Home Office

# Form UKF

## Application for registration as a British citizen by a person born before 1 July 2006 whose parents were not married

The Home Office will use the personal information you provide to consider your application. We may also share your information with other public and private sector organisations in the UK and overseas. For more detail please see the Privacy Notice for the Border, Immigration and Citizenship system at www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship. This also sets out your rights under the Data Protection Act 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.

**July 2018**

**Application for Registration as a British Citizen by a person born before 1 July 2006 whose parents were not married**

**Important**: Before completing this form, you should read the accompanying Guide UKF. Fill in those parts of the form that apply to your application. If there is not enough space for your answer, use a separate sheet of paper to provide additional information.

If you want help to complete your application form, you may wish to contact a competent adviser, for example a solicitor or agent registered with the Office of the Immigration Services Commissioner.

We recommend that you keep a copy of this application.

Note: Some of the information you provide on this form will be stored on a computer which is registered under the Data Protection Act. You should ensure that you understand the criteria for registration for UKF before submitting your application. Full fees cannot be returned for applications that fail. Please write in block capitals using black or blue ink. Please enter all dates as dd-mm-yyyy, for example, 21/09/2013

# 1. Personal Information

1.1 Title - please select:

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other (please state) ☐

1.2 Surname/Family name (Note: The name you give here will be the name shown on your certificate so please ensure it is spelt correctly and you have written it in the correct order):

1.3 Other names:

1.4 Name at birth if different from above. (If the names you have given are different or spelt differently from the name shown on your passport, please explain why on a separate sheet of paper):

1.5 If you are or have ever been known by any name or names apart from those mentioned above, please give details here:

1.6 Your present nationality:

1.7 National Insurance number:

1.8 Date of birth: D D M M Y Y Y Y

1.9 Village or town or city of birth:

1.10 Country of birth:

1.11 Sex: Male ☐ Female ☐

1.12 Current marital status (Please tick one box only)

| | | | |
|---|---|---|---|
| Single/never married | ☐ | Divorced or civil partnership dissolved | ☐ |
| Married or a civil partner | ☐ | Legally separated | ☐ |
| Unmarried partner | ☐ | Widowed or a surviving civil partner | ☐ |

1.13 Present address (You must give us any change of address in writing while we are considering this application).

Postcode:

## Contact Details

1.14 Daytime/Mobile telephone number:

1.15 Evening telephone number:

1.16 Email address:

If someone is representing you, that is an agent or solicitor, or you are making an application through a consulate, please tell us their:

1.17 Name

1.18 Address

Postcode:

1.19 Telephone number:

1.20 If you have completed 1.17 and the address is that of your immigration advisor, please state their Office of the Immigration Services Commission (OISC) number:

1.21 If your application is approved, you will need to take part in a citizenship ceremony. If you are in the United Kingdom, the venue will normally be within a local authority area near where you live. If you want to have your ceremony in another area you should give us the details of the local authority location below.

1.22 Name

1.23 Address

Postcode:

## Details of your parents

1.24 Your mother's full name:

1.25 Your mother's maiden name:

1.26 Your mother's town and country of birth:

1.27 Your mother's nationality:

1.28 Your mother's date of birth: D D M M Y Y Y Y

1.29 Your father's full name:

1.30 Your father's town and country of birth:

1.31 Your father's nationality

1.32 Your father's date of birth: D D M M Y Y Y Y

State how your father acquired citizenship of the United Kingdom and Colonies:

If this was by registration or naturalisation, give the certificate number.

## Details of your father's parents if relevant (see section 2 of Guide UKF):

1.33 Your grandfather's full name:

1.34 Your grandfather's town and country of birth:

1.35 Your grandfather's nationality

1.36 Your grandfather's date of birth: D D M M Y Y Y Y

State how your grandfather acquired British nationality:

If this was by registration or naturalisation, give the certificate number.

1.37 Your grandmother's full name:

1.38 Your grandmother's maiden name:

1.39 Your grandmother's town and country of birth:

1.40 Your grandmother's nationality:

1.41 Your grandmother's date of birth: D D M M Y Y Y Y

State how your grandmother acquired British nationality:

If this was by registration or naturalisation, give the certificate number.

## Title:

If you were settled in the United Kingdom before 1 January 1983 and had been ordinarily resident in the UK for at least 5 years, please give details:

Date residence started : D D M M Y Y Y Y

Date residence ended : D D M M Y Y Y Y

Date you became settled (that is the date you were given indefinite leave to enter or remain in the United Kingdom): D D M M Y Y Y Y

## Title:

If you are a woman who married a man with the right of abode in the United Kingdom before 1 January 1983, please give details even if you are no longer married to that man.

1.42 Husband's full name:

1.43 Husband's date of birth: D D M M Y Y Y Y

1.44 Husband's town and country of birth:

1.45 Husband's nationality at the time of the marriage:

If he was a citizen of the United Kingdom and Colonies, state how he acquired this status:

If by nationalisation or registration, please give the certificate number and date and place of issue:

Certificate number:

Date of issue: D D M M Y Y Y Y

Place of issue:

# 2. Good Character Requirement

In this section you need to give information which will help the Home Secretary to decide whether they can be satisfied that you are of good character. Checks will be made with the police and possibly other Government Departments, the Security Service and other agencies.

2.1 What is your occupation?

2.2 Are you:

An employee ☐ A business partner ☐ Self-employed ☐ A director ☐

2.3 Name of employer or business:

2.4 Address of employer or business

Postcode:

2.5 Address of tax office or tax office reference

## Personal History (criminal convictions, war crimes, etc.)

This section asks about any criminal convictions, any civil judgements or civil penalties made against you and details of any involvement you may have had in war crimes, genocide, crimes against humanity or terrorism. If you fail to answer all of these questions as fully and accurately as possible, your application may be refused.

It is an offence under Section46(1) of the British Nationality Act 1981 to make a statement or representation which is know to be false of is not believed to be true. Information given will be checked with other agencies.

2.6 Have you been convicted of any criminal offence in the UK or any other country?

Yes ☐ go to question 2.7 No ☐ go to question 2.8

2.7 Please give details below for each criminal conviction, starting with the most recent one. If you have received more than two convictions please photocopy this page and enclose it with this form.

**Note**: We will carry out criminal record checks on all applicants. You must give details of all criminal convictions. This includes road traffic offences (including all drink driving offences).

Fixed Penalty Notices (such as speeding or parking tickets) must be disclosed, although they do not form part of a person's criminal record and will not be considered in the caseworker's assessment of character unless either:

- the person has failed to pay and there were criminal proceedings as a result
- the person has received numerous fixed penalty notices

### Criminal conviction 1

Country where convicted

Nature of offence

Sentence given

Date sentenced D D M M Y Y Y Y

If you were sentenced to a period of imprisonment, what was the length of the prison sentence (in months)?

months

## Criminal conviction 2

Country where convicted

Nature of offence

Sentence given

Date sentenced D D M M Y Y Y Y

If you were sentenced to a period of imprisonment, what was the length of the prison sentence (in months)?

months

2.8 Do you have any civil judgements against you or any civil penalty under the UK Immigration Acts?

Yes go to question 2.9 No go to question 2.10

2.9 Give details for each civil judgment or any civil penalty under the UK immigration acts, starting with the most recent one.
If you have received more than two civil judgements and/or civil penalties under the UK Immigrations Acts, please photocopy this page and enclose it with this form.

## Details of judgment or civil penalty 1

Date of judgment or civil penalty D D M M Y Y Y Y

Country where judgment was made

## Details of judgment or civil penalty 2

Date of judgment or civil penalty D D M M Y Y Y Y

Country where judgment made

2.10 Have you received any cautions (simple or conditional), warnings or reprimands in the UK or any other country?

Yes ☐ go to question 2.11 No ☐ go to question 2.12

2.11 Give details for each caution (simple or conditional), warning or reprimand starting with the most recent one.

If you have received more than two cautions (simple or conditional), warnings or reprimands, please photocopy this page and enclose it with this form.

## Details of caution (simple or conditional) warning, or reprimand 1

Date of caution, warning or reprimand: D D M M Y Y Y Y

Country where caution, warning or reprimand received:

## Details of caution (simple or conditional) warning, or reprimand 2

Date of caution, warning or reprimand: D D M M Y Y Y Y

Country where caution, warning or reprimand received:

You must answer questions 2.12-2.18 below even if your have answered no to question 2.6. For help in answering these questions, please see the definitions in the Guide UKF.

2.12 Are your details recorded by the police in respect of certain sexual offences (i.e on the "sex offenders register"), or are you subject to a notification order, a sexual offences prevention order, a foreign travel order, or a risk of sexual harm order (or equivalent order made in a British overseas territory or any other country)?

Yes ☐ No ☐

2.13 Have you ever been charged in any country with a criminal offence for which you have been tried in court?

Yes ☐ No ☐

2.14 Have you ever been involved in the commission, preparation or organisation of war crimes, crimes against humanity or genocide?

Yes ☐ No ☐

2.15 To your knowledge have you ever been suspected, accused, investigated, charged, prosecuted or convicted for involvement in war crimes against humanity or genocide?

Yes ☐ No ☐

2.16 Have you ever been involved in financing, planning, preparation, commission or attempted commission of terrorist acts or in supporting acts of terrorism **either within or outside the UK?**

Yes ☐ No ☐

2.17 Have you been a member or supporter of an organisation which has perpetrated or supported acts of terrorism in furtherance or its aims?

Yes ☐ No ☐

2.18 Have you ever engaged in any other activities which might be relevant to the question of whether you are a person of good character (section 2 of the guide)?

Yes ☐ No ☐

2.19 If you have answered yes to question 2.12, 2.13, 2.14, 2.15, 2.16, 2.17 or 2.18 you must give further details in the space provided below. If you need more space, continue on a separate sheet and enclose it with this form.

For the purposes of answering questions 2.12-2.18 please refer to the Guide UKF which provides guidance on actions which may constitute war crimes, crimes against humanity, genocide or terrorist activities.

# 3. Referees and Identity

Please write your name and date of birth on the back of a photograph of yourself. This should then be glued or pasted into the space aside.

This part of the form is to be filled in by your referees once your photograph has been affixed aside as explained above. Your referees should read page 11 of the guide to confirm that they are eligible. Checks will be carried out to ensure that referees meet the requirements below and their signatures are genuine, and we may contact them as part of our enquiries.

Affix passport size photo. See Guide UKF for information

Name of applicant:

3.1 One referee should be a person of any nationality who has professional standing, for example, minister of religion, civil servant, or a member of a professional body, such as an accountant or solicitor (who is not representing you with this application). The other referee must normally be a holder of a British citizen passport and either a professional person or over the age of 25 (see Guide UKF).

Both should declare that:

- they are not a relative, solicitor or agent of the applicant
- they are not employed by the Home Office
- they have not been convicted of an imprisonable offence (unless that conviction can be disregarded in line with the table shown on section 2 good character in Guide UKF)
- they have known the applicant personally for more than 3 years
- they are willing to give full details of their knowledge of the applicant
- they will advise the Home Office of any reason why the applicant should not be naturalised

## 1st Referee declaration

I declare that I am qualified to act as a referee. The photograph above is a true likeness of the applicant. I confirm each of the points in 3.1 above. I confirm that to the best of my knowledge the personal details of the applicant given on this form are correct.

3.2 Say how you know the applicant, and state your age and profession:

1st referee full name:

3.3 Sex: Male ☐ Female ☐

3.4 Address:

Postcode:

If you have been at this address less than 3 years please list previous addresses on a separate sheet.

3.5 Daytime telephone number:

3.6 Email address:

3.7 Current British citizen passport number (if any):

I understand that I may be liable for prosecution resulting in a penalty of up to 3 months imprisonment or a fine not exceeding £5000 or both, if I knowingly or recklessly make a false declaration.

Signature of referee:

Date:

D D M M Y Y Y Y

## 2nd Referee declaration

I declare that I am qualified to act as a referee. The photograph above is a true likeness of the applicant. I confirm each of the points in 3.1 above. I confirm that to the best of my knowledge the personal details of the applicant given on this form are correct.

3.8 Say how you know the applicant, and state your age and profession

2nd referee full name

3.9 Sex: Male ☐ Female ☐

3.10 Address

Postcode:

If you have been at this address less than 3 years please list previous addresses on a separate sheet.

3.11 Daytime telephone number:

3.12 Email address:

3.13 Current British citizen passport number (if any):

I understand that I may be liable for prosecution resulting in a penalty of up to 3 months imprisonment or a fine not exceeding £5000 or both, if I knowingly or recklessly make a false declaration.

Signature of referee

Date

D D M M Y Y Y Y

# 4. Biometric enrolment

In accordance with British Nationality (General) (Amendments) (2) regulations 2014 anyone applying for naturalisation or registration as a British citizen must register their biometric information. For more information about registering your biometric information, please see the accompanying guidance notes, which you must read before completing this form.

If you have a current grant of leave on a Biometric residence permit, you must provide your Biometric residence permit for the application to be valid and complete.

4.1 Have you been issued with a biometric residence permit with a previous application for leave?

Yes ☐ go to question 4.2 No ☐ go to question 4.12

Please give details of your biometric residence permit. Please note for the application to be valid and complete, your current biometric residence permit must be provided, unless it is not available for one of the reasons specified on the application form.

4.2 BRP number

4.3 Issue date

D D M M Y Y Y Y

4.4 Expiry date

D D M M Y Y Y Y

4.5 Place of issue

4.6 Nationality

4.7 Biometric residence permit enclosed?

Yes ☐ go to question 4.12 No ☐ please state the location of your BRP below

Returned to Home Office ☐ go to question 4.8

Lost ☐ go to question 4.9

Stolen ☐ go to question 4.10

Other ☐ go to question 4.11

4.8 If the required BRP has been returned to the Home Office, please give details of the reason it was sent to us

Date it was sent to us

D D M M Y Y Y Y go to question 4.12

4.9 If the BRP was lost please give the date this was reported to the Home Office card management service

D D M M Y Y Y Y

4.10 If the biometric resident permit was stolen, please give the police report number, crime reference number, the police station and the date reported to the police.

Police report number

Crime reference number

Police station

Date reported to the Police

D D M M Y Y Y Y

4.11 If the required BRP is not enclosed please give details why you are unable to provide it:

4.12 Have you had your fingerprints taken as part of a previous UK immigration application made in the UK or abroad?

No ☐ go to next question

Yes ☐ continue below

Please give the details specified below in each case. If you need more space, continue on a separate sheet and enclose it with this application form.

| The name in which your fingerprints were taken | Date on which they were taken (dd/mm/yyyy) | Place at which they were taken | British diplomatic post if they were taken abroad |
|---|---|---|---|
| | | | |
| | | | |

4.13 Do you have a medical or physical condition which may require special arrangements for your biometric features to be recorded?

No ☐ go to next question

Yes ☐ please provide us with a letter from a doctor registered with the General Medical Council (GMC) giving details of the condition and/or special needs and explaining any arrangements that may be necessary.

## Applicants under the age of 16

4.14 Are you under the age of 16 years?

No ☐ go to next question

Yes ☐ continue below

Give details of the person who will be accompanying you when you attend your Biometric information registration appointment.

Name of responsible adult

Date of birth

D D M M Y Y Y Y

Nationality

Relationship to you

Is this person your parent or legal guardian?

Yes ☐ go to Section 5 No ☐ continue below

Please explain why a person other than your parent or legal guardian will be accompanying you.

4.15 Declaration

As required by British Nationality (General) (Amendment) (2) Regulations 2014, I confirm that I wish to register my biometric information.

(If applying for a person under the age of 16), I understand that the Home Office may make enquires about any responsible adult nominated to be present when fingerprints and/or a photograph are taken.

Signature

Date

D D M M Y Y Y Y

# 5. Consent

For children under the age of 18 applying under section 4G it is a legal requirement that both parents consent to the application. Where one parent has died only the consent of the surviving parent is needed. The Home Secretary may also waive this requirement in exceptional cases. If only one parent has consented, please explain why at section 5.3. If it is not convenient for one of the parents to sign the form, consent can be provided in a separate letter.

5.1 Father's consent

I _____ (name of father) consent

to this application for the registration of _____

(name of child) as a British citizen.

signed _____

5.2 Mother's consent

I _____ (name of mother) consent

to this application for the registration of _____

(name of child) as a British citizen.

signed _____

5.3 If only one parent has signed please say why the other parent has not signed and provide supporting documents (see page 15 of the guide)

# 6. Declaration by applicant

Read this section carefully before inserting your name clearly in box 6.1 and ticking each box at 6.2 – 6.5 to confirm the points raised.

If you meet the requirements described in this guide please sign and date the form in box 6.6. You are advised to read this guide carefully to ensure that you do satisfy all the requirements.

You must normally sign the form yourself. If you cannot sign the form you must make a mark or a fingerprint and ask one of your referees to sign saying that it is your mark or fingerprint. If the applicant is not of sound mind and you are acting on his or her behalf you should sign to indicate your responsibility for the accuracy and completeness of the information provided. You must support this by explaining, in a covering letter, who you are and why the applicant cannot act on their own behalf. Confirmation from the applicant's medical practitioner or consultant should also be provided.

If the declaration in section 6 of the form is not completed, the application will be invalid.

Warning: to give false information on this form knowingly or recklessly is a criminal offence punishable with up to 3 months' imprisonment or by a fine not exceeding £5000 or both.

(Section 46(1) of the British Nationality Act 1981, as amended).

6.1 I (full name in block letters) _____

declare that, to the best of my knowledge and belief, the information given in this application is correct. I know of no reason why I should not be granted British citizenship. I promise to inform the Home Secretary in writing of any change in circumstances which may affect the accuracy of the information given whilst this application is being considered by the Home Office. I understand that information given by me will be treated in confidence, but may be submitted for checking against records held by other Government departments, the Security Service and other agencies, local authorities and the police, where it is necessary for immigration or nationality purposes, or to enable these bodies to carry out their functions.

I understand that I may be liable for prosecution if I have knowingly or recklessly provided false or incomplete information.

I authorise the HM Revenue and Customs to provide the Home Office with information relevant to this application, and with any information needed to check the information I have provided. I understand that any information provided to the HM Revenue and Customs in connection with this application may be used by them for the purpose of their statutory functions.

I authorise the UK Visas and Immigration to make enquiries of

- The insolvency Service (England and Wales)
- The Accountant in Bankruptcy (Scotland)
- The Official receiver (Northern Ireland)
- Another appointed Receiver concerning my declaration of bankruptcy

6.2 I agree that the relevant body may disclose personal information obtained as part of their statutory function ☐

6.3 I confirm that I have read and understood Guide UKF to registration as a British citizen ☐

6.4 I confirm that I have enclosed the appropriate fee and payment slip ☐

6.5 I confirm that I have enclosed the appropriate documents ☐

6.6 I understand that a certificate of citizenship may be withdrawn if it is found to have been obtained by fraud, false representation or concealment of any material fact, or if on the basis of my conduct the Home Secretary considers it to be conducive to the public good. ☐

Please sign below once you are satisfied that you have completed the form correctly. Your application will not be valid if you do not enclose the correct fee. Fees are not fully refundable for applications that fail. You are recommended to read Guide UKF, particularly those sections on how to qualify.

Signature

Date

| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|