



Border Force

SECURE. CHECK. RECORD.



SECURE

Drivers must secure a vehicle when it's first loaded.

Secure soft sided vehicles with a tilt cord, passed tightly through all eyelets and winders. Secure the ends of the tilt cord with either a uniquely numbered seal or lock. Record the seal number on the checklist. If the inside of the vehicle is checked during the journey, the driver must reapply the lock, tilt cord or other security device and/or apply a new seal.

Secure hard sided and refrigerated vehicles with a seal, lock or other security device. Drivers should have spare seals to reseal the vehicle after each check. Vehicle owners must provide drivers with means of securing the vehicle appropriately, including tilt cord, seals or locks.



CHECK

Drivers must check a vehicle when it's first loaded for any signs of unauthorised access.

After each stop drivers must check the vehicle to ensure no unauthorised persons have entered the load. Check any seals, locks, tilt cords or other security devices for signs of damage or tampering before and during the journey. Check the sides and roof of the vehicle and check all external compartments.



RECORD

Drivers must enter on a checklist all checks throughout the journey.

Record the date, time and location of each check and record all seal numbers on the checklist. Drivers should keep spare checklists available. If many stops are required, use multiple checklists. Vehicle owners must provide drivers with means of record keeping such as checklists and written instructions before the start of every journey.

**Help us secure
the UK's borders**

The United Kingdom Border Force Civil Penalty Accreditation Scheme

We offer a scheme to hauliers who consistently comply with and maintain high levels of vehicle security. Membership of the scheme can significantly reduce a penalty.

If you would like your company to be considered for this scheme, complete the application form on the GOV.UK website:



[www.gov.uk/government/publications/
civil-penalty-accreditation-scheme](https://www.gov.uk/government/publications/civil-penalty-accreditation-scheme)



email the completed application form to:
BF.CPAS@homeofficegov.uk

For more information about the
Clandestine Entrant Civil Penalty Scheme,
scan the QR code:



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