



Department
for Education

Education Data Division - Request for Change Form for CBDS

Section 1 - Details of Change (To be completed by the RFC Originator / CBDS Administrator)		
Project / Service: CBDS	Type of Change: Update to codeset	RFC 1067
Name and team/company of RFC Originator: Kirsty Knox, DDU		
Originator Contact No: 01325 340432	Originator email address: Kirsty.knox@education.gov.uk	
Date RFC Raised: 28/01/2019	Date change required: Updated in systems for the 2019 Summer (May) Census	
Priority: 2	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: Queries.SUPPLIER@education.gov.uk		
Change Title: Amendment to the codeset for Pupil SEN Type & Special school type		

Data item / Rule Number:

Amending CS071 Pupil SEN Type & CS077 Special school Type

Description of change:

CS071 / D00237	Pupil SEN Type
SPLD	Specific Learning Difficulty
MLD	Moderate Learning Difficulty
SLD	Severe Learning Difficulty
PMLD	Profound & Multiple Learning Difficulty
SEMH	Social, Emotional and Mental Health
SLCN	Speech, Language and Communication Needs
HI	Hearing Impairment
VI	Vision Impairment
MSI	Multi-Sensory Impairment
PD	Physical Disability
ASD	Autistic Spectrum Disorder
OTH	Other Difficulty/Disability
NSA	SEN support but no specialist assessment of type of need

CS077 / D00247	Special School Type
SPLD	Specific Learning Difficulty
MLD	Moderate Learning Difficulty
SLD	Severe Learning Difficulty
PMLD	Profound & Multiple Learning Difficulty
SEMH	Social, Emotional and Mental Health
SLCN	Speech, Language and Communication Needs
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ASD	Autistic Spectrum Disorder
OTH	Other Difficulty/Disability

Amending code description for VI – to **Vision Impairment** rather than Visual Impairment

Reason for change (including benefits):

Vision impairment was agreed across the VI sector a few years ago now and is the term used by RNIB, Guide Dogs and all the bigger VI organisations.

By amending the codeset we are also bringing it in line with the [SEND Code of Practice](#).

Impact of not doing the change:	
DfE data collections will display a code that is still understood however, not accurate and in line with the SEND Code of Practice.	
ISB view of the proposed change:	
Funding availability:	
Impact assessment to be undertaken by:	
School census, AP & CTF software suppliers	
School census working group	
Alternative provision working group	
Date consulted:	Response requested by:
28/01/2019	01/02/2019
<h2 style="color: #0070C0;">Section 2 - Impact Analysis</h2> <h3 style="color: #0070C0;">(To be completed by Impact Assessors)</h3>	
Software Suppliers' Summary of Impact Assessment:	
No issues raised by suppliers – change supported	
DfE Internal Colleagues' Summary of Impact Assessment:	
DDU & TDU happy to support change	
Alternative Solutions / Workarounds (if appropriate):	
Estimated Cost of Change:	
Impact Assessed by (name): Date:	

Section 3 - Outcome / Decision
(To be completed CBDS administrator)

Review Meeting: CBDS Administrator review

Attendees: Paul Hirst & Kirsty Knox

Date of Review Meeting: 07/02/2019

Brief Summary of Discussion:

Review of change & feedback – agreed to update

Accept / Reject:

Accept

Deferred to:

Type of Funding:

Fund Holder Agreement:

If Defer, provide details

If Accept, provide details:

CS071 updated to reflect the change

If Reject, provide details: