence Section:

Tel: 020 7210 4850
Email: www.dh.gov.uk/en/ContactUs/DH_066319

Secretary of State for Health

The Rt Hon Jeremy Hunt MP

Overall financial control. Oversight of NHS delivery & performance, and implementation of reform. Relationship with NHS Commissioning Board and Monitor. Delivery areas – older people, mortality, nursing, long-term conditions. Other issues as required.

Private Office to The Rt Hon Jeremy Hunt MP

Telephone: 020 7210 5552
Fax: 020 7210 5410
Email: mb-sofs@dh.gsi.gov.uk

Minister of State (Care and Support)

Norman Lamb MP

Leads on:

- Older people, including dementia
- Long term conditions
- Local Government, Health & wellbeing boards
- Adult Social care:
 - Funding reform
 - Legislation
 - Finance
 - Workforce
 - Regulation
- Quality regulation, including relationship with CQC
- Healthwatch
- NHS Constitution
- Integration
- Personal health budgets, personalisation
- Reablement, Continuing Care
- End of Life Care
- Safeguarding
- Mental Health, including Child & Adolescent Mental Health Services
- Physical and Learning Disabilities, Autism
- Third Sector /Big Society/Volunteers
- Carers
- Prison Health Services
- PS(Q)'s Commons Business on Medicines, Pharmacy & Industry

Private Office to Norman Lamb MP

Telephone: 020 7210 5451
Fax: 020 7210 5548
Email: mscs@dh.gsi.gov.uk

Parliamentary Under-Secretary of State (Public Health)

Anna Sourby MP

Leads on:

- Preventing avoidable mortality, saving lives (cancer, heart & circulatory diseases, diabetes, obesity)
- Relationship with Public Health England, public health systems & finance, Health protection, including emergency preparedness
- Vaccination, including influenza
- NHS Healthcheck
- Health Improvement, including tobacco, alcohol, diet, obesity, physical activity, drugs, addiction to medicines Responsibility deal
- Food Standards Agency
- Blood & Transplants, NHS Blood & Transplant Ethics
- Fertility & Embryology, Human Fertilisation & Embryology Authority
- Sexual Health
- Genetics & Biotechnology, Human Tissue Authority
- Complementary & Alternative Medicine
- Fluoridation
- Homelessness
- International, Devolved Administrations & EU Foreign nationals
- Legislation
- Reducing red tape
- PS(Q)'s Commons Business
- NHS South and London

Private Office to Anna Sourby MP

Telephone: 020 7210 5115

Email: publichealth.minister@dh.gsi.gov.uk

Parliamentary Under-Secretary of State (Health)

Dr Daniel Poulter MP

Leads on:

- Nursing
- Patient Experience
- Maternity Services
- Nursing and Midwifery
- Health Visiting
- School nursing
- Children's Health and public health
- Allied Health Professions: physiotherapy, occupational health & others
- NHS workforce, including pay & pensions
- Professional Regulation
- Health Education & Training, relationship with Health Education England
- NHS Estates & facilities
- NHS IT & information strategy:
- Relationship with NHS Information Centre Procurement, NHS Business Services Authority
- NHS Security Management
- Veterans' Health
- Patient safety, HCAIs, Mid Staff NHS Litigation Authority
- PS(Q)'s Commons Business
- NHS Midlands and North

Private Office to the Dr Daniel Poulter MP

Telephone: 020 7210 5107

Fax: 020 7210 5823

Email: Walter.Johnson@dh.gsi.gov.uk

Parliamentary Under-Secretary of State (Quality)

Earl Howe

Leads on:

- Reform including
 - NHS Commissioning Board
 - Clinical Commission Groups
 - Any Qualified Provider & choice
- Primary Care, including dentistry
- Urgent care
- NHS performance
- Winter planning Economic regulation and provider policy
- FT pipeline and relationship with NHS Trust Development Authority Medicines, Pharmacy & Industry, including Regulation (MHRA)
- NICE
- Research & Development, Health Research Authority
- Innovation
- Academic Health Sciences Centres
- Departmental management
- Transition
- Finance overall, including:
 - DH DEL & Spending Review
 - NHS financial performance
 - Allocations
 - Central Budgets and Vote 2 (DH)
 - Income generation

Private Office to Earl Howe

Telephone: 020 7210 5186

Fax: 020 7210 5066

Email: lords@dh.gsi.gov.uk

Agencies of the Department of Health

Medicines, Healthcare Products and Regulatory Agency

HOME OFFICE

2 Marsham Street
London
SW1P 4DF

Tel: 020 7035 4848

Website: www.homeoffice.gov.uk

Generic Email format:

firstname.surname@homeoffice.gsi.gov.uk

(please note some e-mail addresses contain numbers after the surname)

The Home Office leads a national effort to protect the public from terror, crime and anti-social behaviour. We secure our borders and welcome legal migrants and visitors. We safeguard identity and citizenship. We help build the security, justice and respect that enable people to prosper in a free and tolerant society.

Parliamentary Team

Tel: 020 7035 8838

Fax: 020 7035 0607

Email: parliamentaryteam@homeoffice.gsi.gov.uk

All Correspondence enquiries:

Tel: 020 7035 4848 (General)

0845 602 1739 / 0845 609 0395 (Immigration enquiries)

Fax: 020 7035 4745

MPs Correspondence enquiries:

Tel: 020 7035 4145 (General)

0845 609 9395 (Immigration)

020 7901 2426 (Passport Service)

Email: Ministers.HO@homeoffice.gsi.gov.uk

Enquiries relating to immigration and nationality issues should be directed to:

UK Border Agency
Apollo House
36 Wellesley Road
Croydon CR9 3RR

Secretary of State for the Home Department

The Rt Hon Theresa May MP

Leads on:

- The Secretary of State holds overall responsibility for the business of the Department and its policies
- Legislative programmes
- Expenditure issues
- Security and terrorism

Private Office to The Rt Hon Theresa May MP

Telephone: 020 7035 0198

Fax: 020 7035 0900

Email: Privateoffice.external@homeoffice.gsi.gov.uk

Minister of State (Immigration)

Mark Harper MP

Leads on:

- Immigration and asylum policy and operation of the UK Border Agency
- Border Policy and control and operation of the Border Force
- Policy and operation of the Identity and Passport Service and the General Register Office
- Exclusion Orders
- Extradition, mutual legal assistance and judicial cooperation
- Parliamentary Champion

Private Office to Mark Harper MP

Telephone: 020 7035 0195

IPS MP's hotline - 020 77527362

Fax: 0870 336 9034

Email: Ministerforimmigration@homeoffice.gsi.gov.uk

Minister of State (Policing and Criminal Justice) (jointly with the Ministry of Justice)

The Rt Hon Damian Green MP

Leads on:

- Police Reform
- Police Funding
- Police Pay and Pensions
- Police Productivity
- Police Transparency and Leadership
- Public Order
- Criminal Justice Policy

Private Office to Rt Hon Damian Green MP

Telephone: 020 7035 0201

Fax: 0870 336 9032

Email: Privateoffice.external@homeoffice.gsi.gov.uk

Also a Minister of State, Ministry of Justice see page 44

Minister of State (Crime Prevention and ASB Reduction)

Jeremy Browne MP

Leads on:

- Anti-social Behaviour
- Acquisitive and Business Crime
- Organised Crime
- Fraud
- Drugs Strategy
- Alcohol, inc Licensing Act and powers of police and local authorities
- Violent crime
- Violence Against Women and Girls
- Youth Crime and Youth Violence

Private Office to Jeremy Browne

Telephone: 020 7035 0202

Email: Privateoffice.external@homeoffice.gsi.gov.uk

Parliamentary Under-Secretary of State (Security) **James Brokenshire MP**

Leads on:

- International Counter Terrorism
- TPIMS
- CT review/legislation
- Justice and Security Bill
- CT Policing
- Communications capabilities including Communications Data Bill and the use of powers of surveillance by local authorities
- Cyber Crime and Security
- Critical National Infrastructure
- Industry
- Security Exports
- Home Office science, including CT science and technology
- Mass Fatalities and Civil Contingencies
- Space and maritime security
- European Union
- Political and Domestic extremism

Private Office to James Brokenshire

Telephone: 020 7035 6767

Fax: 0870 336 9033

Email: Privateoffice.external@homeoffice.gsi.gov.uk

Parliamentary Under-Secretary of State (Criminal Information) **Lord Taylor of Holbeach CBE**

Leads on:

- All business in the House of Lords
- Animals in Science Regulation
- Science and Research
- Local Government and Communities
- Use of DNA and reform of DNA database
- CCTV and ANPR
- Better Regulation
- Home Office Freedom of Information (excl UKBA)
- Safeguarding and Public Protection
- Disclosure and Barring
- Criminal records and criminal information systems, including the Criminal Records Bureau (CRB)
- Criminality information
- Safeguarding vulnerable people
- Security Industry Authority
- Powers of Entry
- Environmental and Sustainability Issues

Private Office to Lord Taylor of Holbeach

Telephone: 020 7035 0194

Email: Privateoffice.external@homeoffice.gsi.gov.uk

Agencies of the Home Office

Criminal Records Bureau
Identity and Passport Service
National Fraud Authority
UK Border Agency

DEPARTMENT FOR INTERNATIONAL DEVELOPMENT

1 Palace Street
London
SW1E 5HE

Tel (Enquiries) : 020 7023 0000
Website: www.dfid.gov.uk
Generic Email format:
first.initial-surname@dfid.gov.uk

The Department for International Development (DFID) leads the UK Government's work to reduce poverty reduction and achieve the Millennium Development Goals. DFID funds UK development programmes in developing countries, and also channels money through international agencies to reduce poverty.

Parliamentary Branch:

Tel: 0207023 0559
Fax: 020 7023 0634
Email: p-questions@dfid.gov.uk

Correspondence Section:

Tel: 0207023 0182
Fax: 020 7023 0634
Email: dfidcorrespondence@dfid.gov.uk

Secretary of State

The Rt Hon Justine Greening MP

Leads on Coalition priorities, including:

- The Secretary of State holds overall responsibility for the business of the Department and its policies
- Value for money, results and anti-corruption
- Transparency and accountability
- Post-MDGs framework, growth and emerging powers, and climate change.
- Conflict and stabilisation, including National Security Council, Afghanistan and Pakistan.
- Nigeria, Somalia, India, Burma

Private Office to The Rt Hon Justine Greening MP

Telephone: 0207023 0512
Fax: 020 7023 0634
Email: pssofs@dfid.gov.uk

Minister of State

The Rt Hon Alan Duncan MP

Leads on:

- Asia, Middle East, Caribbean and Overseas Territories
- International finance, including World Bank
- International relations (except EU), including UN
- Trade
- Corporate Performance

Private Office to The Rt Hon Alan Duncan MP

Telephone: 020 7023 0661
Fax: 020 7023 0831
Email: psmos@dfid.gov.uk

Parliamentary Under-Secretary of State
Lynne Featherstone MP

Leads on:

- West and Southern Africa
- East and Central Africa
- European Union
- Private sector development
- Policy (including health, education, water & sanitation, governance and civil society)
- Research and Evidence

Private Office to Lynne Featherstone MP

Telephone: 0207023 0029

Fax: 020 7023 0831

Email: pspuss@dfid.gov.uk

MINISTRY OF JUSTICE

102 Petty France
London SW1H 9AJ

Tel: 020 3334 3555
Fax: 020 3334 4455
Website: www.justice.gov.uk
Generic Email format:
firstname.surname@justice.gsi.gov.uk

The Ministry of Justice (MoJ) is headed by the Secretary of State for Justice who is responsible for improvements to the justice system so that it better serves the public. He is also responsible for some areas of constitutional policy (those not covered by the Deputy Prime Minister). Priorities for the Department are to reduce re-offending and protect the public, to provide access to justice, to increase confidence in the justice system, and uphold people's civil liberties. The Secretary of State is the Government Minister responsible to Parliament for the judiciary, the court system and prisons and probation.

Parliamentary Branch:

Tel: 020 3334 3635
Fax: 020 3334 3638
Email: ann.nixon@justice.gsi.gov.uk

Correspondence Section:

Tel: 020 3334 3626
Fax: 020 3334 4455
Email: general.queries@justice.gsi.gov.uk

Lord Chancellor, Secretary of State for Justice *The Rt Hon Chris Grayling MP*

The Secretary of State has oversight of all of MoJ business and securing the resourcing of the department, but leads on:

- The resourcing of his Department
- Overall strategy on criminal justice, penal policy and rehabilitation
- Judicial policy, appointments and conduct
- Other functions of the Lord Chancellor
- EU and international

Private Office to the Rt Hon Chris Grayling MP

Telephone: 020 3334 3720
Fax: 020 3334 3668
Email: secofstate@justice.gsi.gov.uk

Minister of State (and Deputy Leader of the House of Lords) *The Rt Hon Lord McNally*

Leads on:

- Departmental business in the Lords
- Support to Secretary of State on constitutional matters
- Legal aid
- Family Justice
- Freedom of information
- Human rights and civil liberties (jointly with Damian Green)
- Defamation
- EU business
- Crown Dependencies

Private Office to the Rt Hon Lord McNally

Telephone: 020 3334 3793
Fax: 020 3334 3692
Email: lynn.evans@justice.gsi.gov.uk

Also Deputy Leader of the House of Lords see page 49

Minister of State (Policing and Criminal Justice) (Jointly with the Home Office)

The Rt Hon Damian Green MP

Leads on:

- Strategic oversight of the criminal justice system, reporting jointly to the Secretary of State and Home Secretary
- Joint working with Home Office, Attorney General's Office and CJS agencies
- Criminal law, procedure and the criminal offences gateway
- Sponsorship of the Criminal Cases Review Commission
- The *Transforming Justice* programme
- Human rights and civil liberties (jointly with Lord McNally)
- Damian Green also has a range of Home Office responsibilities for policing

Private Office to the Rt Hon Damian Green MP

Telephone: 0207 035 0201

Fax: 0870 336 9035

Email: Privateoffice.external@homeoffice.gsi.gov.uk

Also Minister of State at the Home Office see page 39

Parliamentary Under-Secretary of State (Victims and the Courts) (Jointly with the Department for Culture, Media and Sport)

Helen Grant MP

Leads on:

- Victims and criminal injuries compensation
- Courts, tribunals and administrative justice
- Women in the justice system, including women's prisons
- Judicial policy (including diversity)
- Civil law and justice
- International business (non-EU)
- Law reform and sponsorship of the Law Commission
- Legal services and claims management regulation
- Coroner and burial policy
- Data protection and data sharing
- The National Archives
- Devolution
- Sponsorship of the Office of the Public Guardian, Office of Court Funds, Office of the Official Solicitor and Public Trustee, and the Parole Board
- Better regulation and growth
- Sustainability
- Equalities
- Support to Maria Miller, Secretary of State for Women and Equalities, on her cross-Government work

Private Office to Helen Grant MP

Telephone: 020 3334 3827

Fax: 020 3334 3692

Email: Neal.craig@justice.gsi.gov.uk

Also Parliamentary Under Secretary of State at the Department for Culture, Media and Sport see page 21

Parliamentary Under-Secretary of State (Prisons and Rehabilitation)
Jeremy Wright MP

Leads on:

- Rehabilitation revolution
- Prisons and probation
- Youth justice
- Sentencing policy

Private Office to Jeremy Wright MP

Telephone: 020 3334 3686

Fax: 020 3334 3692

Email: abigail.culank@justice.gsi.gov.uk

Agencies of the Ministry of Justice

HM Courts and Tribunals Service

National Archives*

National Offender Management Service

Office of the Public Guardian

Non Ministerial Departments:

National Archives

UK Supreme Court

***Also a non-Ministerial department**

NORTHERN IRELAND OFFICE

11 Millbank
London
SW1P 4PN

Stormont House
Belfast
BT4 3ST

Tel (Enquiries) : 02890520700

Website: www.nio.gov.uk

Generic Email format:

firstname.surname@nio.x.gsi.gov.uk

The role of the Northern Ireland Office (NIO) is to maintain and support the devolution settlement flowing from the Belfast (Good Friday) and St Andrews Agreements and the devolution of policing and justice functions to the Northern Ireland Assembly. The Department retains responsibility for a range of reserved and excepted policy matters, including electoral law, human rights and certain aspects of equality; and for some elements of security including national security.

Parliamentary Branch:

Tel: 020 7210 6551

Fax: 020 7210 6550

Email: parly.section@nio.x.gsi.gov.uk

Correspondence Section:

Tel: 028 90765178

Fax: 028 90527040

Email: sos@nio.x.gsi.gov.uk

Secretary of State

The Rt Hon Theresa Villiers MP

Leads on:

- The Secretary of State has overall responsibility for all aspects of the Department's work.
- Relationships with the Northern Ireland Executive and Assembly, on the Department's overall strategy, and on the Government's approach to the past, constitutional issues, national security and budgetary priorities.

Private Office to The Rt Hon Theresa Villiers MP

Telephone: 020 7210 6460 (London) 02890 527069 (Belfast)

Fax: 020 7210 6449 (London) 02890 527040 (Belfast)

Email: sos@nio.x.gsi.gov.uk

Minister of State for Northern Ireland

Mike Penning MP

Leads on:

- The Minister of State leads on human rights, equality and electoral law and supports the Secretary of State across the range of the Department's responsibilities in Northern Ireland and in Westminster.

Private Office to Mike Penning MP

Telephone: 020 7210 6488 (London) 02890 527889 (Belfast)

Fax: 020 7210 6449 (London) 02890 527040 (Belfast)

Email: mos@nio.x.gsi.gov.uk

OFFICE OF THE ADVOCATE GENERAL FOR SCOTLAND

Dover House
Whitehall
London
SW1A 2AU

Telephone: 020 7270 6720
Fax: 020 7270 6813
Website: www.advocategeneral.gov.uk

Victoria Quay
Edinburgh
EH6 6QQ

Advocate General for Scotland ***The Rt Hon The Lord Wallace of Tankerness QC***

The Advocate General for Scotland, The Rt Hon Lord Wallace of Tankerness QC is a Minister and one of the three UK Law Officers. He is the UK Government's principal legal adviser on Scots law and represents the UK Government before the Scottish Courts. His principal statutory functions are in relation to devolution issues raised under the Scotland Act 1998.

The Rt Hon Lord Wallace of Tankerness QC represents the Attorney General's Office, Scotland Office in their Parliamentary business in the House of Lords.

The Advocate General is the Minister who has overall responsibility to the UK Parliament for the work of the Office of the Advocate General (OAG). OAG's Edinburgh office consists of three Divisions:

- Advisory and Legislation
- Litigation
- HMRC (Advisory, Legislation and Litigation),

Private office to The Rt Hon The Lord Wallace of Tankerness QC

Telephone: 020 7270 6720
Fax: 020 7270 6813
Email: privateoffice@advocategeneral.gsi.gov.uk

OFFICE OF THE LEADER OF THE HOUSE OF COMMONS AND LORD PRIVY SEAL

1 Horseguards Road
London
SW1A 2HQ

Tel: 020 7276 1005
Fax: 020 7276 1006
Website: www.commonleader.gov.uk
Email: leader@commonleader.x.gsi.gov.uk
Generic Email format:
firstname.surname@commonleader.x.gsi.gov.uk

The Office of the Leader of the House of Commons is responsible for the arrangement of government business in the House of Commons and for planning and supervising the Government's legislative programme. The Leader upholds the rights and privileges of the House and acts as a spokesperson for the Government as a whole.

Parliamentary Branch:

Tel: 020 7276 1005
Fax: 020 7276 1006
Email: leader@cabinet-office.x.gsi.gov.uk

Correspondence Section:

Tel: 020 7276 1005
Fax: 020 7276 1006
Email: leader@cabinet-office.x.gsi.gov.uk

Leader of the House of Commons and Lord Privy Seal *The Rt Hon Andrew Lansley CBE MP*

Leads on:

- Government's Legislative Programme
- Managing the business of the House
- Government's representative in the House (House of Commons Commission)
- House of Commons representative in Government
- House of Commons reform and related issues
- Chair of Board of Trustees for Chevening Estate

Private Office to The Rt Hon Andrew Lansley CBE MP

Telephone: 020 7276 1005
Fax: 020 7276 1006
Email: leader@cabinet-office.x.gsi.gov.uk

Parliamentary Secretary (Deputy Leader of the House of Commons) *The Rt Hon Tom Brake MP*

Leads on:

- Acts with the Leader in handling Government's business in the House
- Monitoring the legislative programme
- Minister with internal responsibility for Correspondence and FOI

Private Office to The Rt Hon Tom Brake MP

Telephone: 020 7276 1005
Fax: 020 7276 1006
Email: deputy@cabinet-office.x.gsi.gov.uk

OFFICE OF THE LEADER OF THE HOUSE OF LORDS

Room 20
House of Lords
London SW1A 0PW

1, Horse Guards Road
London SW1A 2HQ

Tel: 020 7219 3200

Website:

Email: psleaderofthelords@cabinet-office.x.gsi.gov.uk

Generic Email format:

firstname.surname@cabinet-office.x.gsi.gov.uk

Parliamentary Branch:

Tel: 020 7276 0415

Email: COparliamentarybranch@cabinet-office.gsi.gov.uk

Correspondence Section:

Inter-departmental Correspondence:

Parliamentary & Correspondence Team, Cabinet Office

Tel: 020 7276 0527

Email: psc Correspondence@cabinet-office.gsi.gov.uk

Treat Officials and General Correspondence

Tel: 020 7219 8167

Email: psleaderofthelords@cabinet-office.x.gsi.gov.uk

Leader of the House of Lords and Chancellor of the Duchy of Lancaster *The Rt Hon Lord Strathclyde*

Leads on:

- Leading the Government benches in the House of Lords
- Conduct of Government business in the Lords (jointly responsible with the Lords Chief Whip)
- Repeating in the Lords statements made by the Prime Minister to the Commons
- Giving guidance to the House on matters of order and procedure
- Taking part in formal ceremonies in the House, such as the State Opening of Parliament
- Chair, Board of Trustees for Chequers and Dorneywood
- As Chancellor of the Duchy of Lancaster, responsible to the Sovereign for the administration of the Duchy (a portfolio of land, property and assets held in trust for the Sovereign as private income).

Private Office to The Rt Hon Lord Strathclyde

Telephone: 020 7219 3200

Email: psleaderofthelords@cabinet-office.x.gsi.gov.uk

Deputy Leader of the House of Lords *The Rt Hon Lord McNally*

Leads on:

- Deputising for the Leader as appropriate

Private Office to the Rt Hon Lord McNally

Telephone: 020 3334 3793

Email: lynn.evans@justice.gsi.gov.uk

Also Minister of State, Justice see page 43

PRIME MINISTER'S OFFICE

10 Downing Street
London
SW1A 2AA

Telephone: 020 7270 3000
Website: www.pm.gov.uk

Prime Minister, First Lord of the Treasury and Minister for the Civil Service ***The Rt Hon David Cameron MP***

The Prime Minister is the head of the UK Government and is ultimately responsible for the policy and decisions of Government.

As head of the UK Government the Prime Minister also oversees the operation of the civil service and Government agencies, appoints members of the Government, and is the principal Government figure in the House of Commons.

See also page 14

SCOTLAND OFFICE

Dover House
66 Whitehall
London
SW1A 2AU

Tel: 020 7270 6741
Fax: 020 7270 6815
Website: www.scotlandoffice.gov.uk
Email: sofsscotland@scotlandoffice.gsi.gov.uk
Generic Email format:
firstname.surname@scotlandoffice.gsi.gov.uk

The primary role of the Secretary of State for Scotland is to promote the devolution settlement for Scotland and act as its guardian, promoting partnership between the UK Government and the Scottish Government and promoting Scotland's best interests within the United Kingdom. The Secretary of State represents Scottish interests in reserved matters within the UK Government, advising colleagues about distinctive Scottish aspects and playing a key role in presenting UK Government policies in Scotland.

Parliamentary Branch for Scotland Office, Wales Office and Northern Ireland Office:

Tel: 020 7270 6746
Fax: 020 7270 6815
Email: Parly.Section@nio.x.gsi.gov.uk

Correspondence Section:

Tel: 020 7270 6735
Fax: 020 7270 6815
Email: SOMinCorr@scotlandoffice.gsi.gov.uk

Secretary of State for Scotland

The Rt Hon Michael Moore MP

Leads on:

- Economic Affairs
- Scottish Budget
- Scottish Fiscal position
- Scotland Bill Finance Implementation
- UK economic policy
- Defence
- MOD in Scotland
- Nuclear Deterrent
- Industry
- Fisheries
- Food and Drinks Industry
- Agriculture
- Manufacturing
- Life sciences
- Constitutional Affairs
- Scotland Bill
- Primary Legislation (including Queen's Speech)
- JMC
- Foreign Affairs
- International Development
- Corporate Services
- National Security
- Counter Terrorism
- Military assistance to civil powers
- Civil Contingencies and Emergency Powers
- Broadcasting
- Crown Estate

Private Office to The Rt Hon Michael Moore MP

Tel: 020 7270 6741
Fax: 020 7270 6815
Email: sofsscotland@scotlandoffice.gsi.gov.uk

Parliamentary Under-Secretary of State
The Rt Hon David Mundell MP

Leads on:

- Fatal accident enquiries (defence)
- Veterans Issues
- Post Office network
- Scottish banknotes
- Business/Enterprise
- Insolvency
- Better Regulation
- Competition issues
- Housing (construction industry)
- SME's
- Broadband
- Creative industries
- Scotland Act Orders
- Constitutional Reform
- Legislative competency
- Elections and Boundaries
- Electoral Fraud
- Electoral Registration
- Postal Voting
- Boundary Commission
- Voting Rights of Prisoners
- Home and Social Affairs
- Welfare Reform and Employability
- Health and Social Care
- Poverty
- Employment
- Voluntary sector and charities
- Asylum and Immigration
- Data and Identity Management
- Student Loans Company
- Digital Inclusion
- Sport and Culture
- Justice
- National Lottery and Gambling
- Equalities
- Education and Skills
- Energy and Climate Change
- Transmission issues
- Climate Change
- S185 Energy Act Scheme
- Carbon Capture and Storage
- Renewables
- Carbon Emissions Reductions Target
- Nuclear
- Supergrids
- Emissions trading
- Fossil fuel levy
- Transport

Private Office to The Rt Hon David Mundell MP

Tel: 020 7270 6816

Fax: 020 7270 6815

Email: pusofscotland@scotlandoffice.gsi.gov.uk

DEPARTMENT FOR TRANSPORT

Great Minster House
33 Horseferry Road
London
SW1P 4DR

Telephone: 0300 330 3000
Website: www.dft.gov.uk
Generic Email Format:
firstname.surname@dft.gsi.gov.uk

The Department for Transport's vision is for a transport system that is an engine for economic growth, but one that is also more sustainable and safer and improves quality of life in our communities.

Delivering this vision effectively means adopting new approaches: devolving control, deregulating and empowering transport users while central government focuses on its core role in strategic and national transport issues.

Private Office Business Manager:

Tel: 020 7944 4473
Fax: 020 7944 4873
Email: anne.broome@dft.gsi.gov.uk

Parliamentary Branch:

Tel: 020 7944 4472
Fax: 020 7944 4466
Email: edward.bunting@dft.gsi.gov.uk

Inter-Departmental Correspondence Section:

Tel: 020 7944 4302
Fax: 020 7944 4873
Email: Phil.dreeling@dft.gsi.gov.uk
IDC E-mail: Dft.ministers@dft.gsi.gov.uk

Correspondence Section:

Tel: 020 7944 4542
Fax: 020 7944 4873
Email: Simon.Patten@dft.gsi.gov.uk

Secretary of State for Transport

The Rt Hon Patrick McLoughlin MP

Leads on:

- Overall responsibility for Transport Strategy, including Economic Growth and Climate Change
- Transport Security
- High Speed Rail Strategy

Private Office to The Rt Hon Patrick McLoughlin MP

Telephone: 020 7944 3011
Fax: 020 7944 4399
Email: TransportSecretary@dft.gsi.gov.uk

Minister of State

The Rt Hon Simon Burns MP

Leads on:

- Rail strategy (incl overall fares policy)
- HS2
- International and Europe
- Aviation – including Air Accident Branch

Private Office to The Rt Hon Simon Burns MP

Telephone: 020 7944 3082

Fax: 020 7944 4492

Email: Simon.Burns_MP@dft.gsi.gov.uk

Parliamentary Under-Secretary of State

Norman Baker MP

Leads on:

- Rail (including commercial, operational performance and Community Rail)
- Buses - including concessionary fares
- Taxis
- Light rail and trams
- Smart ticketing (including rail fares and ticketing)
- Traffic management
- Regional and Local transport (including local roads, maintenance, Major Projects and winter resilience)
- Natural environment – including biofuels
- Sustainable travel – including walking and cycling
- Accessibility and equalities
- Alternatives to travel
- SMEs and growth
- Corporate issues

Private Office to Norman Baker MP

Telephone: 020 7944 2566

Fax: 020 7944 4309

Email: Norman.baker_MP@dft.gsi.gov.uk

Parliamentary Under-Secretary of State

Stephen Hammond MP

Leads on:

- Strategic Roads and Highways Agency
- Motoring Agencies
- Road Safety and Standards
- Freight and Logistics - including lorry road user charging
- Maritime and Dangerous Goods (including Maritime and Coastguard Agency)
- London
- Crossrail
- Better regulation

Private Office to Stephen Hammond MP

Telephone: 020 7944 3084

Fax: 020 7944 4521

Email: Stephen.Hammond_MP@dft.gsi.gov.uk

Agencies of the Department for Transport

Driver and Vehicle Licensing Agency

Driving Standards Agency

Highways Agency

Maritime and Coastguard Agency

Vehicle and Operator Services Agency

Vehicle Certification Agency

HM TREASURY

1 Horseguards Road
London
SW1A 2HQ

Telephone: 020 7270 5000

Website: www.hm-treasury.gov.uk

Generic Email Format:

firstname.surname@hmtreasury.gsi.gov.uk

HM Treasury is the department responsible for formulating and putting into effect the UK Government's financial and economic policy. The Treasury's overall aim is to raise the rate of sustainable growth, and achieve rising prosperity, through creating economic and employment opportunities for all.

Parliamentary Branch:

Telephone: 020 7270 5006

Fax: 020 7270 4325

Email: PQs@hmtreasury.gsi.gov.uk

Correspondence Section:

Telephone: 020 7270 4558

Fax: 020 7270 4861

Email: public.enquiries@hmtreasury.gsi.gov.uk

Chancellor of the Exchequer

The Rt Hon George Osborne MP

Leads on:

- The Chancellor of the Exchequer has overall responsibility for the work of the Treasury

Private Office to The Rt Hon George Osborne MP

Telephone: 020 7270 5168

Email: private.office@hmtreasury.gsi.gov.uk

Chief Secretary to the Treasury

The Rt Hon Danny Alexander MP

Leads on:

- Public expenditure including:
 - Spending reviews and strategic planning;
 - In-year spending control;
 - Public sector pay and pensions;
 - Annually Managed Expenditure (AME) and welfare reform;
 - Efficiency and value for money in public service;
 - Procurement; and
 - Capital investment
- Treasury interest in devolution.

Private Office to The Rt Hon Danny Alexander MP

Telephone: 020 7270 4339

Email: action.cst@hmtreasury.gsi.gov.uk

Financial Secretary to the Treasury

The Rt Hon Greg Clark MP

Leads on:

- Financial services policy and overall strategic relationship with UK financial services including:
 - Banking and financial services reform and regulation (domestically and in the EU);
 - Financial stability;
 - City competitiveness;
 - Bank lending and access to finance; and
 - the Financial Services Authority (FSA);
- Cities policy (supported by CLG, BIS and Cabinet office);
- The EU budget;
- Support to the Chancellor on EU and wider international finance issues.

Private Office to The Rt Hon Greg Clarke MP

Telephone: 020 7270 5696

Email: fst.action@hmtreasury.gsi.gov.uk

Exchequer Secretary to the Treasury

David Gauke MP

Leads on:

- Strategic oversight of the UK tax system including direct, indirect, business, property and personal taxation;
- Corporate and small business taxation, with input from the Commercial Secretary;
- European and international tax issues;
- Departmental Minister for HM Revenue and Customs and the Valuation Office Agency;
- Overall responsibility for the Finance Bill.

Private Office to David Gauke MP

Telephone: 020 7270 5128

Email: action.xst@hmtreasury.gsi.gov.uk

Economic Secretary to the Treasury

Sajid Javid MP

Leads on:

- Taxation of transport, North Sea oil, gas and shipping;
- Climate change and energy issues;
- Excise duties and gambling, including excise fraud and law enforcement;
- Retail financial services, including consumer finance and financial advice and capability;
- Banking support, including responsibility for the Asset Protection Scheme and other schemes and UK Financial Investments (UKFI);
- Personal savings and pensions policy, Equitable Life and the Government Actuary's Department;
- The Royal Mint, Crown Estate and Departmental Minister for HM Treasury Group;
- Tax credits and child poverty, and assisting the Chief Secretary on welfare reform and public service pensions; and
- Charities, the voluntary sector and gift aid.

Private Office to Sajid Javid MP

Telephone: 020 7270 4340

Email: action.est@hmtreasury.gsi.gov.uk

Commercial Secretary to the Treasury

Lord Sassoon of Ashley Park

Leads on:

- Enterprise and productivity, including industrial strategy, better regulation, competition policy, infrastructure, and microeconomic reform;
- Corporate finance, including public corporations and public private partnerships;
- Assisting the Financial Secretary and Economic Secretary on financial services and banking policy;
- Working with the Financial Secretary to promote the Government's financial services policies and the competitiveness of the UK;
- Asset freezing and financial crime;
- Foreign exchange reserves and debt management policy, National Savings and Investment, and the Debt Management Office.

Private Office to Lord Sassoon

Telephone: 020 7270 4350

Email: comsec.action@hmtreasury.gsi.gov.uk

Agencies of HM Treasury

Asset Protection Agency

UK Debt Management Office

WALES OFFICE

Gwydyr House
Whitehall
London

Telephone: 0207 270 0534
Website: www.walesoffice.gov.uk
Generic Email Format:
firstname.surname@walesoffice.gsi.gov.uk

The role of the Secretary of State for Wales and the Wales Office is to promote the devolution Settlement for Wales, to promote the interests of Wales in policy formulation by the Government, to promote government policies in Wales, to steer through Parliament legislation giving specific powers to the National Assembly for Wales, to operate the constitutional settlement under the Government of Wales Act 2006, to undertake Parliamentary business, and to deal with Royal matters.

Parliamentary Branch:

Tel: 0207 210 6551 and 0207 270 6746
Fax: 0207 210 6550
Email: parly.section@nio.x.gsi.gov.uk

Correspondence Section:

Tel: 02920 924 220
Fax: 02920 898 138
Email: wales.office@walesoffice.gsi.gov.uk

Secretary of State for Wales

The Rt Hon David Jones MP

Leads on:

- Overall Strategic direction
- Welsh Government and Assembly Liaison
- Constitution, incl Government of Wales Act
- Economy
- Infrastructure
- Business
- Silk Commission
- Inward Investment
- Foreign Affairs, incl EU
- Welsh Language
- Royal Matters

Private Office to The Rt Hon David Jones MP

Telephone: 0207 270 0550
Fax: 0207 270 0548
Email: privateoffice@walesoffice.gsi.gov.uk

Parliamentary Under-Secretary of State

Stephen Crabb MP

Assists the Secretary of State for Wales in ensuring that the interests of Wales are recognised.

Leads on:

- Defence
- Environment
- Energy
- Welfare
- Transport
- Borders, incl Immigration
- Broadcasting
- Local Government
- Law and Order

Private Office to Stephen Crabb MP

Telephone: 0207 270 0569
Fax: 0207 270 0548
Email: privateoffice@walesoffice.gsi.gov.uk

Also a Government Whip.

Parliamentary Under-Secretary of State

Baroness Randerson

Assists the Secretary of State for Wales in ensuring that the interests of Wales are recognised.

Leads on:

- Health
- Education
- Elections
- Public Appointments
- Rural Affairs
- Equality
- Human Trafficking (Inter-departmental Committee)
- Culture
- Tourism
- Big Society

Private Office to Baroness Randerson

Telephone: 0207 270 0538

Fax: 0207 270 0548

Email: privateoffice@walesoffice.gsi.gov.uk

DEPARTMENT FOR WORK AND PENSIONS

Caxton House
Tothill Street
London
SW1H 9NA

Tel (Enquiries) : 0207 340 4000
Website: www.dwp.gov.uk

The Department for Work and Pensions (DWP) is responsible for delivering support and advice through a modern network of services to people of working age, employers, pensioners, families and children and disabled people. Its key aims are to help its customers become financially independent and to help reduce child poverty.

Parliamentary Relations Unit:

Tel: 0203 267 5053
Fax: 0203 267 5086
Email: james.rowe@dwp.gsi.gov.uk

Ministerial Correspondence Team:

Tel: 0207 449 5175
Email: ministers@dwp.gsi.gov.uk

Secretary of State for Work and Pensions ***The Rt Hon Iain Duncan Smith MP***

The Secretary of State has overall responsibility for the business of the Department and Social Justice. He has direct responsibility for Departmental Expenditure and Departmental Management.

Private Office to The Rt Hon Iain Duncan Smith MP

Tel: 0207 340 4000 (switchboard)
Fax: 0203 267 5091
Email: ministers@dwp.gsi.gov.uk

Minister of State (Employment) ***Mark Hoban MP***

Leads on:

- The Work Programme
- Youth Unemployment
- Labour market and the economy
- Jobcentre Plus
- Jobseeker's Allowance
- Commissioning strategy and providers
- Departmental Spending
- Work Capability Assessment and IB reassessment.
- Employers
- Skills
- Service Transformation, Change Programme and Departmental IT
- The Health and Safety Executive
- Tell Us Once
- International Relations and European Issues
- European Social Fund – troubled families
- Labour Market - Conditionality and Sanctions
- Lone Parent Conditionality and Sanctions
- Habitual Residency Test, Migrants, Refugees & asylum seekers
- Better Regulation and DWP
- NINOs
- Departmental Management Issues
- Employment support for Social Justice groups

Private Office to Mark Hoban MP

Telephone: 0207 340 4000 (switchboard)
Fax: 0203 267 5091
Email: minister.employment@dwp.gsi.gov.uk

Minister of State (Pensions)

Steve Webb MP

Leads on:

- State Pension
- State Second Pension
- Pension Credit
- Automatic enrolment into work-place pensions
- Private pensions
- Winter Fuel Payments
- Cold Weather Payments
- The Pension, Disability and Carers Service
- The Pensions Regulator
- Pension Protection Fund
- Financial Assistance Scheme
- The Pensions Advisory Service
- Pensions Ombudsman
- Extending working lives
- Ageing Society
- Method of payment policy
- Social fund
- Departmental transparency
- Reducing regulation
- Child Maintenance
- Social Justice: Family policy (including flexible working, childcare)
- Flexible Parental Leave and Maternity Benefits
- Pensioner Poverty
- Single Tier Pension

Private Office to Steve Webb MP

Telephone: 0207 340 4000 (switchboard)

Fax: 0203 267 5096

Email: minister.pensions@dwp.gsi.gov.uk

Parliamentary Under-Secretary of State (Welfare Reform)

Lord Freud

Leads on:

- Universal Credit
- Benefit Cap
- Housing Benefit and Support for Mortgage Interest
- Employment Support Allowance
- Income Support
- Bereavement Benefit
- Fraud and Error (including debt management)
- Health and Work
- Sickness Absence
- Statutory Sick Pay
- Industrial Injuries Disablement Benefit
- Employer Liability Compensation Payments
- Data Sharing
- Social Security Advisory Committee
- Devolution Issues
- DWP issues in the Lords
- Financial Inclusion – credit unions

Private Office to Lord Freud

Telephone: 0203 267 5038

Fax: 0203 267 5096

Email: minister.welfarereform@dwp.gsi.gov.uk

Parliamentary Under-Secretary of State (Minister for Disabled People)
Esther McVey MP

Leads on:

- Cross-government disability issues including Disability Strategy, Paralympics, Personalisation and Independent Living and Right to Control
- Disability Benefits –Disability Living Allowance (DLA), Personal Independence Payment (PIP) and Attendance Allowance (AA)
- Independent Living Fund
- Carers
- Appeals Reform
- Government response to Sayce
- Remploy
- Access to Work
- Work Choice
- Child Poverty

Private Office to Esther McVey MP

Telephone: 0207 340 4000 (switchboard)

Fax: 0203 267 5096

Email: minister.disabledpeople@dwp.gsi.gov.uk

IV - EXECUTIVE AGENCIES

ANIMAL HEALTH AND VETERINARY LABORATORIES AGENCY

Animal Health and Veterinary Laboratories Agency (AHVLA) was formed on 1 April 2011 by the merger of Animal Health and the Veterinary Laboratories Agency. It is the Government's executive agency primarily responsible for ensuring that farmed animals in England, Scotland and Wales are healthy, disease-free and well looked after. We have responsibility for managing outbreaks of notifiable animal diseases, and in this way we support the farming industry, helping it compete successfully worldwide and protect the welfare of farmed animals. We and safeguard public and animal health through world class veterinary research and surveillance of farmed livestock and wildlife. AHVLA is sponsored by, and work on behalf of, the Department for the Environment, Food and Rural Affairs (Defra), the Scottish Executive and Welsh Assembly Government across Great Britain implementing the animal health and welfare policies primarily on farms, at livestock markets and during transport. AHVLA also works for the Food Standards Agency to protect public health by ensuring that dairy hygiene and egg production standards are met. AHVLA also regulates the trade in endangered species.

Block C
Government Buildings
Whittington Road
Worcester
WR5 2LQ

Telephone: 01905 763355
Website: www.defra.gov.uk/ahvla/
Email:
corporate.centre@animalhealth.gsi.gov.uk

Parent Department: Department for Environment, Food and Rural Affairs

Responsible Minister: Minister of State (Agriculture and Food) (David Heath MP)

Acting Chief Executive: Julie Pierce

ASSET PROTECTION AGENCY

Purpose is to operate the Asset Protection Scheme a major Government intervention in the UK Financial System in response to the global financial crisis.

Eastcheap Court
11 Philpot Lane
London
EC3M 8UD

Website: www.hm-treasury.gov.uk/apa
Email: correspondence@apa.gsi.gov.uk

Parent Department: HM Treasury

Responsible Minister: Commercial Secretary (Lord Sassoon)

Chief Executive: Robert Stheeman

CENTRE FOR ENVIRONMENT, FISHERIES AND AQUACULTURE SCIENCE

The Centre for Environment, Fisheries and Aquaculture Science provides scientific and technical support, consultancy and advice, to Defra and other customers, in the fields of fisheries' science and management, environmental assessment, aquaculture and fish health.

Lowestoft Laboratory
Pakefield Road
Lowestoft
Suffolk
NR33 0HT

Telephone: 01502 562244
Fax: 01502 513865
Website: www.cefas.defra.gov.uk

Parent Department: Department for Environment, Food and Rural Affairs

Responsible Minister: Parliamentary Under-Secretary (Minister for Natural Environment, Water and Rural Affairs) (Richard Benyon MP)

Acting Chief Executive: Mike Waldock

COMPANIES HOUSE

Companies House incorporates and dissolves companies, registers the information they are required to supply under companies and related legislation and makes that information available to the public.

Crown Way
Cardiff
CF14 3UZ

Telephone: 0303 1234500
Website: www.companieshouse.gov.uk
Email: enquiries@companieshouse.gov.uk

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Minister of State (Business and Enterprise) (The Rt Hon Michael Fallon)

Interim Chief Executive: Tim Moss

CRIMINAL RECORDS BUREAU

An Executive Agency of the Home Office provides wider access to criminal record information through its Disclosure service. This service enables organisations in the public, private and voluntary sectors to make safer recruitment decisions by identifying candidates who may be unsuitable for certain work, especially that involve children or vulnerable adults. The CRB was established under Part V of the Police Act 1997 and was launched in March 2002.

PO Box 110
Liverpool L69 3EF

Telephone: 0870 90 90 811
Website: DirectGov
Email: customerservices@crb.gsi.gov.uk

Parent Department: Home Office

Responsible Minister: (Minister for Criminal Information) (Lord Taylor of Holbeach CBE)

Chief Executive: Adele Downey

DEFENCE SCIENCE AND TECHNOLOGY LABORATORY

The Defence Science and Technology Laboratory provides independent, high quality scientific and technical research and advice to the MOD and Government, principally in those areas not suitable for the private sector.

Porton Down
Salisbury
Wiltshire
SP4 0JQ

Telephone: 01980 613121
Fax: 01980 613004
Website: www.dstl.gov.uk
Email: central-enquiries@dstl.gov.uk

Parent Department: Ministry of Defence

Responsible Minister: Parliamentary Under-Secretary of State (Defence Equipment, Support and Technology) (Philip Dunne MP)

Chief Executive: Jonathan Lyle

DEFENCE SUPPORT GROUP

The Defence Support Group (DSG) brings together under one organisation the merged ABRO and DARA business units. DSG will provide a flexible, responsive, operationally excellent service delivering cost competitive in-house maintenance, repair, overhaul and upgrade capability to support the air and land systems of the UK Armed Forces.

DSG Head Office
Building 203
Monxton Road
Andover
Hampshire SP11 8HT

Telephone: 01264 383295
Fax: 01264 383280
Website: www.dsg.mod.uk
Email: info@dsg.mod.uk

Parent Department: Ministry of Defence

Responsible Minister: Parliamentary Under-Secretary of State (Defence Equipment, Support and Technology) (Philip Dunne MP)

Chief Executive: Archie Hughes

DRIVER AND VEHICLE LICENSING AGENCY

DVLA's primary responsibilities include the licensing and registration of vehicles in the UK and the licensing of drivers in Great Britain. Through these activities DVLA, directly supports Road Safety, the collection of Vehicle Excise Duty, law enforcement and environmental initiatives.

Longview Road
Morrison
Swansea
SA6 7JL

Telephone: 01792 782 341
Fax: 01792 783 071
Website: www.dvla.gov.uk

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under-Secretary of State (Stephen Hammond MP)

Chief Executive: Simon Tse

DRIVING STANDARDS AGENCY

The Driving Standards Agency's (DSA) aim is to promote road safety in Great Britain by improving driving standards. Its mission is Safe Driving For Life™.

The Agency's responsibilities include the delivery and conduct of theory and practical driving tests for learner motorcycle riders and drivers of cars, lorries and buses. The Agency maintains the Register of Approved Driving Instructors (car). It also authorises approved training bodies and their instructors to conduct Compulsory Basic Training for learner motorcycle riders and deliver Direct Access Scheme training for riders of large motorcycles.

The Agency sets the national standards for safe and responsible driving and continues to develop and review the published Driving/Riding Standards and the Driver/Rider Training Standards.

DSA also administers the Driver Certificate of Professional Competence (Driver CPC) arrangements in Great Britain; approving Driver CPC centres and courses. The Agency manages the delivery of dangerous goods safety advisor and dangerous goods driver training and testing and is responsible for introducing a new approvals and assurance process for drink driver rehabilitation scheme courses.

The Axis Building
112 Upper Parliament Street
Nottingham NG1 6LP

Telephone: 0115 936 6666
Website: www.dsa.gov.uk
Email: customer.services@dsa.gsi.gov.uk

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under-Secretary of State (Stephen Hammond MP)

Chief Executive: Rosemary Thew

FCO SERVICES

With approximately 1100 staff in the UK and overseas, FCO Services delivers a combination of secure ICT and logistics services as well as services designed to maintain a secure working environment. In addition to the FCO, existing customers include other government departments, non-governmental bodies and foreign governments.

Hanslope Park
Milton Keynes
MK19 7BH

Telephone: 01908 515789
Website: www.fcoservices.gov.uk
Email: fco.services@fco.gov.uk

Parent Department: Foreign and Commonwealth Office

Responsible Minister: Responsible Minister: Parliamentary Under Secretary of State (Mark Simmonds MP)

Chief Executive: Chris Moxey

FIRE SERVICE COLLEGE

The Fire Service College provides specialist operational Fire and Rescue training to the UK Fire and Rescue Service, and to the wider emergency service and responder community in the UK and internationally.

London Road
Moreton-in-Marsh
Gloucestershire
GL56 0RH

Telephone: 01608 650831
Website: www.fireservicecollege.ac.uk
Email: krobinson@fireservicecollege.ac.uk
Email: enquiries@fireservicecollege.ac.uk

Parent Department: Department for Communities and Local Government

Responsible Minister: Parliamentary Under-Secretary of State (Brandon Lewis MP)

Chief Executive: Kim Robinson

THE FOOD AND ENVIRONMENT RESEARCH AGENCY

The Food and Environment Research Agency's (Fera) overarching purpose is to support and develop a sustainable food chain, a healthy natural environment, and to protect the global community from biological and chemical risks. Its role within that is to provide robust evidence, rigorous analysis and professional advice to Government, international organisations and the private sector.

Sand Hutton
York
YO41 1LZ

Telephone: 01904 462000
Fax: 01904 462111
Website: www.fera.defra.gov.uk
Email: info@fera.gsi.gov.uk

Parent Department: Department for Environment, Food and Rural Affairs

Responsible Minister: Parliamentary Under-Secretary for Resource Management, the Local Environment and Environmental Science (Lord de Mauley)

Chief Executive: Adrian Belton

FOREST ENTERPRISE ENGLAND

To manage England's forest estate.

340 Bristol Business Park
Coldharbour Lane
Bristol
BS16 1EJ

Telephone: 0117 906 6000
Fax: 0117 931 2859
Website: www.forestry.gov.uk/forestry/HCOU-4U4HZU

Parent Department: Forestry Commission

Responsible Minister: Minister of State (Agriculture and Food) (David Heath MP)

Chief Executive: Brian Mahony

FOREST RESEARCH

To provide research services relevant to UK and international forestry interests, inform and support forestry's contribution to UK governmental policies. Our core roles are to provide the evidence base for UK forestry practices and to support innovation.

Alice Holt Lodge
Farnham
Surrey GU10 4LH

Telephone: 01420 22255
Fax: 01420 23653
Website: www.forestresearch.gov.uk

Parent Department: Forestry Commission

Responsible Minister: Minister of State (Agriculture and Food) (David Heath MP)

Chief Executive: Dr James Pendlebury

GOVERNMENT PROCUREMENT SERVICE

Government Procurement Service's overall priority is to provide procurement savings for the UK Public Sector as a whole and specifically to deliver centralised procurement for Central Government Departments.

It provides value for money, commercial procurement solutions across core commodity categories to over 14500 organisations in Central Government, Health, Local Government, Devolved Administrations, Education and the Not for Profit sector.

9th Floor
The Capital
Old Hall Street
Liverpool
L3 9PP

Telephone: 0345 410 2222
Fax: 0151 227 3315
Website: www.gps.cabinetoffice.gov.uk/
Email: info@gps.gsi.gov.uk

Parent Department: Cabinet Office

Responsible Minister: Minister for the Cabinet Office, Paymaster General (The Rt Hon Francis Maude MP)

Managing Director: David Shields

HIGHWAYS AGENCY

Responsible for operating, maintaining and improving 7000km of strategic road network, which comprises England's motorways and trunk roads.

123 Buckingham Palace Road
London
SW1W 9HA

Telephone: 0300 123 5000
Website: www.highways.gov.uk
Email: ha_info@highways.gsi.gov.uk

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under-Secretary of State (Stephen Hammond MP)

Chief Executive: Graham Dalton

HM COURTS & TRIBUNALS SERVICE

Her Majesty's Courts and Tribunals Service was created on 1 April 2011. It brings together Her Majesty's Courts Service and the Tribunals Service into one integrated agency providing support for the administration of justice in courts and tribunals. The agency is responsible for the administration of the criminal, civil and family courts and tribunals in England and Wales and non-devolved tribunals in Scotland and Northern Ireland. It provides for a fair, efficient and effective justice system delivered by an independent judiciary.

102 Petty France
London
SW1H 9AJ

Telephone: 020 3334 3555
Website: www.justice.gov.uk/about/hmcts
Email: customerservicecshq@hmcts.gsi.gov.uk

Arnhem House
31 Waterloo
Leicester
LE1 6LR

Parent Department: Ministry of Justice

Responsible Minister: Parliamentary Under-Secretary of State (Helen Grant MP)

Chief Executive: Peter Handcock CBE

HM LAND REGISTRY

Land Registry guarantees the title to, and records the ownership of, interests in registered land in England and Wales.

Trafalgar House
1 Bedford Park
Croydon
CR0 2AQ

Telephone: 0300 0060001
Fax: 0300 0060021
Website: www.landregistry.gov.uk
Email: customersupport@landregistry.gsi.gov.uk

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Minister of State (Business and Enterprise) (Michael Fallon)

Chief Land Registrar and Chief Executive: Malcolm Dawson, OBE

IDENTITY AND PASSPORT SERVICE

The Identity and Passport Service (IPS) is responsible for issuing Passports to British citizens within the United Kingdom and providing passport verification services. Through the General Register Office, it oversees the system of civil registration in England and Wales, administering the marriage laws and securing the provision of an efficient and effective system for the registration of births, stillbirths, adoptions, civil partnerships, marriages and deaths.

4th Floor, Peel Building
2 Marsham Street
London
SW1P 4DF

Telephone: 0300 222 0000
Website: www.gov.uk/browse/citizenship/passports

Parent Department: Home Office

Responsible Minister: Minister of State (Immigration) (Mark Harper MP)

Chief Executive: Sarah Rapson

INSOLVENCY SERVICE

The Insolvency Service administers and investigates the affairs of bankrupts and companies in compulsory liquidations and reports criminal offences; takes disqualification proceedings against unfit directors of failed companies; authorises and regulates insolvency practitioners; provides banking and investment services for bankruptcies and company liquidations; and provides policy advice to Ministers.

4 Abbey Orchard Street
London
SW1P 2HT

Telephone: 020 7637 1110
Website: www.insolvency.gov.uk

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Parliamentary Under Secretary of State (Employment Relations and Consumer Affairs) (Jo Swinson MP)

Chief Executive: Dr Richard Judge

MARITIME AND COASTGUARD AGENCY

Maritime emergency response capability through Her Majesty's Coastguard including search and rescue and responding to pollution from ships, regulatory inspections of ships, registration of UK Ships and Seafarers, development and implementation of the UK Government's maritime safety policies.

Spring Place
105 Commercial Road
Southampton
SO15 1EG

Telephone: 023 8032 9100
Website: www.dft.gov.uk/mca
Email: infoline@mcga.gov.uk

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under-Secretary of State (Stephen Hammond MP)

Chief Executive: Sir Alan Massey

MEDICINES AND HEALTHCARE PRODUCTS AND REGULATORY AGENCY (MHRA)

MHRA protects and promotes public health and patient safety by ensuring that medicines, healthcare products and medical equipment meet appropriate standards of safety, quality, performance and effectiveness and are used safely. The MHRA was formed from a merger of the Medicines Control Agency and the Medical Devices Agency on 1 April 2003.

10-2 Market Towers
1 Nine Elms Lane
London
SW8 5NQ

Telephone: 020 7084 2000
Fax: 020 7084 2353
Website: www.mhra.gov.uk
Email: info@mhra.gsi.gov.uk

Parent Department: Department of Health

Responsible Minister: Parliamentary Under-Secretary of State (Quality) (Earl Howe)

Chief Executive: Professor Kent Woods

MET OFFICE

The Met Office provides weather and climate related services to the Armed Forces, Government Departments, the public, civil aviation, shipping, industry, agriculture, commerce and others.

Fitzroy Road
Exeter
Devon
EX1 3PB

Telephone: 0870 900 0100
Fax: 0870 900 5050
Website: www.metoffice.gov.uk
Email: enquiries@metoffice.gov.uk

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Minister of State for Business and Enterprise (Rt Hon Michael Fallon MP)

Chief Executive: John Hirst

NATIONAL ARCHIVES

The National Archives brings together the Public Record Office, the Historical Manuscripts Commission, Her Majesty's Stationery Office and the Office of Public Sector Information. It is responsible for managing the government record from creation, storage and selection to preservation, access and re-use, and has a leadership and advocacy role for the wider archive sector. The National Archives also manages Crown Copyright, publishes all UK legislation, and has responsibility for official publishing.

Ruskin Avenue
Kew
Richmond
Surrey
TW9 4DU

Telephone: 020 8876 3444
Website: www.nationalarchives.gov.uk

Parent Department: Ministry of Justice

Responsible Minister: Parliamentary Under Secretary of State (Helen Grant MP) has day to day responsibility, while certain responsibilities in the Public Records Act 1958 sit with the Lord Chancellor.

Chief Executive and Keeper: Oliver Morley

NATIONAL FRAUD AUTHORITY

The National Fraud Authority's remit is to coordinate activity across the whole economy, both private and public sectors, to make the UK a hostile environment for fraudsters.

PO Box 64170
London,
WC1A 9BP

Telephone: 020 7035 3431
Website: www.homeoffice.gov.uk/agencies-public-bodies/nfa/

Parent Department: Home Office

Responsible Minister: Minister of State (Crime Prevention) (Jeremy Browne MP)

Chief Executive: Stephen Harrison

NATIONAL OFFENDER MANAGEMENT SERVICE (NOMS)

The National Offender Management Service (NOMS) is responsible for the commissioning and delivery of adult offender management services for England and Wales within the strategic policy framework set by Government. The Agency manages the delivery and commissioning of prison services (incorporating HM Prison Service and oversight of privately run prisons) and probation services.

Clive House,
70 Petty France
London
SW1H 9AJ

Telephone: 020 3334 3555
Fax: 0300 047 6801
Website: www.noms.justice.gov.uk
Email: public.enquiries@noms.qsi.gov.uk

Parent Department: Ministry of Justice

Responsible Minister: Parliamentary Under-Secretary of State (Jeremy Wright MP)

Director General: Michael Spurr

NATIONAL MEASUREMENT OFFICE

NMO is responsible for all aspects of the UK's National Measurement System (NMS), including support to Ministers on policy matters relating to scientific and industrial measurement and on legislation on Weights & Measures, Hallmarking and gas & electricity meters. It provides the funding for investment in the NMS and administers the contracts under which the National Physical Laboratory is operated. It offers calibration and certification services for measuring instruments on both a statutory and a commercial basis. Finally NMO acts as a national enforcement authority on behalf of Defra and BIS for a range of EU-based environmental legislation.

Stanton Avenue
Teddington
Middlesex
TW11 0JZ

Telephone: 020 8943 7272
Fax: 020 8943 7270
Website: www.bis.gov.uk/nmo
Email: info@nmo.gov.uk

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Minister of State (Universities and Science) (The Rt Hon David Willetts MP)

Chief Executive: Peter Mason

OFFICE OF THE PUBLIC GUARDIAN

The Office of the Public Guardian empowers and protects adults, in line with the Mental Capacity Act 2005, through: promoting and registering Lasting and Enduring Powers of Attorney; supervising deputies appointed to manage the affairs and welfare of others; and investigating and acting on allegations of abuse by attorneys and deputies.

PO Box16185
Birmingham
B2 2WH

Telephone: 0300 456 0300
Fax: 08707 395780
Website: <http://www.justice.gov.uk/about/opg>
www.direct.gov.uk/mentalcapacity
Email:
customerservices@publicguardian.gsi.gov.uk

Parent Department: Ministry of Justice

Responsible Minister: Parliamentary Under-Secretary of State (Helen Grant MP)

Public Guardian and Chief Executive Officer: Alan Eccles

ORDNANCE SURVEY

Ordnance Survey is the national mapping agency of Great Britain. It carries out official surveying and definitive mapping, and provides the underpinning geographical reference framework for Great Britain.

Explorer House
Adanac Drive
Southampton
SO16 0AS

Telephone: 0845 6050505
Fax: 023 8005 6156
Website: www.ordnancesurvey.co.uk
Email: Vanessa.lawrence@ordnancesurvey.co.uk
Email: customerservices@ordnancesurvey.co.uk

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Parliamentary Under-Secretary of State (Employment Relations and Consumer Affairs) (Jo Swinson MP)

Chief Executive: Dr Vanessa Lawrence CB

PLANNING INSPECTORATE

The Planning Inspectorate is an Executive Agency which serves the Department for Communities and Local Government and the National Assembly for Wales on appeals and other casework under planning, housing, environment, highways and allied legislation relating to England and Wales.

Temple Quay House
2 The Square
Temple Quay
Bristol
BS1 6PN

Telephone: 0117 372 6372
Fax: 0117 372 8181/8408
Website: www.planning-inspectorate.gov.uk
Email:
enquiries@planning-inspectorate.gsi.gov.uk

Parent Department: Department for Communities and Local Government

Responsible Minister: Parliamentary Under-Secretary of State (Nick Boles MP)

Chief Executive: Sir Mike Pitt

QUEEN ELIZABETH II CONFERENCE CENTRE

The QEII Conference Centre provides secure conference facilities for national and international Government and private sector use.

Broad Sanctuary
London
SW1P 3EE

Telephone: 020 7222 5000
Fax: 020 7798 4200
Website: www.qeiicc.co.uk
Email: info@qeiicc.co.uk

Parent Department: Department for Communities and Local Government

Responsible Minister: Parliamentary Under-Secretary of State (Baroness Hanham)

Chief Executive: Ernest Vincent

THE ROYAL PARKS

The Royal Parks manages the Royal Parks in London. In addition to maintaining the historic landscapes and the biodiversity of the estate, it provides a variety of services, including sport, cultural, environmental and educational programmes, in addition to environmental projects. The parks include St James's Park, Green Park, Hyde Park, Kensington Gardens, Regent's Park, Primrose Hill, Greenwich Park, Richmond Park and Bushy Park. The Royal Parks also manages a number of other areas.

The Old Police House
Hyde Park
London
W2 2UH

Telephone: 020 7298 2000
Fax: 020 7298 2005
Website: www.royalparcs.org.uk
Email: hq@royalparcs.gsi.gov.uk

Parent Department: Department for Culture, Media and Sport

Responsible Minister: Parliamentary Under-Secretary of State (Culture, Communications, Creative Industries) (The Hon Ed Vaizey MP)

Chief Executive: Linda Lennon

RURAL PAYMENTS AGENCY

RPA is the UK Funding Body responsible for funding the CAP schemes administered by all the UK paying agencies and has responsibility for the receipt and administration of monies from the Guarantee Section of the European Agriculture Guidance and Guarantee Fund (EAGGF), provision of operational advice in support of policy formation. The Agency will make certain payments in Scotland, Wales and Northern Ireland on behalf of the devolved administrations.

PO Box 1058
Newcastle Upon Tyne
NE99 4YQ

Telephone: 0845 603 7777
Website: www.rpa.defra.gov.uk
Email: enquiries@rpa.gsi.gov.uk

Parent Department: Department for Environment, Food and Rural Affairs

Responsible Minister: Minister of State (Agriculture and Food) (David Heath MP)

Chief Executive: Mark Grimshaw

SERVICE CHILDREN'S EDUCATION

Service Children's Education provides schooling to dependent children of MOD Armed Forces personnel including children of UK based civilians serving overseas. The Agency also provides educational advice and support to Armed Forces parents and children in the UK.

HQ SCE
Building 5
Military Complex
Wegberg
BFPO 40

Telephone: 0049 2161 908 2372
Website: www.sce-web.com
Email: info@scschools.com

Parent Department: Ministry of Defence

Responsible Minister: Minister of State (Defence Personnel, Welfare and Veterans) (The Rt Hon Mark Francois MP)

Interim Chief Executive: Kathryn Forsyth

SKILLS FUNDING AGENCY

The Skills Funding Agency's mission is to fund and promote adult further education and skills training in England. The Agency's vision is "Making Skills Work for England".

Skills Funding Agency
Cheylesmore House
Quinton Road
Coventry
CV1 2WT

Telephone: 0845 377 5000
Website: www.skillsfundingagency.bis.gov.uk
Email: info@skillsfundingagency.bis.gov.uk

Parent Department: Department for Business, Innovation and Skills.

Responsible Minister: Parliamentary Under Secretary of State (Skills) (Matthew Hancock MP)

Interim Chief Executive: Kim Thorneywork

TREASURY SOLICITOR'S DEPARTMENT

The Treasury Solicitor's Department provides litigation and advisory services to Government departments and other publicly funded bodies in England and Wales. It also administers the estates of people who die in estate with no known kin.

One Kemble Street
London
WC2B 4TS

Telephone: 020 7210 3000
Website: www.tsol.gov.uk
Email: thetreasurysollicitor@tsol.gsi.gov.uk

Parent Department: Attorney General's Office

Responsible Minister: Attorney General (The Rt Hon Dominic Grieve QC MP)

Chief Executive and The Treasury Solicitor: Sir Paul Jenkins

UK BORDER AGENCY

The UK Border Agency is responsible for controlling migration in the United Kingdom. We enforce immigration regulations, as well as consider applications for permission to enter or stay in the United Kingdom, citizenship and asylum.

Seacole Building
2 Marsham Street
London
SW1P 4DF

Telephone: 0870 606 7766
Website: www.ukba.homeoffice.gov.uk/
Email: UKBApublicenquiries@ukba.gsi.gov.uk

Parent Department: Home Office

Responsible Minister: Minister of State (Immigration) (Mark Harper MP)

Chief Executive: Rob Whiteman

UK DEBT MANAGEMENT OFFICE

The DMO's aim is to carry out the Government's debt management policy of minimising its financing costs over the long term, taking account of risk, and to manage the aggregate cash needs of the Exchequer in the most cost-effective way. The DMO took over full responsibility for management of the Exchequer's daily cash flow on 3 April 2000; this involves issuing Treasury bills, buying and selling securities in the money markets to ensure that the National Loans Fund is balanced on a daily basis and to secure cost-effective short-term asset or liability management.

Eastcheap Court
11 Philpot Lane
London
EC3M 8UD

Telephone: 0845 357 6500
Fax: 0845 357 6509
Website: www.dmo.gov.uk

Parent Department: HM Treasury

Responsible Minister: Commercial Secretary (Lord Sassoon)

Chief Executive: Robert Stheeman

UK HYDROGRAPHIC OFFICE

The UK Hydrographic Office produces charts and navigational publications for the Royal Navy and other customers at home and abroad.

Admiralty Way
Taunton
Somerset
TA1 2DN

Telephone: 01823 723366
Fax: 01823 284077
Website: www.ukho.gov.uk
Email: helpdesk@ukho.gov.uk

Parent Department: Ministry of Defence

Responsible Minister: Minister of State (Defence Personnel, Welfare and Veterans) (The Right Hon Mark Francois MP)

Chief Executive: Ian Moncrieff CBE

UK INTELLECTUAL PROPERTY OFFICE

The UK Intellectual Property Office (IPO) became an operating name of The Patent Office on 2 April 2007. The UK IPO is responsible for the granting of intellectual Property (IP) rights which include Patents, Trade Marks, Designs and Copyright. The Office promotes innovation by providing a clear, accessible and widely understood IP system, which enables the economy and society to benefit from knowledge and ideas.

Concept House
Cardiff Road
Newport
Gwent
NP10 8QQ

Telephone: 0300 300 2000
Fax: 01633 817777
Website: www.ipo.gov.uk
Email: information@ipo.gov.uk

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Parliamentary Under Secretary for Business, Innovation and Skills (Lord Marland)

Acting Chief Executive: Sean Dennehey

UK SPACE AGENCY

Polaris House
North Star Avenue
Swindon
Wiltshire
SN2 1SZ

Telephone: 020 7215 6462
Website: www.bis.gov.uk/ukspaceagency
Email: info@ukspaceagency.bis.gsi.gov.uk

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Minister of State (Universities and Science) (The Rt Hon David Willetts MP)

Chief Executive: Dr David Williams

VALUATION OFFICE

The VOA provides a range of statutory and non-statutory property valuation services to the public sector in England, Wales and Scotland, including the compilation and maintenance of the business rating and council tax valuation lists for England and Wales.

Wingate House
93/107 Shaftesbury Avenue
London
W1D 5BU

Telephone: 0845 602 1507
Fax: 020 7506 1998
Website: www.voa.gsi.gov.uk
Email: customerservices@voa.gsi.gov.uk

Parent Department: HM Revenue and Customs

Responsible Minister: Exchequer Secretary (David Gauke MP)

Chief Executive: Penny Ciniewicz

VEHICLE AND OPERATOR SERVICES AGENCY

To ensure compliance with road safety legislation for operators and drivers of lorries, buses, and coaches, such as vehicle condition, drivers' hours and operator licensing conditions by conducting routine and targeted checks. Statutory annual roadworthiness inspections of heavy commercial and certain private vehicles plus specialist inspections of vehicles undertaken either at VOSA or privately owned sites. Supervision of MOT testing, ensuring standards are maintained at circa 21,200 MOT garages throughout GB. Collision inspections, monitoring products on the market for manufacturing or design defects, and monitoring of vehicle safety recalls. Administrative and investigative support for the independent Traffic Commissioners in considering and processing applications for licences to operate commercial vehicles as well as vocational licence and bus registration applications.

Berkeley House
Croydon Street
Bristol
BS5 0DA

Telephone: 0300 123 9000
Fax: 0117 954 3209
Website: www.vosa.gov.uk
Email: enquiries@vosa.gov.uk

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under Secretary of State (Stephen Hammond MP)

Chief Executive: Alastair Peoples

VEHICLE CERTIFICATION AGENCY

VCA is the UK approval authority for the type approval of motor vehicles and components as well as a leading certification body offering management system certification to ISO 9001, ISO 14001, ISO/TS 16949, EMAS, OHSAS 18001 and ISO 50001.

1 Eastgate Office Centre
Eastgate Road
Bristol
BS5 6XX

Telephone: 0117 951 5151
Fax: 0117 952 4104
Website: www.dft.gov.uk/vca
Email: enquiries@vca.gov.uk

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under-Secretary of State (Stephen Hammond MP)

Chief Executive: Paul Markwick

VETERINARY MEDICINES DIRECTORATE

The Veterinary Medicines Directorate (VMD) is responsible for protecting public health, animal health, the environment and promoting animal welfare by assuring the safety, quality and efficacy of veterinary medicines in the United Kingdom. Certain enforcement and food safety matters devolved to Scotland, Wales and Northern Ireland.

Woodham Lane
New Haw
Addlestone
Surrey
KT15 3LS

Telephone: 01932 336911
Fax: 01932 336618
Website: www.vmd.defra.gov.uk
Email: postmaster@vmd.defra.gsi.gov.uk

Parent Department: Department for Environment, Food and Rural Affairs

Responsible Minister: Minister of State (Agriculture and Food) (David Heath MP)

Chief Executive: Prof Peter Borriello

WILTON PARK

Wilton Park arranges and runs conferences on international affairs for politicians, officials, academics and others from around the world. It also runs a limited number of conferences for private sector customers.

Wilton Park
Wiston House
Steyning
Sussex
BN44 3DZ

Telephone: 01903 815020
Website: www.wiltonpark.org.uk
Email: admin@wiltonpark.org.uk

Parent Department: Foreign and Commonwealth Office

Responsible Minister: Parliamentary Under-Secretary of State (Mark Simmonds MP)

Chief Executive: Richard Burge

V - NON-MINISTERIAL DEPARTMENTS

CHARITY COMMISSION FOR ENGLAND AND WALES

The Charity Commission is the independent regulator for charitable activity in England and Wales. It aims to put charity at the heart of society, working to promote public trust and confidence in the integrity of charity. It does this through enabling charities to maximise their impact, encouraging innovation and effectiveness, ensuring compliance with legal requirements and championing the work of the sector. Under the Charities Act 1993 it is responsible for registering charities, advising trustees and developing policy on best practice, monitoring charitable activity through regular reporting and for investigating and tackling maladministration and abuse. In fulfilling these functions the Commission derives its authority from the Charities Act 1993, but its role is independent from ministerial direction. It acts on the same basis as the courts, working within and developing the legal rules that determine which organisations are charitable in law.

Charity Commission Direct
PO Box 1227
Liverpool
L69 3UG

Telephone: 0845 3000218
Fax: 0151 7031 555
Website: www.charitycommission.gov.uk
Email: enquiries@charitycommission.gsi.gov.uk

Chair: William Shawcross

COMMISSIONERS FOR THE REDUCTION OF THE NATIONAL DEBT

The Commissioners for the Reduction of the National Debt (CRND), established in 1786, primarily manage the investment portfolios of a number of government and public bodies including HM Revenue & Customs (National Insurance Fund), National Savings and Investments (National Savings Bank Fund), Her Majesty's Courts Service (Court Funds Investment Account) and the Department for Culture, Media and Sport (National Lottery Distribution Fund). It also manages some residual operations relating to the National Debt including Donations and Bequests and 3.5 per cent Conversion Loan Sinking Fund. The statutory functions of the Commissioners for the Reduction of the National Debt (CRND) are carried out within the United Kingdom Debt Management Office.

UK Debt Management Office
Eastcheap Court
11 Philpot Lane
London
EC3M 8UD

Telephone: 0845 357 6518
Fax: 0845 357 6504
Website: www.dmo.gov.uk
Email: crnd@dmo.gsi.gov.uk

Comptroller General of CRND: Jo Whelan

CROWN ESTATE

The Crown Estate is a portfolio of buildings, shoreline, seabed, forestry, agriculture and common land that generates valuable revenue for the treasury every year. The Crown Estate Act 1961 requires that returns are maintained and enhanced, with due regard to good management and stewardship.

16 New Burlington Place
London
W1S 2HX

Telephone: 020 7851 5000
Website: www.thecrownestate.co.uk
Email: enquiries@thecrownestate.co.uk

Second Commissioner, Chief Executive, Deputy Chairman and Accounting Officer:

Alison Nimmo

First Commissioner and Chairman: Sir Stuart Hampson

CROWN PROSECUTION SERVICE

The Crown Prosecution Service (CPS) is an independent body, responsible for prosecuting people in England and Wales. Created by the Prosecution of Offences Act 1985, the CPS works closely with the police to advise on lines of inquiry and to decide on appropriate charges or other disposals in all but minor cases. CPS prosecutors prepare cases for court and present cases in both the magistrates' courts and, increasingly, in the higher courts. The Director of Public Prosecutions (DPP) is the head of the CPS; he is superintended by the Attorney General and accounts, through the Law Officers, to Parliament. The CPS's Headquarters are in London and York. The CPS has offices based on a structure of 42 geographical areas, corresponding to the 43 police forces in England and Wales. The CPS London Area covers the operational boundaries of both City of London Police and Metropolitan Police Service. The CPS incorporates the Revenue and Customs Prosecutions Office who are responsible for prosecuting major drug trafficking and tax fraud cases in the UK.

Rose Court
2 Southwark Bridge
London SE1 9HS
DX 154263 SOUTHWARK 12

Telephone: 020 3357 0000
Fax: 020 7796 8680
Website: www.cps.gov.uk
Email: enquiries@cps.gsi.gov.uk

Director of Public Prosecutions: Keir Starmer QC
Chief Executive: Peter Lewis

FOOD STANDARDS AGENCY

The Food Standards Agency was set up in April 2000 under the Food Standards Act 1999. Its main aim is to protect people's health and the interest of the consumer in relation to food. The Agency is a UK wide non-ministerial government department operating at arm's length from Ministers. It also has statutory powers to publish its own independent advice.

Aviation House
125 Kingsway
London
WC2B 6NH

Telephone: 020 7276 8000
Fax: 020 7276 8627
Website: www.food.gov.uk
Email: helpline@foodstandards.gsi.gov.uk

Chairman: The Rt Hon Jeff Rooker
Chief Executive: Catherine Brown

FORESTRY COMMISSION

The Forestry Commission is the Government Department responsible for forestry policy in Great Britain. It reports directly to forestry Ministers to whom it is responsible for advice on forestry policy and for the implementation of that policy. It manages nearly 1 million hectares of public forests throughout Great Britain. Forestry is a devolved matter: the Secretary of State for the Environment, Food and Rural Affairs has responsibility for forestry in England, Scottish Ministers have responsibility for forestry in Scotland and the National Assembly for Wales has responsibility for forestry in Wales.

Silvan House
231 Corstorphine Road
Edinburgh
EH12 7AT

Telephone: 0131 334 0303
Fax: 0131 334 4473
Website: www.forestry.gov.uk
Email: enquiries@forestry.gsi.gov.uk

Chairman: Pamela Warhurst CBE
Director General: Tim Rollinson

GOVERNMENT ACTUARY'S DEPARTMENT

GAD provides pensions consultancy services to many of the UK public service schemes and to a number of funded pension schemes; actuarial advice to the UK Department for Work and Pensions on government policy affecting occupational pension schemes; advice to public sector organisations on transfers of employment; and advises the UK government, and a range of other countries and jurisdictions throughout the world, on their social security and insurance arrangements. GAD also provides advice in a variety of other actuarial and statistical areas, including statistical analysis, healthcare financing and actuarial training.

Finlaison House
15-17 Furnival Street
London
EC4A 1AB

Telephone: 020 7211 2601
Fax: 020 7211 2650
Website: <http://www.gad.gov.uk/>
Email: enquiries@gad.gov.uk

Government Actuary: Trevor Llanwarne

HM REVENUE & CUSTOMS

HMRC is responsible for making sure that the money is available to fund the UK's public services and for helping families and individuals with targeted financial support. They manage:

- Income, Corporation, Capital Gains, Inheritance, Insurance Premium, Stamp, Land and Petroleum Revenue Taxes;
- Environmental taxes: climate change and aggregates levy and landfill tax;
- VAT;
- Excise Duties;
- National Insurance;
- Tax Credits;
- Child Benefit and the Child Trust Fund;
- Enforcement of the National Minimum Wage; and
- Recovery of Student Loan repayments.

100 Parliament Street
London
SW1A 2BQ

Telephone: 020 7438 6622
Website: www.hmrc.gov.uk

Chief Executive and Permanent Secretary: Lin Homer
Permanent Secretary for Tax: Edward Troup
Lead Non-Executive Director: Ian Barlow

NATIONAL SAVINGS AND INVESTMENTS

National Savings and Investments (NS&I) is a Government Department and became an Executive Agency of the Chancellor of the Exchequer in 1996. As part of the Government's debt management arrangements, NS&I is responsible for providing cost-effective financing by issuing and selling savings and investment products to the public. NS&I is one of the largest savings organisations in the UK, with £78 billion of investors' money at the end of February 2007 (representing 15% of the National Debt and 8.7% of the cash based deposit market) and annual cash flows in excess of £20 billion. Its mission is to help reduce the cost to the taxpayer of Government borrowing now and in the future. To achieve this, its single strategic objective is to provide retail funding for Government that is cost-effective in relation to funds raised on the wholesale market.

375 Kensington High Street
London
W14 8SD

Telephone: 0500 007007
Website: www.nsandi.com

Chief Executive: Jane Platt

OFFICE FOR STANDARDS IN EDUCATION, CHILDREN'S SERVICES AND SCHOOLS (OFSTED)

The new Ofsted (the Office for Standards in Education, Children's Services and Skills) came into being on 1 April 2007. It brings together the wide experience of four formerly separate inspectorates. Ofsted inspects and regulates care for children and young people, and inspects education and training for learners of all ages.

The Education and Inspections Act 2006 set out the general duties to be placed on Her Majesty's Chief Inspector and preserves the Chief Inspector's independent and sole responsibility for inspection judgements. It also put in place a new governance structure, creating a non-executive chair and members who, along with the Chief Inspector, form the Ofsted Board which has responsibility for setting the strategic direction of Ofsted

Aviation House
125 Kingsway
London
WC2B 6SE

Telephone: 0300 1231231
Fax: 0300 123 3159
Website: www.ofsted.gov.uk
Email: enquiries@ofsted.gov.uk

HM Chief Inspector of Education, Children's Services and Skills in England: Sir Michael Wilshaw

OFFICE OF FAIR TRADING

The OFT's job is to make markets work well for consumers. Markets work well when businesses are in open, fair and vigorous competition with each other for the consumer's custom. Our job is to make sure that consumers have as much choice as possible across all the different sectors of the marketplace. When consumers have choice they have genuine and enduring power.

As an independent professional organisation, the OFT plays a leading role in promoting and protecting consumer interests throughout the UK, while ensuring that businesses are fair and competitive. Our tools to carry out this work are the powers granted to the OFT under consumer and competition legislation.

The OFT works under a structure that is arranged by markets, rather than legislation. This enables us to look more easily at whole markets and to use all the tools available to us to improve them if they are not operating effectively. We will use consumer and competition enforcement, market studies and references, education and communication in whatever combination is appropriate.

Fleetbank House
2-6 Salisbury Square
London
EC4Y 8JX

Telephone: 0845 7224499
Website: www.of.gov.uk
Email: enquiries@oft.qsi.gov.uk

Chairman of the Board of the Office of Fair Trading: Philip Collins
Chief Executive: Clive Maxwell

OFFICE OF GAS AND ELECTRICITY MARKETS

The Office of Gas and Electricity Markets (Ofgem), regulates the gas and electricity industries in Great Britain. Ofgem's aim is to bring choice and value to all gas and electricity customers by promoting competition and regulating monopolies.

9 Millbank
London
SW1P 3GE

Telephone: 020 7901 7000
Fax: 020 7901 7066
Website: www.ofgem.gov.uk

Chairman of the Gas and Electricity Markets Authority: Lord Mogg
Chief Executive: Alistair Buchanan

OFFICE OF QUALIFICATIONS AND EXAMINATIONS REGULATION (OFQUAL)

Ofqual was set up in April 2010 under the Apprenticeships, Skills, Children and Learning Act 2009 and is the regulator of qualifications, examinations and assessments in England and of vocational qualifications in Northern Ireland. Ofqual ensures that learners get the results they deserve and that the qualifications they receive count, both now and in the future.

Spring Place
Coventry Business Park
Herald Avenue
Coventry
CV5 6UB

Telephone: 0300 303 3344
Fax: 0300 303 3348
Website: www.ofqual.gov.uk
Email: info@ofqual.gov.uk

Chairman: Amanda Spielman
Chief Regulator: Glenys Stacey

OFFICE OF RAIL REGULATION

The Office of Rail Regulation (ORR) was established on 5 July 2004 under the Railways and Transport Safety Act 2003. It replaced the Office of the Rail Regulator. On 1 April 2006, ORR assumed new responsibilities as a combined safety and economic regulator under The Railways Act 2005. It also has concurrent jurisdiction with the Office of Fair Trading under the Competition Act 1998 as the competition authority for the Railways.

As the railway industry's independent health and safety and economic regulator, the Office's principal functions are to: ensure that Network Rail manages the national network efficiently and in a way that meets the needs of its users; encourages continuous health and safety performance; secures compliance with relevant health and safety law, including taking enforcement action as necessary; develops policy and enhances relevant railway health and safety legislation; and licences operators of railway assets, setting the terms for access by operators to the network and other railway facilities, and enforces competition law in the rail sector. ORR is led by a Board appointed by the Secretary of State for Transport, under the chairmanship of Chris Bolt.

One Kemble Street
London
WC2B 4AN

Telephone: 020 7282 2000
Fax: 020 7282 2040
Website: www.rail-reg.gov.uk
Email: contact.cct@orr.gsi.gov.uk

Chairman: Anna Walker
Chief Executive: Richard Price

OFFICE OF WATER SERVICES

The Office of Water Services (Ofwat) is a Non-Ministerial Government Department that ensures that the water and sewerage companies in England and Wales carry out their functions and can finance them. Ofwat limits the prices that these companies can charge and monitors the levels of service that they provide to their customers.

Centre City Tower
7 Hill Street
Birmingham
B5 4UA

Telephone: 0121 644 7500
Fax: 0121 644 7599
Website: www.ofwat.gov.uk
Email: mailbox@ofwat.gsi.gov.uk

Chairman of the Water Services Regulation Authority: Philip Fletcher CBE
Chief Executive: Regina Finn

PUBLIC WORKS LOAN BOARD

The Public Works Loan Board, which dates in its present form from 1875, lends from the National Loans Fund to local authorities in England, Scotland and Wales.

UK Debt Management Office
Eastcheap Court
11 Philpot Lane
London
EC3M 8UD

Telephone: 0845 357 6610
Fax: 0845 357 6509
Website: www.pwlb.gov.uk
Email: pwlb@dmo.gsi.gov.uk

Secretary to the Public Works Loan Board: Mark Frankel

ROYAL MINT

The Royal Mint is responsible for the production of coins for the United Kingdom and for overseas customers; also military and civil decorations and medals; commemorative medals and royal and official seals.

Llantrisant
Pontyclun
Mid-Glamorgan
CF72 8YT

Telephone: 01443 222111
Website: www.royalmint.com

Deputy Master (Chief Executive): Adam Lawrence

SERIOUS FRAUD OFFICE

The Serious Fraud Office is responsible in England, Wales and Northern Ireland for the investigation and prosecution of cases involving serious and complex fraud.

Elm House
10-16 Elm Street
London
WC1X 0BJ

Telephone: 020 7239 7272
Fax: 020 7837 1689
Website: www.sfo.gov.uk
Email: public.enquiries@sfo.gsi.gov.uk

Director: David Green, CB QC

UK STATISTICS AUTHORITY

The UK Statistics Authority is an independent body operating at arm's length from government as a non-ministerial department, directly accountable to Parliament. It was established on 1 April 2008 by the Statistics and Registration Service Act 2007.

The UK Statistics Authority's overall objective is to promote and safeguard the quality and comprehensiveness of official statistics that serve the public good. The Authority is also required to promote good practice in relation to official statistics.

The Authority has three main functions: oversight of the Office for National Statistics (ONS) - its executive office; monitoring and reporting on all official statistics, wherever produced; and independent assessment of official statistics.

Statistics House
Tredegar Park
Newport
Gwent
NP10 8XG

Telephone: 0845 601 3034
Fax: 01633 456179
Website: www.statistics.gov.uk
Email: National.Statistician@statistics.gsi.gov.uk

Chairman: Andrew Dilnot

UK SUPREME COURT

In October 2009, The UK Supreme Court replaced the Appellate Committee of the House of Lords as the highest court in the United Kingdom. The 12 Justices of the UK Supreme Court are now explicitly separate from both Government and Parliament. The Court hears appeals on arguable points of law of the greatest public importance, for the whole of the United Kingdom in civil cases, and for England, Wales and Northern Ireland in criminal cases.

Additionally, it hears cases on devolution matters under the Scotland Act 1998, the Northern Ireland Act 1988 and the Government of Wales Act 2006. This jurisdiction was transferred to the Supreme Court from the Judicial Committee of the Privy Council.

The Supreme Court also decides devolution issues, that is issues about whether the devolved executive and legislative authorities in Scotland, Wales and Northern Ireland have acted or propose to act within their powers or have failed to comply with any other duty imposed on them.

Parliament Square
London
SW1P 3BD

Telephone: 020 7960 1500/1900
Fax: 020 7960 1901
Website: www.supremecourt.gov.uk

Chief Executive: Jenny Rowe

UK TRADE AND INVESTMENT

UK Trade & Investment is the government organisation that provides integrated support services for UK companies engaged in overseas trade and foreign businesses focused on the UK as an inward investment location. It brings together the work of teams in British Embassies and FCO posts overseas and government departments across Whitehall. In England, international trade support is coordinated by nine International Trade Directors working in partnerships with each Regional Development Agency. UK Trade & Investment services are delivered locally through a network of International Trade Teams typically located in Business Link operators or Chambers of Commerce. The devolved administrations in Scotland, Wales and Northern Ireland have their own arrangements for local delivery of services.

1 Victoria Street
London
SW1H 0ET

Telephone: 020 7215 8000
Website: www.uktradeinvest.gov.uk
Email: enquiries@ukti.gov.uk

Chief Executive: Nick Baird

VI - GOVERNMENT WHIPS

HOUSE OF COMMONS

Chief Whip and Parliamentary Secretary to the Treasury	The Rt Hon Sir George Young Bt MP
Treasurer of Her Majesty's Household (Deputy Chief Whip)	The Rt Hon John Randall MP
Comptroller of Her Majesty's Household (Deputy Chief Whip)	The Rt Hon Alistair Carmichael MP
Vice-Chamberlain of Her Majesty's Household (Government Whip)	The Rt Hon Greg Knight MP
Lord Commissioner of Her Majesty's Treasury (Government Whip)	The Rt Hon Desmond Swayne MP Anne Milton MP Stephen Crabb MP (also Parliamentary Under Secretary of State, Wales) David Evennett MP Robert Goodwill MP Mark Lancaster MP
Assistant Government Whip	Greg Hands MP Karen Bradley MP Jo Johnson MP Nicky Morgan MP Robert Syms MP Mark Hunter MP Jenny Willott MP

HOUSE OF LORDS

Chief Whip (Captain of the Honourable Corps of the Gentlemen-at-Arms)	The Rt Hon Baroness Anelay of St Johns DBE
Deputy Chief Whip (Captain of the Queen's Bodyguard of the Yeomen of the Guard)	Lord Newby OBE
Lord in Waiting (Government Whip)	Earl Attlee Lord Wallace of Saltaire Viscount Younger of Leckie Lord Ahmad of Wimbledon Lord Gardiner of Kimble
Baroness in Waiting (Government Whip)	Baroness Stowell of Beeston Baroness Northover Baroness Garden of Frognal

VII - GOVERNMENT SPOKESPERSONS IN THE HOUSE OF LORDS

Leader of The House Of Lords and Chancellor of the Duchy of Lancaster

The Rt Hon Lord Strathclyde
The Rt Hon Lord McNally (Deputy Leader)

Law Officers

Rt Hon The Lord Wallace of Tankerness QC
Viscount Younger of Leckie

Department for Business, Innovation and Skills

Lord Marland
Lord Green of Hurstpierpoint (Trade and Investment)
Lord Gardiner of Kimble
Baroness Garden of Frognal (Higher Education)

Cabinet Office

Lord Wallace of Saltaire
Lord Gardiner of Kimble

Department for Communities and Local Government

Rt Hon Baroness Warsi (Faith and Communities)
Baroness Hanham
Lord Ahmad of Wimbledon

Department of Culture, Media and Sport

Viscount Younger of Leckie
Baroness Stowell of Beeston (Broadcasting)
Baroness Northover (Arts, Tourism and Sport)

Ministry of Defence

Lord Astor of Hever DL
Baroness Garden of Frognal

Department for Education

Lord Hill of Oareford
Baroness Garden of Frognal

Department of Energy and Climate Change

Baroness Verma
Lord Gardiner of Kimble

Department for Environment, Food and Rural Affairs

Lord De Mauley
Baroness Northover

Equality & Women's Issues

Baroness Stowell of Beeston
Baroness Northover

Foreign and Commonwealth Office

The Rt Hon Baroness Warsi
Lord Green of Hurstpierpoint (Trade and Investment)
Lord Wallace of Saltaire

Department of Health

Earl Howe
Baroness Northover

Home Office

Lord Taylor of Holbeach CBE
Baroness Stowell of Beeston
Earl Attlee (Immigration)

Department for International Development

Baroness Northover
Lord Ahmad of Wimbledon

Ministry of Justice

The Rt Hon Lord McNally
Lord Ahmad of Wimbledon

Northern Ireland Office

Baroness Randerson
Earl Attlee

Scotland Office

The Rt Hon The Lord Wallace of Tankerness QC
Viscount Younger of Leckie

Department for Transport

Earl Attlee
Viscount Younger of Leckie

HM Treasury

Lord Sassoon of Ashley Park
Lord Newby

Wales Office

Baroness Randerson
Earl Attlee

Department for Work and Pensions

Lord Freud
Baroness Stowell of Beeston

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