Application for registration or exemption from registration for forestry traders

Please note: It is important that you:
- Refer to the Forestry Commission Plant Health web pages (www.forestry.gov.uk/planthealth) for further guidance on registration and regulated material before completing this form.
- Ensure that your application for registration is received by us as soon as possible and, in any event, before you begin to trade in any of the material mentioned in this form.
- Retain a record of the information entered on this form.
- Remember to sign and date the back page.

Please send your completed form to:
Forestry Commission
Plant Health Service
Silvan House
231 Corstorphine Road
EDINBURGH EH12 7AT
T: 0300 067 5155
F: 0131 316 4344
E: plant.health@forestrycommission.gov.uk
If you have not received a reply within 14 working days of sending your application, you should contact us at this address.

Company/trading name

Full postal address of premises to be registered

Full postal address of production premises (if different)

Postcode:
Telephone/fax:
Email address

Postcode:
Telephone/fax:
Email address

Please answer YES or NO to ALL the following questions

1. What is the nature of your business? YES NO
   - Importer of forestry material
   - Christmas tree grower (for sale without roots)
   - Wholesaler of forestry material
   - Sawmiller
   - Producer of bark or bark products
   - Shipping agent, freight forwarding agent or Customs clearance agent

2. Do you supply forestry material to the following? YES NO
   - Commercial growers
   - Wholesalers
   - Sawmiller
   - Retailers
   - General public

See over for Notes 1–4

3. Do you obtain forestry material directly from: YES NO
   - Within Great Britain
   - Northern Ireland, Channel Islands or Isle of Man
   - Other EU countries
   - Non EU countries

4. Do you send forestry material directly to destinations within: YES NO
   - Great Britain
   - Northern Ireland, Channel Islands or Isle of Man
   - Other EU countries
   - Non EU countries

5. Do you send wood of conifers which is not bark-free directly to destinations within the EU Protected Zones of: YES NO
   - Northern Ireland, Channel Islands or the Isle of Man, Ireland, France (Corsica), Greece, Cyprus?

6. Do you send coniferous bark directly to destinations within the EU Protected Zones of: Northern Ireland, Channel Islands or the Isle of Man, Ireland, France (Corsica), Spain, Cyprus?

7. Do you send wood of Castanea (Sweet chestnut) which is not bark-free directly to destinations within the EU Protected Zones of: Czech Republic, Denmark, Greece (Crete, Levos), Ireland, Sweden, Northern Ireland, Channel Islands?
8. Does your trade include any of the following types of timber?

### Conifers
- **YES NO**
  - Abies spp (fir)
  - Larix spp (larch)
  - Picea spp (spruce)
  - Pinus spp (pine)
  - Pseudotsuga spp (Douglas fir)
  - Thuja spp (western red cedar)
  - Tsuga spp (hemlock)
  - Libocedrus decurrens (incense cedar)
  - Other conifer

### Broadleaves
- **YES NO**
  - Acer spp (maple/European sycamore)
  - Aesculus spp (horse chestnuts, buckeyes)
  - Betula spp (birch)
  - Carpinus spp (hornbeam)
  - Castanea spp (including sweet chestnut)

Please tick this box if you think you may qualify for exemption from registration

(You must be registered if you wish to import regulated forestry material from countries outside of the EU. Within the EU, plant health checks are focused on the place of production, and therefore it is the producer, or subsequent trader, who must be registered if moving regulated forestry material to a protected zone (PZ) within the EU, including internal movement to a PZ within GB.)

Please state the reasons why you think you may qualify for exemption

| Declaration: I confirm that the information given in this application is correct and complete to the best of my knowledge and belief |
| Signature | Date |

**Full name**  
**Job title**

### NOTES

1. The Plant Health (Forestry) Order 2005 defines an ‘importer’ as follows: ‘in relation to any tree pest or relevant material at any time between their landing from a third country and the time when they are discharged by an inspector under this Order, includes any owner or other person for the time being possessed of or beneficially interested in the tree pest or relevant material’.

2. Growers who sell any trees with roots intended for planting must apply for registration to Defra (Department for Environment, Food and Rural Affairs) in England and Wales or Science and Advice for Scottish Agriculture (SASA) in Scotland. Growers who sell trees without roots which are greater than 3 metres in height to wholesalers or retailers, must apply for registration to the Forestry Commission.

3. If you intend to send material out of Great Britain, it may be necessary for you to issue plant passports for such movements, e.g. if you intend moving wood of conifers, where the end product retains bark, to a Protected Zone such as France (Corsica), Greece (EL), Ireland (IRL), UK (Northern Ireland, Isle of Man and Jersey). If wood of conifers is bark-free then there is no need for the material to be accompanied with a plant passport when it is exported to any of these Protected Zones. Similarly if the wood is being imported to Great Britain (i.e. a Protected Zone) from other EU Member States which is bark-free then again there is no need for the material to be accompanied with a plant passport.

4. Bark-free means wood from which all bark, excluding the vascular cambium, ingrown bark around knots and bark pockets between rings of annual growth, has been removed.