

## Example 4

### Trading and Profit and Loss Account for the year ended 31 March 2019

Sales of livestock	£14,800		
Transfers to herd (Note 1)	<u>1,200</u>	16,000	Box 15
Sales of produce:			
• crops and subsidies	42,163		
• milk	68,337		
• straw	<u>50</u>	110,550	Box 15
Miscellaneous receipts (Note 2)	650		
Sheep grazing	<u>950</u>	1,600	Box 15 & Box 16
		128,150	
Opening valuation	42,500		
Feeds, seeds and fertilisers	<u>42,800</u>		
	85,300		
Closing valuation	44,200	41,100	Box 17
<b>Gross profit</b>		87,050	
Rent (Note 3)	2,350		Box 21
Rates and water (Note 3)	1,700		Box 21
Wages	14,125		Box 19
Insurance (Note 4)	1,205		Box 23
Equipment and vehicle expenditure (Note 5)	15,923		Box 17 & Box 20
Light and heat (Note 6)	3,779		Box 21
Phone (Note 6)	759		Box 23
Contracting and plant hire (Note 7)	1,991		Box 22
Lease of milk quota	4,620		Box 17
Haulage	365		Box 17
Veterinary expenses (Note 8)	1,215		Box 28
Bank charges (Note 9)	2,273		Box 25 & Box 26
Hire purchase interest	1,274		Box 26
Silage wrapping	1,592		Box 17
Accountancy	923		Box 28
Valuation charges	175		Box 28
Miscellaneous expenses	1,297		Box 30
Depreciation	<u>6,292</u>		Box 29 & Box 44
		61,858	
<b>Net profit</b>		<u>£25,192</u>	

### Balance Sheet at 31 March 2019

<b>Fixed assets</b>			
Land	200,269		Box 84
Buildings	125,694		Box 84
Machinery	32,578		Box 83
Milk quota	9,520		Box 84
Dairy herd (herd basis)	<u>17,700</u>		Box 84
		385,761	
<b>Current assets</b>			
Valuation (Note 10)			
Growing crops	12,200		
Livestock	14,750		
Produce	14,050		
Deadstock	<u>3,200</u>		
	44,200		Box 85
Debtors and prepayments	<u>14,770</u>		Box 86
	58,970		
<b>Current liabilities</b>			
Creditors	16,021		Box 91
Overdraft	11,565		Box 92
HP account	<u>25,641</u>		Box 93
	53,227		
<b>Net current assets</b>		<u>5,743</u>	
<b>Net assets</b>		<u>391,504</u>	Box 94
Represented by:			
Capital Account			
• Balance at 1/4/18	384,623		Box 95
• Net profit	<u>25,192</u>		Box 96
	409,815		
• Less drawings	<u>18,311</u>		Box 98
		391,504	Box 99

### **Note 1**

Herd basis adjustment to exclude the cost of home-bred additions to the herd. Following the suggestions in this helpsheet, the herd basis reconciliation is included in the 'Any other information' box, box 103.

### **Note 2**

Miscellaneous receipts comprise haulage (£401) and way leaves (£249). Haulage has been included as an item of business income in box 15. The way leaves are included in box 16.

### **Note 3**

The private proportions of rent and rates and water are respectively £475 and £200. These amounts need to be disallowed in arriving at the profit for tax purposes and are included in box 36.

### **Note 4**

There are several figures making up the overall insurance expense. £210 relates to motor vehicles partly used for private purposes. This amount is included in the entry in box 20 (read Note 5 below). There's a choice as far as the balance is concerned. That part relating to the premises and property could be included in the entry in box 21, but it would also be reasonable to enter the full amount of the balance in box 23 on a consistent basis from year to year. The latter approach is adopted here.

### **Note 5**

The equipment and vehicle expenditure comprises the following: tractor/combine repairs, £6,351, tractor/combine diesel, £5,102 and motor car expenses, £4,470. This latter figure, together with the motor insurance costs, is entered in box 20. Of the total motoring costs of £4,680 (£4,470 + £210), 30% are for private use and are disallowed by entering the private proportion, (£1,404) in box 35. The tractor/combine expenditure has been treated as a direct cost of production and included in the entry in box 17, although it would be equally acceptable to separate the repairs expenditure and enter it in box 22.

### **Note 6**

The private proportions of light and heat and phone are respectively £650 and £150. To arrive at the profit for tax purposes, these amounts have to be disallowed and are included in the entries for boxes 36 and 38 respectively.

### **Note 7**

Contracting and plant hire comprises costs of a ditching contractor £1,767 and plant hire, £224. The expenditure all relates to maintenance of the farm and has been entered in box 22. Had the contracting been in respect of contract milkers or contract harvesters, for example, it would have been entered in box 17 as a direct cost of production.

### **Note 8**

Veterinary expenses include £177 for treatment to a privately owned pony. This has been disallowed by including the amount in the entry in box 43. All associated expenses of the pony's upkeep have been met privately or charged to drawings.



# Business expenses

Please read the 'Self-employment (full) notes' before filling in this section.

Total expenses		Disallowable expenses		
If your annual turnover was below £83,000, you may just put your total expenses in box 31		Use this column if the figures in boxes 17 to 30 include disallowable amounts		
17	Cost of goods bought for resale or goods used £ 5 9 1 3 0 . 0 0	32	 £ . 0 0	Note 5
18	Construction industry – payments to subcontractors £ . 0 0	33	 £ . 0 0	
19	Wages, salaries and other staff costs £ 1 4 1 2 5 . 0 0	34	 £ . 0 0	Note 5
20	Car, van and travel expenses £ 4 6 8 0 . 0 0	35	£ 1 4 0 4 . 0 0	Notes 3 and 6
21	Rent, rates, power and insurance costs £ 7 8 2 9 . 0 0	36	£ 1 3 2 5 . 0 0	Note 7
22	Repairs and maintenance of property and equipment £ 1 9 9 1 . 0 0	37	 £ . 0 0	Note 6
23	Phone, fax, stationery and other office costs £ 1 7 5 4 . 0 0	38	£ 1 5 0 . 0 0	Note 4
24	Advertising and business entertainment costs £ . 0 0	39	 £ . 0 0	Note 4
25	Interest on bank and other loans £ 7 0 1 . 0 0	40	 £ . 0 0	Note 9
26	Bank, credit card and other financial charges £ 2 8 4 6 . 0 0	41	 £ . 0 0	Note 9
27	Irrecoverable debts written off £ . 0 0	42	 £ . 0 0	Note 8
28	Accountancy, legal and other professional fees £ 2 3 1 3 . 0 0	43	£ 1 7 7 . 0 0	Note 8
29	Depreciation and loss/profit on sale of assets £ 6 2 9 2 . 0 0	44	£ 6 2 9 2 . 0 0	
30	Other business expenses £ 1 2 9 7 . 0 0	45	 £ . 0 0	
31	Total expenses (total of boxes 17 to 30) £ 1 0 2 9 5 8 . 0 0	46	Total disallowable expenses (total of boxes 32 to 45) £ 9 3 4 8 . 0 0	

## Balance sheet

If your business accounts include a balance sheet showing the assets, liabilities and capital of the business, fill in the relevant boxes below. If you don't have a balance sheet, go to box 100. Read the 'Self-employment (full) notes' for more information.

Assets		Liabilities	
83	Equipment, machinery and vehicles £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <input type="text"/>	91	Trade creditors £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
84	Other fixed assets £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	92	Loans and overdrawn bank account balances £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
85	Stock and work in progress £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	93	Other liabilities and accruals £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
86	Trade debtors £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<b>Net business assets</b>	
87	Bank/building society balances £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	94	Net business assets (box 90 minus (boxes 91 to 93)) £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
88	Cash in hand £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<b>Capital account</b>	
89	Other current assets and prepayments £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	95	Balance at start of period £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
90	Total assets (total of boxes 83 to 89) £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	96	Net profit or loss (box 47 or box 48) £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
		97	Capital introduced £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
		98	Drawings £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
		99	Balance at end of period £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

## Class 2 and Class 4 National Insurance contributions (NICs)

100	If your total profits for 2017-18 are less than £6,025 and you choose to pay Class 2 NICs voluntarily, put 'X' in the box <input type="checkbox"/>	102	Adjustment to profits chargeable to Class 4 NICs £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
101	If you are exempt from paying Class 4 NICs, put 'X' in the box <input type="checkbox"/>		

## Any other information

103 Please give any other information in this space

### Details of professional valuations in box 83

Growing crops	12,200
Livestock (not herd basis)	14,750
Produce	14,050
	<u>3,200</u>
	<b>£44,200</b>

Note 10

### Herd basis reconciliation @ 31 03 18

Opening herd	20 @ £200	4,000	
	20 @ £625	12,500	16,500
Additions	2 @ £600		<u>1,200</u>
			<b>£17,700</b>

Note 1