

# RECORD OF MEETING

## East of England and North East London Headteacher Board

21 June 2018

### Members of Board, RSC, and guests in attendance

Sue Baldwin (RSC, Chair)

Tom Canning (HTB)

Diane Rochford (HTB)

Caroline Derbyshire (HTB)

Brian Conway (HTB)

Karen Kerridge (HTB)

Andrew Aalders-Dunthorne (HTB)

Alan Parnum (DfE)

Claire Mycock (DfE)

### Apologies

- Nardeep Sharma has voluntarily withdrawn from the Headteacher Board on a temporary basis. During this period he will not be involved in any Headteacher Board business

### Cross-cutting discussion points

The board met and discussed:

- **Special Educational Needs and Disability** – The board listened to a presentation from Diane Rochford exploring the context and challenges of the special education sector.

## Discussion of projects, including decisions made by RSC with advice from HTB:

All decisions are made in reference to relevant legislation and the published criteria. The table below sets out some key discussion points only

### Sponsored Route

Project	Decision	Key Discussion Points	Conflicts of interest
Nightingale Infant and Nursery School, Norfolk, to be sponsored by Inclusive Schools Trust	Approve	<ul style="list-style-type: none"> <li>• Finance</li> <li>• Staffing</li> <li>• Governance</li> <li>• Capacity</li> </ul>	
<b>Action required:</b> Trust and school to be informed			
Hampton Vale Primary School, Peterborough, to be sponsored by The Four C's Academy	Approve	<ul style="list-style-type: none"> <li>• School improvement</li> <li>• Local context</li> <li>• School to school support</li> <li>• Finance</li> </ul>	
<b>Action required:</b> Trust and school to be informed			

### Converter Academy Order

Project	Decision	Key Discussion Points	Conflicts of interest
Aveley Primary School, Thurrock, to join Catalyst Academies Trust	Approve with conditions	<ul style="list-style-type: none"> <li>• Capacity</li> <li>• Teaching and learning</li> <li>• Assessment</li> <li>• Governance</li> </ul>	
<b>Action required:</b> Issue academy order. Conditional upon the trust agreeing a strategic governance review			
Mousehold Infant and Nursery, Norfolk, to join Inclusive Schools Trust	Approve	<ul style="list-style-type: none"> <li>• Ofsted</li> <li>• Governance</li> </ul>	
<b>Action required:</b> Issue academy order			

Saxmundham Primary School, Suffolk, to join Avocet	Approve	<ul style="list-style-type: none"> <li>Capacity</li> <li>Governance</li> <li>Finance</li> <li>School improvement</li> </ul>	
<b>Action required:</b> Issue academy order			
Woodbridge Primary School, Grundisburgh Primary School, Hollesley Primary School, Suffolk, to join Co-operative Education East Academy Trust	Approve	<ul style="list-style-type: none"> <li>Expected opening dates 1 November 2018</li> </ul>	
<b>Action required:</b> Issue academy orders			
Cherry Tree Primary School, Essex, to join Berlesduna Academy Trust	Approve	<ul style="list-style-type: none"> <li>Expected opening date 1 April 2019</li> </ul>	
<b>Action required:</b> Issue academy order			
St Thomas of Canterbury, Holy Cross Primary and St Joseph's Primary, Thurrock, to the Diocese of Brentwood MAT	Approve	<ul style="list-style-type: none"> <li>Expected opening dates 1 September 2018</li> </ul>	
<b>Action required:</b> Issue academy orders			

## Significant Change

Project	Decision	Key Discussion Points	Conflicts of interest
Flitcham Primary Academy, Norfolk. - age range change	Approve	<ul style="list-style-type: none"> <li>Fast-track project</li> </ul>	
<b>Action required:</b> School to be informed			

Ranelagh Primary School, Newham - request to become resourced provision for Communication and Interaction/ASD	Approve	<ul style="list-style-type: none"> <li>Fast-track project</li> </ul>	Diane Rochford was not present and did not receive papers for this item
<b>Action required:</b> School to be informed			
Ryedene Primary and Nursery School, Essex – increase PAN to 60	Approve	<ul style="list-style-type: none"> <li>Fast-track project</li> </ul>	
<b>Action required:</b> School to be informed			
<b>Action required:</b> School to be informed. Trust to ensure that its governance arrangements are revised in-line with the academies handbook.			
Antingham and Southrepps Primary School, Norfolk, change the age range from 4-11 to 3-11 and to include a nursery class	Approve	<ul style="list-style-type: none"> <li>Ofsted</li> <li>Performance</li> <li>School improvement</li> <li>Capacity</li> <li>Pupil retention</li> </ul>	
<b>Action required:</b> School to be informed			
St Andrew's CofE Academy, Norfolk, closure of academy	Defer	<ul style="list-style-type: none"> <li>Falling roll</li> <li>Staffing</li> <li>Local context</li> <li>Place planning</li> </ul>	
<b>Action required:</b> Decision escalated to Nick Gibb			

## Trust Change

Project	Decision	Key Discussion Points	Conflicts of interest
Upminster Infant School, Havering, to join Hornchurch Academy Trust	Approve	<ul style="list-style-type: none"> <li>Local context</li> <li>School improvement</li> <li>Senior leadership</li> <li>Ofsted</li> </ul>	
<b>Action required:</b> School and trust to be informed			
Upminster Junior School, Havering, to join Hornchurch Academy Trust	Approve	<ul style="list-style-type: none"> <li>Local context</li> <li>School improvement</li> <li>Senior leadership</li> <li>Ofsted</li> </ul>	
<b>Action required:</b> School and trust to be informed			
St Albans Catholic High School, Suffolk, to join Our Lady of Walsingham Catholic MAT	Approve	<ul style="list-style-type: none"> <li>Expected transfer date 1 September 2018</li> </ul>	Brian Conway was not present and did not receive papers for this item
<b>Action required:</b> School to be informed			
Emmanuel Community School, Waltham Forest, SAT to MAT	Approve with conditions	<ul style="list-style-type: none"> <li>Finance</li> <li>Ofsted</li> <li>Governance</li> <li>Performance</li> </ul>	
<b>Action required:</b> School to be informed. Trust to ensure that its governance arrangements are revised in-line with the academies handbook.			