# Notice under Part III Paragraph 74 of Schedule A1 to the Trade Union and Labour Relations (Consolidation) Act 1992

## Notice to the union(s), copied to the Central Arbitration Committee, that the bargaining unit has ceased to exist and that bargaining arrangements will cease

**1. Employer giving the notice:**

**Name:**

**Name of contact:**

**Address for correspondence:**

**Head Office address, if different:**

**Telephone:**

**E-mail:**

**2. Union(s) to whom this notice is given:**

**Name:**

**Name of contact:**

**Address:**

**Telephone:**

**E-mail:**

**3. Is the union recognised as the result of a CAC declaration? YES/NO**

**4. Has a method of collective bargaining been agreed between the parties or decided by the CAC? YES/NO**

**5. Description of the bargaining unit:**

**6. Description of the bargaining arrangements (please attach to this form a copy of any agreement with the trade union):**

**7. Why do you consider the bargaining unit has ceased to exist?**

**8. Date on which the bargaining unit ceased to exist:**

**9. Date on which this notice is given to the union:**

**10. Date on which bargaining arrangements will cease:**

**Name:**

**Signature:**

**Position:**

**Date:**

**Please send the completed form and any attachments to the other party entered for question 2. The completed application and attachments can be emailed to the CAC at** **enquiries@cac.gov.uk****. There is no requirement to send a hard copy.**

## Explanatory notes

The information required in this form needs to be given in writing to the union and copied to the CAC if the employer believes that the bargaining unit has ceased to exist and would like to stop the collective bargaining arrangements. It is not to be used if the employer, or union, considers that the bargaining unit is no longer appropriate - a separate form is available for this purpose.

**Please note that the notice and all supporting documents must be sent to the union and copied to the CAC.**

1. The employer may give this notice under Part III to the union if it believes that the original bargaining unit has ceased to exist. The CAC advises employers to send the notice to a full time officer of the union.

2. Complete the names and addresses of all unions recognised for collective bargaining for the bargaining unit.

3. & 4. In order for the notice to be valid it must relate to a bargaining unit where the union is recognised for collective bargaining as the result of a CAC declaration and a method of collective bargaining must be in place.

5. & 6. Please give sufficient information to ensure the CAC can identify the bargaining unit for which the CAC declared union recognition, and the bargaining arrangements. The description of the bargaining unit should be sufficiently comprehensive to enable it to be readily identified so that it is clear which workers are included in the bargaining unit and which are not. The workplace or workplaces in which the bargaining unit is located should be listed.

7. Please give the reasons why you consider the bargaining unit has ceased to exist.

8. This is the date on which the bargaining unit ceased to exist.

9. This is the date on which the union is given this notice.

10. The date on which bargaining arrangements will cease must be at least 35 working days from the day after the day on which the notice is given, i.e. at least 35 working days after the next day following the date given for the answer in question 9.

**NB The CAC will copy the notice to the General Secretary of the union concerned.**

## Further guidance

The [CAC website](http://www.cac.gov.uk) contains a detailed guide to the legislation and the full text of published CAC decisions.