

External auditor's report

We've examined the records of contributions received, kept by

for the purposes of the Regulation made under Section 192(2) and (3) Finance Act 2004 for the period covered by the annual claim.

In our opinion appropriate records have been maintained by

and the amounts included in Parts 1 to 6 are in accordance with those records.

Auditor's name

Address

Postcode

Country

Signature of appointed auditor

Date DD MM YYYY

Claim and statement

Scheme name

Scheme administrators submitting aggregate claims covering multiple schemes do not need to fill in Scheme name box.

Part 1 Period for which you're claiming

From MM YYYY

To MM YYYY

Part 2 Statement of net contributions received and amount claimed

Net contributions received from individuals

Are any of these contributions as a result of the transfer of an asset or assets in lieu of a cash contribution debt?

No Yes

Part 2 continued

Nature of assets

Value of assets

Amount of relief claimed

Part 3 Details of excess relief (schedule attached in accordance with the Regulations)

Net contributions received

Excess relief obtained

Part 4

Net amount claimed - A minus B

or

Net payment due - B minus A

Part 5 Details from interim claims made during the year

Net amount received from HM Revenue and Customs (HMRC) where sum recovered exceeds excess relief payments

or

Net amount paid to HMRC where excess relief payments exceed sum recovered

Part 6 Details of amounts now claimed or excess relief repayable

Amount claimed from HMRC - G equals C - E, C + F or F - D

Excess relief repayable to HMRC - H equals D - F, D + E or E - C

If the amount you owe is higher than the amount you're claiming, you'll need to pay HMRC. Go to www.gov.uk/guidance/pension-scheme-administrators-paying-tax

Declaration

I, the Scheme Administrator named on page 1, apply for recovery of the amount shown in Part 6 above.
This application is made in accordance with all Regulations made under Section 192(1) Finance Act 2004.

I declare that:

- I'm keeping all records required by the Regulations
- I've claimed only for those contributions for which relief is given under Section 192(1) Finance Act 2004
- the sum I've claimed takes account of any interim claims made
- I agree to account to HM Revenue and Customs for any excess amount claimed
- the statements on this form are true and correct in all aspects to the best of my knowledge and belief

Name of authorised signatory use capital letters

If the authorised signatory has changed since your last interim or annual claim, attach a Board Resolution appointing the new signatory and an original specimen signature of that person.

Signature of authorised signatory

Date DD MM YYYY

What to do now

Please send the completed form to:

Pension Schemes Services
HM Revenue and Customs
BX9 1GH

If you have any questions about this form phone us on 0300 123 1079.

Your rights and obligations

Your Charter explains what you can expect from us and what we expect from you. For more information, go to www.gov.uk/government/publications/your-charter