

PUBLIC MINUTES

of the Homes England Board Meeting held at 8.45am on Thursday 27 September 2018 at The Manor Hotel, Weston on the Green, Oxon

Present:

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|-------------------|------------------------------|
| Edward Lister | Chairman |
| Nick Walkley | Chief Executive |
| Keith House | |
| Richard Blakeway | |
| Simon Dudley | |
| Stephen Bell | |
| Teresa O'Neill | |
| Duncan Sutherland | Observer |
| Ceri Smith, UKGI | Observing on behalf of MHCLG |

In attendance:

| | | |
|------------------|--|------------|
| Tom Walker | Deputy Chief Executive | |
| Bayo Dosunmu | Executive Director of the Homes England Development Programme | |
| Gordon More | Chief Investments Officer | |
| Chantal Geall | Chief Risk Officer | |
| Stephen Kinsella | Executive Director Land | |
| Isabella Freeman | General Counsel | |
| Jane Castor | General Manager Finance & Performance | |
| Amy Casterton | Chief of Staff | |
| Fiona MacGregor | Director of Regulation | Item 5 |
| Patrick Roche | Boston Consulting Group | |
| Alice Bolton | Boston Consulting Group | Items 7a-d |
| Martin Duncan | Boston Consulting Group | Item 7d |
| Jaehyuck Kang | Boston Consulting Group | Item 7d |
| Mary Carter | Board Secretary | |

Apologies

37/09/18 Apologies were received from Simon Dow.

Item 1 Minutes of Previous Meetings

38/09/18 The minutes of the previous meetings were agreed as a true record.

Item 2 Matters Arising

39/09/18 The matters arising were noted.

Item 3 CEO Update

40/09/18 The Chief Executive updated members on key developments since

the last Board meeting.

42/09/18 Members NOTED the report

Item 4 Performance Report

43/09/18 The General Manager Finance & Performance presented the performance figures for the five months ended 31 August 2018 and provide an update on forecast financial and delivery performance to 31 March 2019.

46/09/18 Members NOTED the report.

Item 5 Regulation Future Arrangements & Service Level Agreement

47/09/18 The Director of Regulation reported that arrangements for the establishment of the Regulator of Social Housing on 1 October 2018 were all in place, with final signatures imminent. The Memorandum of Understanding regarding the provision of corporate services to the Regulator by Homes England was almost complete, and the Framework Document was awaiting signature by the Department. The first Board meeting of the Regulator would be held on Monday 1 October 2018.

48/09/18 The Executive Director of the Homes England Development Programme added that the relationship documents would be published to ensure transparency.

BD

49/09/18 The Chairman congratulated the Director of Regulation and Homes England Staff on the success of the transfer. He emphasised that Homes England wanted to maintain a positive and mutually supportive relationship in future. He would write to Simon Dow, the new Interim Chair of the Regulator, to thank him for his contribution to the Homes England Board over the last six months.

EL

Item 6 Committee Minutes

50/09/18 The Minutes of the Credit & Risk Committee meeting and Programmes & Projects Committee meetings on 13 September 2018 were noted.

Item 7 Governance Programme Work

7a) Delegations & Funding Flexibilities

51/09/18 BCG introduced the item, which set out recommendations for change in three strands of work: delegations, spending controls and funding flexibilities.

54/09/18 Members AGREED the proposed approach.

7b) Framework Document

55/09/18 The Chief of Staff reported that the Framework Document would be submitted to the Department shortly. She would circulate the draft to members for their comment.

AC

56/09/18 Ceri Smith passed on UKGI's thanks to Homes England for their proactive engagement with the drafting of the document.

57/09/18 The Chairman welcomed progress to date, and asked for a list of outstanding issues that needed resolution before the document was signed.

AC

7c) Risk Framework

58/09/18 BCG provided a brief overview of the findings of their 7 week Homes England risk diagnostic project, their proposals for risk framework design, and implementation roadmap.

59/09/18 The Chair of Audit & Risk Committee observed that there were four risk related workstreams in progress across Homes England and MHCLG, each creating outputs, which needed to be synthesised. Members agreed that they needed a shared agreement and risk taxonomy with the Department.

60/09/18 Members ENDORSED the proposed direction of travel.

7d) Delivering the New Organisation – Next Steps

61/09/18 The Executive Director Homes England Development presented a proposal for Board to agree the commissioning of the final work under phase 3 of the contract with Boston Consulting Group, now that the Secretary of State had agreed the Mission and Objectives.

62/09/18 The Board AGREED to proceed with the preferred option.

Item 8 Affordable Housing Deals

63/09/18 The Chief Executive reported that the Affordable Housing Team had continued to develop new partnerships, with a further group of associations who applied in Wave 1 close to being announced. A successful Wave 2 launch event attracted 40 organisations and Homes England was currently considering a number of proposals.

65/09/18 Members NOTED the update.

Item 9 Housing Infrastructure Fund Update

66/09/18 The Chief Investment Officer provided an update on progress on the two elements of the Housing Infrastructure Fund.

67/09/18 Members NOTED the update.

Item 10 Grenfell Matters Update

68/09/18 The Executive Director Homes England Development relayed the current outline proposals for management of the Grenfell Tower site.

69/09/18 Members NOTED the update.

Item 11 Social Sector Cladding Remediation Fund

70/09/18 The Executive Director Homes England Development updated members on progress with establishing the Social Sector Cladding Remediation Fund.

71/09/18 Members NOTED the update.

Item 12 Equalities Update

72/09/18 The Executive Director Homes England Development reported on the outcome of the Respect at Work Review.... and proposed actions, which would mainly be taken forward as part of the Development Programme.

74/09/18 Members NOTED the update.

Item 13 Equity Management Executive ToRs and Delegations

75/09/18 The Chief Investment Officer requested that members formally approve the Terms of Reference and Delegations Schedule for the new Equity Management Executive.

76/09/18 Members asked that the text of the Terms of Reference should make it clear that even if a delegate was sent, the responsibility for the decision made lay with the named Committee member.

BJ

77/09/18 The Board APPROVED the EME Terms of Reference; and APPROVED the EME Delegations Schedule and the necessary consequential amendments to the Homes England Scheme of Delegations.

Item 14 Delegations Update

78/09/18 The General Counsel alerted members to forthcoming updates to the Scheme of Delegations to reflect the Agency's changing role and responsibilities. She would send the amended Scheme of Delegations to Board members for approval by circulation. IF

79/09/18 Members NOTED the update.

Item 15 Quarterly Safety, Health & Environmental Update

80/09/18 The Executive Director, Homes England Development reported to the Board on Homes England's safety, health and environmental (SHE) performance for the year 2017/18 and the 5 month period from 01/04/18 to 31/08/18.

81/09/18 Members discussed how Homes England assured itself that contractors were complying with its SHE standards. They asked that the minutes of the Safety, Health and Environmental Committee should come to the Board for noting in future. BD

Item 16 Any Other Business

82/09/18 There was no other business.

Date of next meeting: 25 October 2018.

Chairman's signature:

Date: