**Commercial and Contract Management in the Ministry of Justice**

We have provided a brief summary of how we work to help suppliers understand how we are structured and what sort of contracts we manage.

The examples provided are not exhaustive and information will be subject to change as roles and responsibilities evolve to meet business demand.

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| **Category** | **Description** | **Example goods & services in scope** |
| Capital Projects | Procurement and contract management of construction capital projects across the HMPPS, HMCTS and the MoJ Cluster. | * **HMCTS, HMPPS and MoJ Cluster:** New Build, Repair/Replacement Works, New Installation, Refurbishment, Reconfigurations, Upgrade, Re-Role. |
| Core Goods and Services | Delivery of HMMPS and HMCTS operational goods and services contracts and MoJ wide corporate services | * **HMCTS**: Language Services, Court Publications * **HMPPS**: Food, Security, Offender Welfare, Prison Industries, Operational Goods and Services * **MoJ Core** & ALB: Professional Services, People, Corporate and Financial Services |
| Custodial Services | Responsibility for contracts delivering key services to HMPPS including: Prisoner Escorts and Custodial Services (PECS), Contract Management of Privately Managed Prisons and supporting the Prison Estate Transformation Programme (PETP) | * **HMCTS**: Court custody suites (Docks) * **HMPPS**: Prisoner transportation/custody services, Prisoner places/cells |
| Facilities Management | Delivery of Facilities Management Services across the HMPPS, HMCTS and the MoJ Cluster. | * **HMCTS, HMPPS and MoJ Cluster:** Cleaning, Waste Management, Mechanical and Electrical Services, Landscaping, Security and Works. |
| Rehabilitation Services | Multiple teams covering a broad scope of work responsible for:   * the Procurement and Contract management of Resettlement Services within HMPPS and the NPS. Contract management of ESF funded contracts within HMPPS. Running HMPPS Grants board Grant competitions to award new grants projects and retender existing grants. * the procurement of the new prison education framework, call off contracts and Dynamic Purchasing system and Contract Management of awarded contracts and ongoing DPS management. * contract management of current Transforming rehabilitation contract management of CRC contracts * Tendering for new Probation contracts to cover private probation services to replace current TR services contracts | * **HMPPS**: Family services (Visitors centres in establishments), Mother and Baby Units, Prisoner Training and training materials, older offender services, * **HMPPS Education**: New Prisoner Education services within establishments * **Grants**: Innovation Grants within HMPPS, Women’s Services grants, Strategic Grants such as Prisoners abroad * **ESF**: Contract management of 9 regional contracts funded by ESF providing services both within establishments and in the community following release * **National Probation Service (NPS)**: Move on accommodation for the NPS * **Private Probation**: 21 CRC contracts in place. |
| Technology and Digital | Delivery of contracts and supplier management for Technology Goods & Services to all of the MOJ’s business areas. | **HMPPS and HMCTS:**   * Workplace Technologies * Applications & Digital Services * Hosting, Software & License Management * Business Process Outsourcing * Infrastructure, Security & Controls * Video & Telephony |