



The Home Office will use the personal information you provide to consider your application. We may also share your information with other public and private sector organisations in the UK and overseas. For more detail please see the Privacy Notice for the Border, Immigration and Citizenship system at: www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship. This also sets out your rights under the Data Protection Act 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.

This form must be completed in English. You may use blue or black ink.

YOU SHOULD COMPLETE THIS FORM IF YOU WISH TO COME TO THE UK AS:

- The parent exercising access rights to a child living in the UK who is a British Citizen or settled in the UK

IF YOU ARE NOT COMING TO THE UK IN THIS CATEGORY, YOU ARE COMPLETING THE WRONG APPENDIX.

Please follow the guidance notes carefully and complete all questions unless indicated to the contrary. The guidance notes are available on the Home Office website and at the end of this form. If you run out of space on any section of the form please use the Continuation/Additional Information section at Part 4.

The Home Office may take a decision on your application based on the information contained here without interviewing you. Therefore please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. Further guidance on supporting documents can be found on our website. It is better to explain why you do not have a document than to submit a false document. Your application may be refused if you use a false document, lie or withhold relevant information.

Please ensure that you also complete and submit the main Personal Details Form (VAF 4A). Failure to do so will delay your application.

Part 1 Your Application Read Guidance Notes, Part 1

If you are applying for entry clearance as a parent exercising access rights but your child is not i) a British citizen or ii) permanently settled in the UK you cannot qualify under these Rules.

1.1 Are you applying on the basis of your relationship to a child/children in the UK? Put a cross (x) in the relevant box >>>> Yes No

1.2 Have you detailed your child(ren) in Part 4 of VAF4A Personal Details Form? Put a cross (x) in the relevant box >>>>> Yes No

1.3 Are you the partner of the person your child(ren) normally lives with in the UK? Put a cross (x) in the relevant box >>>>>>> Yes No

1.4 Do you have sole parental responsibility for your child(ren) living in the UK? Put a cross (x) in the relevant box >>>>>>>>> Yes No

1.5 Do you have access rights to your child(ren) living in the UK? Put a cross (x) in the relevant box >>>>>>>>>>>>>>>>>>> Yes No

1.6 Please provide details of why you are not living with you child(ren) in the UK or why your child(ren) is/are not living with you

3.6 Will anyone, other than you, live in the property? >>>>>>>

Put a cross (x) in the relevant box

Yes

No

If 'Yes' please provide full details of each other person living in the property

| <i>Full name</i> | <i>Age</i> | <i>Relationship to you</i> | <i>Nationality</i> | <i>Passport number</i> |
|------------------|------------|----------------------------|--------------------|------------------------|
| | | | | |

Part 4 Continuation and Additional Information

4.1 Is there any other information you wish to be considered as part of your application?

If you run out of space please use additional sheets of paper to provide us with all the relevant information required as part of your application.

Guidance for Part 1: Your Application

1.1 Are you applying on the basis of your relationship to a child(ren) living in the UK?

Put a cross in the relevant box.

1.2 Have you detailed your child(ren) in Part 4 of VAF4A Personal Details Form?

Put a cross in the relevant box.

1.3 Are you the partner of the person your child(ren) normally lives with in the UK?

Put a cross in the relevant box.

1.4 Do you have sole parental responsibility for your child(ren) living in the UK?

Put a cross in the relevant box.

1.5 Do you have access rights to your children living in the UK?

Put a cross in the relevant box.

1.6 Please provide details of why you are not living with your child(ren) in the UK or why your child(ren) is/are not living with you?

If you are not currently living with your child(ren) please explain why this is the case. In addition include information detailing how long

you have been living apart and how often and the last time that you saw them

1.7 Please provide details of what access rights you have to your child(ren) living in the UK.

Please provide full details of what access rights you have to your child(ren). Please state whether these rights have been given as result of legal proceedings/court orders and provide copies of these documents with your application.

1.8 Please give details of how you are taking and intend to continue to take an active role in the upbringing of your child(ren) in the UK?

Please provide details of how you have been involved in the upbringing of your child(ren). You should include information on what role you played in choosing their care arrangements in the UK or which nursery/school they attend. What role have you played in choosing their academic options? How often do you speak to or see your child(ren)? Have you been present for key events in their lives e.g. religious events, birthdays etc?. How do you keep in touch (telephone, email, letters etc) Please provide any documentary evidence that you have to support your answer.

Guidance for Part 2: Your Financial Circumstances

2.1 What are your current personal circumstances?

Put a cross in the relevant box and provide further details if relevant.

2.2 What is your present work, job or occupation?

Provide details of your current job title. If you are unemployed then proceed to question 2.10. If you are a student and you also work, please provide your work details. If you are a student and you do not work, please proceed to question 2.10.

2.3 What is the name of the company or organisation that you work for?

State the full name of the company or organisation you work for or the name of your own company if applicable.

2.4 When did you start this job?

Please tell us in DD/MM/YYYY format the date that you started this employment

2.5 – 2.7 What is your work address, phone number, email address?

Please provide the full address (including Post/Zip Code) of your employer as well as their telephone number and email address.

2.8 Do you have any additional job(s) or occupations(s)?

Put a cross in the relevant box. If 'Yes' please provide the full name, address, telephone number and email address and of your other employer and the date on which you started this employment.

2.9 What is your total monthly income from all sources of employment or occupation after tax?

Calculate your total monthly employment income after tax deductions and enter the figure in the box.

2.10 Do you receive income from any other sources, including friends or family?

Put a cross in the relevant box. If 'Yes' please provide full details of how much and from whom this income comes. If you are given money from anyone, please state why this is the case.

2.11 Do you have any savings, property or other income (for example, from stocks and shares) and are these assets/money under your control?

Put a cross in the relevant box. If 'Yes' please provide full details of how much income is received from these sources

2.12 How much of your total monthly income is given to your family members and other dependants?

State how much of your monthly income is given to family members or other dependants.

2.13 How much do you spend each month on living costs?

State how much of your monthly income is spent on living costs.

2.14 Are you responsible for anyone else's financial support?

Put a cross in the relevant box. If 'Yes' please provide full details of anyone else that you financially support. Include the name, address and relationship of that person as well as the amount of financial support you give and the reason why you give it.

Guidance for Part 3: Your Accommodation And Other Details

3.1 Where do you plan to live in the UK?

Please provide the full postal address of where you intend to live in the UK

3.2 Do you own this property?

Put a cross in the relevant box. Please provide evidence of this e.g. Land Registry document or Mortgage statements. If the answer is 'No' then state on what basis you will occupy this property. For example rented, owned by parents etc

3.3 Is this a council owned property?

Put a cross in the relevant box

3.4 How many bedrooms are there in the property?

Please provide details as requested.

3.5 How many other rooms are there in the property (NOT including kitchens, bathrooms and toilets)?

Please provide details as requested.

3.6 Will anyone, other than you, live in the property?

Put a cross in the relevant box. If yes please provide full details including full name, date of birth/age, relationship to you, nationality and passport number.

Guidance for Part 4: Continuation And Additional Information

4.1 Is there any other information you wish to be considered as part of your application?

Use this section to provide any other further information you wish to

be considered as part of your application/where you have run out of space elsewhere on this form/where this form has directed you to provide additional information.