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for Education

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Our ref: 309/6088

26 February 2019

The Proprietor  
Assunnah Primary School  
565A High Road  
Tottenham  
London  
N17 6SB

Dear Proprietor

I refer to the inspection by Her Majesty's Chief Inspector of Education, Children's Services and Skills (**Ofsted**) that was carried out at the above school under section 109 of the Education and Skills Act 2008 between 11 and 13 December 2018. You will see from the enclosed report of that inspection ("the report") that a number of failings against the independent school standards ("the ISS") were reported.

Taking account of the report the Secretary of State is satisfied, for the purposes of section 114(1) of the 2008 Act, that more than one of the ISS are not being met in relation to the school. In addition, in the circumstances, the Secretary of State has decided, under section 114(3) of the 2008 Act, to require the proprietor of the school to submit two action plans to him for approval. One action plan to specify the steps that will be taken to meet a number of ISS that in the Secretary of State's view needs to be addressed urgently.

[REDACTED]  
The second action plan is to specify the steps that will be taken to meet a number of other ISS that, in the Secretary of State's view, may be addressed less urgently.

I therefore enclose a notice, for the purposes of section 114(5) of the 2008 Act, requiring two separate action plans. According to the terms of the notice, one action plan (the "first action plan") must be submitted by 12 March 2019 and specify the steps that will be taken (and by when) to meet the following ISS (which are set out in Annex 1 to the notice) – the standards in paragraph 7 and 16. In addition, the other action plan (the second action plan) must be submitted by 26 March 2019 and specify the steps that will be taken (and by when) to meet the following ISS (which are set out in Annex 2 to the notice) – standards in paragraphs 3, 7, 9, 15, 32, 33 and 34. For the purposes of the action plans, Annex 1 and Annex 2 both refer to paragraph 7.

[REDACTED]  
Annex 2 requires the school to address the remaining unmet ISS relating to safeguarding.

You are reminded that the independent school standards require that a copy of the inspection report, is sent to parents and a copy is published on the school's website or,

where no such website exists, is provided to parents on request and will be checked at the next inspection. This should be the copy of the report sent to the school by Ofsted, not the version enclosed. The enclosed version contains additional detail, which is a security issue for the school.

The action plans which are submitted must each contain reasonable timescales for implementation within which the necessary action will be taken. It is expected that the implementation dates for the first action plan should not extend beyond 26 March 2019 and beyond 28 May 2019, in the case of second action plan. A template and supporting advice is enclosed which may help you in drawing up satisfactory action plans.


If the dates for submission of the action plans are not met, the Secretary of State may remove the school from the Register of Independent Schools or may impose a requirement restricting the school's operations (from a date following the period during which you may appeal).

I must warn you that the Secretary of State may reject an Action Plan, and in these circumstances the Secretary of State may remove the school from the Register of Independent Schools or may impose a requirement restricting the school's operations (from a date following the appeal period).

If either of the Action Plans is approved, Ofsted may be asked to visit the school again to check that the school has fully implemented the plan and that it is fully meeting the independent school standards.

You may wish to note that this letter, the enclosed Notice and Annex(es) will be published shortly on the Gov.uk website.

Yours faithfully

  
Independent Education and Boarding Team

## **SECTION 114(5) OF THE EDUCATION AND SKILLS ACT 2008**

### **NOTICE BY THE SECRETARY OF STATE FOR EDUCATION**

#### **IN RELATION TO**

Assunnah Primary School  
565A High Road  
Tottenham  
London  
N17 6SB  
**(“the School”)**

#### **WHEREAS**

The Secretary of State for Education, being the keeper of the register of independent schools in England<sup>1</sup> –

- (i) has taken into account a report in respect of an inspection of the School by Her Majesty’s Chief Inspector of Education, Children’s Services and Skills, which was conducted between 11 and 13 December 2018; and
- (ii) is satisfied that the independent school standards, as prescribed in the Education (Independent School Standards) Regulations 2014, specified in the Annex to this Notice are not being met in relation to the School; and
- (iii) has decided under section 114(3) of the 2008 Act to require the proprietor of the School to submit two action plans to him for approval – one to specify the steps that will be taken to meet the independent school standards specified in Annex 1 to this notice (the “first action plan”) and the other to specify the steps that will be taken to meet the independent school standards specified in Annex 2 to this notice (the “second action plan”); and
- (iv) has decided for the purposes of section 114(5) of the 2008 Act that the first action plan must be submitted on or before 12 March 2019 and that the second action plan must be submitted by on or before 26 March 2019.

#### **NOW THEREFORE**

In exercise of the power conferred upon him by section 114(5) of the Education and Skills Act 2008, the Secretary of State serves the following Notice on the proprietor of the School:

- (1) the independent school standards set out in the Annex to this Notice are not being met in relation to the School; and

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<sup>1</sup> The Secretary of State is required to keep a register of independent educational institutions in England under section 95(1) of the Education and Skills Act 2008. “Independent educational institution” is defined in section 92(1) of that Act as an independent school and an independent provider of part-time education. Independent providers of part-time education are not currently regulated so effectively the requirement under section 95(1) is for the Secretary of State to keep a register of independent schools.

(2) the proprietor of the School is required to submit an action plan to the Secretary of State, on or before 12 March 2019, specifying the steps that will be taken to meet the standards set out in Annex 1 to this notice; and

(3) the proprietor of the School is required to submit a further action plan to the Secretary of State, on or before 26 March 2019, specifying the steps that will be taken to meet the standards set out in Annex 2 to this notice.



Independent Education and Boarding Team

26 February 2019

## **ANNEX 1 TO NOTICE**

Assunnah Primary School  
565A High Road  
Tottenham  
London  
N17 6SB  
**("the school")**

**The following independent school standards, as prescribed in the Schedule to the Education (Independent School Standards) Regulations 2014, are not being met in relation to the school:**

### **PART 3: Welfare, health and safety of pupils**

*6. The standards about the welfare, health and safety of pupils at the school are those contained in this Part.*

7. The standard in this paragraph is met if the proprietor ensures that—

(a) arrangements are made to safeguard and promote the welfare of pupils at the school; and

(b) such arrangements have regard to any guidance issued by the Secretary of State.

16. The standard in this paragraph is met if the proprietor ensures that—

(a) the welfare of pupils at the school is safeguarded and promoted by the drawing up and effective implementation of a written risk assessment policy; and

(b) appropriate action is taken to reduce risks that are identified.

## **ANNEX 2 TO NOTICE**

Assunnah Primary School  
565A High Road  
Tottenham  
London  
N17 6SB  
(“the school”)

**The following independent school standards, as prescribed in the Schedule to the Education (Independent School Standards) Regulations 2014, are not being met in relation to the school:**

### **PART 1: Quality of education provided**

*The standards about the quality of education provided at the school are those contained in this Part.*

3. The standard in this paragraph is met if the proprietor ensures that the teaching at the school—

- (a) enables pupils to acquire new knowledge and make good progress according to their ability so that they increase their understanding and develop their skills in the subjects taught;
- (b) fosters in pupils self-motivation, the application of intellectual, physical and creative effort, interest in their work and the ability to think and learn for themselves;
- (c) involves well planned lessons and effective teaching methods, activities and management of class time;
- (d) shows a good understanding of the aptitudes, needs and prior attainments of the pupils, and ensures that these are taken into account in the planning of lessons;
- (e) demonstrates good knowledge and understanding of the subject matter being taught;
- (f) utilises effectively classroom resources of a good quality, quantity and range;
- (g) demonstrates that a framework is in place to assess pupils’ work regularly and thoroughly and use information from that assessment to plan teaching so that pupils can progress;
- (h) utilises effective strategies for managing behaviour and encouraging pupils to act responsibly.

### **PART 3: Welfare, health and safety of pupils**

*The standards about the welfare, health and safety of pupils at the school are those contained in this Part.*

7. The standard in this paragraph is met if the proprietor ensures that—

(a) arrangements are made to safeguard and promote the welfare of pupils at the school; and

(b) such arrangements have regard to any guidance issued by the Secretary of State.

9. The standard in this paragraph is met if the proprietor promotes good behaviour amongst pupils by ensuring that—

(b) the policy is implemented effectively; and

(c) a record is kept of the sanctions imposed upon pupils for serious misbehaviour.

15. The standard in this paragraph is met if the proprietor ensures that an admission and attendance register is maintained in accordance with the Education (Pupil Registration) (England) Regulations 2006<sup>2</sup>.

#### **PART 6: Provision of information**

32. (1) *The standard about the provision of information by the school is met if the proprietor ensures that—*

(2) The information specified in this sub-paragraph is—

(c) where there is a governing body, the name and address for correspondence of its Chair.

#### **PART 7: Manner in which complaints are handled**

33. The standard about the manner in which complaints are handled is met if the proprietor ensures that a complaints procedure is drawn up and effectively implemented which deals with the handling of complaints from parents of pupils and which—

(e) where the parent is not satisfied with the response to the complaint made in accordance with sub-paragraph (d), establishes a formal procedure for the complaint to be made in writing;

(f) where the parent is not satisfied with the response to the complaint made in accordance with sub-paragraph (e), makes provision for a hearing before a panel appointed by or on behalf of the proprietor and consisting of at least three people who were not directly involved in the matters detailed in the complaint;

(g) ensures that, where there is a panel hearing of a complaint, one panel member is independent of the management and running of the school;

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<sup>2</sup> S.I. 2006/1751, to which there are amendments not relevant to these Regulations.

(h) allows for a parent to attend and be accompanied at a panel hearing if they wish;

(i) provides for the panel to make findings and recommendations and stipulates that a copy of those findings and recommendations is—

(i) provided to the complainant and, where relevant, the person complained about; and

(ii) available for inspection on the school premises by the proprietor and the head teacher;

(j) provides for a written record to be kept of all complaints that are made in accordance with sub-paragraph (e) and—

(i) whether they are resolved following a formal procedure, or proceed to a panel hearing; and

(ii) action taken by the school as a result of those complaints (regardless of whether they are upheld).

## **PART 8: Quality of leadership in and management of schools**

34. (1) The standard about the quality of leadership and management is met if the proprietor ensures that persons with leadership and management responsibilities at the school—

(a) demonstrate good skills and knowledge appropriate to their role so that the independent school standards are met consistently;

(b) fulfil their responsibilities effectively so that the independent school standards are met consistently; and

(c) actively promote the well-being of pupils.

(2) *For the purposes of paragraph (1)(c) “well-being” means well-being within the meaning of section 10(2) of the Children Act 2004<sup>3</sup>.*

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<sup>3</sup> 2004 c.31.