

Ref no:

*(for official use)*

**Application Form**

Fund to support the training of faith leaders to strengthen ministering in the British context

|  |  |
| --- | --- |
| **Organisation name:**  |  |
| **Eligibility** *(To be eligible for funding you must be able to answer yes to question 1.a or 1.b)* |
|  **1.a** | **Is your organisation a registered charity?** **If so, what is your Charity Commission number?**   | **Yes / No**Number:  |
|  **1.b** | **If not, can you answer yes to all of the following questions?** * Was your organisation established for charitable, benevolent or philanthropic purposes?
* Does your organisation have a governing body with at least three members?
* Does your organisation have a governing document? Please include a copy.
* Can you provide accounts for the organisation for the last two financial years?

**Please include a copy.** **Applications without these documents from non-registered charities will not be considered.**  | **Yes / No**  |
| **About your organisation/ consortium** |
| **2.a** | **Contact name and role:** |  |
| **2.b** | **Address in the UK (including postcode):**  |  |
| **2.c** | **Contact Telephone No:** **Contact Email Address:** |  |
| **2.d** | **Organisation’s Website:**  |  |
| **2.e** | **Organisation’s Facebook and Twitter username (as applicable):**  |  |
| **2.f** | **Is your organisation a branch of a larger organisation?** If yes, please give details  |  |
| **2.g** | **When was your organisation set up?**  |  |
| **2.h** | **How many people does your organisation employ?** | Full time: part time: volunteers:  |
| **2.i** | **Is this a consortium bid?**  | Please delete as appropriate: Yes/No |
| **2.j** | **If yes, please give the names of the other organisations in the bid:**  | 1. 2.3. |
| **Your organisation’s capability** |
| **3** | **In no more than 250 words, please outline the purpose of your organisation and some of its biggest achievements. Please also outline any experience your organisation has had of delivering projects and working with faith leaders / those in pastoral roles. If you are applying as a consortium, please also outline the key attributes of your partners.**  |
|  | ***Word count:*** |
| **Project proposal** |
| **4** | **In no more than 200 words, please provide a summary of your proposal, and how it will support faith leaders’ capacity to minister confidently in the British context and support their communities.** |
|  | ***Word count:*** |
| **5** | **In no more than 2000 words, please describe your project, concentrating on the following questions:*** How will your proposal meet the aims laid out in the Programme Specification?
* Does the proposal show evidence of your capacity to reach faith communities, especially those where there is no similar training provision already in place?
* Is there a clear and effective plan to measure the progress and impact of the programme throughout its life?
* How will you ensure those delivering the training are appropriately skilled and qualified? How will you curate and tailor existing training material into a coherent package?
* Are sustainability considerations built into the proposal?
 |
|  | ***Word Count:*** |
| **6** | **In no more than 250 words, please describe who your main partners will be, and how you will engage with them. In this section, we are interested to see demonstration of strong community links, and the ability to foster and grow contacts and relations.** |
|  | ***Word Count:*** |
| **Location** |
| **7** | **In which local authority area(s) will your project work?** |  |
| **Finance** |
| **8** | **How much money are you bidding for? Is this the complete cost? If not, where is the rest of the money coming from? Is this confirmed? How will this proposal achieve good value for money?**  |
|  |  |
| **9** | **Please outline in detail how you would spend the grant if successful. Where possible, please provide the cost for each item and its use.**  |
|  | **ITEM** | **TOTAL COST** |
|  | Example: Room hire - 2 hours per week for 12 weeks, £25 per hour (£25 x 2 x 12) | £600.00 |
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|  | Add rows as necessary  | Add rows as necessary |
|  | ***Comments***: |
| **Declaration** |
| **10** | **Please check this box to confirm that, if successful, you agree to:*** Attend regular progress meetings with MHCLG as requested.
* Participate in meet ups with other projects if expected.
* Cooperate with reasonable requests for publicity (including social media promotion)
* Meet MHCLG’s request for data as required.
* Return a final report at the end of the project.
* Provide quarterly progress reports.
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**Thank you for your application.**