Cabinet Office

National Fraud Initiative - Data Deletion Schedule

The following data deletion schedule applies to the National Fraud Initiative data matching exercises, including all proof of concept[1] (research and development) data matching. In the event that the Cabinet Office elects to terminate the NFI then an appropriate data deletion timetable for all intelligence will be derived and communicated.

NFI Area	Data Deletion Policy	Match Archives made available to Participants	NFI Matches Deletion Policy	NFI Prior Year matchkey[2] and Comments Deletion Policy
National Exercise	Within 6[3] months of the data[4] being re-supplied, passing data quality checks and being accepted for the next national data matching exercise (or after 12 months if data not part of the national exercise).	The later of: within 4 months of the next national exercise data matches being released or after 12 months.	The later of: within 6 months of the next national exercise data matches being released or after 14 months.	After 10 years.
ReCheck/FraudHub	Within 6[3] months of the data[4] being re-supplied, passing data quality checks and being accepted for the next national data matching exercise (or after 12 months if data not part of the national exercise).	The later of: within 4 months of the next national exercise data matches being released or after 12 months.	The later of: within 6 months of the next national exercise data matches being released or after 14 months.	After 10 years.
AppCheck	Within 6[3] months of data[4] being supplied successfully	n/a	After 12 months.	
Data subsequently proved inaccurate	Within 3[3] months of the data[4] inaccuracy being confirmed.	n/a	Within 3 months of the data inaccuracy being confirmed.	Within 3 months of the data inaccuracy being confirmed.

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[1] Unless a specific timetable has been approved and documented as part of the proof of concept project scoping.

[2] The prior year matchkey consists of a unique reference key and comments recorded by participants. If these comments included personal details then they would be retained as part of the matchkey. No NFI personal details fields are retained.

[3] The NFI Backup policy means that there are traces of deleted NFI files remaining within the backup environment for up to three months.

[4] Defined as source data and any processed data generated.

Examples

NFI Area	Data submitted	Data Deletion Policy	Match Archives made available to participants	NFI Matches Deletion Policy	NFI Prior year matchkey and comments (no personal details) - deletion policy
National Exercise	Dataset A - submitted October 2016 for NFI 16/17. Matches released Jan 2017.	The data would be used throughout NFI 16/17. NFI 18/19 is scheduled for October 2018. Dataset A would be resubmitted in October 2018. Therefore the dataset A submitted in 2016 would be deleted by April 2019.	NFI 18/19 matches scheduled to go live Jan 2019. Therefore the archive for matches would be available by May 2019.	The matches resulting from the dataset A submitted in 2016 would be deleted by July 2019.	The matchkey (no personal data) and any comments recorded by participating organisations would be deleted by 2026.
ReCheck - scenario 1	Dataset B - submitted June 2017. Matches released August 2017.	The data would be used throughout NFI 16/17. NFI 18/19 is scheduled for October 2018. Dataset B would be resubmitted in October 2018. Therefore the dataset B submitted in 2016 would be deleted by April 2019.	In this case within 4 months of the next national exercise date match release (Jan 2019) is later so the archive would be available by May 2019.	In this case within 6 months of the next national exercise date match release (Jan 2019) is later so the matches would be deleted by July 2019.	The matchkey (no personal data) and any comments recorded by participating organisations would be deleted by June 2027.
ReCheck - scenario 2	Dataset C - submitted September 2018. Matches released same day (i.e. September 2018).	NFI 18/19 is scheduled for October 2018. Dataset C would be resubmitted in October 2018. Therefore the dataset c submitted in September 2018 would be deleted by April 2019.	In this case 12 months after the matches are released is the later date. So the archive would be available in September 2019.	In this case 14 months after the matches are released is the later date. So the archive would be available in November 2019.	The matchkey (no personal data) and any comments recorded by participating organisations would be deleted by September 2028.
AppCheck	Application Record A submitted March 2017.	By September 2017.	n/a	By March 2018.	
Data subsequently proved inaccurate	Data submitted October 2017. Confirmed that 3 records were corrupt in Dec 2017.	By March 2018.	n/a	By March 2018.	By March 2018 (if generated).