

## Overseas scale rates

Effective 6 April 2019

Employers with employees travelling to places not listed in the table of overseas scale rates can pay or reimburse their employees accommodation and subsistence expenses using the rates applicable to the closest city listed for that country.

If the country that the employee is visiting is not listed in the table of overseas scale rates the employer can pay or reimburse their employees expenses using the rates applicable to the closest city geographically that is listed.

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<b>AFGHANISTAN</b>		Currency:	USD (unless stated otherwise)
<b>Kabul</b>			
Over 5 hours:	19.5	Room rate:	72.5
Over 10 hours:	41.5	Breakfast:	0 (included in room rate)
24 hour rate:	53.0 + room rate	Lunch:	16.0
		Dinner:	18.5
		Other:	2.5
		Drinks:	7.0
		Hotel to office:	9.0
		Total residual:	53.0

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<b>ALBANIA</b>		Currency:	ALL (unless stated otherwise)
<b>Tirana</b>			
Over 5 hours:	3,154.5	Room rate:	EUR 120.5
Over 10 hours:	7,536.5	Breakfast:	0 (included in room rate)
24 hour rate:	8,919.0 + room rate	Lunch:	2,925.0
		Dinner:	4,152.5
		Other:	573.5
		Drinks:	459.0
		Hotel to office:	809.0
		Total residual:	8,919.0

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<b>ALGERIA</b>		Currency:	DZD (unless stated otherwise)
<b>Algiers</b>			
Over 5 hours:	2,641.5	Room rate:	23,383.5
Over 10 hours:	7,537.5	Breakfast:	1,804.0
24 hour rate:	9,973.0 + room rate	Lunch:	2,383.5
		Dinner:	4,638.5
		Other:	0
		Drinks:	515.5
		Hotel to office:	631.5
		Total residual:	9,973.0

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<b>ANGOLA</b>		Currency:	AOA (unless stated otherwise)
<b>Luanda</b>			
Over 5 hours:	6,381.5	Room rate:	USD 417.0
Over 10 hours:	17,002.0	Breakfast:	0 (included in room rate)
24 hour rate:	18,761.5 + room rate	Lunch:	5,582.5
		Dinner:	9,822.0
		Other:	935.0
		Drinks:	1,597.5
		Hotel to office:	824.5
		Total residual:	18,761.5

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<b>ANGUILLA</b>		Currency:	USD (unless stated otherwise)
<b>Anguilla</b>			
Over 5 hours:	39.0	Room rate:	235.5
Over 10 hours:	122.0	Breakfast:	15.5
24 hour rate:	150.5 + room rate	Lunch:	31.0
		Dinner:	75.5
		Other:	4.0
		Drinks:	15.5
		Hotel to office:	9.0
		Total residual:	150.5

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<b>ANTIGUA AND BARBUDA</b>		Currency:	XCD (unless stated otherwise)
<b>St John's</b>			
Over 5 hours:	113.5	Room rate:	USD 200.0
Over 10 hours:	317.0	Breakfast:	52.0
24 hour rate:	392.5 + room rate	Lunch:	102.5
		Dinner:	192.5
		Other:	0
		Drinks:	22.0
		Hotel to office:	23.5
		Total residual:	392.5

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<b>ARGENTINA</b>		Currency:	ARS (unless stated otherwise)
<b>Buenos Aires</b>			
Over 5 hours:	147.0	Room rate:	USD 215.5
Over 10 hours:	346.5	Breakfast:	0 (included in room rate)
24 hour rate:	391.0 + room rate	Lunch:	131.5
		Dinner:	184.5
		Other:	0
		Drinks:	30.5
		Hotel to office:	44.5
		Total residual:	391.0

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### ARMENIA

Currency: AMD (unless stated otherwise)

#### Yerevan

Over 5 hours:	11,649.5	Room rate:	73,645.0
Over 10 hours:	27,383.0	Breakfast:	0 (included in room rate)
24 hour rate:	32,230.5 + room rate	Lunch:	10,310.5
		Dinner:	14,394.5
		Other:	1,607.0
		Drinks:	2,678.0
		Hotel to office:	3,240.5
		Total residual:	32,230.5

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### AUSTRALIA

Currency: AUD (unless stated otherwise)

#### Adelaide

Over 5 hours:	57.0	Room rate:	262.5
Over 10 hours:	133.0	Breakfast:	33.5
24 hour rate:	176.0 + room rate	Lunch:	51.0
		Dinner:	70.5
		Other:	0
		Drinks:	11.5
		Hotel to office:	9.5
		Total residual:	176.0

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<b>AUSTRALIA</b>		Currency:	AUD (unless stated otherwise)
<b>Brisbane</b>			
Over 5 hours:	49.5	Room rate:	291.0
Over 10 hours:	128.5	Breakfast:	18.5
24 hour rate:	156.5 + room rate	Lunch:	44.0
		Dinner:	73.5
		Other:	0
		Drinks:	11.0
		Hotel to office:	9.5
		Total residual:	156.5

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<b>AUSTRALIA</b>		Currency:	AUD (unless stated otherwise)
<b>Canberra</b>			
Over 5 hours:	55.0	Room rate:	238.5
Over 10 hours:	132.5	Breakfast:	22.0
24 hour rate:	164.5 + room rate	Lunch:	50.0
		Dinner:	73.0
		Other:	0
		Drinks:	9.5
		Hotel to office:	10.0
		Total residual:	164.5

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<b>AUSTRALIA</b>		Currency:	AUD (unless stated otherwise)
<b>Darwin</b>			
Over 5 hours:	45.5	Room rate:	230.0
Over 10 hours:	118.0	Breakfast:	30.0
24 hour rate:	157.5 + room rate	Lunch:	40.5
		Dinner:	68.0
		Other:	0
		Drinks:	9.5
		Hotel to office:	9.5
		Total residual:	157.5

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<b>AUSTRALIA</b>		Currency:	AUD (unless stated otherwise)
<b>Hobart</b>			
Over 5 hours:	53.5	Room rate:	251.0
Over 10 hours:	136.5	Breakfast:	26.0
24 hour rate:	172.0 + room rate	Lunch:	48.5
		Dinner:	78.5
		Other:	0
		Drinks:	9.5
		Hotel to office:	9.5
		Total residual:	172.0

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<b>AUSTRALIA</b>		Currency:	AUD (unless stated otherwise)
<b>Melbourne</b>			
Over 5 hours:	77.5	Room rate:	262.5
Over 10 hours:	181.0	Breakfast:	46.0
24 hour rate:	236.5 + room rate	Lunch:	71.0
		Dinner:	97.0
		Other:	0
		Drinks:	13.0
		Hotel to office:	9.5
		Total residual:	236.5

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<b>AUSTRALIA</b>		Currency:	AUD (unless stated otherwise)
<b>Perth</b>			
Over 5 hours:	48.5	Room rate:	245.0
Over 10 hours:	141.5	Breakfast:	40.0
24 hour rate:	191.0 + room rate	Lunch:	43.0
		Dinner:	88.0
		Other:	0
		Drinks:	10.5
		Hotel to office:	9.5
		Total residual:	191.0

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<b>AUSTRALIA</b>		Currency:	AUD (unless stated otherwise)
<b>Sydney</b>			
Over 5 hours:	57.5	Room rate:	227.0
Over 10 hours:	147.5	Breakfast:	38.0
24 hour rate:	195.0 + room rate	Lunch:	51.5
		Dinner:	84.5
		Other:	0
		Drinks:	11.5
		Hotel to office:	9.5
		Total residual:	195.0

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<b>AUSTRIA</b>		Currency:	EUR (unless stated otherwise)
<b>Vienna (also applies to Graz, Bregenz, Linz, Klagenfurt, Salzburg, Innsbruck)</b>			
Over 5 hours:	33.0	Room rate:	123.5
Over 10 hours:	84.0	Breakfast:	0 (included in room rate)
24 hour rate:	89.5 + room rate	Lunch:	28.5
		Dinner:	46.5
		Other:	0
		Drinks:	9.0
		Hotel to office:	5.5
		Total residual:	89.5

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<b>AZERBAIJAN</b>		Currency:	AZN (unless stated otherwise)
<b>Baku</b>			
Over 5 hours:	31.0	Room rate:	195.0
Over 10 hours:	71.0	Breakfast:	0 (included in room rate)
24 hour rate:	85.5 + room rate	Lunch:	24.5
		Dinner:	34.0
		Other:	6.0
		Drinks:	12.5
		Hotel to office:	8.5
		Total residual:	85.5

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<b>BAHRAIN</b>		Currency:	BHD (unless stated otherwise)
<b>Bahrain</b>			
Over 5 hours:	17.0	Room rate:	115.5
Over 10 hours:	40.5	Breakfast:	13.0
24 hour rate:	56.5 + room rate	Lunch:	14.5
		Dinner:	21.5
		Other:	0
		Drinks:	4.5
		Hotel to office:	3.0
		Total residual:	56.5

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<b>BANGLADESH</b>		Currency:	BDT (unless stated otherwise)
<b>Dhaka</b>			
Over 5 hours:	1,132.0	Room rate:	USD 139.0
Over 10 hours:	2,962.5	Breakfast:	0 (included in room rate)
24 hour rate:	3,753.5 + room rate	Lunch:	968.5
		Dinner:	1,667.5
		Other:	0
		Drinks:	326.5
		Hotel to office:	791.0
		Total residual:	3,753.5

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<b>BARBADOS</b>		Currency:	BBD (unless stated otherwise)
<b>Bridgetown</b>			
Over 5 hours:	58.0	Room rate:	USD 170.5
Over 10 hours:	179.0	Breakfast:	0 (included in room rate)
24 hour rate:	199.5 + room rate	Lunch:	51.5
		Dinner:	114.5
		Other:	0
		Drinks:	13.0
		Hotel to office:	20.5
		Total residual:	199.5

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<b>BELARUS</b>		Currency:	USD (unless stated otherwise)
<b>Minsk</b>			
Over 5 hours:	23.5	Room rate:	160.5
Over 10 hours:	63.0	Breakfast:	0 (included in room rate)
24 hour rate:	79.5 + room rate	Lunch:	21.0
		Dinner:	37.0
		Other:	7.5
		Drinks:	5.0
		Hotel to office:	9.0
		Total residual:	79.5

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<b>BELGIUM</b>		Currency:	EUR (unless stated otherwise)
<b>Brussels</b>			
Over 5 hours:	27.0	Room rate:	165.5
Over 10 hours:	71.0	Breakfast:	0 (included in room rate)
24 hour rate:	76.0 + room rate	Lunch:	23.0
		Dinner:	40.0
		Other:	0
		Drinks:	8.0
		Hotel to office:	5.0
		Total residual:	76.0

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<b>BELIZE</b>		Currency:	BZD (unless stated otherwise)
<b>Belize City</b>			
Over 5 hours:	41.5	Room rate:	USD 141.0
Over 10 hours:	125.0	Breakfast:	24.5
24 hour rate:	167.0 + room rate	Lunch:	37.5
		Dinner:	80.0
		Other:	0
		Drinks:	7.5
		Hotel to office:	17.5
		Total residual:	167.0

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<b>BELIZE</b>		Currency:	BZD (unless stated otherwise)
<b>Belmopan</b>			
Over 5 hours:	20.5	Room rate:	150.5
Over 10 hours:	54.5	Breakfast:	13.0
24 hour rate:	85.0 + room rate	Lunch:	19.0
		Dinner:	33.0
		Other:	0
		Drinks:	2.5
		Hotel to office:	17.5
		Total residual:	85.0

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<b>BERMUDA</b>		Currency:	BMD (unless stated otherwise)
<b>Hamilton</b>			
Over 5 hours:	41.5	Room rate:	356.5
Over 10 hours:	113.0	Breakfast:	0 (included in room rate)
24 hour rate:	121.5 + room rate	Lunch:	35.0
		Dinner:	65.0
		Other:	0
		Drinks:	13.0
		Hotel to office:	8.5
		Total residual:	121.5

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<b>BOLIVIA</b>		Currency:	BOB (unless stated otherwise)
<b>La Paz</b>			
Over 5 hours:	105.5	Room rate:	888.5
Over 10 hours:	259.0	Breakfast:	0 (included in room rate)
24 hour rate:	355.5 + room rate	Lunch:	92.5
		Dinner:	140.5
		Other:	23.5
		Drinks:	26.0
		Hotel to office:	73.0
		Total residual:	355.5

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<b>BOLIVIA</b>		Currency:	BOB (unless stated otherwise)
<b>Cochabamba</b>			
Over 5 hours:	77.0	Room rate:	USD 56.0
Over 10 hours:	190.0	Breakfast:	0 (included in room rate)
24 hour rate:	272.5 + room rate	Lunch:	70.5
		Dinner:	106.5
		Other:	9.5
		Drinks:	13.0
		Hotel to office:	73.0
		Total residual:	272.5

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<b>BOLIVIA</b>		Currency:	USD (unless stated otherwise)
<b>Santa Cruz</b>			
Over 5 hours:	15.0	Room rate:	96.0
Over 10 hours:	39.0	Breakfast:	0 (included in room rate)
24 hour rate:	51.5 + room rate	Lunch:	13.0
		Dinner:	22.0
		Other:	3.5
		Drinks:	4.0
		Hotel to office:	9.0
		Total residual:	51.5

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### BOSNIA-HERZEGOVINA

Currency: BAM (unless stated otherwise)

#### Sarajevo

Over 5 hours:	28.5	Room rate:	177.0
Over 10 hours:	66.0	Breakfast:	0 (included in room rate)
24 hour rate:	75.5 + room rate	Lunch:	25.0
		Dinner:	34.5
		Other:	0
		Drinks:	6.5
		Hotel to office:	9.5
		Total residual:	75.5

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### BOSNIA-HERZEGOVINA

Currency: BAM (unless stated otherwise)

#### Elsewhere

Over 5 hours:	22.0	Room rate:	actuals
Over 10 hours:	53.5	Breakfast:	0 (included in room rate)
24 hour rate:	63.0 + room rate	Lunch:	19.5
		Dinner:	29.5
		Other:	0
		Drinks:	4.5
		Hotel to office:	9.5
		Total residual:	63.0

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### BOTSWANA

Currency: BWP (unless stated otherwise)

#### Gaborone

Over 5 hours:	213.5	Room rate:	853.0
Over 10 hours:	503.5	Breakfast:	0 (included in room rate)
24 hour rate:	571.5 + room rate	Lunch:	196.5
		Dinner:	273.0
		Other:	0
		Drinks:	34.0
		Hotel to office:	68.0
		Total residual:	571.5

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<b>BRAZIL</b>		Currency:	BRL (unless stated otherwise)
<b>Brasilia</b>			
Over 5 hours:	61.0	Room rate:	442.5
Over 10 hours:	155.0	Breakfast:	0 (included in room rate)
24 hour rate:	177.5 + room rate	Lunch:	55.0
		Dinner:	88.0
		Other:	4.5
		Drinks:	12.0
		Hotel to office:	18.0
		Total residual:	177.5

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<b>BRAZIL</b>		Currency:	BRL (unless stated otherwise)
<b>Rio de Janeiro</b>			
Over 5 hours:	102.5	Room rate:	601.5
Over 10 hours:	242.5	Breakfast:	0 (included in room rate)
24 hour rate:	268.5 + room rate	Lunch:	92.5
		Dinner:	130.5
		Other:	7.5
		Drinks:	19.5
		Hotel to office:	18.5
		Total residual:	268.5

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<b>BRAZIL</b>		Currency:	BRL (unless stated otherwise)
<b>Sao Paulo</b>			
Over 5 hours:	101.5	Room rate:	453.0
Over 10 hours:	272.0	Breakfast:	0 (included in room rate)
24 hour rate:	300.5 + room rate	Lunch:	95.5
		Dinner:	164.5
		Other:	7.5
		Drinks:	12.0
		Hotel to office:	21.0
		Total residual:	300.5

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<b>BRITISH VIRGIN ISLANDS</b>		Currency:	USD (unless stated otherwise)
<b>Tortola</b>			
Over 5 hours:	28.5	Room rate:	157.5
Over 10 hours:	80.0	Breakfast:	15.5
24 hour rate:	104.5 + room rate	Lunch:	26.5
		Dinner:	49.5
		Other:	0
		Drinks:	4.0
		Hotel to office:	9.0
		Total residual:	104.5

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<b>BRUNEI</b>		Currency:	BND (unless stated otherwise)
<b>Bandar Seri Begawan</b>			
Over 5 hours:	37.0	Room rate:	203.0
Over 10 hours:	121.5	Breakfast:	0 (included in room rate)
24 hour rate:	134.5 + room rate	Lunch:	31.0
		Dinner:	79.0
		Other:	0
		Drinks:	11.5
		Hotel to office:	13.0
		Total residual:	134.5

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<b>BULGARIA</b>		Currency:	BGN (unless stated otherwise)
<b>Sofia</b>			
Over 5 hours:	42.5	Room rate:	EUR 154.0
Over 10 hours:	98.5	Breakfast:	0 (included in room rate)
24 hour rate:	108.5 + room rate	Lunch:	38.0
		Dinner:	51.5
		Other:	0
		Drinks:	9.0
		Hotel to office:	10.0
		Total residual:	108.5

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<b>BULGARIA</b>		Currency:	BGN (unless stated otherwise)
<b>Elsewhere</b>			
Over 5 hours:	17.5	Room rate:	actuals
Over 10 hours:	42.0	Breakfast:	8.0
24 hour rate:	63.5 + room rate	Lunch:	15.0
		Dinner:	22.5
		Other:	3.5
		Drinks:	4.5
		Hotel to office:	10.0
		Total residual:	63.5

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<b>BURUNDI</b>		Currency:	BIF (unless stated otherwise)
<b>Bujumbura</b>			
Over 5 hours:	23,893.0	Room rate:	USD 111.5
Over 10 hours:	64,741.5	Breakfast:	0 (included in room rate)
24 hour rate:	80,502.0 + room rate	Lunch:	21,580.5
		Dinner:	38,536.5
		Other:	3,854.0
		Drinks:	4,624.5
		Hotel to office:	11,906.5
		Total residual:	80,502.0

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<b>CAMBODIA</b>		Currency:	USD (unless stated otherwise)
<b>Phnom Penh</b>			
Over 5 hours:	31.5	Room rate:	102.0
Over 10 hours:	74.0	Breakfast:	0 (included in room rate)
24 hour rate:	87.0 + room rate	Lunch:	27.0
		Dinner:	38.5
		Other:	6.5
		Drinks:	8.5
		Hotel to office:	6.5
		Total residual:	87.0

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<b>CAMEROON</b>		Currency:	XAF (unless stated otherwise)
<b>Douala</b>			
Over 5 hours:	19,210.0	Room rate:	88,871.0
Over 10 hours:	51,269.5	Breakfast:	12,055.5
24 hour rate:	69,805.5 + room rate	Lunch:	16,692.5
		Dinner:	29,542.0
		Other:	2,777.5
		Drinks:	5,035.0
		Hotel to office:	3,703.0
		Total residual:	69,805.5

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<b>CAMEROON</b>		Currency:	XAF (unless stated otherwise)
<b>Yaounde</b>			
Over 5 hours:	16,653.0	Room rate:	100,679.5
Over 10 hours:	38,759.5	Breakfast:	11,664.5
24 hour rate:	56,349.0 + room rate	Lunch:	14,653.0
		Dinner:	20,107.0
		Other:	2,222.0
		Drinks:	3,999.5
		Hotel to office:	3,703.0
		Total residual:	56,349.0

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<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Calgary, Alberta</b>			
Over 5 hours:	61.5	Room rate:	156.0
Over 10 hours:	142.0	Breakfast:	27.5
24 hour rate:	179.5 + room rate	Lunch:	56.5
		Dinner:	75.5
		Other:	0
		Drinks:	10.0
		Hotel to office:	10.0
		Total residual:	179.5

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<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Edmonton, Alberta</b>			
Over 5 hours:	28.5	Room rate:	132.5
Over 10 hours:	72.5	Breakfast:	16.5
24 hour rate:	99.5 + room rate	Lunch:	25.0
		Dinner:	41.0
		Other:	0
		Drinks:	6.5
		Hotel to office:	10.5
		Total residual:	99.5

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<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Halifax, Nova Scotia</b>			
Over 5 hours:	36.5	Room rate:	175.5
Over 10 hours:	98.0	Breakfast:	16.5
24 hour rate:	123.0 + room rate	Lunch:	32.5
		Dinner:	58.0
		Other:	0
		Drinks:	7.5
		Hotel to office:	8.5
		Total residual:	123.0

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<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Montreal, Quebec</b>			
Over 5 hours:	47.0	Room rate:	223.5
Over 10 hours:	119.0	Breakfast:	27.5
24 hour rate:	156.5 + room rate	Lunch:	42.0
		Dinner:	67.0
		Other:	0
		Drinks:	10.0
		Hotel to office:	10.0
		Total residual:	156.5

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<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Ottawa, Ontario</b>			
Over 5 hours:	47.0	Room rate:	212.0
Over 10 hours:	124.0	Breakfast:	24.0
24 hour rate:	156.5 + room rate	Lunch:	42.5
		Dinner:	72.5
		Other:	0
		Drinks:	9.0
		Hotel to office:	8.5
		Total residual:	156.5

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<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Quebec City, Quebec</b>			
Over 5 hours:	53.5	Room rate:	254.5
Over 10 hours:	127.0	Breakfast:	27.5
24 hour rate:	164.5 + room rate	Lunch:	48.5
		Dinner:	68.5
		Other:	0
		Drinks:	10.0
		Hotel to office:	10.0
		Total residual:	164.5

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<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Regina, Saskatchewan</b>			
Over 5 hours:	39.5	Room rate:	159.5
Over 10 hours:	98.5	Breakfast:	0 (included in room rate)
24 hour rate:	107.0 + room rate	Lunch:	35.5
		Dinner:	55.0
		Other:	0
		Drinks:	8.0
		Hotel to office:	8.5
		Total residual:	107.0

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<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Saskatoon, Saskatchewan</b>			
Over 5 hours:	36.5	Room rate:	226.0
Over 10 hours:	90.5	Breakfast:	18.5
24 hour rate:	117.5 + room rate	Lunch:	33.0
		Dinner:	51.0
		Other:	0
		Drinks:	6.5
		Hotel to office:	8.5
		Total residual:	117.5

---

<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>St John's, Newfoundland</b>			
Over 5 hours:	47.5	Room rate:	186.5
Over 10 hours:	117.0	Breakfast:	23.0
24 hour rate:	148.5 + room rate	Lunch:	43.0
		Dinner:	65.5
		Other:	0
		Drinks:	8.5
		Hotel to office:	8.5
		Total residual:	148.5

---

<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Toronto, Ontario</b>			
Over 5 hours:	46.0	Room rate:	181.0
Over 10 hours:	118.0	Breakfast:	24.0
24 hour rate:	151.5 + room rate	Lunch:	41.5
		Dinner:	67.5
		Other:	0
		Drinks:	9.0
		Hotel to office:	9.5
		Total residual:	151.5

---

<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Vancouver, British Columbia</b>			
Over 5 hours:	38.5	Room rate:	224.0
Over 10 hours:	84.5	Breakfast:	20.0
24 hour rate:	114.5 + room rate	Lunch:	33.5
		Dinner:	41.0
		Other:	0
		Drinks:	10.0
		Hotel to office:	10.0
		Total residual:	114.5

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## Overseas scale rates

Effective 6 April 2019

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<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Victoria, British Columbia</b>			
Over 5 hours:	39.5	Room rate:	195.5
Over 10 hours:	94.0	Breakfast:	22.0
24 hour rate:	126.0 + room rate	Lunch:	35.5
		Dinner:	51.0
		Other:	0
		Drinks:	7.5
		Hotel to office:	10.0
		Total residual:	126.0

---

<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Winnipeg, Manitoba</b>			
Over 5 hours:	49.5	Room rate:	191.0
Over 10 hours:	124.0	Breakfast:	27.5
24 hour rate:	160.0 + room rate	Lunch:	45.0
		Dinner:	70.0
		Other:	0
		Drinks:	9.0
		Hotel to office:	8.5
		Total residual:	160.0

---

<b>CANADA</b>		Currency:	CAD (unless stated otherwise)
<b>Yellowknife, NW Territories</b>			
Over 5 hours:	34.5	Room rate:	148.5
Over 10 hours:	86.0	Breakfast:	14.0
24 hour rate:	108.5 + room rate	Lunch:	31.0
		Dinner:	48.0
		Other:	0
		Drinks:	7.0
		Hotel to office:	8.5
		Total residual:	108.5

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## Overseas scale rates

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### CAYMAN ISLANDS

Currency: KYD (unless stated otherwise)

#### Grand Cayman

Over 5 hours:	33.5	Room rate:	USD 211.0
Over 10 hours:	92.5	Breakfast:	20.0
24 hour rate:	118.5 + room rate	Lunch:	30.5
		Dinner:	56.0
		Other:	0
		Drinks:	6.0
		Hotel to office:	6.0
		Total residual:	118.5

---

### CHILE

Currency: CLP (unless stated otherwise)

#### Santiago

Over 5 hours:	16,626.0	Room rate:	USD 156.0
Over 10 hours:	41,395.5	Breakfast:	0 (included in room rate)
24 hour rate:	45,497.0 + room rate	Lunch:	15,042.5
		Dinner:	23,186.0
		Other:	0
		Drinks:	3,167.0
		Hotel to office:	4,101.5
		Total residual:	45,497.0

---

### CHINA

Currency: CNY (unless stated otherwise)

#### Beijing

Over 5 hours:	232.0	Room rate:	1,344.5
Over 10 hours:	563.0	Breakfast:	0 (included in room rate)
24 hour rate:	605.5 + room rate	Lunch:	205.0
		Dinner:	304.0
		Other:	0
		Drinks:	54.0
		Hotel to office:	42.5
		Total residual:	605.5

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## Overseas scale rates

Effective 6 April 2019

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<b>CHINA</b>		Currency:	CNY (unless stated otherwise)
<b>Chongqing</b>			
Over 5 hours:	232.0	Room rate:	582.5
Over 10 hours:	563.0	Breakfast:	0 (included in room rate)
24 hour rate:	605.5 + room rate	Lunch:	205.0
		Dinner:	304.0
		Other:	0
		Drinks:	54.0
		Hotel to office:	42.5
		Total residual:	605.5

---

<b>CHINA</b>		Currency:	CNY (unless stated otherwise)
<b>Guangzhou</b>			
Over 5 hours:	232.0	Room rate:	818.5
Over 10 hours:	563.0	Breakfast:	0 (included in room rate)
24 hour rate:	605.5 + room rate	Lunch:	205.0
		Dinner:	304.0
		Other:	0
		Drinks:	54.0
		Hotel to office:	42.5
		Total residual:	605.5

---

<b>CHINA</b>		Currency:	CNY (unless stated otherwise)
<b>Shanghai</b>			
Over 5 hours:	232.0	Room rate:	1,328.5
Over 10 hours:	563.0	Breakfast:	0 (included in room rate)
24 hour rate:	605.5 + room rate	Lunch:	205.0
		Dinner:	304.0
		Other:	0
		Drinks:	54.0
		Hotel to office:	42.5
		Total residual:	605.5

---

<b>COLOMBIA</b>		Currency:	COP (unless stated otherwise)
<b>Bogota</b>			
Over 5 hours:	49,827.0	Room rate:	412,244.0
Over 10 hours:	118,240.5	Breakfast:	0 (included in room rate)
24 hour rate:	140,054.0 + room rate	Lunch:	45,537.5
		Dinner:	64,124.5
		Other:	5,505.0
		Drinks:	8,578.5
		Hotel to office:	16,308.5
		Total residual:	140,054.0

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## Overseas scale rates

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<b>COLOMBIA</b>		Currency:	COP (unless stated otherwise)
<b>Cali</b>			
Over 5 hours:	55,045.5	Room rate:	288,446.0
Over 10 hours:	140,116.0	Breakfast:	0 (included in room rate)
24 hour rate:	161,005.5 + room rate	Lunch:	51,471.0
		Dinner:	81,496.0
		Other:	5,004.5
		Drinks:	7,149.0
		Hotel to office:	15,885.0
		Total residual:	161,005.5

---

<b>COLOMBIA</b>		Currency:	COP (unless stated otherwise)
<b>Cartagena</b>			
Over 5 hours:	69,899.0	Room rate:	597,997.5
Over 10 hours:	182,236.5	Breakfast:	0 (included in room rate)
24 hour rate:	206,034.5 + room rate	Lunch:	63,658.0
		Dinner:	106,096.5
		Other:	7,489.5
		Drinks:	12,482.0
		Hotel to office:	16,308.5
		Total residual:	206,034.5

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<b>COLOMBIA</b>		Currency:	COP (unless stated otherwise)
<b>Medellin</b>			
Over 5 hours:	43,812.0	Room rate:	280,276.0
Over 10 hours:	110,216.0	Breakfast:	0 (included in room rate)
24 hour rate:	132,641.0 + room rate	Lunch:	41,440.0
		Dinner:	64,032.5
		Other:	6,116.5
		Drinks:	4,743.5
		Hotel to office:	16,308.5
		Total residual:	132,641.0

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<b>CONGO, DEMOCRATIC REPUBLIC</b>		Currency:	USD (unless stated otherwise)
<b>Kinshasa</b>			
Over 5 hours:	36.0	Room rate:	208.5
Over 10 hours:	89.5	Breakfast:	0 (included in room rate)
24 hour rate:	107.0 + room rate	Lunch:	31.5
		Dinner:	49.0
		Other:	8.0
		Drinks:	9.0
		Hotel to office:	9.5
		Total residual:	107.0

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## Overseas scale rates

Effective 6 April 2019

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### COOK ISLANDS

Currency: NZD (unless stated otherwise)

#### Rarotonga

Over 5 hours: 45.5  
Over 10 hours: 119.0  
24 hour rate: 135.5 + room rate

Room rate: 436.5  
Breakfast: 0 (included in room rate)  
Lunch: 40.5  
Dinner: 68.5  
Other: 5.0  
Drinks: 10.0  
Hotel to office: 11.5  
Total residual: 135.5

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### COSTA RICA

Currency: USD (unless stated otherwise)

#### San Jose

Over 5 hours: 31.0  
Over 10 hours: 74.0  
24 hour rate: 88.5 + room rate

Room rate: 149.5  
Breakfast: 0 (included in room rate)  
Lunch: 28.0  
Dinner: 40.0  
Other: 5.5  
Drinks: 6.0  
Hotel to office: 9.0  
Total residual: 88.5

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### CROATIA

Currency: HRK (unless stated otherwise)

#### Dubrovnik

Over 5 hours: 241.0  
Over 10 hours: 515.0  
24 hour rate: 552.5 + room rate

Room rate: EUR 285.5  
Breakfast: 0 (included in room rate)  
Lunch: 225.5  
Dinner: 258.5  
Other: 0  
Drinks: 31.0  
Hotel to office: 37.5  
Total residual: 552.5

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## Overseas scale rates

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<b>CROATIA</b>		Currency:	HRK (unless stated otherwise)
<b>Split</b>			
Over 5 hours:	139.5	Room rate:	EUR 126.5
Over 10 hours:	333.5	Breakfast:	0 (included in room rate)
24 hour rate:	371.0 + room rate	Lunch:	121.5
		Dinner:	176.5
		Other:	0
		Drinks:	35.5
		Hotel to office:	37.5
		Total residual:	371.0

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<b>CROATIA</b>		Currency:	HRK (unless stated otherwise)
<b>Zagreb</b>			
Over 5 hours:	171.0	Room rate:	1,020.0
Over 10 hours:	404.0	Breakfast:	0 (included in room rate)
24 hour rate:	441.5 + room rate	Lunch:	151.0
		Dinner:	213.5
		Other:	0
		Drinks:	39.5
		Hotel to office:	37.5
		Total residual:	441.5

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<b>CUBA</b>		Currency:	CUC (unless stated otherwise)
<b>Havana</b>			
Over 5 hours:	18.0	Room rate:	USD 133.5
Over 10 hours:	55.5	Breakfast:	0 (included in room rate)
24 hour rate:	65.0 + room rate	Lunch:	15.5
		Dinner:	35.5
		Other:	2.5
		Drinks:	4.5
		Hotel to office:	7.0
		Total residual:	65.0

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<b>CYPRUS</b>		Currency:	EUR (unless stated otherwise)
<b>Nicosia</b>			
Over 5 hours:	37.0	Room rate:	108.0
Over 10 hours:	88.0	Breakfast:	0 (included in room rate)
24 hour rate:	94.0 + room rate	Lunch:	31.5
		Dinner:	46.0
		Other:	0
		Drinks:	10.5
		Hotel to office:	6.0
		Total residual:	94.0

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## Overseas scale rates

Effective 6 April 2019

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### CZECH REPUBLIC

Currency: CZK (unless stated otherwise)

#### Prague

Over 5 hours: 455.0  
Over 10 hours: 1,153.5  
24 hour rate: 1,296.5 + room rate

Room rate: EUR 126.0  
Breakfast: 0 (included in room rate)  
Lunch: 390.0  
Dinner: 633.5  
Other: 0  
Drinks: 130.0  
Hotel to office: 143.0  
Total residual: 1,296.5

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### DENMARK

Currency: DKK (unless stated otherwise)

#### Copenhagen

Over 5 hours: 235.0  
Over 10 hours: 683.0  
24 hour rate: 895.5 + room rate

Room rate: 1,200.0  
Breakfast: 164.0  
Lunch: 213.0  
Dinner: 426.0  
Other: 0  
Drinks: 44.0  
Hotel to office: 48.5  
Total residual: 895.5

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### DJIBOUTI

Currency: DJF (unless stated otherwise)

#### Djibouti

Over 5 hours: 4,277.5  
Over 10 hours: 10,218.0  
24 hour rate: 11,753.0 + room rate

Room rate: 35,640.5  
Breakfast: 0 (included in room rate)  
Lunch: 3,861.5  
Dinner: 5,524.5  
Other: 0  
Drinks: 832.0  
Hotel to office: 1,535.0  
Total residual: 11,753.0

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## Overseas scale rates

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<b>DOMINICA</b>		Currency:	XCD (unless stated otherwise)
<b>Roseau</b>			
Over 5 hours:	67.5	Room rate:	USD 119.5
Over 10 hours:	162.5	Breakfast:	0 (included in room rate)
24 hour rate:	185.0 + room rate	Lunch:	61.5
		Dinner:	89.5
		Other:	0
		Drinks:	11.5
		Hotel to office:	22.5
		Total residual:	185.0

---

<b>DOMINICAN REPUBLIC</b>		Currency:	DOP (unless stated otherwise)
<b>Santo Domingo</b>			
Over 5 hours:	1,048.5	Room rate:	USD 140.5
Over 10 hours:	2,402.5	Breakfast:	0 (included in room rate)
24 hour rate:	2,846.0 + room rate	Lunch:	975.5
		Dinner:	1,281.0
		Other:	106.5
		Drinks:	146.0
		Hotel to office:	337.0
		Total residual:	2,846.0

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<b>ECUADOR</b>		Currency:	USD (unless stated otherwise)
<b>Guayaquil</b>			
Over 5 hours:	24.5	Room rate:	140.0
Over 10 hours:	63.5	Breakfast:	0 (included in room rate)
24 hour rate:	75.0 + room rate	Lunch:	22.0
		Dinner:	36.5
		Other:	4.0
		Drinks:	5.0
		Hotel to office:	7.5
		Total residual:	75.0

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## Overseas scale rates

Effective 6 April 2019

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<b>ECUADOR</b>		Currency:	USD (unless stated otherwise)
<b>Quito</b>			
Over 5 hours:	29.0	Room rate:	163.0
Over 10 hours:	67.5	Breakfast:	25.5
24 hour rate:	105.0 + room rate	Lunch:	26.0
		Dinner:	35.5
		Other:	4.5
		Drinks:	6.0
		Hotel to office:	7.5
		Total residual:	105.0

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<b>EGYPT</b>		Currency:	EGP (unless stated otherwise)
<b>Alexandria</b>			
Over 5 hours:	154.0	Room rate:	1,118.0
Over 10 hours:	370.5	Breakfast:	0 (included in room rate)
24 hour rate:	445.0 + room rate	Lunch:	138.0
		Dinner:	201.0
		Other:	0
		Drinks:	31.5
		Hotel to office:	74.5
		Total residual:	445.0

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<b>EGYPT</b>		Currency:	EGP (unless stated otherwise)
<b>Cairo</b>			
Over 5 hours:	279.0	Room rate:	USD 181.5
Over 10 hours:	702.0	Breakfast:	0 (included in room rate)
24 hour rate:	761.0 + room rate	Lunch:	247.0
		Dinner:	391.5
		Other:	0
		Drinks:	63.5
		Hotel to office:	59.0
		Total residual:	761.0

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## Overseas scale rates

Effective 6 April 2019

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### EL SALVADOR San Salvador

Currency: USD (unless stated otherwise)

Over 5 hours: 22.5  
Over 10 hours: 59.5  
24 hour rate: 72.0 + room rate

Room rate: 136.5  
Breakfast: 0 (included in room rate)  
Lunch: 20.0  
Dinner: 34.5  
Other: 5.0  
Drinks: 5.0  
Hotel to office: 7.5  
Total residual: 72.0

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### EQUATORIAL GUINEA Malabo

Currency: XAF (unless stated otherwise)

Over 5 hours: 26,454.5  
Over 10 hours: 70,544.5  
24 hour rate: 100,391.0 + room rate

Room rate: 210,274.5  
Breakfast: 18,993.0  
Lunch: 23,741.0  
Dinner: 41,377.0  
Other: 6,105.0  
Drinks: 5,426.5  
Hotel to office: 4,748.5  
Total residual: 100,391.0

## Overseas scale rates

Effective 6 April 2019

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### ERITREA

Currency: ERN (unless stated otherwise)

#### Asmara

Over 5 hours: 363.0  
Over 10 hours: 1,084.0  
24 hour rate: 1,295.0 + room rate

Room rate: USD 133.5  
Breakfast: 0 (included in room rate)  
Lunch: 350.0  
Dinner: 708.5  
Other: 0  
Drinks: 25.5  
Hotel to office: 211.0  
Total residual: 1,295.0

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### ESTONIA

Currency: EUR (unless stated otherwise)

#### Tallinn

Over 5 hours: 11.5  
Over 10 hours: 53.0  
24 hour rate: 60.0 + room rate

Room rate: 116.0  
Breakfast: 0 (included in room rate)  
Lunch: 10.0  
Dinner: 40.0  
Other: 0  
Drinks: 3.0  
Hotel to office: 7.0  
Total residual: 60.0

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### ETHIOPIA

Currency: ETB (unless stated otherwise)

#### Addis Ababa

Over 5 hours: 677.0  
Over 10 hours: 1,548.5  
24 hour rate: 1,719.5 + room rate

Room rate: USD 274.5  
Breakfast: 0 (included in room rate)  
Lunch: 610.0  
Dinner: 805.0  
Other: 0  
Drinks: 133.5  
Hotel to office: 171.0  
Total residual: 1,719.5

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## Overseas scale rates

Effective 6 April 2019

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### FALKLAND ISLANDS

Currency: FKP (unless stated otherwise)

#### Stanley

Over 5 hours:	14.0	Room rate:	91.5
Over 10 hours:	41.5	Breakfast:	0 (included in room rate)
24 hour rate:	46.5 + room rate	Lunch:	12.5
		Dinner:	26.5
		Other:	0
		Drinks:	2.5
		Hotel to office:	5.0
		Total residual:	46.5

---

### FIJI

Currency: FJD (unless stated otherwise)

#### Nadi

Over 5 hours:	70.5	Room rate:	295.5
Over 10 hours:	169.0	Breakfast:	0 (included in room rate)
24 hour rate:	196.5 + room rate	Lunch:	64.0
		Dinner:	92.0
		Other:	12.0
		Drinks:	13.0
		Hotel to office:	15.5
		Total residual:	196.5

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### FIJI

Currency: FJD (unless stated otherwise)

#### Suva

Over 5 hours:	68.5	Room rate:	254.5
Over 10 hours:	155.0	Breakfast:	0 (included in room rate)
24 hour rate:	172.0 + room rate	Lunch:	62.5
		Dinner:	80.5
		Other:	0
		Drinks:	12.0
		Hotel to office:	17.0
		Total residual:	172.0

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## Overseas scale rates

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<b>FINLAND</b>		Currency:	EUR (unless stated otherwise)
<b>Helsinki</b>			
Over 5 hours:	33.0	Room rate:	146.5
Over 10 hours:	75.5	Breakfast:	0 (included in room rate)
24 hour rate:	82.0 + room rate	Lunch:	28.5
		Dinner:	38.0
		Other:	0
		Drinks:	9.0
		Hotel to office:	6.5
		Total residual:	82.0

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<b>FRANCE</b>		Currency:	EUR (unless stated otherwise)
<b>Bordeaux</b>			
Over 5 hours:	44.0	Room rate:	120.0
Over 10 hours:	114.0	Breakfast:	15.5
24 hour rate:	135.0 + room rate	Lunch:	40.5
		Dinner:	66.5
		Other:	0
		Drinks:	7.0
		Hotel to office:	5.5
		Total residual:	135.0

---

<b>FRANCE</b>		Currency:	EUR (unless stated otherwise)
<b>Lille</b>			
Over 5 hours:	24.5	Room rate:	183.5
Over 10 hours:	63.0	Breakfast:	16.0
24 hour rate:	84.5 + room rate	Lunch:	22.0
		Dinner:	36.5
		Other:	0
		Drinks:	4.5
		Hotel to office:	5.5
		Total residual:	84.5

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## Overseas scale rates

Effective 6 April 2019

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<b>FRANCE</b>		Currency:	EUR (unless stated otherwise)
<b>Lyon</b>			
Over 5 hours:	28.0	Room rate:	122.0
Over 10 hours:	73.0	Breakfast:	0 (included in room rate)
24 hour rate:	79.5 + room rate	Lunch:	25.5
		Dinner:	43.0
		Other:	0
		Drinks:	4.5
		Hotel to office:	6.5
		Total residual:	79.5

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<b>FRANCE</b>		Currency:	EUR (unless stated otherwise)
<b>Marseilles</b>			
Over 5 hours:	28.5	Room rate:	190.5
Over 10 hours:	86.0	Breakfast:	0 (included in room rate)
24 hour rate:	92.5 + room rate	Lunch:	24.5
		Dinner:	53.5
		Other:	0
		Drinks:	8.0
		Hotel to office:	6.5
		Total residual:	92.5

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<b>FRANCE</b>		Currency:	EUR (unless stated otherwise)
<b>Paris</b>			
Over 5 hours:	40.0	Room rate:	199.5
Over 10 hours:	86.5	Breakfast:	24.0
24 hour rate:	117.0 + room rate	Lunch:	35.5
		Dinner:	42.0
		Other:	0
		Drinks:	9.0
		Hotel to office:	6.5
		Total residual:	117.0

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<b>FRANCE</b>		Currency:	EUR (unless stated otherwise)
<b>Strasbourg</b>			
Over 5 hours:	24.0	Room rate:	108.0
Over 10 hours:	59.5	Breakfast:	14.5
24 hour rate:	80.5 + room rate	Lunch:	20.5
		Dinner:	32.5
		Other:	0
		Drinks:	6.5
		Hotel to office:	6.5
		Total residual:	80.5

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## Overseas scale rates

Effective 6 April 2019

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### FRENCH POLYNESIA (TAHITI)

Currency: XPF (unless stated otherwise)

#### Papete

Over 5 hours: 3,291.5  
Over 10 hours: 8,634.0  
24 hour rate: 13,411.0 + room rate

Room rate: 16,541.0  
Breakfast: 3,705.0  
Lunch: 3,077.5  
Dinner: 5,129.0  
Other: 497.0  
Drinks: 427.5  
Hotel to office: 575.0  
Total residual: 13,411.0

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### GAMBIA

Currency: GMD (unless stated otherwise)

#### Banjul

Over 5 hours: 531.5  
Over 10 hours: 1,485.5  
24 hour rate: 1,860.5 + room rate

Room rate: EUR 90.0  
Breakfast: 0 (included in room rate)  
Lunch: 480.5  
Dinner: 903.0  
Other: 102.0  
Drinks: 102.0  
Hotel to office: 273.0  
Total residual: 1,860.5

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### GEORGIA

Currency: GEL (unless stated otherwise)

#### Tbilisi

Over 5 hours: 73.5  
Over 10 hours: 160.5  
24 hour rate: 182.0 + room rate

Room rate: USD 233.5  
Breakfast: 0 (included in room rate)  
Lunch: 63.0  
Dinner: 77.0  
Other: 9.0  
Drinks: 20.5  
Hotel to office: 12.5  
Total residual: 182.0

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### GERMANY

Currency: EUR (unless stated otherwise)

#### Berlin

Over 5 hours: 22.0  
Over 10 hours: 65.5  
24 hour rate: 72.0 + room rate

Room rate: 167.5  
Breakfast: 0 (included in room rate)  
Lunch: 18.5  
Dinner: 40.5  
Other: 0  
Drinks: 6.5  
Hotel to office: 6.5  
Total residual: 72.0

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## Overseas scale rates

Effective 6 April 2019

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**GERMANY** Currency: EUR (unless stated otherwise)

**Dusseldorf**

Over 5 hours:	23.0	Room rate:	110.5
Over 10 hours:	59.0	Breakfast:	0 (included in room rate)
24 hour rate:	66.0 + room rate	Lunch:	19.5
		Dinner:	33.0
		Other:	0
		Drinks:	6.5
		Hotel to office:	7.0
		Total residual:	66.0

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**GERMANY** Currency: EUR (unless stated otherwise)

**Munich**

Over 5 hours:	29.0	Room rate:	147.0
Over 10 hours:	73.0	Breakfast:	0 (included in room rate)
24 hour rate:	79.5 + room rate	Lunch:	25.5
		Dinner:	41.0
		Other:	0
		Drinks:	6.5
		Hotel to office:	6.5
		Total residual:	79.5

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## Overseas scale rates

Effective 6 April 2019

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<b>GHANA</b>		Currency:	GHS (unless stated otherwise)
<b>Accra</b>			
Over 5 hours:	42.5	Room rate:	USD 200.5
Over 10 hours:	127.5	Breakfast:	0 (included in room rate)
24 hour rate:	149.5 + room rate	Lunch:	38.0
		Dinner:	80.5
		Other:	5.5
		Drinks:	9.0
		Hotel to office:	16.5
		Total residual:	149.5

---

<b>GIBRALTAR</b>		Currency:	GIP (unless stated otherwise)
<b>Gibraltar</b>			
Over 5 hours:	20.0	Room rate:	115.0
Over 10 hours:	55.0	Breakfast:	15.0
24 hour rate:	75.0 + room rate	Lunch:	17.0
		Dinner:	32.5
		Other:	0
		Drinks:	5.5
		Hotel to office:	5.0
		Total residual:	75.0

---

<b>GREECE</b>		Currency:	EUR (unless stated otherwise)
<b>Athens</b>			
Over 5 hours:	28.5	Room rate:	153.5
Over 10 hours:	62.5	Breakfast:	0 (included in room rate)
24 hour rate:	67.5 + room rate	Lunch:	25.0
		Dinner:	30.5
		Other:	0
		Drinks:	7.0
		Hotel to office:	5.0
		Total residual:	67.5

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## Overseas scale rates

Effective 6 April 2019

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<b>GREECE</b>		Currency:	EUR (unless stated otherwise)
<b>Corfu</b>			
Over 5 hours:	30.5	Room rate:	92.5
Over 10 hours:	76.0	Breakfast:	0 (included in room rate)
24 hour rate:	82.5 + room rate	Lunch:	28.0
		Dinner:	43.0
		Other:	0
		Drinks:	5.0
		Hotel to office:	6.5
		Total residual:	82.5

---

<b>GREECE</b>		Currency:	EUR (unless stated otherwise)
<b>Crete</b>			
Over 5 hours:	23.0	Room rate:	83.0
Over 10 hours:	54.0	Breakfast:	0 (included in room rate)
24 hour rate:	60.0 + room rate	Lunch:	19.5
		Dinner:	27.5
		Other:	0
		Drinks:	7.0
		Hotel to office:	6.0
		Total residual:	60.0

---

<b>GREECE</b>		Currency:	EUR (unless stated otherwise)
<b>Rhodes</b>			
Over 5 hours:	21.5	Room rate:	82.5
Over 10 hours:	56.5	Breakfast:	0 (included in room rate)
24 hour rate:	63.5 + room rate	Lunch:	19.5
		Dinner:	33.0
		Other:	0
		Drinks:	4.0
		Hotel to office:	7.0
		Total residual:	63.5

---

<b>GREECE</b>		Currency:	EUR (unless stated otherwise)
<b>Thessaloniki</b>			
Over 5 hours:	30.0	Room rate:	155.0
Over 10 hours:	80.0	Breakfast:	0 (included in room rate)
24 hour rate:	86.5 + room rate	Lunch:	25.5
		Dinner:	45.5
		Other:	0
		Drinks:	9.0
		Hotel to office:	6.5
		Total residual:	86.5

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## Overseas scale rates

Effective 6 April 2019

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<b>GRENADA</b>		Currency:	XCD (unless stated otherwise)
<b>St George's</b>			
Over 5 hours:	66.0	Room rate:	USD 144.5
Over 10 hours:	188.5	Breakfast:	45.5
24 hour rate:	255.0 + room rate	Lunch:	58.0
		Dinner:	115.0
		Other:	0
		Drinks:	15.5
		Hotel to office:	21.0
		Total residual:	255.0

---

<b>GUATEMALA</b>		Currency:	USD (unless stated otherwise)
<b>Guatemala City</b>			
Over 5 hours:	30.5	Room rate:	160.5
Over 10 hours:	72.0	Breakfast:	15.0
24 hour rate:	99.5 + room rate	Lunch:	26.5
		Dinner:	38.0
		Other:	5.0
		Drinks:	7.5
		Hotel to office:	7.5
		Total residual:	99.5

---

<b>GUINEA</b>		Currency:	GNF (unless stated otherwise)
<b>Conakry</b>			
Over 5 hours:	144,877.0	Room rate:	USD 100.5
Over 10 hours:	338,725.5	Breakfast:	0 (included in room rate)
24 hour rate:	443,812.5 + room rate	Lunch:	128,552.5
		Dinner:	177,524.5
		Other:	20,405.5
		Drinks:	32,648.5
		Hotel to office:	84,681.5
		Total residual:	443,812.5

---

<b>GUYANA</b>		Currency:	GYD (unless stated otherwise)
<b>Georgetown</b>			
Over 5 hours:	4,263.0	Room rate:	USD 181.0
Over 10 hours:	10,163.0	Breakfast:	3,002.0
24 hour rate:	14,953.0 + room rate	Lunch:	3,853.5
		Dinner:	5,490.5
		Other:	0
		Drinks:	819.0
		Hotel to office:	1,788.0
		Total residual:	14,953.0

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## Overseas scale rates

Effective 6 April 2019

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<b>HAITI</b>		Currency:	USD (unless stated otherwise)
<b>Port au Prince</b>			
Over 5 hours:	19.5	Room rate:	132.5
Over 10 hours:	48.5	Breakfast:	10.5
24 hour rate:	67.5 + room rate	Lunch:	18.0
		Dinner:	28.0
		Other:	0
		Drinks:	2.5
		Hotel to office:	8.5
		Total residual:	67.5

---

<b>HONDURAS</b>		Currency:	USD (unless stated otherwise)
<b>San Pedro Sula</b>			
Over 5 hours:	26.0	Room rate:	164.0
Over 10 hours:	67.0	Breakfast:	12.5
24 hour rate:	93.0 + room rate	Lunch:	24.0
		Dinner:	39.5
		Other:	4.5
		Drinks:	3.5
		Hotel to office:	9.0
		Total residual:	93.0

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## Overseas scale rates

Effective 6 April 2019

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### HONDURAS

Currency: USD (unless stated otherwise)

#### Tegucigalpa

Over 5 hours: 32.5  
Over 10 hours: 70.0  
24 hour rate: 82.0 + room rate

Room rate: 177.0  
Breakfast: 0 (included in room rate)  
Lunch: 29.5  
Dinner: 35.0  
Other: 4.5  
Drinks: 5.5  
Hotel to office: 7.5  
Total residual: 82.0

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### HONG KONG

Currency: HKD (unless stated otherwise)

#### Hong Kong

Over 5 hours: 292.5  
Over 10 hours: 761.5  
24 hour rate: 816.5 + room rate

Room rate: 2,376.5  
Breakfast: 0 (included in room rate)  
Lunch: 253.0  
Dinner: 429.5  
Other: 0  
Drinks: 79.0  
Hotel to office: 55.0  
Total residual: 816.5

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### HUNGARY

Currency: HUF (unless stated otherwise)

#### Budapest

Over 5 hours: 6,092.0  
Over 10 hours: 14,512.5  
24 hour rate: 16,001.0 + room rate

Room rate: EUR 137.0  
Breakfast: 0 (included in room rate)  
Lunch: 5,136.0  
Dinner: 7,465.0  
Other: 0  
Drinks: 1,911.5  
Hotel to office: 1,488.5  
Total residual: 16,001.0

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## Overseas scale rates

Effective 6 April 2019

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<b>ICELAND</b>		Currency:	ISK (unless stated otherwise)
<b>Reykjavik</b>			
Over 5 hours:	3,866.5	Room rate:	15,990.5
Over 10 hours:	16,368.0	Breakfast:	2,008.5
24 hour rate:	19,262.0 + room rate	Lunch:	3,489.5
		Dinner:	12,125.0
		Other:	0
		Drinks:	753.5
		Hotel to office:	885.5
		Total residual:	19,262.0

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<b>INDIA</b>		Currency:	INR (unless stated otherwise)
<b>Ahmedabad</b>			
Over 5 hours:	1,016.0	Room rate:	9,420.5
Over 10 hours:	2,212.5	Breakfast:	0 (included in room rate)
24 hour rate:	2,753.0 + room rate	Lunch:	893.0
		Dinner:	1,073.5
		Other:	0
		Drinks:	246.0
		Hotel to office:	540.5
		Total residual:	2,753.0

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<b>INDIA</b>		Currency:	INR (unless stated otherwise)
<b>Bangalore</b>			
Over 5 hours:	1,685.5	Room rate:	16,809.5
Over 10 hours:	3,746.0	Breakfast:	0 (included in room rate)
24 hour rate:	4,629.5 + room rate	Lunch:	1,406.0
		Dinner:	1,781.0
		Other:	369.0
		Drinks:	559.0
		Hotel to office:	514.5
		Total residual:	4,629.5

---

<b>INDIA</b>		Currency:	INR (unless stated otherwise)
<b>Chandigarh</b>			
Over 5 hours:	1,751.0	Room rate:	10,485.5
Over 10 hours:	3,917.0	Breakfast:	922.0
24 hour rate:	5,364.5 + room rate	Lunch:	1,520.5
		Dinner:	1,935.5
		Other:	0
		Drinks:	461.0
		Hotel to office:	525.5
		Total residual:	5,364.5

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## Overseas scale rates

Effective 6 April 2019

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<b>INDIA</b>		Currency:	INR (unless stated otherwise)
<b>Chennai (Madras)</b>			
Over 5 hours:	2,203.5	Room rate:	14,540.5
Over 10 hours:	5,097.5	Breakfast:	0 (included in room rate)
24 hour rate:	5,917.0 + room rate	Lunch:	1,843.5
		Dinner:	2,534.5
		Other:	305.0
		Drinks:	719.5
		Hotel to office:	514.5
		Total residual:	5,917.0

---

<b>INDIA</b>		Currency:	INR (unless stated otherwise)
<b>Hyderabad</b>			
Over 5 hours:	1,868.5	Room rate:	13,926.0
Over 10 hours:	4,187.0	Breakfast:	0 (included in room rate)
24 hour rate:	5,070.5 + room rate	Lunch:	1,630.5
		Dinner:	2,081.0
		Other:	369.0
		Drinks:	475.5
		Hotel to office:	514.5
		Total residual:	5,070.5

---

<b>INDIA</b>		Currency:	INR (unless stated otherwise)
<b>Jalandhar</b>			
Over 5 hours:	1,309.0	Room rate:	6,267.0
Over 10 hours:	3,125.0	Breakfast:	0 (included in room rate)
24 hour rate:	3,650.5 + room rate	Lunch:	1,124.5
		Dinner:	1,631.5
		Other:	0
		Drinks:	369.0
		Hotel to office:	525.5
		Total residual:	3,650.5

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<b>INDIA</b>		Currency:	INR (unless stated otherwise)
<b>Kolkata (Calcutta)</b>			
Over 5 hours:	2,171.5	Room rate:	13,418.0
Over 10 hours:	5,120.5	Breakfast:	0 (included in room rate)
24 hour rate:	5,650.0 + room rate	Lunch:	1,884.5
		Dinner:	2,662.5
		Other:	0
		Drinks:	573.5
		Hotel to office:	529.5
		Total residual:	5,650.0

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## Overseas scale rates

Effective 6 April 2019

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<b>INDIA</b>		Currency:	INR (unless stated otherwise)
<b>Ludhiana</b>			
Over 5 hours:	1,207.5	Room rate:	6,062.0
Over 10 hours:	2,673.0	Breakfast:	0 (included in room rate)
24 hour rate:	3,198.5 + room rate	Lunch:	1,106.0
		Dinner:	1,364.0
		Other:	0
		Drinks:	203.0
		Hotel to office:	525.5
		Total residual:	3,198.5

---

<b>INDIA</b>		Currency:	INR (unless stated otherwise)
<b>Mumbai (Bombay)</b>			
Over 5 hours:	2,186.0	Room rate:	14,888.5
Over 10 hours:	4,567.5	Breakfast:	0 (included in room rate)
24 hour rate:	5,108.0 + room rate	Lunch:	1,950.5
		Dinner:	2,146.5
		Other:	0
		Drinks:	470.5
		Hotel to office:	540.5
		Total residual:	5,108.0

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<b>INDIA</b>		Currency:	INR (unless stated otherwise)
<b>Nashik</b>			
Over 5 hours:	942.5	Room rate:	7,569.5
Over 10 hours:	2,237.0	Breakfast:	0 (included in room rate)
24 hour rate:	2,777.5 + room rate	Lunch:	819.5
		Dinner:	1,171.5
		Other:	0
		Drinks:	246.0
		Hotel to office:	540.5
		Total residual:	2,777.5

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<b>INDIA</b>		Currency:	INR (unless stated otherwise)
<b>New Delhi</b>			
Over 5 hours:	2,334.0	Room rate:	13,926.0
Over 10 hours:	5,572.0	Breakfast:	0 (included in room rate)
24 hour rate:	6,100.5 + room rate	Lunch:	2,020.5
		Dinner:	2,924.5
		Other:	0
		Drinks:	627.0
		Hotel to office:	528.5
		Total residual:	6,100.5

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## Overseas scale rates

Effective 6 April 2019

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<b>INDIA</b>		Currency:	INR (unless stated otherwise)
<b>Pune</b>			
Over 5 hours:	1,411.0	Room rate:	16,219.5
Over 10 hours:	3,475.5	Breakfast:	0 (included in room rate)
24 hour rate:	4,016.0 + room rate	Lunch:	1,217.5
		Dinner:	1,871.0
		Other:	0
		Drinks:	387.0
		Hotel to office:	540.5
		Total residual:	4,016.0

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<b>INDONESIA</b>		Currency:	IDR (unless stated otherwise)
<b>Jakarta</b>			
Over 5 hours:	347,139.5	Room rate:	USD 155.0
Over 10 hours:	723,469.5	Breakfast:	0 (included in room rate)
24 hour rate:	986,827.0 + room rate	Lunch:	299,802.0
		Dinner:	328,993.0
		Other:	165,680.0
		Drinks:	94,674.5
		Hotel to office:	97,677.5
		Total residual:	986,827.0

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<b>INDONESIA</b>		Currency:	IDR (unless stated otherwise)
<b>Semarang</b>			
Over 5 hours:	183,037.0	Room rate:	606,384.5
Over 10 hours:	476,527.5	Breakfast:	0 (included in room rate)
24 hour rate:	585,476.5 + room rate	Lunch:	157,790.5
		Dinner:	268,244.0
		Other:	15,779.5
		Drinks:	50,493.0
		Hotel to office:	93,169.5
		Total residual:	585,476.5

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## Overseas scale rates

Effective 6 April 2019

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**IRAN** Currency: IRR (unless stated otherwise)  
**Tehran**

Over 5 hours:	559,938.5	Room rate:	USD 139.0
Over 10 hours:	1,313,334.5	Breakfast:	0 (included in room rate)
24 hour rate:	1,509,517.5 + room rate	Lunch:	498,631.0
		Dinner:	692,089.0
		Other:	0
		Drinks:	122,614.5
		Hotel to office:	196,183.0
		Total residual:	1,509,517.5

---

**IRELAND** Currency: EUR (unless stated otherwise)  
**Dublin**

Over 5 hours:	38.5	Room rate:	149.0
Over 10 hours:	94.0	Breakfast:	0 (included in room rate)
24 hour rate:	99.0 + room rate	Lunch:	34.0
		Dinner:	51.5
		Other:	0
		Drinks:	8.5
		Hotel to office:	5.0
		Total residual:	99.0

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**ISRAEL (SEE ALSO OCCUPIED TERRITORIES)** Currency: USD (unless stated otherwise)  
**Tel Aviv**

Over 5 hours:	33.0	Room rate:	183.5
Over 10 hours:	79.5	Breakfast:	0 (included in room rate)
24 hour rate:	95.0 + room rate	Lunch:	28.5
		Dinner:	42.5
		Other:	7.0
		Drinks:	8.5
		Hotel to office:	8.5
		Total residual:	95.0

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## Overseas scale rates

Effective 6 April 2019

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<b>ITALY</b>		Currency:	EUR (unless stated otherwise)
<b>Bologna, Florence, Genoa, Milan, Turin and Venice</b>			
Over 5 hours:	34.0	Room rate:	230.0
Over 10 hours:	84.5	Breakfast:	0 (included in room rate)
24 hour rate:	96.5 + room rate	Lunch:	31.5
		Dinner:	48.0
		Other:	6.5
		Drinks:	5.0
		Hotel to office:	5.5
		Total residual:	96.5

---

<b>ITALY</b>		Currency:	EUR (unless stated otherwise)
<b>Rome and Naples</b>			
Over 5 hours:	35.5	Room rate:	170.0
Over 10 hours:	81.5	Breakfast:	0 (included in room rate)
24 hour rate:	90.0 + room rate	Lunch:	31.5
		Dinner:	42.5
		Other:	2.5
		Drinks:	7.5
		Hotel to office:	6.0
		Total residual:	90.0

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<b>JAMAICA</b>		Currency:	USD (unless stated otherwise)
<b>Kingston</b>			
Over 5 hours:	31.5	Room rate:	216.5
Over 10 hours:	94.5	Breakfast:	6.0
24 hour rate:	114.5 + room rate	Lunch:	25.5
		Dinner:	57.5
		Other:	5.0
		Drinks:	11.5
		Hotel to office:	9.0
		Total residual:	114.5

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## Overseas scale rates

Effective 6 April 2019

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<b>JAPAN</b>		Currency:	JPY (unless stated otherwise)
<b>Osaka</b>			
Over 5 hours:	2,578.0	Room rate:	15,333.5
Over 10 hours:	8,239.5	Breakfast:	2,359.0
24 hour rate:	11,474.0 + room rate	Lunch:	1,634.0
		Dinner:	4,718.0
		Other:	0
		Drinks:	1,887.5
		Hotel to office:	875.5
		Total residual:	11,474.0

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<b>JAPAN</b>		Currency:	JPY (unless stated otherwise)
<b>Tokyo</b>			
Over 5 hours:	4,445.5	Room rate:	18,381.5
Over 10 hours:	10,534.5	Breakfast:	0 (included in room rate)
24 hour rate:	11,290.5 + room rate	Lunch:	3,641.0
		Dinner:	5,285.0
		Other:	0
		Drinks:	1,608.5
		Hotel to office:	756.0
		Total residual:	11,290.5

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<b>JORDAN</b>		Currency:	JOD (unless stated otherwise)
<b>Amman</b>			
Over 5 hours:	30.5	Room rate:	131.5
Over 10 hours:	73.5	Breakfast:	0 (included in room rate)
24 hour rate:	84.5 + room rate	Lunch:	25.5
		Dinner:	38.0
		Other:	3.5
		Drinks:	10.0
		Hotel to office:	7.5
		Total residual:	84.5

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<b>JORDAN</b>		Currency:	JOD (unless stated otherwise)
<b>Aqaba</b>			
Over 5 hours:	26.0	Room rate:	107.0
Over 10 hours:	58.0	Breakfast:	0 (included in room rate)
24 hour rate:	65.5 + room rate	Lunch:	22.5
		Dinner:	29.0
		Other:	0
		Drinks:	6.5
		Hotel to office:	7.5
		Total residual:	65.5

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## Overseas scale rates

Effective 6 April 2019

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<b>JORDAN</b>		Currency:	JOD (unless stated otherwise)
<b>Petra</b>			
Over 5 hours:	26.0	Room rate:	99.5
Over 10 hours:	58.0	Breakfast:	0 (included in room rate)
24 hour rate:	65.5 + room rate	Lunch:	22.5
		Dinner:	29.0
		Other:	0
		Drinks:	6.5
		Hotel to office:	7.5
		Total residual:	65.5

---

<b>KAZAKHSTAN</b>		Currency:	KZT (unless stated otherwise)
<b>Almaty</b>			
Over 5 hours:	9,460.0	Room rate:	43,626.5
Over 10 hours:	23,650.0	Breakfast:	0 (included in room rate)
24 hour rate:	25,036.0 + room rate	Lunch:	8,347.0
		Dinner:	13,077.0
		Other:	0
		Drinks:	2,226.0
		Hotel to office:	1,386.0
		Total residual:	25,036.0

---

<b>KAZAKHSTAN</b>		Currency:	USD (unless stated otherwise)
<b>Astana</b>			
Over 5 hours:	43.0	Room rate:	263.0
Over 10 hours:	120.0	Breakfast:	0 (included in room rate)
24 hour rate:	131.0 + room rate	Lunch:	35.5
		Dinner:	70.0
		Other:	4.0
		Drinks:	14.5
		Hotel to office:	7.0
		Total residual:	131.0

---

<b>KAZAKHSTAN</b>		Currency:	KZT (unless stated otherwise)
<b>Atyrau</b>			
Over 5 hours:	5,234.0	Room rate:	27,595.0
Over 10 hours:	14,591.0	Breakfast:	0 (included in room rate)
24 hour rate:	16,227.5 + room rate	Lunch:	4,599.5
		Dinner:	8,722.5
		Other:	634.5
		Drinks:	1,269.0
		Hotel to office:	1,002.0
		Total residual:	16,227.5

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## Overseas scale rates

Effective 6 April 2019

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<b>KENYA</b>		Currency:	KES (unless stated otherwise)
<b>Mombasa</b>			
Over 5 hours:	1,756.5	Room rate:	USD 84.5
Over 10 hours:	4,332.0	Breakfast:	0 (included in room rate)
24 hour rate:	5,190.0 + room rate	Lunch:	1,582.0
		Dinner:	2,401.5
		Other:	116.5
		Drinks:	348.5
		Hotel to office:	741.5
		Total residual:	5,190.0

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<b>KENYA</b>		Currency:	KES (unless stated otherwise)
<b>Nairobi</b>			
Over 5 hours:	1,654.5	Room rate:	11,318.0
Over 10 hours:	4,070.5	Breakfast:	0 (included in room rate)
24 hour rate:	5,102.5 + room rate	Lunch:	1,480.0
		Dinner:	2,242.0
		Other:	290.5
		Drinks:	348.5
		Hotel to office:	741.5
		Total residual:	5,102.5

---

<b>KOREA, DEMOCRATIC PEOPLE'S REPUBLIC</b>		Currency:	EUR (unless stated otherwise)
<b>Pyongyang</b>			
Over 5 hours:	19.5	Room rate:	81.0
Over 10 hours:	43.5	Breakfast:	0 (included in room rate)
24 hour rate:	49.5 + room rate	Lunch:	16.0
		Dinner:	20.5
		Other:	1.0
		Drinks:	7.0
		Hotel to office:	5.0
		Total residual:	49.5

---

## Overseas scale rates

Effective 6 April 2019

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### KOREA, REPUBLIC

Currency: KRW (unless stated otherwise)

#### Seoul (also applies to Ulsan, Busan, Daejon, Jeju Island, Daego)

Over 5 hours:	64,949.0	Room rate:	277,384.0
Over 10 hours:	147,488.0	Breakfast:	0 (included in room rate)
24 hour rate:	167,991.0 + room rate	Lunch:	53,447.5
		Dinner:	71,037.5
		Other:	11,276.0
		Drinks:	23,003.0
		Hotel to office:	9,227.0
		Total residual:	167,991.0

---

### KOSOVO

Currency: EUR (unless stated otherwise)

#### Pristina

Over 5 hours:	15.0	Room rate:	81.0
Over 10 hours:	37.5	Breakfast:	0 (included in room rate)
24 hour rate:	44.5 + room rate	Lunch:	13.0
		Dinner:	21.0
		Other:	1.5
		Drinks:	3.5
		Hotel to office:	5.5
		Total residual:	44.5

---

### KUWAIT

Currency: KWD (unless stated otherwise)

#### Kuwait

Over 5 hours:	14.0	Room rate:	74.5
Over 10 hours:	33.5	Breakfast:	0 (included in room rate)
24 hour rate:	36.5 + room rate	Lunch:	11.5
		Dinner:	17.5
		Other:	0
		Drinks:	4.5
		Hotel to office:	3.0
		Total residual:	36.5

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## Overseas scale rates

Effective 6 April 2019

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### KYRGYZSTAN

Currency: USD (unless stated otherwise)

#### Bishkek

Over 5 hours: 28.0  
Over 10 hours: 75.5  
24 hour rate: 82.5 + room rate

Room rate: 161.5  
Breakfast: 0 (included in room rate)  
Lunch: 24.5  
Dinner: 44.0  
Other: 0  
Drinks: 7.0  
Hotel to office: 7.0  
Total residual: 82.5

---

### LAOS

Currency: LAK (unless stated otherwise)

#### Vientiane

Over 5 hours: 337,253.5  
Over 10 hours: 770,864.5  
24 hour rate: 997,108.5 + room rate

Room rate: 929,071.0  
Breakfast: 0 (included in room rate)  
Lunch: 273,014.5  
Dinner: 369,372.5  
Other: 160,597.0  
Drinks: 128,477.5  
Hotel to office: 65,647.0  
Total residual: 997,108.5

---

### LATVIA

Currency: EUR (unless stated otherwise)

#### Riga

Over 5 hours: 22.5  
Over 10 hours: 55.0  
24 hour rate: 60.0 + room rate

Room rate: 115.0  
Breakfast: 0 (included in room rate)  
Lunch: 19.5  
Dinner: 30.0  
Other: 0  
Drinks: 5.5  
Hotel to office: 5.0  
Total residual: 60.0

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## Overseas scale rates

Effective 6 April 2019

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### LITHUANIA

Currency: EUR

#### Vilnius

Over 5 hours:	28.5	Room rate	EUR 93.0
Over 10 hours:	65.0	Breakfast:	0 (included in room rate)
24 hour rate:	74.0 + room rate	Lunch:	26.0
		Dinner:	34.5
		Other:	0
		Drinks:	5.0
		Hotel to office:	6.5
		Total residual:	74.0

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## Overseas scale rates

Effective 6 April 2019

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### LUXEMBOURG

Currency: EUR (unless stated otherwise)

#### Luxembourg

Over 5 hours:	33.0	Room rate:	241.0
Over 10 hours:	89.0	Breakfast:	28.5
24 hour rate:	123.0 + room rate	Lunch:	28.5
		Dinner:	52.0
		Other:	0
		Drinks:	8.5
		Hotel to office:	5.5
		Total residual:	123.0

---

### MACAU SAR

Currency: HKD (unless stated otherwise)

#### Macao

Over 5 hours:	350.0	Room rate:	2,484.5
Over 10 hours:	832.0	Breakfast:	183.5
24 hour rate:	1,089.5 + room rate	Lunch:	291.0
		Dinner:	423.0
		Other:	0
		Drinks:	118.0
		Hotel to office:	74.0
		Total residual:	1,089.5

---

### MACEDONIA

Currency: MKD (unless stated otherwise)

#### Skopje

Over 5 hours:	677.0	Room rate:	8,314.0
Over 10 hours:	1,487.5	Breakfast:	0 (included in room rate)
24 hour rate:	1,901.5 + room rate	Lunch:	566.0
		Dinner:	699.5
		Other:	0
		Drinks:	222.0
		Hotel to office:	414.0
		Total residual:	1,901.5

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## Overseas scale rates

Effective 6 April 2019

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### MACEDONIA

Currency: MKD (unless stated otherwise)

#### Ohrid and Elsewhere

Over 5 hours:	466.5	Room rate:	3,350.5
Over 10 hours:	1,099.5	Breakfast:	0 (included in room rate)
24 hour rate:	1,513.5 + room rate	Lunch:	411.0
		Dinner:	577.5
		Other:	0
		Drinks:	111.0
		Hotel to office:	414.0
		Total residual:	1,513.5

---

### MADAGASCAR

Currency: MGA (unless stated otherwise)

#### Antananarivo

Over 5 hours:	56,012.0	Room rate:	471,687.5
Over 10 hours:	146,819.5	Breakfast:	45,828.0
24 hour rate:	219,663.5 + room rate	Lunch:	50,920.0
		Dinner:	85,715.5
		Other:	6,789.5
		Drinks:	10,184.0
		Hotel to office:	20,226.5
		Total residual:	219,663.5

---

### MALAWI

Currency: MWK (unless stated otherwise)

#### Lilongwe

Over 5 hours:	6,300.0	Room rate:	USD 111.5
Over 10 hours:	15,913.5	Breakfast:	0 (included in room rate)
24 hour rate:	19,194.0 + room rate	Lunch:	5,727.0
		Dinner:	9,040.5
		Other:	543.5
		Drinks:	1,146.0
		Hotel to office:	2,737.0
		Total residual:	19,194.0

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## Overseas scale rates

Effective 6 April 2019

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### MALAYSIA

Currency: MYR (unless stated otherwise)

#### Kuala Lumpur

Over 5 hours:	116.5	Room rate:	374.0
Over 10 hours:	279.0	Breakfast:	0 (included in room rate)
24 hour rate:	334.0 + room rate	Lunch:	94.5
		Dinner:	140.5
		Other:	23.5
		Drinks:	44.0
		Hotel to office:	31.5
		Total residual:	334.0

---

### MALI

Currency: XOF (unless stated otherwise)

#### Bamako

Over 5 hours:	12,241.0	Room rate:	61,759.5
Over 10 hours:	33,940.0	Breakfast:	9,459.0
24 hour rate:	48,629.5 + room rate	Lunch:	10,571.5
		Dinner:	20,030.0
		Other:	2,003.0
		Drinks:	3,338.5
		Hotel to office:	3,227.5
		Total residual:	48,629.5

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## Overseas scale rates

Effective 6 April 2019

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<b>MALTA</b>		Currency:	EUR (unless stated otherwise)
<b>Valletta</b>			
Over 5 hours:	27.5	Room rate:	116.0
Over 10 hours:	64.0	Breakfast:	0 (included in room rate)
24 hour rate:	74.5 + room rate	Lunch:	24.5
		Dinner:	33.5
		Other:	4.5
		Drinks:	6.0
		Hotel to office:	6.0
		Total residual:	74.5

---

<b>MAURITANIA</b>		Currency:	EUR (unless stated otherwise)
<b>Nouakchott</b>			
Over 5 hours:	18.5	Room rate:	128.5
Over 10 hours:	50.0	Breakfast:	14.0
24 hour rate:	69.0 + room rate	Lunch:	15.0
		Dinner:	28.5
		Other:	0
		Drinks:	6.5
		Hotel to office:	5.0
		Total residual:	69.0

---

<b>MAURITIUS</b>		Currency:	MUR (unless stated otherwise)
<b>Port Louis</b>			
Over 5 hours:	785.5	Room rate:	5,781.0
Over 10 hours:	1,882.0	Breakfast:	0 (included in room rate)
24 hour rate:	2,160.5 + room rate	Lunch:	686.0
		Dinner:	997.5
		Other:	0
		Drinks:	198.5
		Hotel to office:	278.5
		Total residual:	2,160.5

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## Overseas scale rates

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<b>MEXICO</b>		Currency:	MXN (unless stated otherwise)
<b>Mexico City</b>			
Over 5 hours:	223.5	Room rate:	USD 215.0
Over 10 hours:	648.0	Breakfast:	279.5
24 hour rate:	1,034.5 + room rate	Lunch:	201.0
		Dinner:	402.0
		Other:	0
		Drinks:	45.0
		Hotel to office:	107.0
		Total residual:	1,034.5

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<b>MOLDOVA</b>		Currency:	MDL (unless stated otherwise)
<b>Chisinau</b>			
Over 5 hours:	432.0	Room rate:	EUR 130.5
Over 10 hours:	989.5	Breakfast:	0 (included in room rate)
24 hour rate:	1,165.0 + room rate	Lunch:	352.0
		Dinner:	478.0
		Other:	80.0
		Drinks:	159.5
		Hotel to office:	95.5
		Total residual:	1,165.0

---

<b>MONGOLIA</b>		Currency:	MNT (unless stated otherwise)
<b>Ulaanbaatar</b>			
Over 5 hours:	31,415.0	Room rate:	USD 111.5
Over 10 hours:	71,053.5	Breakfast:	0 (included in room rate)
24 hour rate:	89,672.5 + room rate	Lunch:	28,125.5
		Dinner:	36,349.0
		Other:	2,961.0
		Drinks:	6,579.0
		Hotel to office:	15,658.0
		Total residual:	89,672.5

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## Overseas scale rates

Effective 6 April 2019

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### MONTENEGRO

Currency: EUR (unless stated otherwise)

#### Podgorica

Over 5 hours: 15.5  
Over 10 hours: 39.0  
24 hour rate: 49.0 + room rate

Room rate: 119.0  
Breakfast: 0 (included in room rate)  
Lunch: 13.5  
Dinner: 21.5  
Other: 3.0  
Drinks: 4.0  
Hotel to office: 7.0  
Total residual: 49.0

---

### MONTSERRAT

Currency: XCD (unless stated otherwise)

#### Plymouth

Over 5 hours: 53.5  
Over 10 hours: 165.0  
24 hour rate: 229.5 + room rate

Room rate: USD 132.5  
Breakfast: 44.5  
Lunch: 47.0  
Dinner: 105.5  
Other: 0  
Drinks: 12.5  
Hotel to office: 20.0  
Total residual: 229.5

---

### MOROCCO

Currency: MAD (unless stated otherwise)

#### Agadir

Over 5 hours: 209.5  
Over 10 hours: 559.5  
24 hour rate: 648.5 + room rate

Room rate: 1,304.0  
Breakfast: 0 (included in room rate)  
Lunch: 183.0  
Dinner: 324.0  
Other: 37.0  
Drinks: 52.5  
Hotel to office: 52.0  
Total residual: 648.5

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## Overseas scale rates

Effective 6 April 2019

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<b>MOROCCO</b>		Currency:	MAD (unless stated otherwise)
<b>Casablanca</b>			
Over 5 hours:	365.5	Room rate:	2,036.0
Over 10 hours:	888.0	Breakfast:	272.0
24 hour rate:	1,305.5 + room rate	Lunch:	318.5
		Dinner:	475.5
		Other:	94.0
		Drinks:	94.0
		Hotel to office:	51.5
		Total residual:	1,305.5

---

<b>MOROCCO</b>		Currency:	MAD (unless stated otherwise)
<b>Fes</b>			
Over 5 hours:	178.0	Room rate:	1,086.5
Over 10 hours:	502.0	Breakfast:	0 (included in room rate)
24 hour rate:	553.5 + room rate	Lunch:	157.0
		Dinner:	303.0
		Other:	0
		Drinks:	42.0
		Hotel to office:	51.5
		Total residual:	553.5

---

<b>MOROCCO</b>		Currency:	MAD (unless stated otherwise)
<b>Marrakech</b>			
Over 5 hours:	178.0	Room rate:	917.5
Over 10 hours:	481.0	Breakfast:	125.5
24 hour rate:	689.5 + room rate	Lunch:	151.5
		Dinner:	277.0
		Other:	31.5
		Drinks:	52.5
		Hotel to office:	51.5
		Total residual:	689.5

---

<b>MOROCCO</b>		Currency:	MAD (unless stated otherwise)
<b>Rabat</b>			
Over 5 hours:	235.5	Room rate:	1,531.0
Over 10 hours:	585.5	Breakfast:	0 (included in room rate)
24 hour rate:	637.0 + room rate	Lunch:	204.0
		Dinner:	318.5
		Other:	0
		Drinks:	63.0
		Hotel to office:	51.5
		Total residual:	637.0

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## Overseas scale rates

Effective 6 April 2019

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### MOROCCO

Currency: MAD (unless stated otherwise)

#### Tangier

Over 5 hours: 261.5  
Over 10 hours: 669.0  
24 hour rate: 720.5 + room rate

Room rate: 1,863.5  
Breakfast: 0 (included in room rate)  
Lunch: 219.5  
Dinner: 365.5  
Other: 0  
Drinks: 84.0  
Hotel to office: 51.5  
Total residual: 720.5

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### MOZAMBIQUE

Currency: MZN (unless stated otherwise)

#### Maputo

Over 5 hours: 1,153.0  
Over 10 hours: 2,606.0  
24 hour rate: 2,924.0 + room rate

Room rate: USD 195.0  
Breakfast: 0 (included in room rate)  
Lunch: 1,016.5  
Dinner: 1,316.5  
Other: 95.5  
Drinks: 273.0  
Hotel to office: 222.5  
Total residual: 2,924.0

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### MYANMAR (BURMA)

Currency: USD (unless stated otherwise)

#### Yangon (Rangoon)

Over 5 hours: 23.0  
Over 10 hours: 52.0  
24 hour rate: 59.5 + room rate

Room rate: 64.5  
Breakfast: 0 (included in room rate)  
Lunch: 19.5  
Dinner: 25.5  
Other: 0  
Drinks: 7.0  
Hotel to office: 7.5  
Total residual: 59.5

---

### NAMIBIA

Currency: NAD (unless stated otherwise)

#### Windhoek

Over 5 hours: 108.0  
Over 10 hours: 284.5  
24 hour rate: 358.5 + room rate

Room rate: 1,150.0  
Breakfast: 0 (included in room rate)  
Lunch: 96.0  
Dinner: 164.5  
Other: 0  
Drinks: 24.0  
Hotel to office: 74.0

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## Overseas scale rates

Effective 6 April 2019

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### NEPAL

Currency: NPR (unless stated otherwise)

#### Kathmandu

Over 5 hours: 2,001.5  
Over 10 hours: 4,748.5  
24 hour rate: 5,455.0 + room rate

Room rate: USD 124.5  
Breakfast: 0 (included in room rate)  
Lunch: 1,766.0  
Dinner: 2,511.5  
Other: 0  
Drinks: 471.0  
Hotel to office: 706.5  
Total residual: 5,455.0

---

### NETHERLANDS

Currency: EUR (unless stated otherwise)

#### Amsterdam

Over 5 hours: 25.0  
Over 10 hours: 65.0  
24 hour rate: 72.0 + room rate

Room rate: 150.0  
Breakfast: 0 (included in room rate)  
Lunch: 22.0  
Dinner: 37.5  
Other: 0  
Drinks: 5.5  
Hotel to office: 7.0  
Total residual: 72.0

## Overseas scale rates

Effective 6 April 2019

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### NETHERLANDS

Currency: EUR (unless stated otherwise)

#### The Hague

Over 5 hours:	29.5	Room rate:	163.5
Over 10 hours:	87.5	Breakfast:	25.0
24 hour rate:	117.5 + room rate	Lunch:	26.0
		Dinner:	55.0
		Other:	0
		Drinks:	6.5
		Hotel to office:	5.0
		Total residual:	117.5

---

### NEW ZEALAND

Currency: NZD (unless stated otherwise)

#### Auckland

Over 5 hours:	54.0	Room rate:	205.5
Over 10 hours:	133.0	Breakfast:	36.0
24 hour rate:	180.5 + room rate	Lunch:	48.0
		Dinner:	73.5
		Other:	0
		Drinks:	11.5
		Hotel to office:	11.5
		Total residual:	180.5

---

### NEW ZEALAND

Currency: NZD (unless stated otherwise)

#### Christchurch

Over 5 hours:	43.0	Room rate:	110.0
Over 10 hours:	109.0	Breakfast:	27.0
24 hour rate:	147.5 + room rate	Lunch:	39.0
		Dinner:	62.0
		Other:	0
		Drinks:	8.0
		Hotel to office:	11.5
		Total residual:	147.5

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## Overseas scale rates

Effective 6 April 2019

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### NEW ZEALAND

Currency: NZD (unless stated otherwise)

#### Wellington

Over 5 hours:	53.5	Room rate:	225.0
Over 10 hours:	146.5	Breakfast:	33.5
24 hour rate:	191.5 + room rate	Lunch:	49.0
		Dinner:	88.5
		Other:	0
		Drinks:	9.0
		Hotel to office:	11.5
		Total residual:	191.5

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### NICARAGUA

Currency: USD (unless stated otherwise)

#### Managua

Over 5 hours:	24.0	Room rate:	192.0
Over 10 hours:	60.0	Breakfast:	0 (included in room rate)
24 hour rate:	73.5 + room rate	Lunch:	22.5
		Dinner:	34.5
		Other:	4.5
		Drinks:	3.0
		Hotel to office:	9.0
		Total residual:	73.5

---

### NIGERIA

Currency: NGN (unless stated otherwise)

#### Abuja

Over 5 hours:	7,644.5	Room rate:	79,560.0
Over 10 hours:	17,836.5	Breakfast:	7,233.0
24 hour rate:	27,529.0 + room rate	Lunch:	6,986.5
		Dinner:	9,534.5
		Other:	1,068.5
		Drinks:	1,315.5
		Hotel to office:	1,391.0
		Total residual:	27,529.0

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## Overseas scale rates

Effective 6 April 2019

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<b>NIGERIA</b>		Currency:	NGN (unless stated otherwise)
<b>Lagos</b>			
Over 5 hours:	6,564.0	Room rate:	68,217.5
Over 10 hours:	14,755.5	Breakfast:	6,329.0
24 hour rate:	23,480.0 + room rate	Lunch:	5,605.5
		Dinner:	7,233.0
		Other:	850.0
		Drinks:	1,917.0
		Hotel to office:	1,545.5
		Total residual:	23,480.0

---

<b>NIGERIA</b>		Currency:	NGN (unless stated otherwise)
<b>Port Harcourt</b>			
Over 5 hours:	5,573.0	Room rate:	75,943.5
Over 10 hours:	14,236.0	Breakfast:	3,945.5
24 hour rate:	19,852.0 + room rate	Lunch:	4,816.5
		Dinner:	7,907.0
		Other:	0
		Drinks:	1,512.5
		Hotel to office:	1,670.5
		Total residual:	19,852.0

---

<b>NORWAY</b>		Currency:	NOK (unless stated otherwise)
<b>Bergen</b>			
Over 5 hours:	422.0	Room rate:	1,388.5
Over 10 hours:	1,134.5	Breakfast:	0 (included in room rate)
24 hour rate:	1,176.0 + room rate	Lunch:	381.5
		Dinner:	672.0
		Other:	0
		Drinks:	81.0
		Hotel to office:	41.5
		Total residual:	1,176.0

---

<b>NORWAY</b>		Currency:	NOK (unless stated otherwise)
<b>Oslo</b>			
Over 5 hours:	326.0	Room rate:	1,192.5
Over 10 hours:	806.5	Breakfast:	0 (included in room rate)
24 hour rate:	848.0 + room rate	Lunch:	296.5
		Dinner:	451.0
		Other:	0
		Drinks:	59.0
		Hotel to office:	41.5
		Total residual:	848.0

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## Overseas scale rates

Effective 6 April 2019

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### NORWAY

Currency: NOK (unless stated otherwise)

#### Stavanger

Over 5 hours: 380.5  
Over 10 hours: 1,043.5  
24 hour rate: 1,085.0 + room rate

Room rate: 1,301.5  
Breakfast: 0 (included in room rate)  
Lunch: 353.0  
Dinner: 636.0  
Other: 0  
Drinks: 54.5  
Hotel to office: 41.5  
Total residual: 1,085.0

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### OCCUPIED TERRITORIES

Currency: USD (unless stated otherwise)

#### Jerusalem

Over 5 hours: 28.5  
Over 10 hours: 88.0  
24 hour rate: 100.5 + room rate

Room rate: 208.0  
Breakfast: 0 (included in room rate)  
Lunch: 24.5  
Dinner: 56.0  
Other: 4.0  
Drinks: 7.5  
Hotel to office: 8.5  
Total residual: 100.5

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### OMAN

Currency: OMR (unless stated otherwise)

#### Muscat

Over 5 hours: 23.5  
Over 10 hours: 59.0  
24 hour rate: 63.0 + room rate

Room rate: 104.5  
Breakfast: 0 (included in room rate)  
Lunch: 19.5  
Dinner: 32.0  
Other: 0  
Drinks: 7.5  
Hotel to office: 4.0  
Total residual: 63.0

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## Overseas scale rates

Effective 6 April 2019

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<b>PAKISTAN</b>		Currency:	PKR (unless stated otherwise)
<b>Karachi</b>			
Over 5 hours:	1,451.5	Room rate:	16,001.5
Over 10 hours:	3,515.0	Breakfast:	0 (included in room rate)
24 hour rate:	4,233.5 + room rate	Lunch:	1,281.5
		Dinner:	1,894.0
		Other:	0
		Drinks:	339.5
		Hotel to office:	718.5
		Total residual:	4,233.5

---

<b>PAKISTAN</b>		Currency:	PKR (unless stated otherwise)
<b>Lahore</b>			
Over 5 hours:	1,630.5	Room rate:	USD 173.0
Over 10 hours:	4,278.0	Breakfast:	0 (included in room rate)
24 hour rate:	5,069.5 + room rate	Lunch:	1,356.5
		Dinner:	2,374.0
		Other:	0
		Drinks:	547.5
		Hotel to office:	791.5
		Total residual:	5,069.5

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<b>PAKISTAN</b>		Currency:	PKR (unless stated otherwise)
<b>Peshawar</b>			
Over 5 hours:	1,046.0	Room rate:	15,072.5
Over 10 hours:	2,544.0	Breakfast:	0 (included in room rate)
24 hour rate:	3,348.5 + room rate	Lunch:	895.0
		Dinner:	1,347.5
		Other:	0
		Drinks:	301.5
		Hotel to office:	804.5
		Total residual:	3,348.5

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<b>PAKISTAN</b>		Currency:	PKR (unless stated otherwise)
<b>Quetta</b>			
Over 5 hours:	1,140.0	Room rate:	13,263.5
Over 10 hours:	2,807.5	Breakfast:	0 (included in room rate)
24 hour rate:	3,599.5 + room rate	Lunch:	1,017.5
		Dinner:	1,545.0
		Other:	0
		Drinks:	245.0
		Hotel to office:	792.0
		Total residual:	3,599.5

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## Overseas scale rates

Effective 6 April 2019

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<b>PANAMA</b>		Currency:	USD (unless stated otherwise)
<b>Panama City</b>			
Over 5 hours:	32.5	Room rate:	157.0
Over 10 hours:	71.0	Breakfast:	0 (included in room rate)
24 hour rate:	81.0 + room rate	Lunch:	29.0
		Dinner:	35.0
		Other:	0
		Drinks:	7.0
		Hotel to office:	10.0
		Total residual:	81.0

---

<b>PAPUA NEW GUINEA</b>		Currency:	PGK (unless stated otherwise)
<b>Port Moresby</b>			
Over 5 hours:	84.5	Room rate:	719.0
Over 10 hours:	209.5	Breakfast:	0 (included in room rate)
24 hour rate:	246.5 + room rate	Lunch:	70.5
		Dinner:	111.0
		Other:	7.0
		Drinks:	28.0
		Hotel to office:	30.0
		Total residual:	246.5

---

<b>PERU</b>		Currency:	PEN (unless stated otherwise)
<b>Lima</b>			
Over 5 hours:	131.0	Room rate:	USD 179.5
Over 10 hours:	299.5	Breakfast:	0 (included in room rate)
24 hour rate:	326.5 + room rate	Lunch:	110.0
		Dinner:	148.0
		Other:	0
		Drinks:	41.5
		Hotel to office:	27.0
		Total residual:	326.5

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## Overseas scale rates

Effective 6 April 2019

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<b>PHILIPPINES</b>		Currency:	PHP (unless stated otherwise)
<b>Cebu</b>			
Over 5 hours:	1,036.5	Room rate:	USD 129.5
Over 10 hours:	2,472.5	Breakfast:	0 (included in room rate)
24 hour rate:	3,033.0 + room rate	Lunch:	880.5
		Dinner:	1,280.0
		Other:	149.5
		Drinks:	312.0
		Hotel to office:	411.0
		Total residual:	3,033.0

---

<b>PHILIPPINES</b>		Currency:	PHP (unless stated otherwise)
<b>Manila</b>			
Over 5 hours:	1,528.5	Room rate:	7,323.5
Over 10 hours:	3,751.0	Breakfast:	0 (included in room rate)
24 hour rate:	4,345.0 + room rate	Lunch:	1,315.0
		Dinner:	2,009.5
		Other:	183.0
		Drinks:	426.5
		Hotel to office:	411.0
		Total residual:	4,345.0

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<b>POLAND</b>		Currency:	PLN (unless stated otherwise)
<b>Warsaw</b>			
Over 5 hours:	154.0	Room rate:	EUR 115.0
Over 10 hours:	372.5	Breakfast:	0 (included in room rate)
24 hour rate:	393.0 + room rate	Lunch:	136.0
		Dinner:	201.0
		Other:	0
		Drinks:	35.5
		Hotel to office:	20.5
		Total residual:	393.0

---

<b>PORTUGAL</b>		Currency:	EUR (unless stated otherwise)
<b>Azores</b>			
Over 5 hours:	16.5	Room rate:	107.0
Over 10 hours:	44.5	Breakfast:	0 (included in room rate)
24 hour rate:	49.5 + room rate	Lunch:	14.0
		Dinner:	26.0
		Other:	0
		Drinks:	4.5
		Hotel to office:	5.0
		Total residual:	49.5

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## Overseas scale rates

Effective 6 April 2019

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<b>PORTUGAL</b>		Currency:	EUR (unless stated otherwise)
<b>Funchal (Madeira)</b>			
Over 5 hours:	23.5	Room rate:	103.0
Over 10 hours:	60.0	Breakfast:	0 (included in room rate)
24 hour rate:	65.0 + room rate	Lunch:	20.5
		Dinner:	34.0
		Other:	0
		Drinks:	5.5
		Hotel to office:	5.0
		Total residual:	65.0

---

<b>PORTUGAL</b>		Currency:	EUR (unless stated otherwise)
<b>Lisbon</b>			
Over 5 hours:	25.5	Room rate:	106.5
Over 10 hours:	69.5	Breakfast:	0 (included in room rate)
24 hour rate:	74.5 + room rate	Lunch:	22.5
		Dinner:	41.5
		Other:	0
		Drinks:	5.5
		Hotel to office:	5.0
		Total residual:	74.5

---

<b>PORTUGAL</b>		Currency:	EUR (unless stated otherwise)
<b>Oporto</b>			
Over 5 hours:	35.5	Room rate:	130.0
Over 10 hours:	88.0	Breakfast:	0 (included in room rate)
24 hour rate:	93.0 + room rate	Lunch:	32.5
		Dinner:	49.5
		Other:	0
		Drinks:	6.0
		Hotel to office:	5.0
		Total residual:	93.0

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## Overseas scale rates

Effective 6 April 2019

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<b>PORTUGAL</b>		Currency:	EUR (unless stated otherwise)
<b>Portimao</b>			
Over 5 hours:	20.5	Room rate:	123.5
Over 10 hours:	47.5	Breakfast:	0 (included in room rate)
24 hour rate:	52.5 + room rate	Lunch:	19.0
		Dinner:	25.5
		Other:	0
		Drinks:	3.0
		Hotel to office:	5.0
		Total residual:	52.5

---

<b>QATAR</b>		Currency:	QAR (unless stated otherwise)
<b>Doha</b>			
Over 5 hours:	227.0	Room rate:	711.5
Over 10 hours:	524.5	Breakfast:	45.5
24 hour rate:	617.5 + room rate	Lunch:	197.0
		Dinner:	268.0
		Other:	15.5
		Drinks:	59.5
		Hotel to office:	32.0
		Total residual:	617.5

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<b>ROMANIA</b>		Currency:	RON (unless stated otherwise)
<b>Bucharest</b>			
Over 5 hours:	96.0	Room rate:	EUR 147.0
Over 10 hours:	218.5	Breakfast:	0 (included in room rate)
24 hour rate:	243.0 + room rate	Lunch:	86.5
		Dinner:	113.5
		Other:	0
		Drinks:	18.5
		Hotel to office:	24.5
		Total residual:	243.0

---

<b>RUSSIA</b>		Currency:	RUB (unless stated otherwise)
<b>Ekaterinburg</b>			
Over 5 hours:	963.5	Room rate:	6,639.0
Over 10 hours:	2,301.5	Breakfast:	0 (included in room rate)
24 hour rate:	2,559.5 + room rate	Lunch:	852.5
		Dinner:	1,227.0
		Other:	0
		Drinks:	222.0
		Hotel to office:	258.0
		Total residual:	2,559.5

---

<b>RUSSIA</b>		Currency:	RUB (unless stated otherwise)
<b>Moscow</b>			
Over 5 hours:	1,878.5	Room rate:	12,474.0
Over 10 hours:	4,567.5	Breakfast:	0 (included in room rate)
24 hour rate:	5,313.0 + room rate	Lunch:	1,670.5
		Dinner:	2,481.0

## Overseas scale rates

Effective 6 April 2019

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Other:	478.5
Drinks:	416.0
Hotel to office:	267.0
Total residual:	5,313.0

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### RUSSIA

Currency: RUB (unless stated otherwise)

#### St Petersburg

Over 5 hours:	2,021.0
Over 10 hours:	5,184.0
24 hour rate:	5,451.5 + room rate

Room rate:	13,299.5
Breakfast:	0 (included in room rate)
Lunch:	1,757.5
Dinner:	2,899.5
Other:	0
Drinks:	527.0
Hotel to office:	267.5
Total residual:	5,451.5

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### RWANDA

Currency: RWF (unless stated otherwise)

#### Kigali

Over 5 hours:	11,417.0
Over 10 hours:	31,917.5
24 hour rate:	39,082.0 + room rate

Room rate:	USD 156.0
Breakfast:	0 (included in room rate)
Lunch:	9,452.5
Dinner:	18,536.5
Other:	2,701.0
Drinks:	3,928.5
Hotel to office:	4,463.5
Total residual:	39,082.0

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## Overseas scale rates

Effective 6 April 2019

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### SAMOA

Currency: WST (unless stated otherwise)

#### Apia

Over 5 hours:	63.0	Room rate:	USD 133.0
Over 10 hours:	147.0	Breakfast:	28.0
24 hour rate:	205.5 + room rate	Lunch:	57.0
		Dinner:	78.5
		Other:	11.5
		Drinks:	11.5
		Hotel to office:	19.0
		Total residual:	205.5

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### SAUDI ARABIA

Currency: SAR (unless stated otherwise)

#### Al Khobar

Over 5 hours:	114.0	Room rate:	532.5
Over 10 hours:	257.0	Breakfast:	78.5
24 hour rate:	374.5 + room rate	Lunch:	99.5
		Dinner:	129.0
		Other:	11.5
		Drinks:	28.5
		Hotel to office:	27.5
		Total residual:	374.5

---

### SAUDI ARABIA

Currency: SAR (unless stated otherwise)

#### Jeddah

Over 5 hours:	173.5	Room rate:	639.0
Over 10 hours:	475.0	Breakfast:	105.0
24 hour rate:	637.0 + room rate	Lunch:	152.0
		Dinner:	280.0
		Other:	20.0
		Drinks:	43.0
		Hotel to office:	37.0
		Total residual:	637.0

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## Overseas scale rates

Effective 6 April 2019

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### SAUDI ARABIA

Currency: SAR (unless stated otherwise)

#### Riyadh

Over 5 hours:	135.5	Room rate:	674.5
Over 10 hours:	344.5	Breakfast:	106.5
24 hour rate:	484.5 + room rate	Lunch:	118.0
		Dinner:	192.0
		Other:	0
		Drinks:	34.5
		Hotel to office:	33.5
		Total residual:	484.5

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### SENEGAL

Currency: XOF (unless stated otherwise)

#### Dakar

Over 5 hours:	12,200.5	Room rate:	70,019.5
Over 10 hours:	32,888.5	Breakfast:	11,670.0
24 hour rate:	48,650.5 + room rate	Lunch:	10,609.0
		Dinner:	19,096.5
		Other:	0
		Drinks:	3,183.0
		Hotel to office:	4,092.0
		Total residual:	48,650.5

---

### SERBIA

Currency: RSD (unless stated otherwise)

#### Belgrade

Over 5 hours:	2,883.5	Room rate:	EUR 190.5
Over 10 hours:	7,530.5	Breakfast:	0 (included in room rate)
24 hour rate:	8,090.5 + room rate	Lunch:	2,575.5
		Dinner:	4,339.0
		Other:	0
		Drinks:	616.0
		Hotel to office:	560.0
		Total residual:	8,090.5

---

### SEYCHELLES

Currency: SCR (unless stated otherwise)

#### Victoria

Over 5 hours:	371.0	Room rate:	3,734.0
Over 10 hours:	869.0	Breakfast:	0 (included in room rate)
24 hour rate:	1,052.5 + room rate	Lunch:	321.5
		Dinner:	448.5
		Other:	63.5
		Drinks:	99.0
		Hotel to office:	120.0
		Total residual:	1,052.5

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## Overseas scale rates

Effective 6 April 2019

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### SIERRA LEONE

Currency: SLL (unless stated otherwise)

#### Freetown

Over 5 hours: 140,147.5  
Over 10 hours: 333,381.0  
24 hour rate: 375,694.0 + room rate

Room rate: USD 145.0  
Breakfast: 0 (included in room rate)  
Lunch: 129,530.0  
Dinner: 182,616.5  
Other: 8,494.0  
Drinks: 21,234.5  
Hotel to office: 33,819.0  
Total residual: 375,694.0

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### SINGAPORE

Currency: SGD (unless stated otherwise)

#### Singapore

Over 5 hours: 91.5  
Over 10 hours: 206.5  
24 hour rate: 218.0 + room rate

Room rate: 318.0  
Breakfast: 0 (included in room rate)  
Lunch: 79.0  
Dinner: 102.5  
Other: 0  
Drinks: 25.0  
Hotel to office: 11.5  
Total residual: 218.0

## Overseas scale rates

Effective 6 April 2019

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<b>SLOVAKIA</b>		Currency:	EUR (unless stated otherwise)
<b>Bratislava</b>			
Over 5 hours:	19.0	Room rate:	110.5
Over 10 hours:	48.0	Breakfast:	0 (included in room rate)
24 hour rate:	53.5 + room rate	Lunch:	16.0
		Dinner:	26.5
		Other:	0
		Drinks:	5.5
		Hotel to office:	5.5
		Total residual:	53.5

---

<b>SLOVAKIA</b>		Currency:	EUR (unless stated otherwise)
<b>Kosice</b>			
Over 5 hours:	16.5	Room rate:	83.0
Over 10 hours:	37.0	Breakfast:	0 (included in room rate)
24 hour rate:	42.5 + room rate	Lunch:	14.0
		Dinner:	18.5
		Other:	0
		Drinks:	4.5
		Hotel to office:	5.5
		Total residual:	42.5

---

<b>SLOVENIA</b>		Currency:	EUR (unless stated otherwise)
<b>Ljubljana</b>			
Over 5 hours:	21.5	Room rate:	148.5
Over 10 hours:	59.0	Breakfast:	0 (included in room rate)
24 hour rate:	65.5 + room rate	Lunch:	19.0
		Dinner:	35.5
		Other:	0
		Drinks:	4.5
		Hotel to office:	6.5
		Total residual:	65.5

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<b>SOLOMON ISLANDS</b>		Currency:	SBD (unless stated otherwise)
<b>Honiara</b>			
Over 5 hours:	198.5	Room rate:	1,524.5
Over 10 hours:	502.0	Breakfast:	136.5
24 hour rate:	709.0 + room rate	Lunch:	179.5
		Dinner:	285.0
		Other:	0
		Drinks:	37.5
		Hotel to office:	70.5
		Total residual:	709.0

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## Overseas scale rates

Effective 6 April 2019

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### SOUTH AFRICA

Currency: ZAR (unless stated otherwise)

#### Cape Town

Over 5 hours: 147.0  
Over 10 hours: 388.5  
24 hour rate: 456.0 + room rate

Room rate: 2,051.5  
Breakfast: 0 (included in room rate)  
Lunch: 130.0  
Dinner: 224.5  
Other: 0  
Drinks: 34.0  
Hotel to office: 67.5  
Total residual: 456.0

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### SOUTH AFRICA

Currency: ZAR (unless stated otherwise)

#### Pretoria

Over 5 hours: 127.5  
Over 10 hours: 335.5  
24 hour rate: 403.5 + room rate

Room rate: 1,177.5  
Breakfast: 0 (included in room rate)  
Lunch: 114.0  
Dinner: 195.0  
Other: 0  
Drinks: 26.5  
Hotel to office: 68.0  
Total residual: 403.5

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### SOUTH SUDAN

Currency: SSP (unless stated otherwise)

#### Juba

Over 5 hours: 130.5  
Over 10 hours: 307.5  
24 hour rate: 355.0 + room rate

Room rate: USD 278.0  
Breakfast: 0 (included in room rate)  
Lunch: 116.5  
Dinner: 163.0  
Other: 9.5  
Drinks: 28.0  
Hotel to office: 38.0  
Total residual: 355.0

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## Overseas scale rates

Effective 6 April 2019

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<b>SPAIN</b>		Currency:	EUR (unless stated otherwise)
<b>Barcelona</b>			
Over 5 hours:	28.0	Room rate:	176.0
Over 10 hours:	76.0	Breakfast:	20.0
24 hour rate:	101.5 + room rate	Lunch:	24.5
		Dinner:	44.5
		Other:	0
		Drinks:	7.0
		Hotel to office:	5.5
		Total residual:	101.5

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<b>SPAIN</b>		Currency:	EUR (unless stated otherwise)
<b>Madrid</b>			
Over 5 hours:	32.0	Room rate:	172.5
Over 10 hours:	86.0	Breakfast:	23.0
24 hour rate:	114.5 + room rate	Lunch:	29.5
		Dinner:	51.5
		Other:	0
		Drinks:	5.0
		Hotel to office:	5.5
		Total residual:	114.5

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<b>SRI LANKA</b>		Currency:	LKR (unless stated otherwise)
<b>Colombo</b>			
Over 5 hours:	1,474.0	Room rate:	USD 123.5
Over 10 hours:	3,444.0	Breakfast:	0 (included in room rate)
24 hour rate:	4,295.0 + room rate	Lunch:	1,271.5
		Dinner:	1,768.0
		Other:	253.0
		Drinks:	404.5
		Hotel to office:	598.0
		Total residual:	4,295.0

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<b>ST KITTS AND NEVIS</b>		Currency:	XCD (unless stated otherwise)
<b>Basseterre</b>			
Over 5 hours:	94.0	Room rate:	USD 179.0
Over 10 hours:	187.0	Breakfast:	41.0
24 hour rate:	250.0 + room rate	Lunch:	89.5
		Dinner:	88.5
		Other:	0
		Drinks:	9.0
		Hotel to office:	22.0
		Total residual:	250.0

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<b>ST LUCIA</b>		Currency:	XCD (unless stated otherwise)
<b>Castries</b>			
Over 5 hours:	52.0	Room rate:	357.0
Over 10 hours:	154.0	Breakfast:	37.0
24 hour rate:	216.5 + room rate	Lunch:	46.5
		Dinner:	96.5
		Other:	0

## Overseas scale rates

Effective 6 April 2019

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Drinks:	11.0
Hotel to office:	25.5
Total residual:	216.5

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### ST VINCENT

Currency: XCD (unless stated otherwise)

#### Kingstown

Over 5 hours:	82.0	Room rate:	328.5
Over 10 hours:	209.5	Breakfast:	0 (included in room rate)
24 hour rate:	231.0 + room rate	Lunch:	75.5
		Dinner:	121.0
		Other:	0
		Drinks:	13.0
		Hotel to office:	21.5
		Total residual:	231.0

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## Overseas scale rates

Effective 6 April 2019

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<b>SUDAN</b>		Currency:	SDG (unless stated otherwise)
<b>Khartoum</b>			
Over 5 hours:	207.5	Room rate:	1,520.0
Over 10 hours:	570.0	Breakfast:	0 (included in room rate)
24 hour rate:	656.0 + room rate	Lunch:	185.0
		Dinner:	340.5
		Other:	33.5
		Drinks:	44.5
		Hotel to office:	52.5
		Total residual:	656.0

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<b>SURINAM</b>		Currency:	USD (unless stated otherwise)
<b>Paramaribo</b>			
Over 5 hours:	20.5	Room rate:	137.5
Over 10 hours:	61.5	Breakfast:	0 (included in room rate)
24 hour rate:	70.5 + room rate	Lunch:	17.5
		Dinner:	38.5
		Other:	0
		Drinks:	5.5
		Hotel to office:	9.0
		Total residual:	70.5

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<b>SWEDEN</b>		Currency:	SEK (unless stated otherwise)
<b>Stockholm</b>			
Over 5 hours:	379.0	Room rate:	1,939.5
Over 10 hours:	857.5	Breakfast:	0 (included in room rate)
24 hour rate:	917.5 + room rate	Lunch:	345.0
		Dinner:	445.0
		Other:	0
		Drinks:	67.5
		Hotel to office:	60.0
		Total residual:	917.5

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## Overseas scale rates

Effective 6 April 2019

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### SWITZERLAND

Currency: CHF (unless stated otherwise)

#### Berne

Over 5 hours: 47.0  
Over 10 hours: 109.5  
24 hour rate: 118.0 + room rate

Room rate: 184.5  
Breakfast: 0 (included in room rate)  
Lunch: 43.0  
Dinner: 59.0  
Other: 0  
Drinks: 7.5  
Hotel to office: 8.5  
Total residual: 118.0

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### SWITZERLAND

Currency: CHF (unless stated otherwise)

#### Geneva

Over 5 hours: 44.5  
Over 10 hours: 117.5  
24 hour rate: 155.5 + room rate

Room rate: 207.5  
Breakfast: 28.0  
Lunch: 40.0  
Dinner: 69.0  
Other: 0  
Drinks: 8.5  
Hotel to office: 10.0  
Total residual: 155.5

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### TAIWAN

Currency: TWD (unless stated otherwise)

#### Taipei

Over 5 hours: 1,673.0  
Over 10 hours: 3,982.0  
24 hour rate: 4,210.5 + room rate

Room rate: 6,126.0  
Breakfast: 0 (included in room rate)  
Lunch: 1,402.0  
Dinner: 2,038.0  
Other: 0  
Drinks: 542.0  
Hotel to office: 228.5  
Total residual: 4,210.5

## Overseas scale rates

Effective 6 April 2019

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<b>TAJKISTAN</b>		Currency:	TJS (unless stated otherwise)
<b>Dushanbe</b>			
Over 5 hours:	247.0	Room rate:	USD 320.5
Over 10 hours:	571.0	Breakfast:	0 (included in room rate)
24 hour rate:	601.5 + room rate	Lunch:	211.5
		Dinner:	289.0
		Other:	0
		Drinks:	70.5
		Hotel to office:	30.5
		Total residual:	601.5

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<b>TANZANIA</b>		Currency:	TZS (unless stated otherwise)
<b>Dar Es Salaam</b>			
Over 5 hours:	43,888.5	Room rate:	USD 179.0
Over 10 hours:	114,696.5	Breakfast:	0 (included in room rate)
24 hour rate:	130,163.5 + room rate	Lunch:	40,951.5
		Dinner:	67,871.5
		Other:	0
		Drinks:	5,873.5
		Hotel to office:	15,467.0
		Total residual:	130,163.5

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<b>TANZANIA</b>		Currency:	TZS (unless stated otherwise)
<b>Zanzibar</b>			
Over 5 hours:	35,078.5	Room rate:	USD 111.5
Over 10 hours:	86,471.5	Breakfast:	0 (included in room rate)
24 hour rate:	104,040.5 + room rate	Lunch:	33,446.5
		Dinner:	49,761.5
		Other:	1,632.0
		Drinks:	3,263.5
		Hotel to office:	15,937.0
		Total residual:	104,040.5

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<b>THAILAND</b>		Currency:	THB (unless stated otherwise)
<b>Bangkok</b>			
Over 5 hours:	1,048.0	Room rate:	5,442.5
Over 10 hours:	2,565.5	Breakfast:	0 (included in room rate)
24 hour rate:	2,965.0 + room rate	Lunch:	884.5
		Dinner:	1,354.0
		Other:	163.5
		Drinks:	327.0
		Hotel to office:	236.0
		Total residual:	2,965.0

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## Overseas scale rates

Effective 6 April 2019

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<b>TONGA</b>		Currency:	TOP (unless stated otherwise)
<b>Nuku Alofa</b>			
Over 5 hours:	66.5	Room rate:	196.5
Over 10 hours:	172.5	Breakfast:	19.0
24 hour rate:	223.0 + room rate	Lunch:	61.0
		Dinner:	100.5
		Other:	12.5
		Drinks:	11.0
		Hotel to office:	19.0
		Total residual:	223.0

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## Overseas scale rates

Effective 6 April 2019

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### TRINIDAD AND TOBAGO

Currency: TTD (unless stated otherwise)

#### Port of Spain

Over 5 hours: 346.0  
Over 10 hours: 993.5  
24 hour rate: 1,284.5 + room rate

Room rate: USD 281.5  
Breakfast: 222.0  
Lunch: 310.5  
Dinner: 612.0  
Other: 0  
Drinks: 71.0  
Hotel to office: 69.0  
Total residual: 1,284.5

---

### TRINIDAD AND TOBAGO

Currency: TTD (unless stated otherwise)

#### Tobago

Over 5 hours: 279.5  
Over 10 hours: 754.5  
24 hour rate: 823.5 + room rate

Room rate: 1,304.0  
Breakfast: 0 (included in room rate)  
Lunch: 258.0  
Dinner: 454.0  
Other: 0  
Drinks: 42.5  
Hotel to office: 69.0  
Total residual: 823.5

---

### TUNISIA

Currency: TND (unless stated otherwise)

#### Tunis

Over 5 hours: 45.0  
Over 10 hours: 105.5  
24 hour rate: 146.5 + room rate

Room rate: 163.5  
Breakfast: 29.5  
Lunch: 38.5  
Dinner: 54.0  
Other: 0  
Drinks: 13.0  
Hotel to office: 11.5  
Total residual: 146.5

---

### TURKEY

Currency: TRY (unless stated otherwise)

#### Ankara

Over 5 hours: 93.0  
Over 10 hours: 223.5  
24 hour rate: 239.5 + room rate

Room rate: EUR 160.0  
Breakfast: 0 (included in room rate)  
Lunch: 79.5  
Dinner: 117.5  
Other: 0  
Drinks: 26.5  
Hotel to office: 16.0  
Total residual: 239.5

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## Overseas scale rates

Effective 6 April 2019

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<b>TURKEY</b>		Currency:	TRY (unless stated otherwise)
<b>Istanbul</b>			
Over 5 hours:	74.0	Room rate:	EUR 136.0
Over 10 hours:	173.5	Breakfast:	0 (included in room rate)
24 hour rate:	188.0 + room rate	Lunch:	60.5
		Dinner:	86.5
		Other:	0
		Drinks:	26.5
		Hotel to office:	14.5
		Total residual:	188.0

---

<b>TURKEY</b>		Currency:	TRY (unless stated otherwise)
<b>Izmir</b>			
Over 5 hours:	75.0	Room rate:	EUR 198.0
Over 10 hours:	178.0	Breakfast:	0 (included in room rate)
24 hour rate:	194.0 + room rate	Lunch:	67.5
		Dinner:	95.5
		Other:	0
		Drinks:	15.0
		Hotel to office:	16.0
		Total residual:	194.0

---

<b>TURKMENISTAN</b>		Currency:	TMT (unless stated otherwise)
<b>Ashgabat</b>			
Over 5 hours:	45.0	Room rate:	USD 72.5
Over 10 hours:	117.5	Breakfast:	0 (included in room rate)
24 hour rate:	143.0 + room rate	Lunch:	40.0
		Dinner:	67.5
		Other:	4.0
		Drinks:	10.0
		Hotel to office:	21.5
		Total residual:	143.0

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## Overseas scale rates

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### TURKS & CAICOS ISLANDS

Currency: USD (unless stated otherwise)

#### Grand Turk

Over 5 hours: 27.5  
Over 10 hours: 74.5  
24 hour rate: 101.0 + room rate

Room rate: 166.5  
Breakfast: 13.0  
Lunch: 25.5  
Dinner: 45.0  
Other: 4.5  
Drinks: 4.0  
Hotel to office: 9.0  
Total residual: 101.0

---

### TURKS & CAICOS ISLANDS

Currency: USD (unless stated otherwise)

#### Providenciales

Over 5 hours: 35.5  
Over 10 hours: 87.0  
24 hour rate: 121.5 + room rate

Room rate: 206.0  
Breakfast: 20.0  
Lunch: 30.5  
Dinner: 46.5  
Other: 5.5  
Drinks: 10.0  
Hotel to office: 9.0  
Total residual: 121.5

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### UGANDA

Currency: USD (unless stated otherwise)

#### Kampala

Over 5 hours: 13.5  
Over 10 hours: 32.0  
24 hour rate: 41.5 + room rate

Room rate: 130.5  
Breakfast: 0 (included in room rate)  
Lunch: 11.5  
Dinner: 17.0  
Other: 1.0  
Drinks: 3.5  
Hotel to office: 8.5  
Total residual: 41.5

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## Overseas scale rates

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### UKRAINE

Currency: UAH (unless stated otherwise)

#### Kyiv

Over 5 hours: 204.5  
Over 10 hours: 459.5  
24 hour rate: 554.5 + room rate

Room rate: EUR 219.0  
Breakfast: 0 (included in room rate)  
Lunch: 180.5  
Dinner: 231.0  
Other: 37.0  
Drinks: 48.0  
Hotel to office: 58.0  
Total residual: 554.5

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### UNITED ARAB EMIRATES

Currency: AED (unless stated otherwise)

#### Abu Dhabi

Over 5 hours: 98.0  
Over 10 hours: 242.5  
24 hour rate: 373.5 + room rate

Room rate: 673.0  
Breakfast: 85.5  
Lunch: 82.0  
Dinner: 128.5  
Other: 15.0  
Drinks: 32.0  
Hotel to office: 30.5  
Total residual: 373.5

---

### UNITED ARAB EMIRATES

Currency: AED (unless stated otherwise)

#### Dubai

Over 5 hours: 161.0  
Over 10 hours: 432.0  
24 hour rate: 614.5 + room rate

Room rate: 949.5  
Breakfast: 127.0  
Lunch: 139.5  
Dinner: 250.0  
Other: 23.5  
Drinks: 42.5  
Hotel to office: 32.0  
Total residual: 614.5

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## Overseas scale rates

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<b>UNITED STATES OF AMERICA</b>		Currency:	USD (unless stated otherwise)
<b>Atlanta</b>			
Over 5 hours:	30.5	Room rate:	127.0
Over 10 hours:	75.0	Breakfast:	15.0
24 hour rate:	98.5 + room rate	Lunch:	27.5
		Dinner:	42.0
		Other:	0
		Drinks:	5.5
		Hotel to office:	8.5
		Total residual:	98.5

---

<b>UNITED STATES OF AMERICA</b>		Currency:	USD (unless stated otherwise)
<b>Atlanta Elsewhere (Florida (excluding Miami), Tennessee, North Carolina, South Carolina, Orlando, Mississippi, Georgia, Alabama)</b>			
Over 5 hours:	30.5	Room rate:	actuals
Over 10 hours:	75.0	Breakfast:	15.0
24 hour rate:	98.5 + room rate	Lunch:	27.5
		Dinner:	42.0
		Other:	0
		Drinks:	5.5
		Hotel to office:	8.5
		Total residual:	98.5

---

<b>UNITED STATES OF AMERICA</b>		Currency:	USD (unless stated otherwise)
<b>Boston</b>			
Over 5 hours:	32.0	Room rate:	239.0
Over 10 hours:	76.5	Breakfast:	13.0
24 hour rate:	97.5 + room rate	Lunch:	29.0
		Dinner:	41.5
		Other:	0
		Drinks:	6.0
		Hotel to office:	8.0
		Total residual:	97.5

---

<b>UNITED STATES OF AMERICA</b>		Currency:	USD (unless stated otherwise)
<b>Boston Elsewhere (Portland, Vermont, Maine, New Hampshire, Rhode Island and Massachusetts)</b>			
Over 5 hours:	21.0	Room rate:	actuals
Over 10 hours:	57.0	Breakfast:	7.0
24 hour rate:	72.0 + room rate	Lunch:	19.0
		Dinner:	34.0
		Other:	0
		Drinks:	4.0
		Hotel to office:	8.0
		Total residual:	72.0

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## Overseas scale rates

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### UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

#### Chicago

Over 5 hours:	34.5	Room rate:	198.0
Over 10 hours:	84.0	Breakfast:	21.0
24 hour rate:	112.5 + room rate	Lunch:	30.0
		Dinner:	45.0
		Other:	0
		Drinks:	9.0
		Hotel to office:	7.5
		Total residual:	112.5

---

### UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

#### Chicago Elsewhere (Cleveland, Illinois, Indiana, Iowa, Kansas, Minnesota, Missouri, Nebraska, Dakota, Wisconsin, Ohio)

Over 5 hours:	34.5	Room rate:	actuals
Over 10 hours:	84.0	Breakfast:	21.0
24 hour rate:	112.5 + room rate	Lunch:	30.0
		Dinner:	45.0
		Other:	0
		Drinks:	9.0
		Hotel to office:	7.5
		Total residual:	112.5

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### UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

#### Houston

Over 5 hours:	24.0	Room rate:	113.5
Over 10 hours:	66.5	Breakfast:	14.0
24 hour rate:	88.0 + room rate	Lunch:	21.0
		Dinner:	40.0
		Other:	0
		Drinks:	5.5
		Hotel to office:	7.5
		Total residual:	88.0

---

### UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

#### Houston Elsewhere (Colorado, Arkansas, Louisiana, New Mexico, Oklahoma, Texas, Dallas, New Orleans)

Over 5 hours:	24.0	Room rate:	actuals
Over 10 hours:	66.5	Breakfast:	14.0
24 hour rate:	88.0 + room rate	Lunch:	21.0
		Dinner:	40.0
		Other:	0
		Drinks:	5.5
		Hotel to office:	7.5
		Total residual:	88.0

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## Overseas scale rates

Effective 6 April 2019

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### UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

#### Los Angeles

Over 5 hours:	28.5	Room rate:	193.0
Over 10 hours:	72.0	Breakfast:	12.5
24 hour rate:	93.0 + room rate	Lunch:	24.5
		Dinner:	40.0
		Other:	0
		Drinks:	7.5
		Hotel to office:	8.5
		Total residual:	93.0

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### UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

#### Los Angeles Elsewhere (Guam, Arizona, Hawaii, Utah, Clark County, California and counties (Imperial, Kern, Orange, Riverside - San Bernardino, San Diego, San Luis, Obispo, Santa Barbara, Ventura))

Over 5 hours:	28.5	Room rate:	actuals
Over 10 hours:	72.0	Breakfast:	12.5
24 hour rate:	93.0 + room rate	Lunch:	24.5
		Dinner:	40.0
		Other:	0
		Drinks:	7.5
		Hotel to office:	8.5
		Total residual:	93.0

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### UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

#### Miami

Over 5 hours:	28.0	Room rate:	221.5
Over 10 hours:	75.5	Breakfast:	14.5
24 hour rate:	98.5 + room rate	Lunch:	24.5
		Dinner:	44.5
		Other:	0
		Drinks:	6.5
		Hotel to office:	8.5
		Total residual:	98.5

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### UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

#### New York

Over 5 hours:	31.0	Room rate:	216.0
Over 10 hours:	76.5	Breakfast:	18.0
24 hour rate:	102.5 + room rate	Lunch:	27.0
		Dinner:	42.0
		Other:	0
		Drinks:	7.5
		Hotel to office:	8.0
		Total residual:	102.5

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# Overseas scale rates

Effective 6 April 2019

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## UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

### New York Elsewhere (New York State, New Jersey, Connecticut, Pennsylvania, Puerto Rico)

Over 5 hours:	31.0	Room rate:	actuals
Over 10 hours:	76.5	Breakfast:	18.0
24 hour rate:	102.5 + room rate	Lunch:	27.0
		Dinner:	42.0
		Other:	0
		Drinks:	7.5
		Hotel to office:	8.0
		Total residual:	102.5

---

## UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

### San Francisco

Over 5 hours:	21.0	Room rate:	190.5
Over 10 hours:	71.5	Breakfast:	20.5
24 hour rate:	99.5 + room rate	Lunch:	16.5
		Dinner:	46.5
		Other:	0
		Drinks:	8.5
		Hotel to office:	7.5
		Total residual:	99.5

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## UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

### San Francisco Elsewhere (Alaska, California (and Counties), Idaho, Montana, Oregon, Nevada (excluding Clark County), Washington State, Wyoming)

Over 5 hours:	21.0	Room rate:	actuals
Over 10 hours:	71.5	Breakfast:	20.5
24 hour rate:	99.5 + room rate	Lunch:	16.5
		Dinner:	46.5
		Other:	0
		Drinks:	8.5
		Hotel to office:	7.5
		Total residual:	99.5

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## UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

### Seattle

Over 5 hours:	24.5	Room rate:	184.0
Over 10 hours:	62.0	Breakfast:	12.5
24 hour rate:	81.0 + room rate	Lunch:	21.5
		Dinner:	35.0
		Other:	0
		Drinks:	5.5
		Hotel to office:	6.5
		Total residual:	81.0

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## Overseas scale rates

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### UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

#### Washington

Over 5 hours:	30.5	Room rate:	177.0
Over 10 hours:	70.5	Breakfast:	13.5
24 hour rate:	91.5 + room rate	Lunch:	27.0
		Dinner:	37.0
		Other:	0
		Drinks:	6.5
		Hotel to office:	7.5
		Total residual:	91.5

---

### UNITED STATES OF AMERICA

Currency: USD (unless stated otherwise)

#### Washington Elsewhere (Delaware, Kentucky, Maryland, Virginia, West Virginia, Washington DC)

Over 5 hours:	30.5	Room rate:	actuals
Over 10 hours:	70.5	Breakfast:	13.5
24 hour rate:	91.5 + room rate	Lunch:	27.0
		Dinner:	37.0
		Other:	0
		Drinks:	6.5
		Hotel to office:	7.5
		Total residual:	91.5

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### URUGUAY

Currency: USD (unless stated otherwise)

#### Montevideo

Over 5 hours:	46.0	Room rate:	143.5
Over 10 hours:	111.5	Breakfast:	0 (included in room rate)
24 hour rate:	120.5 + room rate	Lunch:	40.5
		Dinner:	60.0
		Other:	0
		Drinks:	11.0
		Hotel to office:	9.0
		Total residual:	120.5

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### UZBEKISTAN

Currency: USD (unless stated otherwise)

#### Tashkent

Over 5 hours:	32.0	Room rate:	100.5
Over 10 hours:	73.0	Breakfast:	0 (included in room rate)
24 hour rate:	79.5 + room rate	Lunch:	27.5
		Dinner:	36.5
		Other:	0
		Drinks:	9.0
		Hotel to office:	6.5
		Total residual:	79.5

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## Overseas scale rates

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<b>VANUATU</b>		Currency:	VUV (unless stated otherwise)
<b>Port Vila</b>			
Over 5 hours:	4,592.5	Room rate:	16,056.5
Over 10 hours:	11,111.5	Breakfast:	1,606.0
24 hour rate:	14,228.5 + room rate	Lunch:	4,271.0
		Dinner:	6,198.0
		Other:	749.5
		Drinks:	642.5
		Hotel to office:	761.5
		Total residual:	14,228.5

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<b>VENEZUELA</b>		Currency:	VEF (unless stated otherwise)
<b>Caracas</b>			
Over 5 hours:	482.5	Room rate:	3,567.0
Over 10 hours:	1,106.5	Breakfast:	0 (included in room rate)
24 hour rate:	1,247.0 + room rate	Lunch:	443.5
		Dinner:	585.0
		Other:	88.0
		Drinks:	78.0
		Hotel to office:	52.5
		Total residual:	1,247.0

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<b>VENEZUELA</b>		Currency:	VEF (unless stated otherwise)
<b>Valencia</b>			
Over 5 hours:	423.5	Room rate:	1,785.0
Over 10 hours:	1,013.0	Breakfast:	285.5
24 hour rate:	1,438.0 + room rate	Lunch:	385.0
		Dinner:	551.5
		Other:	71.5
		Drinks:	76.5
		Hotel to office:	68.0
		Total residual:	1,438.0

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## Overseas scale rates

Effective 6 April 2019

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<b>VIETNAM</b>		Currency:	USD (unless stated otherwise)
<b>Hanoi</b>			
Over 5 hours:	18.0	Room rate:	154.5
Over 10 hours:	74.0	Breakfast:	0 (included in room rate)
24 hour rate:	85.5 + room rate	Lunch:	12.5
		Dinner:	51.0
		Other:	4.0
		Drinks:	10.5
		Hotel to office:	7.5
		Total residual:	85.5

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<b>VIETNAM</b>		Currency:	USD (unless stated otherwise)
<b>Ho Chi Minh City</b>			
Over 5 hours:	41.5	Room rate:	134.0
Over 10 hours:	88.0	Breakfast:	0 (included in room rate)
24 hour rate:	97.0 + room rate	Lunch:	37.5
		Dinner:	42.5
		Other:	0
		Drinks:	8.0
		Hotel to office:	9.0
		Total residual:	97.0

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<b>YEMEN</b>		Currency:	USD (unless stated otherwise)
<b>Sana'a</b>			
Over 5 hours:	22.5	Room rate:	160.5
Over 10 hours:	53.5	Breakfast:	0 (included in room rate)
24 hour rate:	65.5 + room rate	Lunch:	20.0
		Dinner:	28.5
		Other:	3.0
		Drinks:	5.0
		Hotel to office:	9.0
		Total residual:	65.5

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## Overseas scale rates

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### ZAMBIA

Currency: ZMW (unless stated otherwise)

#### Lusaka

Over 5 hours:	144.5	Room rate:	927.0
Over 10 hours:	321.0	Breakfast:	0 (included in room rate)
24 hour rate:	384.0 + room rate	Lunch:	126.5
		Dinner:	159.0
		Other:	18.0
		Drinks:	35.5
		Hotel to office:	45.0
		Total residual:	384.0

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### ZIMBABWE

Currency: USD (unless stated otherwise)

#### Harare

Over 5 hours:	31.5	Room rate:	187.0
Over 10 hours:	68.5	Breakfast:	17.0
24 hour rate:	92.5 + room rate	Lunch:	28.0
		Dinner:	33.5
		Other:	0
		Drinks:	7.0
		Hotel to office:	7.0
		Total residual:	92.5

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