



APPLICATION FOR PERMITS

**International Road Freight Office (IRFO),
Hillcrest House, 386 Harehills Lane,
Leeds, LS9 6NF
TEL: (0113) 305 1115
FAX: (0113) 249 8142**

IRFO NO:

IMPORTANT NOTES - PLEASE READ CAREFULLY AS INSUFFICIENT INFORMATION MAY LEAD TO DELAY OF PERMIT ISSUES.

1. IRFO MUST BE NOTIFIED IMMEDIATELY, IN WRITING, OF ANY CHANGE OF ADDRESS. A COPY OF THE AMENDED OPERATORS' LICENCE MUST BE SENT AS SOON AS THE CENTRAL LICENSING OFFICE HAS BEEN INFORMED OF THE CHANGE. FAILURE TO NOTIFY A CHANGE OF ADDRESS MAY DELAY PERMIT ISSUES.
2. THE FEE IS AN ADMINISTRATIVE CHARGE AND IS **NOT REFUNDABLE** EVEN THOUGH A PERMIT MAY NOT BE USED.
3. PLEASE TRY TO SEND THE APPLICATIONS TO IRFO AT LEAST 5 WORKING DAYS BEFORE YOU NEED THE PERMITS. HOWEVER, PERMITS REQUIRED FOR THE START OF THE YEAR SHOULD BE APPLIED FOR BY THE BEGINNING OF DECEMBER.
4. WHEN THE FORM HAS BEEN COMPLETED, SIGN THE DECLARATION AND SEND IT WITH THE CORRECT FEE TO THE ABOVE ADDRESS.
5. WHERE APPLICATIONS ARE CONSIDERED TO BE EXCESSIVE OR WHERE PREVIOUS ISSUES OF PERMITS HAVE NOT BEEN RETURNED USED, IRFO MAY BE UNABLE TO ISSUE THE FULL NUMBER OF PERMITS APPLIED FOR.

PLEASE COMPLETE IN BLOCK CAPITALS

NAME OF FIRM/COMPANY:

ADDRESS:

POSTCODE:

TELEPHONE NUMBER:

FAX NUMBER:

'O' LICENCE NUMBER:

EXPIRY DATE:

DECLARATION:

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE THE INFORMATION GIVEN IS TRUE. I AM AWARE OF THE CONDITIONS RELATING TO THE ISSUE AND USE OF PERMITS AS SET OUT IN THE INTERNATIONAL ROAD HAULAGE PERMITS ACT 1975. IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN ORDER TO OBTAIN A PERMIT

SIGNED:

DATE:

NAME (BLOCK CAPITALS):

STATUS IN COMPANY:

PLEASE CLEARLY IDENTIFY THE NUMBER AND TYPE OF PERMITS REQUIRED.

PAYMENT SHOULD BE MADE ONLY FOR THE NUMBER OF PERMITS APPLIED FOR, AND SHOULD BE BY CHEQUE OR POSTAL ORDER MADE PAYABLE TO THE **“DRIVER & VEHICLE STANDARDS AGENCY”** or **“DVSA”** OR BY CREDIT/DEBIT CARD. **DO NOT SEND CASH.**

IF THIS IS YOUR FIRST APPLICATION FOR PERMITS FOR 2019 YOU MUST ENCLOSE A COPY OF YOUR CURRENT OPERATORS LICENCE.

**PLEASE NOTE: *OWN ACCOUNT JOURNEYS TO BELARUS, MOROCCO, TUNISIA & TURKEY REQUIRE GENERAL QUOTA PERMITS.
IF YOU ARE ENTERING MOROCCO EMPTY OR TAKING IN FILM EQUIPMENT, YOU WILL REQUIRE AN EXCEPTIONAL PERMIT – FURTHER DETAILS ARE AVAILABLE ON REQUEST.**

~IF YOU ARE TRAVELLING TO OR THROUGH TURKEY AND ARE CONTINUING ON TO A 3rd COUNTRY, A TURKISH 3rd COUNTRY PERMIT WILL BE REQUIRED.

PERMITS ARE NOT TRANSFERABLE

GENERAL QUOTA PERMITS

COUNTRY	EXPIRY	NUMBER APPLIED FOR	£	AMOUNT
BELARUS	31 JANUARY 2020		@ £8.00	
RUSSIA	31 DECEMBER 2019		@ £8.00	
TUNISIA	31 DECEMBER 2019		@ £8.00	
TURKEY 3RD COUNTRY UNIVERSAL	31 JANUARY 2020		@ £8.00	
<u>MOROCCO</u> SINGLE JOURNEY PERMITS	3 MONTHS FROM DATE OF ISSUE		@ £8.00	
<u>MOROCCO*</u> MULTI JOURNEY PERMITS X 15 (VALID FOR 15 RETURN JOURNEYS)	31 DECEMBER 2019		@ £50.00	
UKRAINE UNIVERSAL	31 JANUARY 2020		@ £8.00	
GEORGIA	31 JANUARY 2020		@ £8.00	
KAZAKHSTAN	31 DECEMBER 2019		NO CHARGE	

SERBIA	31 DECEMBER 2019		NO CHARGE	
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GENERAL INFORMATION

PAYABLE ALL JOURNEYS:

MOTORWAY CHARGES – EUROVIGNETTE

Belgium, Denmark, Luxembourg, Netherlands and Sweden – Charges are based on number of axles and engine emissions and start from approximately €8 per day.

Austria operates the GO-Box; Germany operates LKW-MAUT – Charges are based on kilometres travelled and equate to approximately €0.33 per Km or less.

OTHER SPECIFIC CHARGES - DETAILS AVAILABLE FROM IRFO.

CREDIT/DEBIT CARD PAYMENTS

If you wish to pay by Credit/Debit card, please telephone 0113 305 1115.

OR

Please complete your details below and a member of the IRFO team will contact you for payment.

Contact Name: _____

Tel. No: _____

Notice on how we handle your personal data:

We collect, use and store your personal data for issuing authorisations or permits to take your vehicles, freight and passengers across international borders to EU and non-EU countries.

We may share your personal data if we have a lawful reason. For example as part of a criminal investigation or to prevent fraud. Find out more at www.gov.uk/dvsa/privacy.

Revised version 20/12/2018 - DVSA 0433