



Notice of appeal to Secretary of State (PSV)

Form for public service vehicles which have been refused an annual test certificate in accordance with the [Road Traffic Act 1988 \(section 45\)](#).

As part of the appeal it may be necessary for DVSA to re-inspect the vehicle. This will be carried out at a DVSA approved location.

The appeal must be received within 14 days beginning from the date on which the Notification of refusal was issued.

Section 1

Your details

I / we, being aggrieved by the decision referred to below, hereby appeal to the Secretary of State.

First names

Last name

Address

Postcode

Telephone number (with area code)

Email address

Section 2

Test details

Vehicle registration mark / identification mark / chassis or serial number (delete as appropriate)

Type of test (please tick)

First examination

Periodical test

Re-test

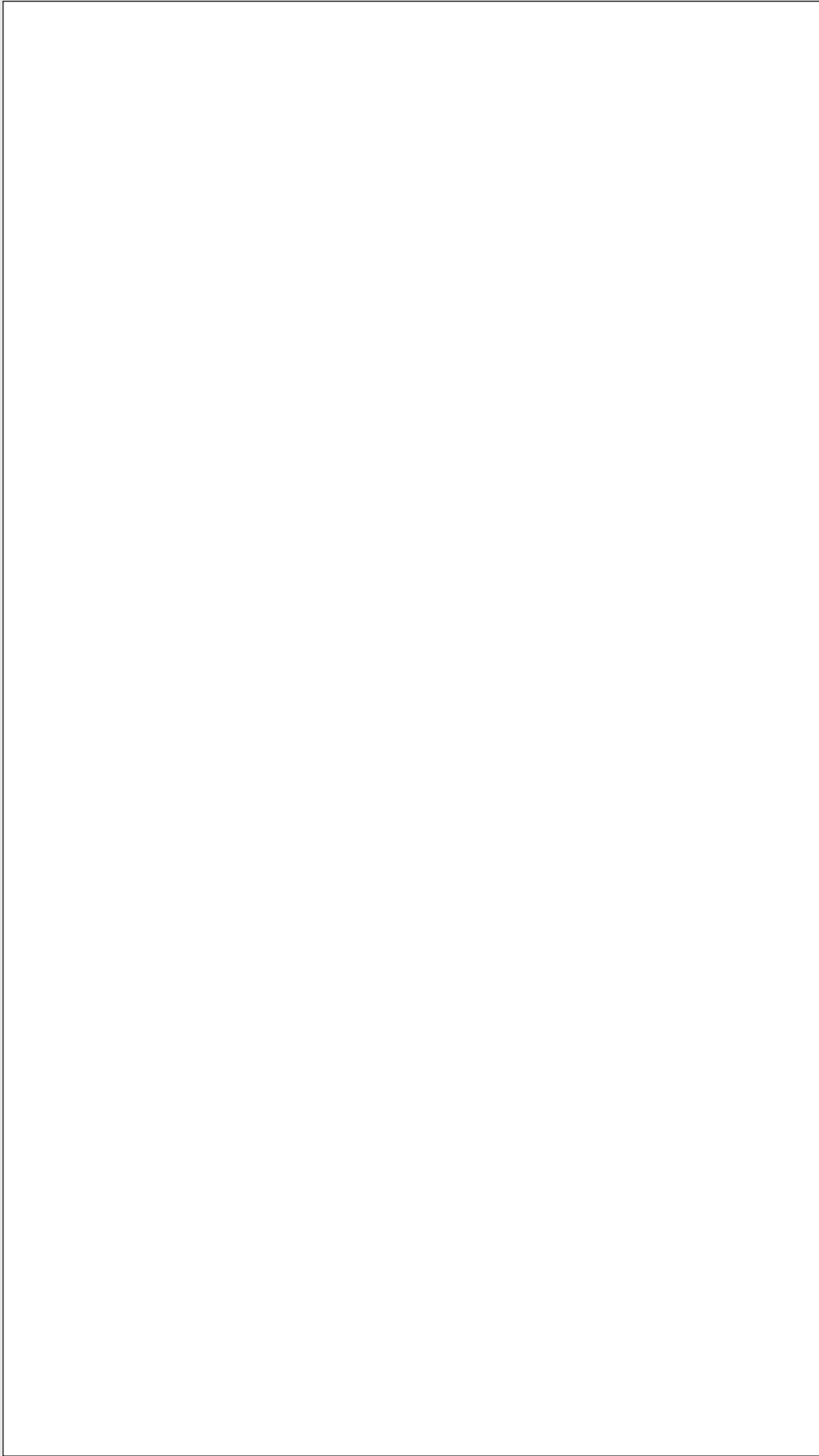
Number of test station (if appropriate)

Date of examination or issue of Notification of Refusal

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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State clearly the reason(s) why the appeal is being made, where appropriate making reference to the specific items listed on the notification of refusal. If possible attach a copy when you submit the appeal.

(Continue on next page if necessary)



Section 3

Re-examination details

Please state when you want the vehicle re-examined
(vehicles refused an annual test certificate only)

Date(s)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Day(s) of week

Preferred time

<input type="text"/>	<input type="text"/>	:	<input type="text"/>	<input type="text"/>
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The condition of the vehicle and its equipment

The vehicle must be in the same condition as it was when it failed its test. If any repairs, modifications or adjustments have been made since it failed the test, state what they are in the box below.

Section 4

Payment details

Details of DVSA current fees:

www.gov.uk/government/publications/public-service-vehicle-fees

Please tick one box below

- Cash (over the counter only)
- I enclose cheque / P.O. for £ made payable to Driver and Vehicle Standards Agency. Please write your name and address on back of cheque.
- Debit my pre-funded account. (Note: Delegates must be pre-authorized to use the PFA account. If you wish to add a delegate, please email customer.accounts@vosa.gov.uk).

Account number

Delegate name

- If you would like to pay by credit / debit card, DVSA will contact you by phone for the payment details.

Contact name

Telephone number

Section 5

Declaration

I declare that the information I've given in this form is true, complete and accurate.

Name

Signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Data protection

We collect, use and store your personal data so you can appeal a public service vehicle (PSV) annual test decision.

We may share your personal data if we have a lawful reason. For example as part of a criminal investigation or to prevent fraud. Find out more at www.gov.uk/dvsa/privacy.

Notice of appeal to Secretary of State

What you need to do

- Fill in the form
- Enclose payment or select option to pay the correct fee
- Include a copy of the notification of refusal, if possible

○ The Notice of Appeal can be posted to:

PSV Approvals Section
Technical Officers
DVSA
The Ellipse
Padley Road
Swansea
SA1 8AN

Or emailed to:

technicalofficers@dvsa.gov.uk

! You don't need to print this page or post it to us.