

# **RECORD OF MEETING**

## **East of England and North East London Headteacher Board**

11 October 2018

### **Members of Board, RSC, and guests in attendance**

Sue Baldwin (RSC, Chair)

Tom Canning (HTB)

Diane Rochford (HTB)

Caroline Derbyshire (HTB)

Brian Conway (HTB)

Karen Kerridge (HTB)

Andrew Aalders-Dunthorne (HTB)

Duncan Ramsey (HTB)

Alan Parnum (DfE)

Claire Mycock (DfE)

### **Cross-cutting discussion points**

The board listened to a presentation titled 'engaging users in policy-making' from the Department for Education's User Centred Design Lab. The board discussed how the Department could better engage with users and how the academy application process could be refined to improve the experience of our users.

## Discussion of projects, including decisions made by RSC with advice from HTB:

All decisions are made in reference to relevant legislation and the published criteria. The table below sets out some key discussion points only

### Sponsor Application

Project	Decision	Key Discussion Points	Conflicts of interest
Avocet Multi-academy Trust, Suffolk	Approve	<ul style="list-style-type: none"> <li>School improvement</li> <li>Performance</li> <li>Staffing</li> </ul>	
<b>Action required:</b> Trust to be informed			

### Sponsored Projects

Project	Decision	Key Discussion Points	Conflicts of interest
Somersham Primary School, Cambridgeshire, to be sponsored by Cambridge Primary Education Trust	Approve	<ul style="list-style-type: none"> <li>Finance</li> <li>Ofsted</li> <li>Governance</li> <li>Local context</li> </ul>	
<b>Action required:</b> Trust and school to be informed			
St Luke's CofE Primary School, Cambridgeshire, to be sponsored by The Diocese of Ely Multi-academy Trust	Approve	<ul style="list-style-type: none"> <li>Capacity</li> <li>School improvement</li> <li>Finance</li> <li>Governance</li> <li>Safeguarding</li> </ul>	
<b>Action required:</b> Trust and school to be informed			

## Significant Change

Project	Decision	Key Discussion Points	Conflicts of interest
Camborne Village College, Cambridgeshire, increase in capacity	Approve	<ul style="list-style-type: none"> <li>Fast-track application</li> </ul>	
<b>Action required:</b> School to be informed			

## Converter Academy Order

Project	Decision	Key Discussion Points	Conflicts of interest
Kinsale Junior School, Norfolk, to join the Wensum Trust	Approve	<ul style="list-style-type: none"> <li>Expected opening date 1 February 2019</li> </ul>	
<b>Action required:</b> Issue academy order			
Warboys Community Primary School, Cambridgeshire, to join the Thomas Deacon Academy Education Trust	Approve	<ul style="list-style-type: none"> <li>Expected opening date 1 April 2019</li> </ul>	
<b>Action required:</b> Issue academy order			
ColdFair Green Primary School, Suffolk, to join Evolution Academy Trust	Approve	<ul style="list-style-type: none"> <li>Expected opening date 1 February 2019</li> </ul>	
<b>Action required:</b> Issue academy order			

## Trust Change

Project	Decision	Key Discussion Points	Conflicts of interest
Cecil Jones Academy, Southend-on-Sea, to transfer from The Legra Academy Trust to the Loxford School Trust Limited	Approve	<ul style="list-style-type: none"> <li>• Governance</li> <li>• Capacity</li> <li>• Ofsted</li> <li>• School improvement</li> <li>• Finances</li> <li>• Local context</li> </ul>	
<b>Action required:</b> Trusts and school to be informed			
Silver Birch Academy Trust comprising Chingford Hall Primary School, Whittingham Primary School, Longshaw Primary School, Waltham Forest, and Winston Way Academy, Redbridge, to transfer to United Learning Trust	Approve	<ul style="list-style-type: none"> <li>• Leadership</li> <li>• Teaching and learning</li> <li>• Ofsted</li> <li>• Local context</li> <li>• Finances</li> <li>• Performance</li> <li>• Capacity</li> <li>• Interview process</li> </ul>	Tom Canning was not present and did not receive papers for this item
<b>Action required:</b> Trusts to be informed			
Dereham Neathend High School, Norfolk, to transfer to ieTrust	Approve	<ul style="list-style-type: none"> <li>• Expected transfer date 1 January 2019</li> </ul>	
<b>Action required:</b> Trust to be informed			

## Decisions made between 13 September and this HTB meeting

Project	Decision	Key Discussion Points	Conflicts of interest
<b>Significant change</b> St Bernard's High School, Southend-on-Sea, increase in capacity	Approve	<ul style="list-style-type: none"> <li>• Fast-track project</li> </ul>	
<b>Action required:</b> School to be informed			

<b>Significant change</b> Hilltop Infant School, Essex, age range change from 4-7 to 2-7	Approve	<ul style="list-style-type: none"> <li>Fast-track project</li> </ul>	
<b>Action required:</b> School to be informed			