

2. Full postal address of destination premises, name and contact details of person in charge of premises or responsible for the work being undertaken (if different from above)

Dr/Mr/Mrs/Miss/Ms/Other

Address
Postcode/Zipcode

Telephone Number Fax Number Email

Position Held

Qualifications

3. Provide contact details of agent (if applicable)

Dr/Mr/Mrs/Miss/Ms/Other

Address
Postcode/Zipcode

Telephone Number Fax Number Email

4. Destination premises/laboratory standards, accreditation and containment facilities (Refer to "Notes for Completion" for further information). Provide this information for *in vitro* and, where appropriate, *in vivo* work.

a. Does the destination premises have relevant laboratory accreditation status e.g. accreditation to ISO 17025 or hold a license under SAPO?

Yes No (Tick one option)

If yes give details

b. Are Standard Operating Procedures/Good Laboratory Practice principles in place and applied including the recommendations contained in recognized relevant guidance documents (refer to "Notes for Completion" for further information).

Yes No (Tick one option)

If yes give details

c. Is the destination premises approved under SAPO containment requirements

Yes No (Tick one option)

If yes specify

SAPO Containment Level Level 2 Level 3 Level 4

d. Does the destination premises meet ACDP or GMO containment standard(s) and if so specify which standard(s) and to what level

Give details:

ACDP Containment Level 2 3 4

e. Is the destination premises registered/approved under the Animal By-Products (Enforcement) Regulations 2011?

Yes No (Tick one option)

If yes specify the registration/approval number:

5. Has the destination premises carried out a risk assessment for receipt and storage of the specified animal pathogens/carriers/animal products?

Yes No (Tick one option)

If yes, provide full details.

6. Is the material likely to come into contact with ruminating animals, swine, equidae or birds?

Yes No (Tick one option)

If yes, provide full details.

7. Do any of the laboratory personnel who will be handling the material have contact with ruminants, swine, equidae, captive birds or poultry not involved in the proposed work?

Yes No (Please tick one option)

If yes, please give details.

8. What is the intended use of the animal product or pathogen/carrier? (Tick all relevant options)

Technical Pharmaceutical Cosmetic Laboratory
Sampling/evaluation Research Human consumption Animal consumption
Diagnostics Other (specify)

9. Will the animal product or pathogen/carrier be used for

In vivo work Yes No (Tick one option)

In vitro work Yes No (Tick one option)

For each type of animal product, animal pathogen/carrier give a full description of the nature of the testing/taste testing/research/evaluation that will be carried out (including methods to be used).

Provide details:

10. Is the animal product or pathogen/carrier for commercial use? Yes No (Tick one option)

if 'YES' specify details:

11. If for future commercial use will it be in the UK/EU/other country? (specify)

Section 2 – Licence/Authorisation Details

12. Indicate, by ticking either the box at a) or one or both boxes at b) the type of material you wish to import.

a) animal product that does not contain or is not suspected to contain a pathogen

b) animal pathogen animal pathogen carrier

13. Have you previously held or do you currently hold an Import Licence/Authorisation for this type of product/pathogen?

Yes No (Tick one option)

If yes, provide licence/authorisation number and details:

Licence/Authorisation reference number(s)

14. Requested validity period (Tick one option)

1 month

3 months

6 months

1 year

2 years

(The final decision, where appropriate, concerning the length of any individual licence/authorisation issued rests with the issuing officer(s))

Section 3 – Consignment Details

15. Name			
Address			
	Country		
Telephone Number		Fax Number	
		Email	
16. Country (ies) of origin			
17. Country (ies) of transshipment(if applicable)			
18. Indicate the species from which the animal product, pathogen/carrier is derived (Tick as many options as appropriate)			
Bovine (Cattle) <input type="checkbox"/>	Porcine (Pig) <input type="checkbox"/>	Ovine (sheep), Caprine (goat) <input type="checkbox"/>	Equine <input type="checkbox"/>
Domestic fowl <input type="checkbox"/> (e.g. chicken, turkey etc)	Ratite <input type="checkbox"/> (e.g. Ostrich, emu etc)	Game <input type="checkbox"/>	
Other <input type="checkbox"/> specify			
19. Does the animal product contain any of the following products? (Tick as many options as appropriate)			
Egg products <input type="checkbox"/>	Milk or milk based products <input type="checkbox"/>	Fish <input type="checkbox"/>	Honey <input type="checkbox"/>
Other <input type="checkbox"/> specify			
If you plan to import animal products that contain any material listed above from different countries of origin, use the additional information Section VI to include a comprehensive list of all animal products, the materials contained in them and the countries of origin of those materials.			
20. Product/pathogen/carrier name			
21. Product/pathogen/carrier description (include a full description including the Category if is an animal by-product)			
22. Port/airport of entry into Great Britain			
23. Indicate method of transport			
24. Proposed date of Import into Great Britain			
25. Number of consignments			
26. Type, size and number of containers in which the material is to be imported in each consignment			
27. Volume/weight/number of samples in each container			
28. The form in which the material will be transported e.g. frozen, on dry ice			

29. Give details of any tests or procedures carried out in the country of origin to determine freedom from, or to eliminate, contaminating organisms

30. Provide details of **ALL** the processing the animal product has undergone prior to import. Also, provide full details of collection/packaging/processing/heat treatments/filtration. All heat treatments **MUST** have time and temperatures specified.

31. In the case of blood, plasma, serum or faeces, could these be heat treated at 56°C for 30 minutes prior to importation and still be suitable for the purposes of the research?

Yes No (Please tick one option)

32. Tick any of the following diseases that can be caused by any pathogens which are handled at the premises given at question 15 above:

- | | | | | | |
|----------------------------|--------------------------|-----------------------------------|--------------------------|-----------------|--------------------------|
| Foot and mouth disease | <input type="checkbox"/> | Vesicular stomatitis | <input type="checkbox"/> | Teschen disease | <input type="checkbox"/> |
| Peste des petits ruminants | <input type="checkbox"/> | African horse sickness | <input type="checkbox"/> | Bluetongue | <input type="checkbox"/> |
| Lumpy skin disease | <input type="checkbox"/> | Rift Valley fever | <input type="checkbox"/> | Sheep Pox | <input type="checkbox"/> |
| Equine infectious anaemia | <input type="checkbox"/> | African swine fever | <input type="checkbox"/> | Goat Pox | <input type="checkbox"/> |
| Equine encephalomyelitis | <input type="checkbox"/> | Newcastle disease | <input type="checkbox"/> | Rabies | <input type="checkbox"/> |
| Enzootic bovine leucosis | <input type="checkbox"/> | Aujeszky's disease | <input type="checkbox"/> | Avian Influenza | <input type="checkbox"/> |
| Swine vesicular disease | <input type="checkbox"/> | Classical swine fever | <input type="checkbox"/> | Rinderpest | <input type="checkbox"/> |
| Paramyxovirus of pigeons | <input type="checkbox"/> | Contagious bovine pleuropneumonia | <input type="checkbox"/> | | |

No pathogens handled at the premises given at question 15 above

33. State the origin of the material (Tick one box)

- Farm Laboratory Countryside/wild etc
Abattoir Commercial/processing plant Other (specify)

If from an abattoir/commercial/processing plant, is the premises approved for export of the products to the EU?

Yes No (Please tick one option)

If yes state the EU approval number

If the premises is approved under National legislation of the exporting country give details:

34. When the animal products were collected from the animals were they suspected of being infected with any infectious/communicable disease, to which the animals are susceptible, according to European, UK or national animal health legislation in the exporting country?

Yes No (Tick one option)

If yes, provide details:

35. Where the animal product is not a 'pure' product, a 100% breakdown of **ALL** ingredients must be supplied, particularly in respect of any animal derived material (if necessary list these at Section VI or on a separate sheet of paper).

Section 4 - Animal Health Licence to Import an Animal Pathogen/Carrier

36. Describe the precautions taken at the laboratory to prevent the release of the pathogen or carrier.

37. If the pathogen is to be used in animals, state the species and give details of their accommodation.

38. For animal pathogens only, can the pathogen be sub-cultured?
(tick one option)

Yes No

If 'YES', specify in which medium

39. State the proximity and species of the nearest livestock (cattle, sheep, goats, other ruminants, horses, swine, domestic fowls, turkeys, geese, ducks, guinea fowls, pigeons, pheasants, partridges and quail) to the premises stated at Section I question 2.

Section 5 – Disposal of Residues and Waste

40. Provide the name and full postal address of the premises where the residues of the animal product, pathogen or carrier following testing and any packaging will be disposed of. (material must be disposed of in accordance with Environmental and Animal By-Product legislation)

Name	
Address	
Postcode	

41. Method of disposal of cultures, pathogens or carriers at the end of the research period

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42. For *in vivo* work indicate what will happen to test animals and in-contact animals at the end of the studies.

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43. For *in vivo* work describe the method of disposal of waste and carcasses.

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Section 6 – Declaration

Tick as appropriate

I am applying for:

- an authorisation under Trade In Animals And Related Products Regulations 2011

Or

- a licence to import animal/poultry products under the provisions of the Importation of Animal Products and Poultry Products Order 1980 (as amended)

Or

- a licence to import animal pathogen/carrier under the provisions of the Importation of Animal Pathogens Order 1980 (as amended)

I understand that if a licence/authorisation is issued, I must comply with its conditions.

To the best of my knowledge all the information given above is true.

Signature

Name in BLOCK
LETTERS

Date

If the applicant will not be responsible for carrying out work on the imported material, this form must also be signed below by the person responsible for the work carried out

- I understand that I must abide by the conditions of any licence/authorisation issued in connection with this application

Signature of person for
carrying out work if
different from applicant

Name in BLOCK
LETTERS

Date

If the applicant is not in overall charge of the premises where the work is to be carried out, this form must be countersigned below by Head of Department/Head of Laboratory/Biological Safety Officer or similar

- I support this application.

Signature

Name in BLOCK
LETTERS

Date

Position Held

DATA PROTECTION

For information on how we handle personal data please go to www.gov.uk and search Animal and Plant Health Agency Personal Information Charter.

Section 7 – Additional Information

To be completed for all application where applicable

If you require additional space use a blank sheet and indicate you have done so by ticking this box
Similarly any inserts such as labels or product literature will be considered helpful if it provides additional information about the product.

On completion send this application form to:

For applications for animal products landing in England:

Animal and Plant Health Agency
Centre for International Trade -
Carlisle
Eden Bridge House
Lowther Street
Carlisle
Cumbria
CA3 8DX

Tel: 03000 200 301
Fax: 01228 591900
Email: Imports@apha.gsi.gov.uk

For applications for animal products, animal pathogens or carriers landing in Scotland

Scottish Government
Rural and Environment Directorate
Animal Welfare and Endemic Diseases
P Spur
Saughton House
Broomhouse Drive
Edinburgh
EH11 3XD

Tel: 0300 244 9874
Fax: 0300 244 9797
Email: animal.health@scotland.gsi.gov.uk

For applications animal pathogens or carriers landing in England:

The Pathogens Licensing Team,
Defra,
Area 5A,
17 Smith Square,
London,
SW1P 3JR

Tel: 020 7238 6211/6212
Fax: 020 7238 6105
Email: pathogens@defra.gsi.gov.uk

For applications for animal products, animal pathogens or carriers landing in Wales

Exotic Animal Diseases
Office of the Chief Veterinary Officer
Welsh Government
Cathays Park
Cardiff
CF10 3NQ

Tel: 02920 823831
Fax: 02920 825767
Email: animaldiseaseslives@wales.gsi.gov.uk

APHA is an Executive Agency of the Department for Environment, Food and Rural Affairs and also works on behalf of the Scottish Government, Welsh Government and Food Standards Agency to safeguard animal and plant health for the benefit of people, the environment and the economy.