



**1 Applicant**

Enter the full name and address of the business applying for AEO status.  
To be completed by companies only. Enter the full address of your registered office, including the country.

**2 Type of AEO authorisation**

Choose only one of the boxes as appropriate

**3 Trader identification number**

This will be your Economic Operator Registration and Identification number (EORI). For example, GB123456789100.

**4 Legal status**

Enter the legal status, for example, sole proprietor, partnership, limited company.

**5 Date of establishment**

Enter the date you started trading, or in the case of a company, the date of your certificate of incorporation. This must be provided in yyyy/mm/dd format.

**6 Address where customs documentation and the main accounts are kept**

Enter the full addresses of the relevant offices.

**7 VAT identification number**

Enter your 9 digit UK VAT number.

**Legal registration number**

If you're a company, enter your certificate of incorporation number. If you're not, leave blank.

**8 Name and contact details of the person responsible for customs matters**

Indicate whether the name and address is the same as that at question 1, or give a different name and address of the person responsible for your customs matters in relation to the application.

**9 Contact person**

Give the full name, phone number and email address of the person designated within your business that HMRC can contact when considering your application. If you're an agent please state 'agent'.

**10 Person in charge of the business**

Enter their role, for example director or manager of the company, board director and board member – include their full name and address, date of birth and National Insurance number.

**11 Correspondence address**

Indicate whether your correspondence address is the same as that at question 1, or give a different address where you want HMRC to send correspondence about your application.

**12 Economic sector of activity**

Describe your activity using one or more codes from the following list:

- MF Manufacturer of goods
- IM Importer
- EX Exporter
- CB Customs broker
- CA Carrier
- FW Freight forwarder
- CS Consolidator
- TR Terminal operator
- WH Warehouse keeper
- CF Container operator
- DEP Stevedore
- HR Shipping line service
- 999 Others

Please include all activities carried out by your company.

**13 Member states where customs related activities are carried out**

Enter the 2-digit code for the EU member states in which you carry out customs activities. Choose from the following list:

- AT, BE, BG, CY, CZ, DK, EE, FI, FR, DE, GB, GR, HU, IE, IT, LT, LV, LU, MT, NL, PL, PT, RO, SK, SI, ES, SE.

You may include more than one code if appropriate. [UK Trade Tariff: country and currency codes](#) contains more information.

**14 Border crossing information**

Give the names or reference numbers of valid EU (air)ports or customs offices you regularly use to import, export or transit your goods, for example, Heathrow, Rotterdam, Frankfurt, Northampton ICD (don't enter more than 5).

15 **Simplifications or facilitations already granted, certificates mentioned in Article 28.2 of the Commission Implementing Regulation (EU) 2015/2447**

Give the type of simplification, the relevant customs procedure and the authorisation number of any authorisations you currently hold, for example Customs Warehouse, Customs Freight Simplified Procedures and so on. If you're authorised to use a simplified or incomplete declaration at import or export you should identify this using the codes in the second or third subdivision of box 1 of the Single Administrative Document.

Under Article 28.2 enter the details, including type and number, of any internationally recognised security and safety certificate you currently hold, for example, ISO certificate or Regulated Agent status.

If not applicable, please enter 'Not Applicable (N/A)' or 'None'.

16 **Consent to the exchange of the information in the AEO authorisation in order to ensure the implementation of international agreements with third countries on mutual recognition of the status of authorised economic operators and measures related to security**

The consent for mutual recognition is only relevant for AEOs. For mutual recognition agreements to be practically implemented it's imperative that trading partners' Customs Services are aware of each other's AEOs. Exchanging some details related to the AEOs is essential, for example the validity of the AEO status is a necessary part of the information exchange and the data exchanged will be strictly for the purposes of implementing mutual recognition of AEO programmes.

Your consent to exchange your AEO details with the Customs Services of third countries under mutual recognition agreements would be general, not related to specific third countries. However, under the EU Data Protection legislation, the EU customs authorities can only exchange your AEO details after an assessment of the level of data protection provided by each individual third country to ensure that it provides an adequate level of protection.

If you prefer not to give your consent, your AEO details will not be exchanged with any of the EU's mutual recognition partner countries and you will not be able to receive the benefits included in the mutual recognition agreements. If you provide your consent you also have the right to withdraw it at any time by sending a written request to the competent customs authority. However, the withdrawal of your consent to exchange your AEO details will also result in the withdrawal of the benefits associated with mutual recognition. The withdrawal will also be general, meaning that customs authorities will no longer exchange your AEO details with any of EU's mutual recognition partner countries. You have also the right to provide your consent at any time after the authorisation has been issued.

To make the exchange of AEO details possible, the EU needs to transliterate, where necessary, the relevant AEO details into the characters of the simple 26 letter alphabet (Latin 1). You would have to advise your business partners in those partner countries to use this transliteration of your company's name and address in their operations (for example, customs declarations) with the relevant customs administrations.

Some countries aren't able to use the same character set used in the EU. Cyrillic letters, specific characters such as accents above or below letters, or letters beyond the simple 26 letter alphabet (Latin 1) can't be put into their Information and Communication Technology (ICT) systems. [Unicode Standard](#) contains a list of allowed characters

Please fill your transliterated name, street, number, postal code and city in this box. If you don't give your consent to exchange AEO details or only apply for an AEO certificate you do not need to fill in this box.

17 **Business activities**

Provide the appropriate [NACE](#) Revision 2 code (statistical classification of economic activities) of your commercial activities.

18 **Permanent business establishment (PBE)**

Indicate if the application is submitted in accordance with Article 26(2) DA. Enter the PBE(s) full names, addresses and VAT numbers.

19 **Enter details of the office responsible for providing all customs documentation**

20 **Enter details of the address where the customs documentation is kept**

21 **Consent for publication to the list of authorisation holders**

Indicate yes or no if you agree to publication of the details of the authorisation being applied for:

- holder of the authorisation
- type of authorisation
- date of effect or, if applicable, period of validity
- member state of the decision taking customs authority
- competent or supervising customs office

22 **Applicant size**

Indicate the size of the business. This is defined in the [Commission Recommendation of 6 May 2003 OJ L 124/2003](#). This is based on the recommendation for:

- micro – up to 10 staff with turnover of up to £2 million (or balance sheet total up to £2 million)
- small – up to 50 staff with turnover of up to £10 million (or balance sheet total up to £10 million)
- medium-sized – up to 250 staff with turnover of up to £50 million (or balance sheet total up to £43 million)
- large – 250 or more staff with turnover of more than £50 million (or balance sheet total of more than £43 million)

23 **Name, signature and date of applicant**

The application must be signed by a responsible person of the business, for example sole proprietor, partner, or director. You must also include their position within the business, their printed name and the date.