Detention Services Order 01/2015
Extremism and Radicalisation

April 2019
**Process:** To provide instructions to those operating in Home Office immigration removal centres, short-term holding facilities and during in-country and overseas escort on the correct process for raising concerns of extremism and radicalisation.

**Implementation Date:** February 2015 (reissued April 2019)

**Review Date:** April 2021

**Version:** 2.0

**Contains Mandatory Instructions**

**For Action:** All Home Office staff and suppliers operating in immigration removal centres, pre-departure accommodation and short-term holding facilities, and escorting officers.

**For Information:** N/A

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**Owner:** Detention and Escorting Security Team

**Contact Point:** Detention and Escorting Security Team

**Processes Affected:** This DSO sets out instructions on how to raise concerns of extremism and radicalisation within the detention estate.

**Assumptions:** All staff will have the necessary training and guidance to follow the procedures detailed within this DSO.

**Notes:** This DSO replaces DSO 01/2015 version 1.0, which is cancelled.
Instruction

Introduction

1. This detention services order (DSO) provides information for all staff in Home Office Immigration Removal Centres (IRC), pre-departure accommodation and short-term holding facilities, as well as escorting staff.

Purpose

2. This order will ensure that all staff within the Home Office Detention Estate are aware of the process to raise concerns of extremism or radicalisation regarding detainees in their care. This also encompasses concerns about those working, visiting or in contact with detainees.

Procedures

3. Any staff, including Home Office Immigration staff, with concerns about extremism or radicalisation in relation to anyone they come into contact with in the course of their work, should submit a Security Information Report (SIR) to their relevant IRC Security Department or designated Security Officer. The SIR must contain all relevant information regarding the individual/s of concern, the reasons for reporting and surrounding circumstances.

4. All SIRs should be submitted within 24 hours of suspicious/extremist activity being identified. DSO 11/2014 ‘Security Information Reports’ provides further guidance on the completion and access to SIRs.

5. The Security Department must then follow the appropriate referral process as detailed below and as laid out in more extensive guidance. The guidance will be regularly updated and issued to Security Departments.
All staff to complete SIR

Supplier Security Team assess and complete a CT referral. This is forwarded to their relevant HOIE Team within 24 hours. (Side copies also sent).

On receipt, HOIE Team upload information onto IMS and submit.

Side Copies

CT PIO

Detention & Escorting Security Team

**Revision History**

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