**[Partner logos]**

[Name of partnership]

Memorandum of understanding

[Ratification date]

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## 1 Background

1.1 [School A, School B, and…School Z] have formed this partnership to [text on reason for forming partnership] across [locality].

1.2 It is an equal partnership for the mutual benefit of all schools involved.

1.3 [If appropriate, what is the problem/issue/opportunity that led to the establishment of this partnership?]

## 2 Partnership aims and objectives

2.1 The overarching aim of this partnership is to [text].

2.2 Specific objectives are:

2.2.1 [objective]

2.2.2 [objective]

## 3 Partnership activities

3.1 Activities to be delivered by the partnership are:

3.1.1 [Activity]

3.1.2 [Activity]

3.2 The initial timeframe for partnership activities will be [X] years, commencing in the academic year 20XX/20XX.

3.2.1 [Specific activity timeframe/s if necessary]

3.3 Activities will be reviewed [every term, annually, etc.] to ensure that they are being delivered as agreed, and that they are having the intended impact.

## 4 Monitoring

4.1 All partners commit to ongoing monitoring, with the aim of ensuring accountability and performance against milestones.

4.2 The [name of body responsible for monitoring, eg. joint committee] will co-ordinate the monitoring and report back to senior teams and governing boards as appropriate.

## 5 Impact evaluation

5.1 [Detail evaluation methodology or framework]

5.2 [Detail who will take responsibility for co-ordinating and reporting on the impact]

## 6 Designated partnership leads

6.1 Each partner will appoint a senior member of staff to lead on the work of the partnership.

6.2 The designated lead member of staff for each partner will:

6.2.1 [Text]

6.2.2 [Text]

6.3 [Text about how designated leads will report back]

6.4 [Text to ensure that vacant partnership lead positions are not left unfilled]

## 7 Partnership governance and oversight

7.1 [Detail governance arrangements, such as by establishing a joint committee]

7.1.1 [If applicable, detail what the joint committee will be responsible for]

7.2 [Detail how the partnership will be integrated into the strategy and ethos of each school – such as by including it in each individual School Development Plans]

## 8 Financial contributions

8.1 [If applicable, detail financial contributions to be made]

8.1.1 [Detail where the fund will sit and how it will be managed]

## 9 Disclaimer

9.1 It should be noted that by signing this document or by participating in the [name of partnership], the partners are not committing to legally binding obligations. It is intended that the partners remain independent of each other and that their collaboration and use of the term ‘partner’ does not constitute the creation of a legal entity, nor authorise the entry into a commitment for or on behalf of each other.

### Signed on behalf of *[partner A]*

………………………………………………………................ Date ………………………………….

*[NAME, POSITION]*

### Signed on behalf of *[partner B]*

………………………………………………………................ Date …………………………………. *[NAME, POSITION]*

### Signed on behalf of *[partner C]*

………………………………………………………................ Date …………………………………. *[NAME, POSITION]*