

## CHAPTER 15 - RESERVE FORCES

### ANNUAL CAMPS AND WEEKEND TRAINING

1501. **General.** All Reserve Forces, who are in receipt of full-time pay or “over eight hours” day rate are treated as full-time service personnel in respect of these regulations. Reserve personnel attending training activities in excess of 2 hours, for which the volunteer is awarded either a flat rate of training expenses, missed meal allowance or any other food allowance are not entitled to free-feeding at crown expense. Entitlements to be fed at Defence Food Vote expense are detailed in Chapter 5.

There are however, the following additional regulations:

- a. When a Reserve unit combines its messing arrangements with a Regular Service unit i.e. on exercise the Regular unit will claim the DMR.
- b. A Reserve sub-unit may be described as a mess (for accounting purposes) when conducting training, other than at annual camp.
- c. Before food can be purchased from the MOD Food Supply Contractor, a unit must have established a properly constituted messing account to be able to claim for the appropriate DMR.
- d. The appropriate rates may be claimed for each full day’s messing provided. On days of arrival and departure however, Reserve units may claim only the appropriate DMR percentages, according to the meals provided.
- e. Units may choose to feed using one of the following:
  - (1) Draw DMR and use the MOD Food Supply Contractor and, when applicable, raise the appropriate food charges.
  - (2) Use ORP, account for it in the normal manner, and, where applicable, raise the appropriate food charges.
  - (3) Draw CILOR when authorised and, where applicable, raise the appropriate food charges.
  - (4) Provide food under unit arrangements using non-public funds and collect payments from their members privately.

1502. **Potential Recruits.** Potential Army Volunteer Reserve Force, Territorial Army (Specialist or Independent) recruits who are nominated to attend an authorised trial weekend at a reserve unit for selection purposes may be provided with meals at the sponsoring department’s expense for a period of up to 48 hours.

1503. Units may claim the appropriate DMR for each full day’s messing provided. For part-days, units may claim only the DMR percentages appropriate to the meals provided. Potential recruits are not entitled to any of the messing supplements or allowances contained within these regulations refer to Chapter 5.

1504. **Reserve Forces Recruitment Visits.** Refer to Chapter 5.

1505. **CILOR expenditure.** COs are to give written approval, to unit and sub-unit messing account holders of those traders, by name, that are normally to be used for expending CILOR and for the provision of food for repayment. A blanket authority must not be given. All orders for food are to be in writing, dated and signed by the messing account holder. Purchases from retail sources are to be listed and priced on a bill of sale headed with the supplier’s name and address. Such bills of sale are to be forwarded to the messing account holder, who is to pass them for

payment to the Imprest account holder. Payment is to be attributed to RA Code PAA 002 and attributed to the unit's CILOR budget UIN.

1506. Cheques in payment of bills received are to be posted directly to the supplier by the Imprest account holder with a request that the bill be returned, stamped and dated as paid. Receipted bills are to be retained in support of the Imprest account. Purchase of items from suppliers who provide 'Till Roll' receipts, or who demand immediate payment should be avoided. When, in exceptional circumstances, a bill has to be paid immediately from non-public funds, the receipted bill is to accompany the messing account. If 'Till Rolls' cannot be avoided they are to be endorsed alongside each cost with details of the items purchased including weight and/or quantity. Sub-units are to be reimbursed by the unit Imprest account holder; the receipted bill supporting the accounts.

1507. Purchasing food from local traders requires the purchaser to ensure that his/her actions cannot be misinterpreted. Where possible, the purchaser should be accompanied by another member of the unit.

1508. **RAuxAF Personnel.** Due to limitations for RAuxAF personnel carrying out their Trade Ability Test (TAT), FSTS(A) has been authorised to provide CTA funding by Def Log. RAuxAF personnel are able to claim a maximum of £100 per individual in order to successfully complete their TAT. Invoices are to be forwarded to A4 RCC prior to submission to FS Hd Mgt Trg FSTS(A) for payment.

1509 – 1599. Reserved.