



Report of Action Taken

Licence return and renewal form to possess European Protected Species (dead and live)

Please Note – Returns can be completed online at <https://www.gov.uk/guidance/protected-species-licences-register-to-apply-for-and-manage-licences-online>

Wildlife Licensing
Natural England
Horizon House
Deanery Road
Bristol, BS1 5AH.
T. 020802 61089
wildlife.scicons@naturalengland.org.uk

- Please complete this return form using **dark ink** and BLOCK CAPITALS, even if no action was taken.
- Return the completed form to the address shown, to arrive no later than two weeks after the expiry of the licence.
- All questions should be answered as appropriate. Questions marked with '*' are mandatory.
- If there is insufficient space for completing answers on this form, please attach a separate sheet.
- It is a condition of your licence to provide Natural England with a report detailing action taken under licence. Failure to provide a report may lead to future applications for licences being refused.

1. Licence Return Reporting Period

Licence Reference Number (e.g. 2016-01234-SCI-SCI)

Licensee Name:

Company:

(b) * Licence report period

From:

To:

(c) If you are making a request to cancel your licence please provide a reason and complete the licence return information for the period up to your request.

Note: For reporting on live specimens, please complete section 2 only. For reporting on dead specimens, please complete section 3 only. For both live and dead possession, please complete sections 2 and 3.

2. Licence Return Details - Dead Specimens

Note: Please provide details of all dead specimens held throughout the time period of the licence.

* (a) Please add details of each action taken during the reporting period. You may add multiple actions and continue on a separate sheet if necessary.

Species (Common name)	Species (Taxonomic name)	Number held

(b) Please provide any further information (if applicable) regarding the possession of dead specimens.

3. Licence Return Details - Live Specimens

Note: Please provide details of all live specimens held throughout the time period of the licence.

(a) Please add details of each action taken during the reporting period. You may add multiple actions and continue on a separate sheet if necessary.

Species (Common name)	Species (Taxonomic name)	Number held

(b) Please provide any further information (if applicable) regarding the possession of live specimens.

4.

Declarations

The data protection notice which was printed in your application applies to this report of action taken. We can send you a copy of the notice on request. Contact Wildlife Licensing Tel. 020802 61089.

Important Advice:

- If your application is made under the Wildlife and Countryside Act 1981 (as amended) or the Conservation of Habitats and Species Regulations 2017, any person who in order to obtain a licence knowingly or recklessly makes a statement or representation, or furnishes a document or information which is false in a material particular, shall be guilty of an offence and may be liable to criminal prosecution. Any person found guilty of such an offence is liable, on summary conviction, to imprisonment for a term not exceeding six months or to a fine not exceeding level 5 on the standard scale, or to both. Regarding other wildlife legislation, we will look to provisions in the Fraud Act 2006 (as amended) in respect of applicants making any false representations.
- Natural England or the Secretary of State can modify or revoke at any time any licence that is issued, but this will not be done unless there is good reason for doing so. Any licence that is issued is likely to be revoked immediately if it discovered that false information has been provided that resulted in the issue of a licence.

I have read and understood the privacy notice above.

Renewing Your Licence

Do you wish to renew your licence?

Yes

No

If 'Yes'...

Renewal Option:

As previously issued

With alterations (*incl. change of address*)

If Renewal with Alterations

Please provide details of any alterations (including changes to postal/email address). If significant alterations are requested, you may still be required to complete a full application form)

Declarations

If 'Yes' to Renewal. .. *Where required, I undertake to obtain permission from landowners / occupiers of land to exercise any licence resulting from this application, and to allow any employee or representative of Natural England to monitor or inspect the work described in this application.*

I have read and understood the guidance provide in the application form and on the Wildlife Licensing internet guidance pages.

I, or any persons listed in the renewal application, have not been convicted of any wildlife related or animal welfare offence, in the last 5 years, which is not spent under the Rehabilitation of Offenders Act 1974. If you cannot agree to this declaration please select the renewal option button above "With alterations" and give details of relevant convictions, including dates.

I declare the particulars given are correct to the best of my knowledge and belief, and I apply for a licence in accordance with the information I have provided.

If 'No' to Renewal. .. *I have read and understood the guidance provided on the Wildlife licensing Internet guidance pages for completing this return.*

I declare the particulars given as part of this licence return are correct to the best of my knowledge and belief.

I agree to the declaration above on this date.

Signature of Licensee:

For electronic applications, please insert an electronic signature above or tick this box to confirm with the declaration.

Name: *(In BLOCK letters)*

Date: