

Application for Export Services at Concessionary Rates



Animal & Plant Health Agency

For Official Use Only

Checked _____ Initials _____
Date _____
Approved _____ SPHSI
Date _____

- Any individual or company may obtain Plant Health Export Certification Services at reduced rates if:
 - that individual or company is not registered for VAT purposes;
 - OR**
 - the total value of the individual's or company's certified exports of plants and plant products was less than £5,000 during the last complete financial year (1 April to 31 March).
- These concessions may also apply to private individuals making non-commercial exports and to Universities and other non-commercial scientific establishments.
- Services under this concession will be available only up to a maximum total of £750 at half price (£1500 full price value) in any one financial year. Services required when this total is exceeded will be charged for at full price.
- Evidence of qualification will have to be provided by applicants if they are requested to do so.
- If you think that you or your company qualify for export services at reduced rates, complete questions 1, 2 and 3 or 4 as appropriate, of this form, sign and date the application and return it to your local APHA Plant Health and Seeds Inspector. Contact details can be found on the GOV.UK website at: <https://www.gov.uk/government/organisations/animal-and-plant-health-agency/about/access-and-opening#plant-health--seeds-inspectorate>
- Please note that this application refers to the provision of export services to non EC countries.**
A separate system of plant passporting applies to movement of certain plants and plant products within the EU. Please contact your local APHA PHSI if you require further information on plant passports.

Please use **BLACK INK** and **BLOCK LETTERS**

- Your name or the name of the company you represent
- Full postal address
Postcode Telephone No. (including national dialling code)

Please tick appropriate box

- Are you registered for VAT purposes?YES NO
OR
- What was the total value of your certified exports of plants and plant products to non EC countries during the last complete financial year (1 April to 31 March)? £

Declaration

- I confirm that to the best of my knowledge and belief the information I have entered above is true.
- I understand that if the answers to questions 3 or 4 subsequently prove to be false I/my company will immediately become liable for the full charges for any services already received less any sums already paid.

Signature

Date

Status in company (if applicable)

Data Protection

Information provided will be used for the processing of your application. Details will be held in our computer system and will be used to compile statistics on activity in your sector for submission to the EC Commission and for any administrative purposes. In emergency situations, such as a pest outbreak, information (including the location of licenced material) may be used by other divisions within APHA, Defra and other Government Departments or their appointed agents.

For information on how we handle personal data please go to <https://www.gov.uk/guidance/plant-health-controls> and search 'Animal and Plant Health Agency Personal Information Charter'



Llywodraeth Cymru
Welsh Government