

## Legalising a signature or seal

Legalisation is the official confirmation that a signature, seal or stamp on an official public document is genuine. UK public documents such as birth and death certificates can be legalised by the UK government in the UK. This is also known as an apostille.

There are three steps you need to follow to have your United Kingdom document legalised for use in Indonesia:

**Step 1: Contact the Legalisation Office, Milton Keynes, UK.**

To check if the document can be legalised and to apply online for this service please visit <https://www.gov.uk/get-document-legalised>

**Step 2: Have the document legalised by the Indonesian Embassy in London.**

Once the original document(s) have been legalised by the UK Legalisation Office the document(s) must be sent to the Indonesian Embassy in London for the next stage of the process. Please refer to their website here [Indonesian Embassy](#)

**Step 3 For use in Indonesia the document(s) must be legalised by the Indonesian Ministry of Foreign Affairs, Jakarta.**

Please refer to their website here [Indonesian Ministry of Foreign Affairs](#)

Before undertaking these steps, British Nationals are encouraged to contact the local authorities for confirmation on what is required.

There is no requirement for the British Embassy in Jakarta to view or stamp these documents once these steps are complete.

This information is provided as a general guide and is based upon information provided to the embassy by the relevant local authorities and may be subject to change at any time with little or no notice.