Reducing the gender pay gap and improving gender equality in organisations: Evidence-based actions for employers
“To move the dial on equalising pay, we need to debias systems, not people. Human resource management must be based on rigorous evidence of what works to level the playing field, treat everyone fairly and benefit from 100 percent of the talent pool. Evidence-based design of hiring practices, promotion procedures and compensation schemes helps our organisations do the right and the smart thing, creating more inclusive and better workplaces. This guidance is an important step towards helping employers know what works.”

Iris Bohnet, Roy E. Larsen Professor of Public Policy and director of the Women and Public Policy Program, Harvard Kennedy School
Actions to close the gender pay gap

Employers have asked us which actions are likely to improve recruitment and progression of women and reduce the gender pay gap.

This guidance summarises approaches that have been shown to work and those which need more evidence before they can be recommended as widespread approaches. This will help employers create more effective action plans.

Employers who use high quality data to understand the drivers of their gender pay gap will be able to target their actions and therefore deliver the most effective results.
1. Include multiple women in shortlists for recruitment and promotions
When putting together a shortlist of qualified candidates, make sure more than one woman is included. Shortlists with only one woman do not increase the chance of a woman being selected.¹

2. Use skill-based assessment tasks in recruitment
Rather than relying only on interviews, ask candidates to perform tasks they would be expected to perform in the role they are applying for. Use their performance on those tasks to assess their suitability for the role. Standardise the tasks and how they are scored to ensure fairness across candidates.²

3. Use structured interviews for recruitment and promotions
Structured and unstructured interviews both have strengths and weaknesses, but unstructured interviews are more likely to allow unfair bias to creep in and influence decisions.
Use structured interviews that:
• Ask exactly the same questions of all candidates in a predetermined order and format
• Grade the responses using pre-specified, standardised criteria. This makes the responses comparable and reduces the impact of unconscious bias³

4. Encourage salary negotiation by showing salary ranges
Women are less likely to negotiate their pay. This is partly because women are put off if they are not sure about what a reasonable offer is. Employers should clearly communicate the salary range on offer for a role to encourage women to negotiate their salary. This helps the applicant know what they can reasonably expect.⁴

In addition, if the salary for a role is negotiable, employers should state this clearly as this can also encourage women to negotiate.\textsuperscript{6} If women negotiate their salaries more, they will end up with salaries that more closely match the salaries of men.

5. **Introduce transparency to promotion, pay and reward processes**

Transparency means being open about processes, policies and criteria for decision-making. This means employees are clear what is involved, and that managers understand that their decisions need to be objective and evidence-based because those decisions can be reviewed by others. Introducing transparency to promotion, pay and reward processes can reduce pay inequalities.\textsuperscript{7}

6. **Appoint diversity managers and/or diversity task forces**

Diversity managers and task forces monitor talent management processes (such as recruitment or promotions) and diversity within the organisation. They can reduce biased decisions in recruitment and promotion because people who make decisions know that their decision may be reviewed. This accountability can improve the representation of women in your organisation.\textsuperscript{8}

Diversity managers should:

- Have a senior/executive role within the organisation
- Have visibility of internal data
- Be in the position to ask for more information on why decisions were made
- Be empowered to develop and implement diversity strategies and policies

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Promising actions

These actions are promising and require further research to improve the evidence on their effectiveness and how best to implement them. The government has policies in place supporting some of these actions to improve women’s participation in the workforce. The government is evaluating their effectiveness and we recommend that you evaluate your actions too.
1. **Improve workplace flexibility for men and women**
   - Advertise and offer all jobs as having flexible working options, such as part-time work, remote working, job sharing or compressed hours
   - Allow people to work flexibly, where possible
   - Encourage senior leaders to role model working flexibly and to champion flexible working
   - Encourage men to work flexibly, so that it isn’t seen as only a female benefit

2. **Encourage the uptake of Shared Parental Leave**
   The gender pay gap widens dramatically after women have children but this could be reduced if men and women were able to share childcare more equally. Shared Parental Leave and Pay enables working parents to share up to 50 weeks of leave and up to 37 weeks of pay in their child’s first year.
   - Offer enhanced Shared Parental Pay at the same level as enhanced maternity pay
   - Encourage take up of Shared Parental Leave (see our guidance[^3]). For example:
     - Inform future fathers that it’s their legal right to request Shared Parental Leave
     - Provide future parents guidance and personal support to understand the scheme
     - Share and promote examples of senior leaders who have taken Shared Parental Leave in your organisation

3. **Recruit returners**
   Returners are people who have taken an extended career break for caring or other reasons and who are either not currently employed or are working in roles for which they are over-qualified. Use our guidance[^8] to see how to attract and hire returners. For example:
   - Target places where returners are likely to be looking
   - Ensure the recruitment process is returner-friendly
   - Offer support before and during the assessment

4. **Offer mentoring and sponsorship**
   Although quite similar roles, mentors provide guidance and advice to their mentee while sponsors support the advancement and visibility of the person they are sponsoring. Some evidence suggests that mentoring programmes work very well for some women but not for others.^[11]
   It is not clear based on existing evidence whether sponsorships are more effective than mentoring, or how best to run mentoring and sponsorship programmes so they are effective.

5. **Offer networking programmes**
   Some evidence suggests that formal networking programmes where members meet and share information and career advice can be helpful for some women but not others.^[12]
   More work is needed to understand the effects of networking programmes, and whether they need to have particular features in order to be successful.

6. **Set internal targets**
   It is important to ensure employers’ equality goals are clear and realistic, and that progress towards them can be tracked. “Improving gender equality at my organisation” or “reducing my organisation’s gender pay gap” can be overarching goals, but they are not specific and they therefore risk being unsuccessful. One way of increasing the likelihood that goals will be reached is by setting specific, time-bound targets: what change will be achieved, and by when?^[13]

[^3]: sharedparentalleave.campaign.gov.uk/
1. Unconscious bias training
Unconscious biases can influence a person’s judgement without them being aware of it. Unconscious bias training in the workplace aims to make people aware of potentially harmful unconscious biases and to reduce the impact of those biases. While some types of unconscious bias training may have some limited positive effects, there is currently no evidence that this training changes behaviour or improves workplace equality.14

2. Diversity training
Diversity training can help raise awareness but is unlikely to change behaviour.15 Some research in the US has found that mandatory diversity training either does not change the number of women in management positions, or actually reduces it.16 This backfiring may be for a number of reasons. It may be because people resent being made to do something and so do not take the training seriously. The training might also bring to mind unhelpful stereotypes which people then act upon, or the training might make people think that the organisation has now solved its diversity problems.

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3. Leadership development training
Leadership development programmes aim to teach qualities including management skills and self-confidence. While there are some very small-scale studies of the effects of leadership training programmes for women, particularly in medicine and academia, there is currently no high-quality evidence that such programmes help women progress. Some people feel that these programmes imply that the women themselves are the problem.

4. Performance self-assessments
In terms of performance in the workplace, there is some evidence that women underestimate their abilities or are more conservative in their assessment of their abilities than men are. The size of this gender difference can vary depending on the type of performance people are asked to self-assess.\(^{17}\) We do not have enough evidence to know how differences in self-assessment affect women’s progression at work.

5. Diverse selection panels
Having selection panels with a mix of men and women seems to help women’s prospects sometimes and harm them at other times. Some studies show that the more women there are on a panel, the more likely women are to be selected for a role\(^{18}\), while some studies find the opposite.\(^{19}\) The effect can also depend on the role being recruited for\(^{20}\) or the role of women on the committee.\(^{21}\) More research is needed to understand the conditions under which a diverse selection panel is or isn’t effective for improving gender equality.


\(^{20}\) Ibid.

What evidence we have used
This guidance is based on the best available evidence currently. It will be regularly updated as the evidence base develops.

Where possible, we have used evidence based on randomised controlled trials that were conducted in the field and that measure objective outcomes related to recruitment, progression and promotion. Unfortunately, high quality evidence is currently scarce in the field of gender equality in the workplace.

How you can help
To build better evidence, we encourage researchers and employers to evaluate the actions they take to improve gender equality in the workplace.

The Government Equalities Office will be working with employers to build more evidence on what works. If you represent an organisation with 4000 or more employees in the UK and would like to partner with us, please contact the Gender and Behavioural Insights programme (gabiprogramme@bi.team). This is a programme run by the Behavioural Insights Team for the Government Equalities Office.

Further reading
